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MEMORANDUM FOR THE RECORD:

SUBJECT: Meeting at Dept. of State

On 12 September 1988, I met with Ms. Sara Maddux, INR to discuss removal authorities for State Dept. personnel, adverse action procedures, and procedures for handling general staff reductions. Ms. Maddux supplied other related information and provided pertinent documents (attached).

Incls:

1. PL 96-465, The Foreign Service Act