

15 NOV 1988

14 November 1988

MEMORANDUM FOR: A/Chief, Physical and Area Security Group

FROM: [redacted]
Chief, Physical Security Division

SUBJECT: PSD Input 10 - 16 November 1988 [redacted]

The following represents issues which are to be addressed in the PASG weekly report covering the period 10 - 16 November 1988::

NOT PREVIOUSLY REPORTED:

° On 2 and 3 November, ISB conducted its Fall 1988 Industrial Security Officer Seminar here in Washington, D. C. The seminar was attended by 30 Contractor Security Officers from 27 companies doing business with CIA. The seminar was conducted at the SCI level and featured speakers from both the Agency and private industry. [redacted]


° On 7 November, a CSMB officer attended a pre-construction meeting with Office of Logistics representatives regarding security concerns during the removal of asbestos from basement corridors in the Old Headquarters Building. Removal of the asbestos is expected to begin in the near future. [redacted]

° On 6 November, a CSMB officer met with various Agency tenants [redacted] regarding vault requirements in their upcoming relocation to the 2430 E Street complex. OS/SESD will be apprised of alarm requirements. [redacted]

S E C R E T

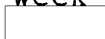
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° On 9 November, CSMB officers met with representatives of the Counter-Intelligence Center to discuss their impending relocation within the Old Headquarters Building. DCID 1/21 and VTR standards and requirements were explained and five surveys of rooms intended for conversion to VTRs were subsequently performed . 

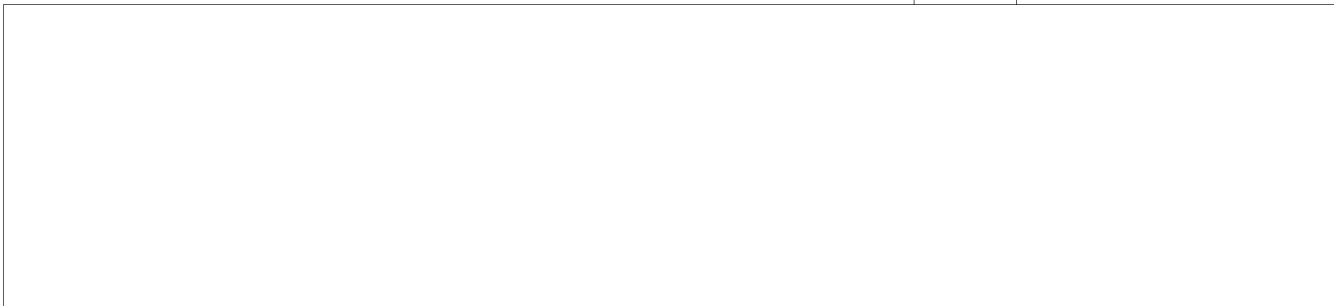
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SIGNIFICANT ACCOMPLISHMENTS:

° An OSSB officer will conclude his two-week area security coverage for EA Division on 12 November. 

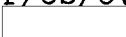
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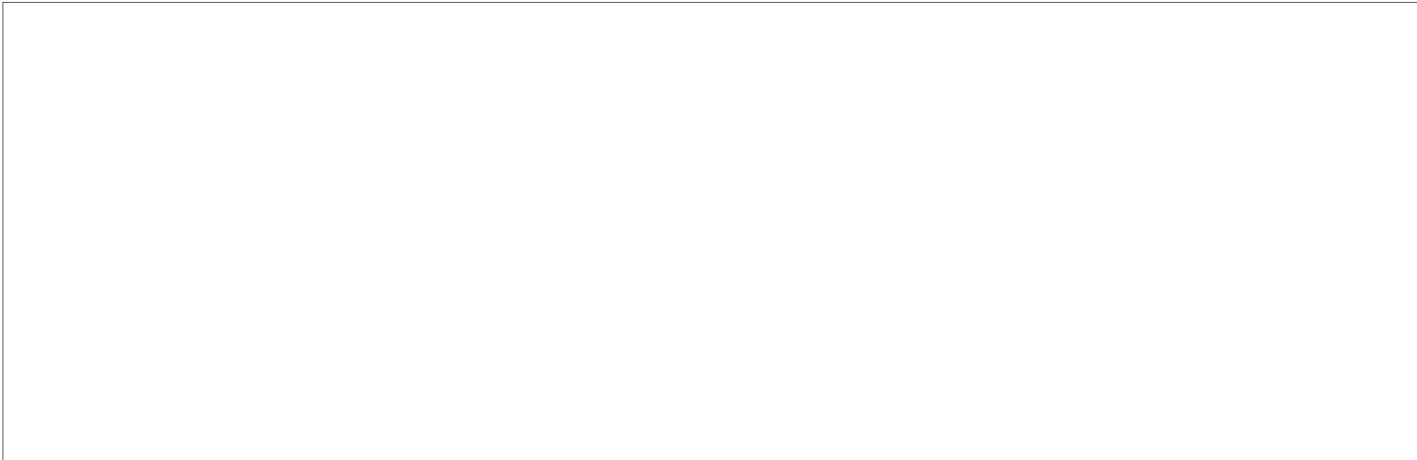
° During the period 14-18 November, two OSSB officers will attend the Kodak Photography Course (sponsored by OS/SES). 

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° On 15 November, C/OSSB will attend a meeting with the Director/OS/Overseas Programs regarding the minimum standards issue. 

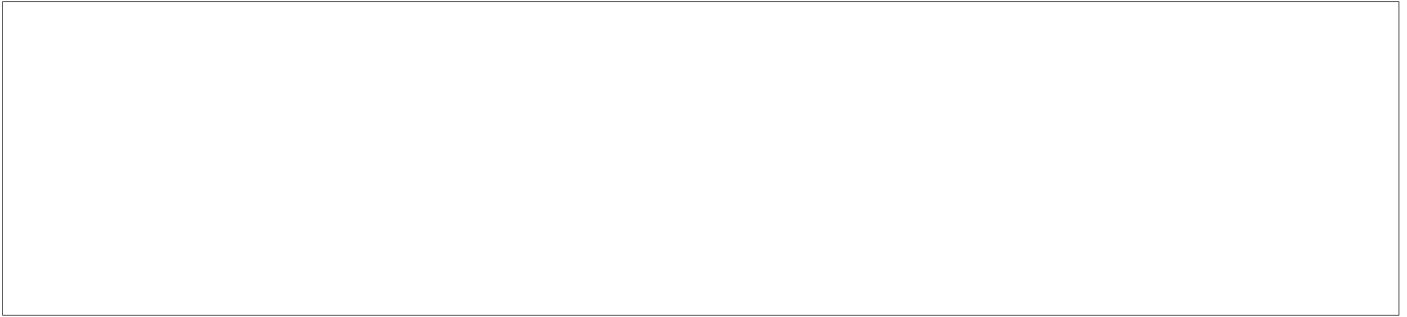
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° On 10 November, a CSMB officer attended the ILSP meeting noting there were no pending security actions.

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PLANNED ACTIVITIES:

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° CSMB has been tracking the proposed construction of the with OL/RECD. On 31 March 1989, the property owner will start construction of the building. To date, Agency occupancy of the building is still contingent on approval of funds from Congress.

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CRITICAL ISSUES:

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° A CSMB officer has researched, prepared and submitted a request for the acquisition of a leased vehicle for CSMB's official use. This has been prompted by OL/FMG's recall of a loaner vehicle which has consequently put an inordinate transportation burden on all Branch personnel. 

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S E C R E T

TEMPEST Division Staff Notes

15 November 1988

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2. Two personnel are attending the TEMPEST basic fundamentals course [redacted]

3. One TEMPEST team conducted briefings [redacted] with OC/FND representatives on 09 November concerning recent TEMPEST inspections.

8. TEMPEST Division representatives attended the monthly R&D meeting with the Engineering Division on 14 November.

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11. Laboratory TEMPEST test status is as follows:

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<u>LOCATION</u>	<u>TESTS IN PROGRESS</u>	<u>REPORTS PENDING</u>
	7	4
Internal Laboratory	3	4
	2	3

S E C R E T

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14 November 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

25X1 FROM:

[Redacted]

Chief, Headquarters Security Division

SUBJECT: Headquarters Security Division Weekly Report
(9 - 15 November 1988)

During this reporting period the following significant events are reported for your information and edification:

I. Significant Accomplishments/Activities:

- 25X1 ° SPOs serving overseas in TDY status supporting special projects decreased to four (4). [Redacted]
- 25X1 ° The software program for the Special Escort Payroll has been completed and has been demonstrated to OS/B&F/OP/Payroll. Final approval for implementation is pending. [Redacted]
- 25X1 ° The SPS Recruiting Staff interviewed 11 SPO candidates, reviewed 15 PHSs and 7 resumes, all of which were considered viable candidates. [Redacted]
- 25X1 ° The HSD/OIT Representative attended an ADP Seminar in Boston on 7-9 November. [Redacted]

25X1 ° [Redacted]

25X1 [Redacted]

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[Redacted]

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° On 9 November, HSD personnel provided support and guidance for an employee experiencing an apparent heart attack in the South Cafeteria. SPS personnel were administering oxygen to the individual when OMS and the SDO arrived. The individual was stabilized however, declined to be transported to the hospital for further treatment. [Redacted]

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° On 9 November, ^{the Security Duty Officer} SDO began data input for a new data base, in which a historical record can be maintained of incidents and other relevant information which may be extracted as a reference for similar incidents in the future and as an investigative tool which the SDO can use in its preliminary reporting. It is expected that much of the data input can be accomplished by mid-December.

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° Chief, Badge Office and Chief, Security Support Branch attended a meeting at the State Department to discuss difficulties being encountered in the processing of requests for State Department building passes. A review was conducted of the State Department's new procedures and an agreement was reached concerning the method used by Agency employees to obtain a pass. [Redacted]

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[Redacted]

° The Badge Office badged approximately [Redacted] staff and contract personnel who entered on duty on 9 November 1988. [Redacted]

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[Redacted]

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- 25X1 ° [] Construction and Technical
 25X1 Monitors respectively, who are performing construction
 monitoring overseas, are scheduled to return to U.S. on
 15 November 1988, after a 30 day TDY. []
- ° HSD Reception Section assisted in badging approximately
 31 visitors attending the STIC Meeting; 32 participants
 attending the Counterintelligence Issues Seminar; and 50
 participants for the (NSA-600) National Seminar
 Cryptologic Course.

II. Critical Issues:

- 25X1 ° Continuing departures of Escort Section WAE escorts is
 creating a personnel shortage. In addition, many of our
 other escorts who were full-time during the summer are
 converting to a part-time schedule. The section is
 adjusting to compensate for this loss, including
 increased recruitment efforts of escorts. Currently, the
 Escort Section is short 75 escorts to fulfill daily
 requirements. []
- 25X1 ° Radio communications between Headquarters and the New
 Building is still critical. The COTR for the project
 advises that all the hardware has been installed and that
 the Oscar, Victor, and OMS frequencies are operational.
 There remains some work to be done on the OMS frequency,
 however, the system is functioning properly. []

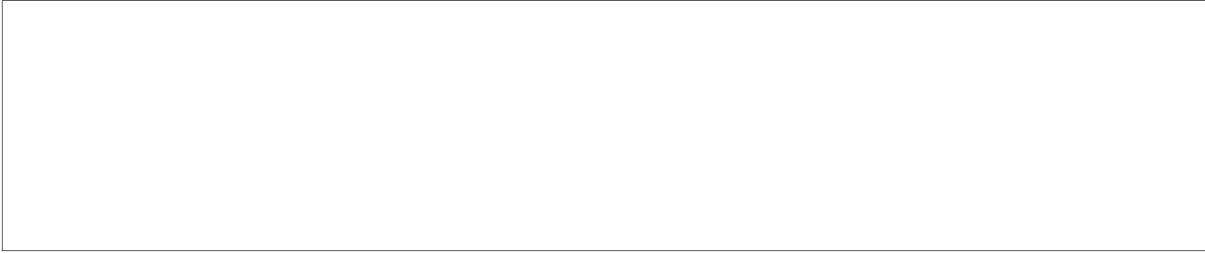
III. Planned Activities:

- 25X1 ° PASS related difficulties have arisen with some badges
 created for the Receptionist Section in 1987, and
 discussions are being held with CSC and MARTEC
 representatives and the Receptionist Section to determine
 the causes of the difficulties, possible solutions, and
 current, and future ramifications. []
- 25X1 ° SPS is planning for the establishment of authority and
 jurisdiction at the various Agency facilities. []
- 25X1 ° The SPS is preparing a proposal for access control and
 traffic management in anticipation of the opening of the
 new west lot gatehouse. []

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° Major Stevens, Commander, Fairfax County Police Department Special Operations Division (SOD), and other representatives from Fairfax PD will visit Headquarters on 15 November to establish a working relationship with SPS and the DCI/SS to develop a plan for response to emergencies requiring SOD support. [redacted]

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° [redacted] are scheduled to participate in a recruitment presentation in Oklahoma City, OK, 17-18 November. [redacted] is scheduled to participate in recruitment presentation in Philadelphia, PA, 30 November. [redacted]

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° Access Control Personnel are preparing the 1989 special compound passes for OCA. The passes are distributed to the members of the House and Senate Select committees on Intelligence and their staffs and are effective from 1 January to 31 December 1989. [redacted]

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° A special badging session will be conducted for approximately 25 Allied maintenance employees on Wednesday, 16 November 1988 at 1400 hours. [redacted]

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14 November 1988

MEMORANDUM FOR: Acting Chief, Physical and Area Security Group

25X1 FROM:

[Redacted]

Security Equipment Support Division/OS

SUBJECT: Weekly Report

25X1 SIGNIFICANT EVENTS:

[Redacted]

25X1 HSB and DEB officers met with representatives from PSD/DSB and CSMB to discuss continued, or new requirements in [Redacted] and South Buildings.

C/HSB again met with representatives from OL/FMG and Ogden/Allied to discuss electrical requirements for the vehicle barriers at Hqs gate two and four.

25X1 One day of lock hardware training was provided to the OTE/Field Admin Course [Redacted]

25X1 [Redacted]

All Portions Classified CONFIDENTIAL

C O N F I D E N T I A L

SUBJECT: SESD Weekly

PLANNED ACTIVITIES:

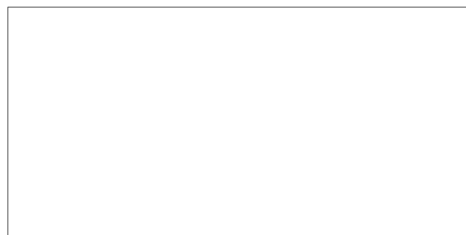
C/HSB and tech officers will TDY to Boston Ma., Monday and Tuesday for extensive IDS equipment training from manufacturer. One tech officer is in Lexington Kentucky receiving extensive key lock training.

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The secure telephone switch in the [] Building is due to be activated on 17 November. Also on that date, part of the [] Building renovation project is to commence. SESD will be moving its working stock and machine shop again into a trailer. It is hoped that the affected areas of reconstruction will be completed by late December 1988.

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Distribution:

Orig - Adse

1 - SESD Chrono

C O N F I D E N T I A L

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15 NOV 1988

INFORMATION SECURITY GROUP

WEEKLY REPORT

November 9 - 15, 1988

SUPPORT TO HEADQUARTERS COMPONENTS

HQ
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Members of ISG received a request originating from Director Central Intelligence regarding the Agency's position on computer viruses. ISG wrote a short statement that was passed back through the Executive Officer, Office of Security.

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Information Security Group Weekly Report
November 9 - 15, 1988 (Continued)

COMPUTER SECURITY AWARENESS

A satellite broadcast was arranged at Headquarters on 9 November 1988, entitled "Recent Developments in Computer Network Security." Eight employees attended this session at a total cost for the downlink of \$1,560. This University of Maryland course was videotaped. Copies will be available in ISG and the OTE Learning Center. Course topics included an introduction to information systems security, access control, network security, encryption, and network applications. (Jan)

25X1 Negotiations are currently being held to provide a special
25X1 running of the Computer Network Security course by [redacted]
25X1 for OD&E personnel, in mid-December. ISG already has
contracted for [redacted] to conduct Agency-wide courses in
January and May 1989. [redacted]

COMMUNITY LIAISON ACTIVITIES

S E C R E T

S E C R E T

Information Security Group Weekly Report
November 9 - 15, 1988 (Continued)

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