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4 OCT 1988

MEMORANDUM FOR: A/Chief, Physical and Area Security Group

FROM: [redacted]
Chief, Physical Security Division

SUBJECT: PSD Input 29 September - 5 October 1988 [redacted]

The following represents issues which are to be addressed in the PASG weekly report covering the period 29 September - 5 October:

NOT PREVIOUSLY REPORTED:

° On 27 September, an OSSB officer gave a briefing to DDS&T Career Trainees on overseas security. [redacted]

[redacted]

Significant Accomplishments:

° During the period 29 - 30 September, C/PSD, DC/PSD and C/OSSB attended the OS Off-Site conference. [redacted]

° On 3 October, the CATC course commences. [redacted]

° On 6 October, OSSB will host a meeting for Senior DDO officer, to discuss surveys and other relative topics. [redacted]

° On 4 October, the staff of OSSB will attend a briefing given by [redacted] regarding SCI material. [redacted]

° On 5 October 1988, C/OSSB will attend the Technical Threat Working Group meeting. [redacted]

[redacted]

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[Redacted]

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° The former AC/DSB and another DSB officer attended the 28-30 September OD&E/SPG Conference Training Course. [Redacted]

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[Redacted]

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° From 03 - 21 October, two DSB officers will attend the Countermeasures Against Terrorism Course (CATC). [Redacted]

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[Redacted]

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° On 3, 5 and 7 October, a DSB officer will be TDY to FBIS to sit in for the FBIS Area Security Officer. [Redacted]

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° On 4 October, a DSB officer provided security support during the testimony of [Redacted] OCA, and Don [Redacted] SOVA/DI, before the House Foreign Affairs Committee. This meeting was held in Congressman Burton's office. [Redacted]

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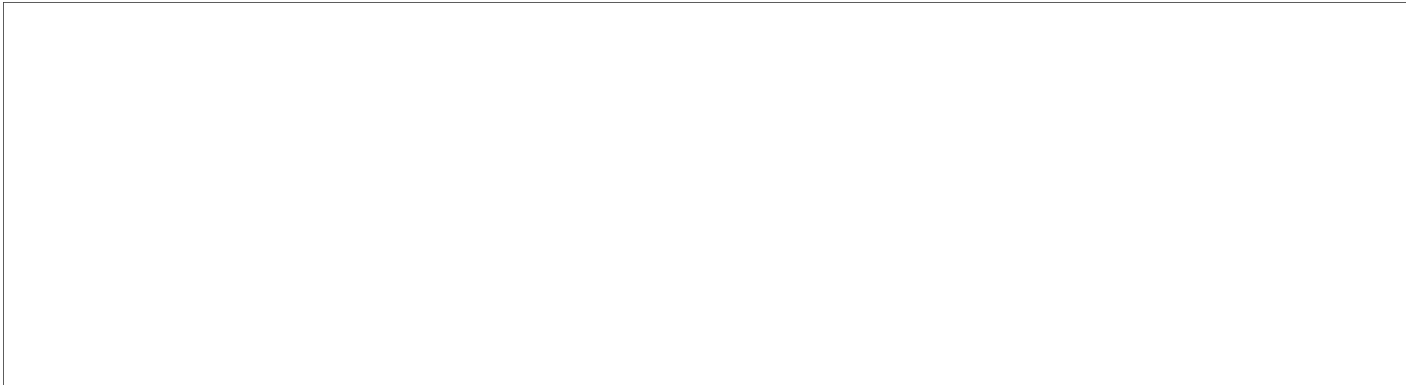
° On 29 September, C/DSB and C/CSMB attended a meeting with OL/RECD representatives to discuss OL renovation projects per a request from D/OL. OL representatives also explained details regarding the imminent RECD reorganization. [Redacted]

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[Redacted]

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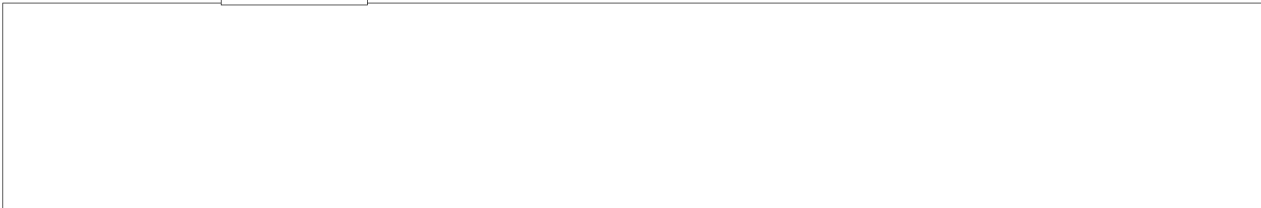
° Two construction monitors were assigned to the "E" Street renovation project which officially began on 27 September. The requirement exists for an additional 3 or 4 monitors for this project, and coordination with OS/HSD for additional personnel has been initiated. [redacted]

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° OL/FMD personnel informed CSMB that the fence along the front (Rt. 123 site) of the Scattergood property would be installed by 27 October. Contractor personnel who are working on the renovation of the conference center and eventually the day care center will access the site via a gate to be installed off the Claude Moore Farm Road, and not through the Headquarters compound as originally planned. [redacted]

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° The final version of the "Construction Techniques" course syllabus has been received from OL/RECD. The course will run a full 9 1/2 days. Anticipated course attendance is 21. [redacted]

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° C/CSMB attended a meeting on new OL/FMG renovation policy. FMG is attempting to streamline and gain control of work order requests ranging from minor to major renovations. [redacted]

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Planned Activities:

° CSMB received an unofficial request from [redacted] for the assignment of an additional construction monitor (for a total of four) for their NOB project and whose services would be required for circa 2/3 years hence. Also, [redacted] will be levying requirements for the mid to late October

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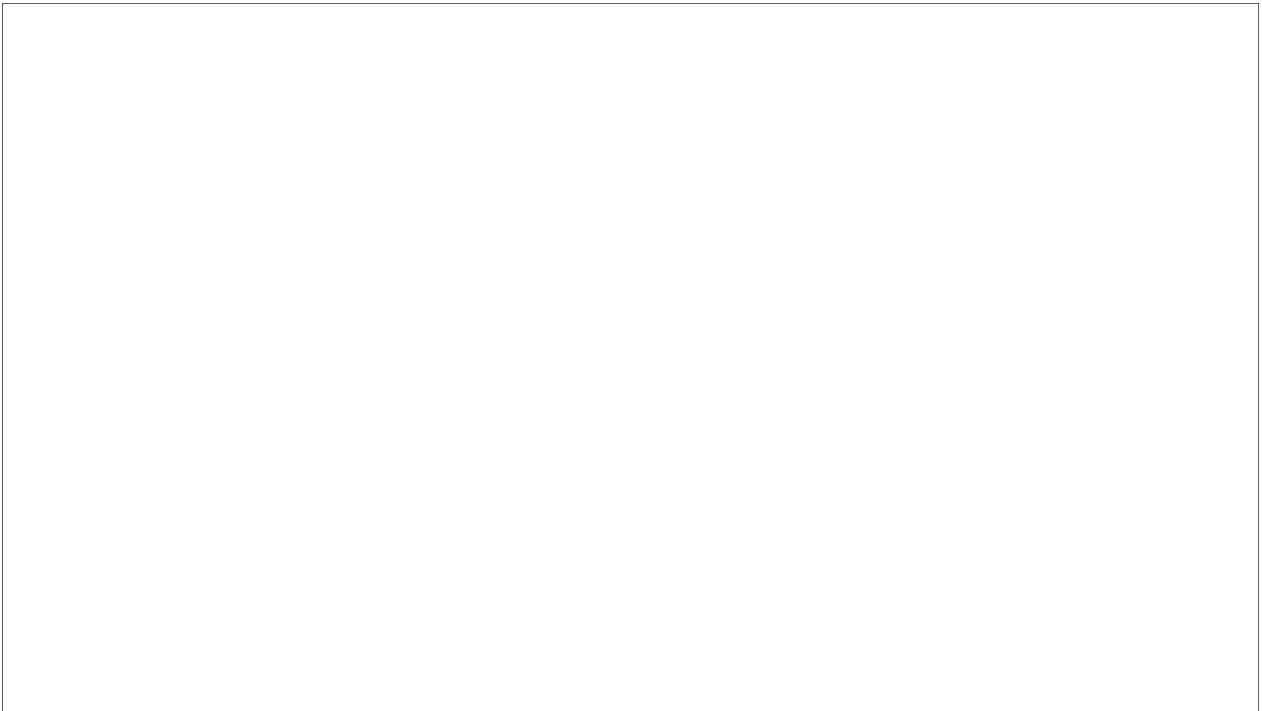
Critical Issues:

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° On 29 September, a DSB officer attended a meeting of the [redacted] Building Work Group. This regularly scheduled meeting was convened to discuss both security and non-security related issues pertaining to the OSO expansion and renovation [redacted]

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S E C R E T

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5 October 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

FROM: [redacted]
Chief, Headquarters Security Division

SUBJECT: Headquarters Security Division Weekly Report
(28 September - 4 October 1988)

During this reporting period the following significant events are reported for your information and edification:

I. Significant Accomplishments/Activities:

25X1 ° SPOs serving overseas in TDY status supporting special projects [redacted]

25X1 ° The HSD Badge Office badged [redacted] staff and contract employees who enter on duty on Wednesday, 28 September 1988. All processing was completed with no difficulties. [redacted]

25X1 [redacted]

25X1 ° SPS [redacted] attended a recruitment presentation at Andrews Air Force Base on 27 September. Twenty-one interviews were conducted on site, all of which were considered viable candidates. [redacted]

25X1 ° SPS training during the period included the SPS Administrator Training course, 27-29 September, with five SPOs in attendance and a course [redacted] on 30 September with six SPOs attending. [redacted]

25X1 [redacted]

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° On 28 September, SDO personnel provided support and guidance for a medevac from the Headquarters compound. An Agency staff employee was having a possible heart attack. OMS and SDO personnel arrived on the scene and stabilized the individual before he was transported to Fairfax County Hospital for further treatment. Upon the request of the victim, the SDO contacted his spouse and supervisor. [redacted]

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° On 27 September, C/OPS/HSD and C/OSDO met with OMS personnel to discuss response time to the New Headquarters Building for medical emergencies. It was agreed that the present occasional delays would be best corrected by the positioning of emergency equipment in the first floor of the NHB. OMS has future plans to have OMS personnel in the NHB; however, this will not be for several more months. Also it was agreed to use the loading docks for medevac from the NHB. [redacted]

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° On 1 October, HSD personnel provided support and guidance for Family Day. Approximately [redacted] persons visited the Headquarters compound with approximately [redacted] others visiting the open outer buildings. A big highlight was the badge office which fingerprinted 450 children of Agency employees for identification purposes. There were no incidents or security concerns throughout the event. [redacted]

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° On 28 September, DC/HSD, C/OSDO, and HSD/OIT representatives met with Computer Science Corporation personnel on the status of the enhancements of the PASS information management system (software). This effort has been divided into three phases with the first to be in effect on 31 December and the third by 1 June 1989. [redacted]

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[redacted]

° The Headquarters Closed Circuit TV (CCTV) Project is progressing on a recently developed on schedule. Conduit completion is scheduled for 7 November with installation of the cameras to begin the following week. The system is expected to be operational by mid-February 1989. [redacted]

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- 25X1 ° A meeting was held involving HSD, CSMD, OL/FMD, Hitt Contracting Inc., and DICON (A&E) regarding security procedures to be followed during construction of the Day Care facility on the Scattergood property. A general agreement was reached by all concerned. Erection of the Scattergood fence begins 3 October and will be finished by 27 October. [redacted]
- 25X1 ° HSD compound gates 2 and 4 off Turkey Runn Road (Rt 193) were switched on 28 September to accommodate increased construction traffic caused by dirt removal from the west lot hill. The switch caused no disruptions in traffic. [redacted]

II. Critical Issues:

- 25X1 ° Radio communications between HQS and the New Building are still critical. The COTR for the project advises that all the hardware has been installed and that the Oscar, Victor and OMS frequencies are operational. They will continue to monitor the system and have made plans to make some more sophisticated testing and adjustments to clear up some of the "dead" areas in the NHB. This should be accomplished during the next 4-6 weeks. [redacted]
- 25X1 ° Continuing departures of Escort Section WAE escorts is creating a personnel shortage. In addition, many of our other escorts who were full-time during the summer are converting to a part-time schedule. The section is adjusting to compensate for this loss, including increased recruitment efforts of escorts. Currently, the Escort Section is short [redacted] escorts to fulfill daily requirements. [redacted]

III. Planned Activities:

- 25X1 ° PASS related difficulties have arisen with some badges created for the Receptionist Section in 1987, and discussions are being held with CSC and MARTEC representatives and the Receptionist Section to determine the causes of the difficulties, possible solutions, and current, and future ramifications. [redacted]
- 25X1 ° SPS is planning for the establishment of authority and jurisdiction at the various Agency facilities. [redacted]

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25X1 ° HSD progress installing PASS at New HQS Interior Zones continues. Plans are also going ahead for PASS installation at the New HQS South Loading Dock. [redacted]

25X1 ° HSD efforts on a special payroll escort system continues. The various menus have been accomplished and are now undergoing a test phase. Work has begun on the report phase of the system. [redacted]

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[redacted]

25X1 ° The SPS is preparing a proposal for access control and traffic management in anticipation of the opening of the new west lot gatehouse. [redacted]

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