

**SECRET**  
(When Filled In)

RAO

<b>RECORDS RETIREMENT REQUEST</b>				ASSIGNED BY RECORDS CENTER	
Submit original and 4 copies to Records Center. Two copies will be returned to the originating office. Additional copies may be prepared as indicated by your RAO.				JOB NO. <b>74-B-108</b>	
				For Reference Service on Records Transferred to Storage Complete Form 490 and Refer to Above Job Number.	
<b>PART I (TO BE COMPLETED BY THE RECORDS CUSTODIAN)</b>					
TO: CHIEF, ARCHIVES AND RECORDS CENTER		FROM: (Office) <b>DDS&amp;T</b> BRANCH <b>BUDGET and FINANCE</b>		DIVISION <b>OSA</b> SECTION	
APPLICATION IS MADE FOR RETIREMENT OF THE RECORDS DESCRIBED BELOW					
DESCRIPTION OF FILE SERIES (Use description in Records Control Schedule and inclusive dates.) IF NECESSARY TO LIST RECORDS, USE FORM NO. 140a, RECORDS SHELF LIST (Check appropriate box below.)					
<b>These files consist of station vouchers, receipts, schedules, and other supporting data applicable to financial accountings.</b>					
<input type="checkbox"/> SHELF LIST ATTACHED			<input type="checkbox"/> SHELF LIST INCLUDED IN TRANSFER		
CLASSIFICATION OF RECORDS  <b>T.S.- B</b>			FILE EQUIPMENT OCCUPIED BY RECORDS <input type="checkbox"/> LETTER <input type="checkbox"/> OTHER (Specify) <input type="checkbox"/> LEGAL <b>.5</b> NUMBER OF DRAWERS		
APPROXIMATE REFERENCE ACTIVITY PER MONTH					
LOCATION OF RECORDS					
BUILDING	ROOM	EXTENSION	DATE	SIGNATURE OF RECORDS CUSTODIAN	
	<b>1-D-08</b>		<b>8 Aug. 73</b>	<b>25X1</b>	
<b>PART II (TO BE COMPLETED BY THE RECORDS ADMINISTRATION OFFICER)</b>					
TYPE OF MATERIAL <input type="checkbox"/> RECORD <input type="checkbox"/> NON-RECORD					
RESTRICTIONS ON USE OF RECORDS (If no restrictions write "None")					
<b>TO BE OPENED BY OSA/DDS&amp;T PERSONNEL AND RECORDS CENTER PERSONNEL ONLY.</b>					
DISPOSITION AUTHORITY					
CITE SCHEDULE OR AUTHORITY				SCHEDULED DESTRUCTION DATE	
<b>93-67-3</b> <b>ITEM 4-E</b>				<b>PERMANENT</b>	
BUILDING	ROOM	EXTENSION	DATE	SIGNATURE OF RECORDS ADMINISTRATION OFFICER	
	<b>1-D-08</b>		<b>8 Aug 73</b>	<b>25X1</b> <b>25X1</b>	
11-69 140 USE PREVIOUS EDITIONS					
<b>SECRET</b>					



RECORDS SHELF LIST			JOB NO. <b>74-B-108</b>
NOTE: Prepare in Triplicate and submit original and one to Records Center <span style="float: right;"><b>X</b></span>			TOTAL NO. OF CONTAINERS <b>1</b>
OFFICE	DIVISION	BRANCH	SECTION
<b>DDS&amp;T</b>	<b>OSA</b>	<b>B&amp;FD</b>	
CONTAINER NO.	DESCRIPTION AND DATES		
<p><b>ITEM 4e</b></p> <p><b>BOX # 1</b></p>	<p style="text-align: center;"><u><b>STATION ACCOUNTING FILES</b></u></p> <div style="border: 1px solid black; width: 100px; height: 100px; margin-left: 20px;"></div> <p style="margin-left: 40px;">1 Dec. 1971 - 30 Nov. 1972</p> <p style="margin-left: 40px;">1 Dec. 1971 - 30 Nov. 1972</p> <p style="margin-left: 40px;">1 Dec. 1971 - 30 Nov. 1972</p> <p style="margin-left: 40px;">1 Dec. 1971 - 30 NOV. 1972</p> <p style="margin-left: 40px;">STORAGE MISC. 4 May 1971 - 18 Jan. 1972.</p> <p style="margin-left: 40px;">STORAGE ACCTS. 25 Feb. 1971 - 26 June 1972.</p>		

25X1