

17 December 1987

MEMORANDUM FOR THE RECORD

FROM: [redacted] Director, Planning and Policy Office, ICS

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SUBJECT: NAPA Study Administrative Matters

1. During the past week, I have had meetings with NAPA and various CIA/Intelligence Community Staff members regarding administrative aspects of the NAPA study effort.

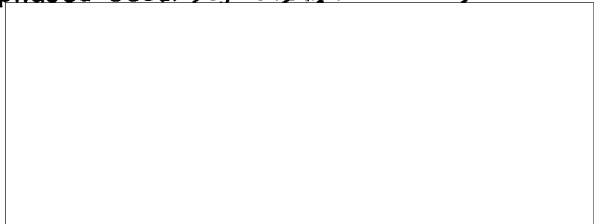
a. NAPA continues to feel that is present G Street facilities are incompatible with classified activities and will need other facilities (approximately 1,000 square feet) where they can conduct classified business aspects of the study and store classified material. IC Staff Admin has been tasked to come up with candidate space in the [redacted] area which meets the needs.

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b. The CIA contracting officer who will handle the NAPA contract has been assigned. He has been put in touch with the NAPA Comptroller to begin preliminary discussions regarding type of contract, form of the RFP and proposal, COTR relationship, etc. [redacted] sees no problem to letting a contract before the end of January if we can produce a statement of work by early January.

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c. NAPA will shortly submit a number of lists of personnel to be associated with the study. The first list is to include candidates for their oversight panel and its chairman. They are looking for five to seven members, but would submit at least twice that many names for comment by ICS and the Congressional staffs. A list of NAPA "core staff" will be submitted as soon as possible to begin security processing. A more comprehensive list of investigators/research associates who will be assigned to do the study will follow shortly. The IC Staff Security Chief will coordinate and expedite the required phased security clearances.



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