

5 December 1986

NOTE FOR: Chief, Information & Management Support Staff

STAT

FROM:

Administrative Assistant, OL

SUBJECT: MBO's

The first MBO chart titled "Restructure Procurement Organization To Implement Changes Recommended by Coopers & Lybrand and Accepted by Agency Management" has incorporated FY 87 objectives 1 and 3. The next MBO chart titled "Shortage of Clerical Personnel completes FY 87 objective 2, and the MBO chart titled "Formalize Visitation Schedule" completes objective 4.

The first FY-87 project is entitled "Develop Methodology & Procedures on Contracting for Training" which completes project 1, and the second entitled "Reduce Contract Settlement Backlog of 1981 and Prior Contracts" completes project 4.

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Attachments

ADMINISTRATIVE - LATERNAL USE ONLY

