

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
 Office of Security Significant Activities
 Week of 13-19 October 1988

FROM: <div style="border: 1px solid black; width: 100px; height: 15px; margin-bottom: 5px;"></div> Chief, Plans Branch	EXTENSION <div style="border: 1px solid black; width: 50px; height: 20px;"></div>	NO. DATE 20 October 1988
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TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

TO: (Officer designation, room number, and building)	RECEIVED	FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. C/PPS	20 Oct			
2. EO	10/20	10/21		
3. Cindy	10/21	10/21		
4. C/PB	_____			
5. OS Registry				
6.				
7.				
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12.				
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14.				
15.				

FORM 1-79 **610** USE PREVIOUS EDITIONS

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

PTS ITEMS FOR THE DDA WEEKLY LOG 13 October - 19 October 1988

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FROM: <input style="width: 90%;" type="text"/> C/PPB <input style="width: 90%;" type="text"/>	EXTENSION <input style="width: 90%;" type="text"/>	NO. DATE <p style="text-align: center;">19 October 1988</p>
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TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
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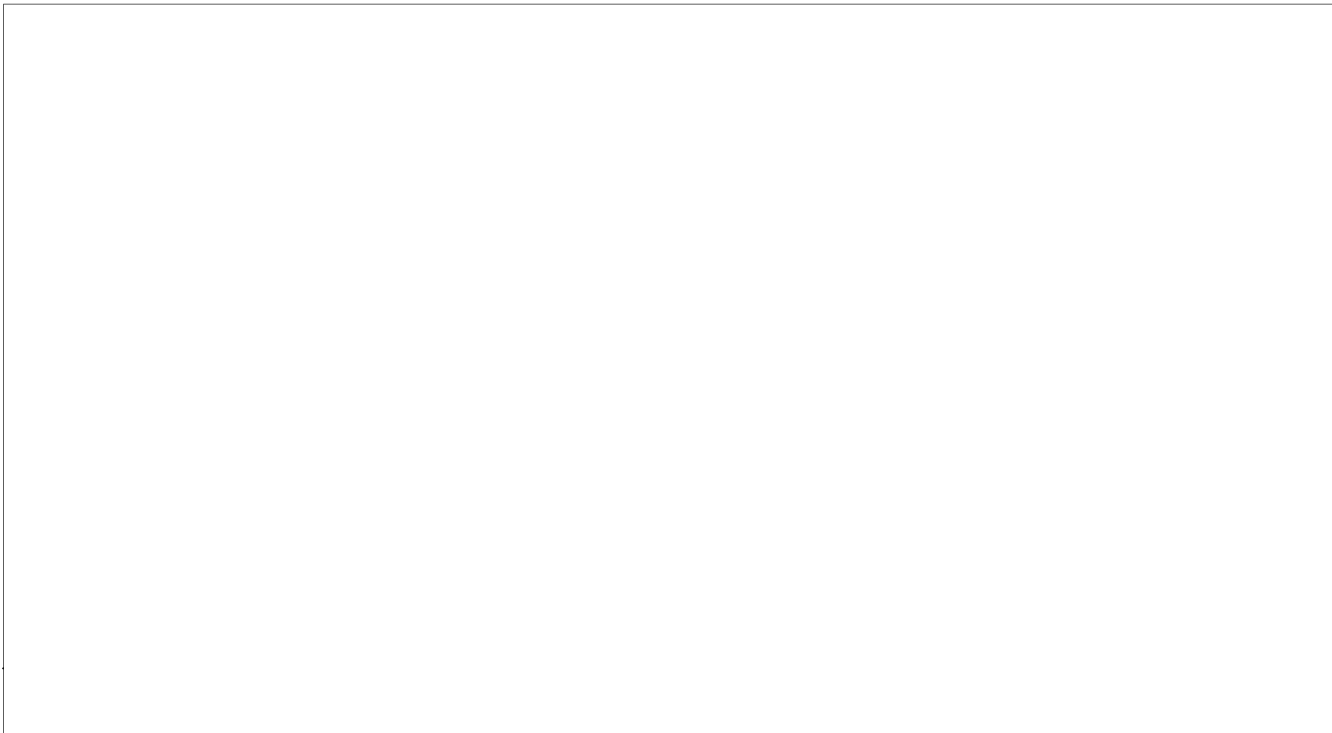
TO: (Officer designation, room number, and building)	RECEIVED	FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. C/PPS <input style="width: 90%;" type="text"/>				
2. DD/OS/PTS <input style="width: 90%;" type="text"/>				
3. C/EAG <input style="width: 90%;" type="text"/>				
4. C/TSG <input style="width: 90%;" type="text"/>				
5. C/ISG <input style="width: 90%;" type="text"/>				
6. AC/PASG <input style="width: 90%;" type="text"/>				
7. C/PTS Support				
8. C/PTS Contracts				
9. C/Policy and Plans				
10. PTS/CMO				
11. PlansBr/PPB <input style="width: 90%;" type="text"/>				
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Headquarters Operations (continued)

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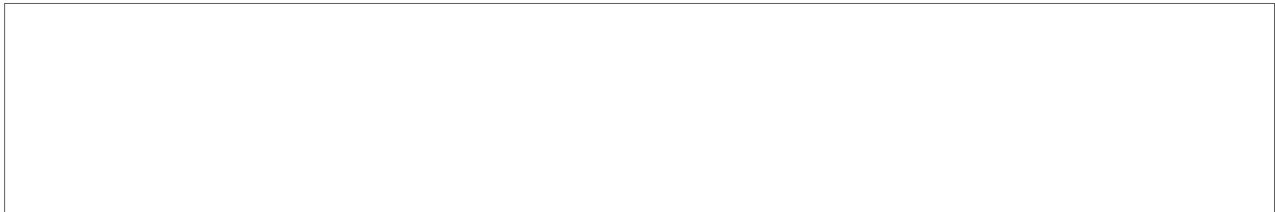
4. On 14 October, HSD personnel (Escort Section, SPS, Reception, and SDO) provided support and guidance for an ORD conference. There were 350 outside visitors from other government agencies and private industry. In addition, approximately 100 Agency staff employees were also in attendance. There were no incidents or security concerns throughout the event.

5. Chief and Deputy Chief, CSMB met with OS/HSD personnel to discuss construction/tech monitor concerns which included the levying of monitor requirements, operational control of monitors and a review of how HSD supervisory personnel plan to oversee the monitor and escort programs in the future.

6. The Chief, CSMB/PASG reports that work on the Scattergood property continues to progress with the roof and guttering renovations on the conference facility nearing completion. Surveyors are currently doing layout work in preparation for the construction of the Day Care Center and the fence installation around the property will begin as soon as a fibreoptic line has been located and marked. Construction Monitors continue to monitor all phases of these projects on behalf of CSMB.

7. The Chief, SESD/PASG reports that reconstruction of the DCI tunnel entry commenced this past week. Arrangements have been made with HSD to have VIP personnel who usually park in the DCI garage to park in the front entrance VIP lot.

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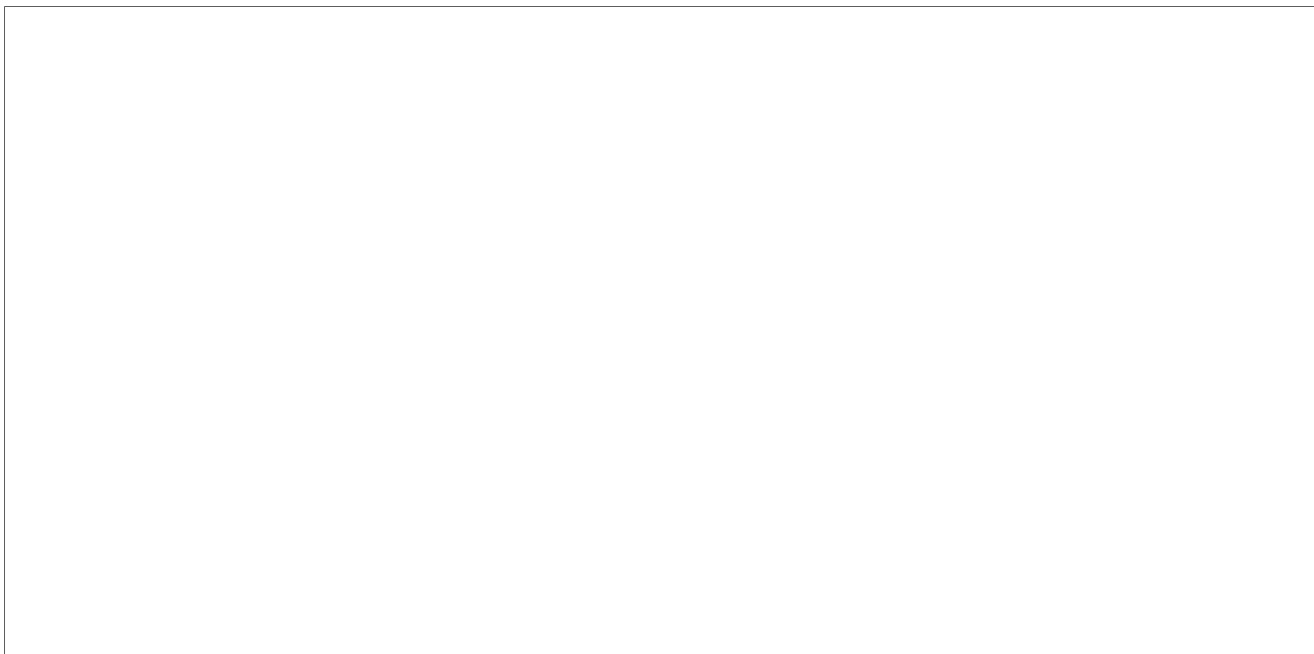
S E C R E T

Headquarters Operations (continued)

9. C/ISG briefed the 13 October meeting of the Agency Information Systems Board on computer security issues relating to connecting Agency classified systems to systems located outside the Agency.

10. Efforts continue in the development of the Agency Strategic Plan for Information Security. During this reporting period, Agency managers in OC, DO/IMS and OS/EAG were interviewed to identify current computer security programs and determine where shortfalls exist. Other interviews will be held with OIT, ORD and the DI.

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S E C R E T

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S E C R E T

25X1



11. Laboratory TEMPEST test status is as follows:

LOCATION	TESTS IN PROGRESS	REPORTS PENDING
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25X1



8

5

4

3

Internal Laboratory

3

5

25X1

12. TEMPEST Division representatives conducted a TEMPEST briefing on 13 October [redacted] for Office of Communications Industrial Oversight Officers.

25X1

13. Fifteen persons were in training this week. Eleven persons attended the OS PAR workshop concerning the new PAR format. Three attended a symposium at the Hewlett Packard Company in Rockville, Maryland regarding a new product line of spectrum analyzers. One person is attending the Current Installation Practices course at the Communications School [redacted]

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S E C R E T

S E C R E T

INFORMATION SECURITY GROUP

WEEKLY REPORT

October 12 - 18, 1988

SUPPORT TO HEADQUARTERS COMPONENTS

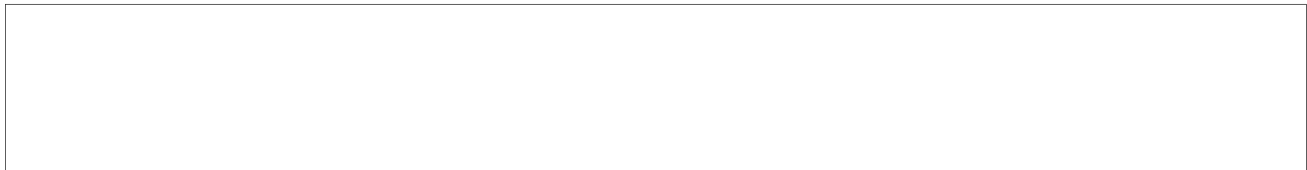
HQ
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C/ISG briefed the 13 October meeting of the Agency Information Systems Board on computer security issues relating to connecting Agency classified systems to systems located outside the Agency.

HQ
⑩

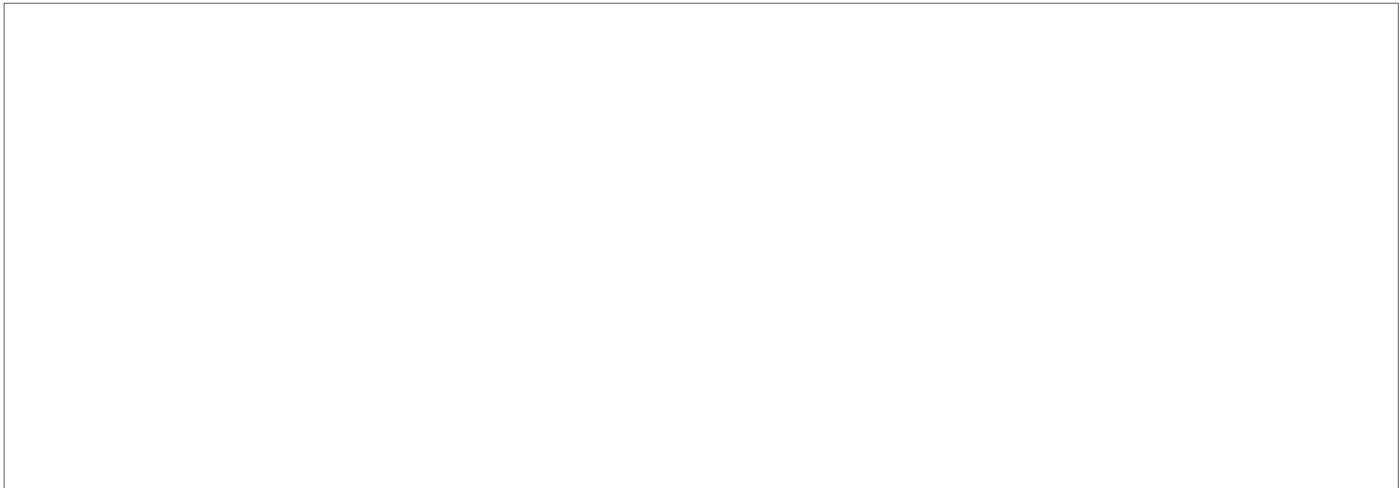
Efforts continue in the development of the Agency Strategic Plan for Information Security. During this reporting period, Agency managers in OC, DO/IMS and OS/EAG were interviewed to identify current computer security programs and determine where shortfalls exist. Other interviews will be held with OIT, ORD and the DI.

25X1



A representative of the T&SD/System Assessment Branch attended several technical exchange meetings with OD&E System Analysis Staff and contractors to discuss the status of the Data Requirements Document (Final). Five minor changes were recommended by System Assessment Branch and accepted by System Analysis Staff for discussion at the upcoming Design Concept Review. System Assessment Branch also provided a statement of acceptability of the Requirements Specification with respect to Computer Security Standards.

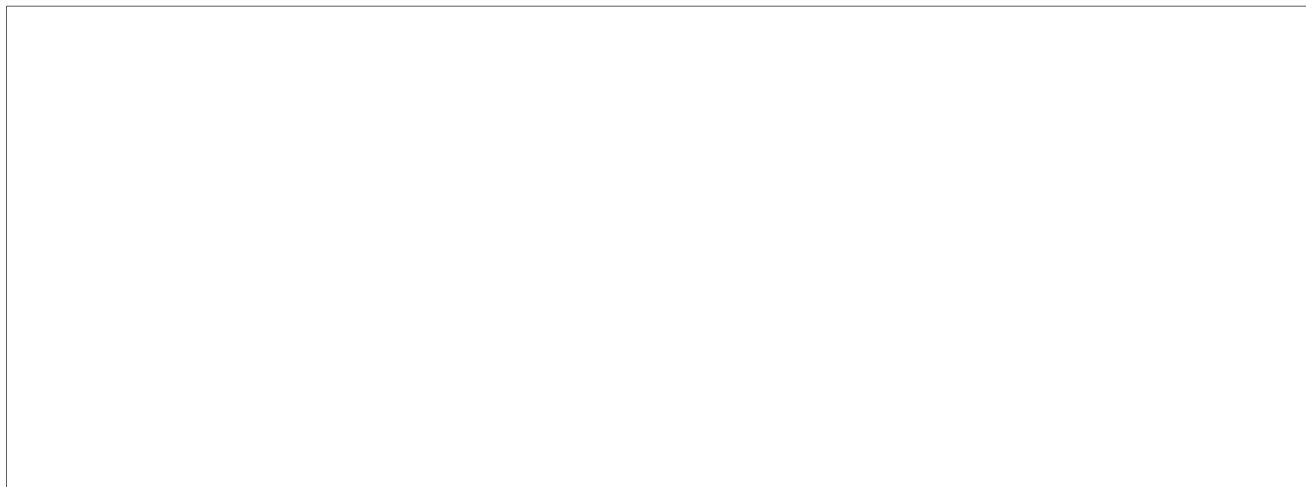
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S E C R E T

Information Security Group Weekly Report
October 12-18 1988 (Continued)

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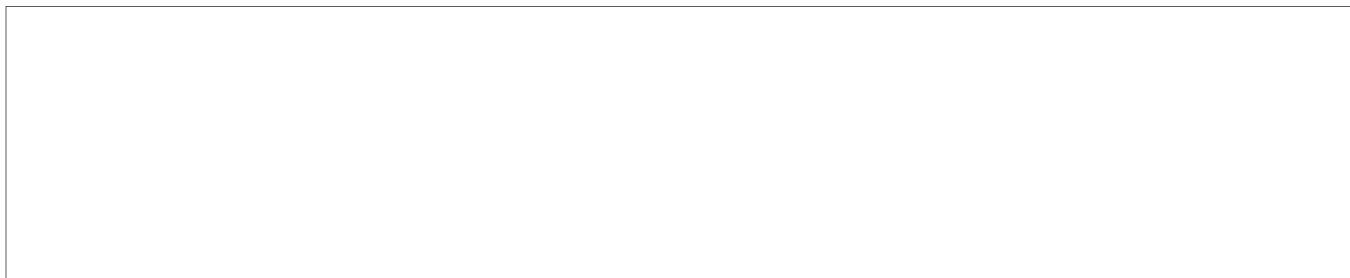


SUPPORT TO THE FIELD

OS
15

On 12 October, representatives of ISG briefed DD/PTS and other Group Chiefs regarding the proposed new AIS security standards for overseas installations. Final OS comments are currently being collected and will be briefed to the D/OS.

25X1



SUPPORT TO AGENCY WORKING GROUPS

25X1

A representative of CSD/Field Branch attended a preliminary Agency working group [redacted] on alternatives to Tempest. NACSIM 5100B, NACSIM 5107, zoning, configuration management, and the lack of available TEMPEST equipment in the future will dictate the use of alternative countermeasures. The group will convene at a later date to make recommendations on Agency alternatives.

A representative of T&SD/System Assessment Branch attended the Agency Information Architecture Working Group briefing on Mercury given by Communications Engineering Group. Several issues related to the future Agency communications architecture arose.

Information Security Group Weekly Report
12 - 18 October 1988 (Continued)

System Assessment Branch, the Office of Security member of the Architecture Working Group, was invited to attend the Office of Information Technology Strategic Workshop during 19 and 20 October. SAB was tasked to write a synopsis of the current position of the Agency in Information System Security in preparation for the 4 November Information Systems Board offsite.

COMPUTER SECURITY AWARENESS

During this reporting period, members of ISG presented three computer security awareness briefings to 123 students attending Fundamentals of VM and the EOD seminar.

COMMUNITY LIAISON ACTIVITIES

The White House Field Evaluation Report prepared by CSD/Industrial Branch and T&SD/System Assessment Branch was delivered to the United States Secret Service for review and comment on Friday, October 14. Recommendations were made to improve the posture of those systems.

25X1

INFORMATION SECURITY POLICY PANEL

Nothing to report.

S E C R E T

- 1 - DD/PTS
- 1 - Board
- 1 - C/ISG
- 1 - ISG Chrono
- 1 - ISG Subject
- 1 - C/OIT/A&EB/ISG

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- 1 - 

S E C R E T

S E C R E T

AD WEEKLY REPORT

Week of 10/03/88 to 10/07/88

THREAT ANALYSIS BRANCH

SIGNIFICANT ACCOMPLISHMENTS:

1. On 5 and 6 October, CDR was held on the SASS structured data base. In attendance at the CDR were C/AD, C/TAB, C/SB, [redacted]

25X1
25X1

2. On 7 October, C/TAB and [redacted] met with [redacted] to discuss the occupational and job standards for technicians and engineers. There was no EAG input in the formulation of these standards. A meeting will be held with C/EAG to establish a working group to formulate standards for EAG personnel.

25X1

3. The first "AD BRIEF" was published and distributed last week. Initial reactions were favorable to this type of service.

CRITICAL ISSUES:

TRAVEL:

[redacted]

25X1

C/TAB will be TDY week of 17 October [redacted]
[redacted]

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25X1

PLANNED ACTIVITIES:

C/TAB meetings: 12 October, Sigma panel meeting
13 October, C/EAG re personnel standards
STAC re National Strategy
14 October, [redacted]

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S E C R E T

S E C R E T

TSEC (JTAF) BRANCH

SIGNIFICANT ACCOMPLISHMENTS:

25X1

CRITICAL ISSUES:

None

TRAVEL:

None

PLANNED ACTIVITIES:

1. Prepare the required JTAF budgetary information (spending profile) for FY-89.

25X1

2. Working with [redacted] (Chief, Support Staff) [redacted] attempt to establish the necessary JTAF administrative functions (logs, finance, etc.) [redacted]

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3. Create a general JTAF briefing package that can be used to expose interested parties to the capabilities of the JTAF.

S E C R E T

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CONFIDENTIAL

19 October 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

FROM: [Redacted]

Chief, Headquarters Security Division

SUBJECT: Headquarters Security Division Weekly Report
(12 - 18 October 1988)

During this reporting period the following significant events are reported for your information and edification:

I. Significant Accomplishments/Activities:

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(8) The Chief, Headquarters Security Division, PASG, reports that SPOs serving overseas in TDY status supporting special projects remains at [Redacted]

On 11 October, SDO personnel provided support and guidance to OMS for a medevac from the Headquarters compound. An Agency staff employee was experiencing chest pains. OMS and SDO personnel arrived on the scene and stabilized the individual before he was transported to Fairfax County Hospital for further treatment. [Redacted]

On 12 October, HSD personnel investigated a report of smoke in the 4D, 6C, and 7C corridors of Headquarters building. The investigation determined that the source of the smoke was a small paper fire in room GC45 which was started by welding in the area by Allied personnel and had been extinguished. The smoke had traveled through the building via the ventilation system and posed no threat to Agency personnel. [Redacted]

On 14 October, SDO personnel provided assistance to OMS in locating and treating an employee in a restroom in the New Headquarters Building. When attempts to stop the bleeding failed the SDO assisted in transporting the employee to OMS for further treatment. [Redacted]

with a severe nosebleed

[Redacted]

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HQ
④

25X1 ° On 14 October, HSD personnel (Escort Section, SPS, Reception, and SDO) provided support and guidance for an ORD conference. There were 350 outside visitors from other government agencies and private industry. In addition, approximately 100 Agency staff employees were also in attendance. There were no incidents or security concerns throughout the event. [redacted]

25X1 ° At the request of CAS/DSG/OIT a new Statement of Work (SOW) was written to cover the PASS/PIMS project for the period 1 October 1988 to 31 December 1989. The new SOW will be forwarded to CAS/DSG/OIT. A second Statement of Work covering the period 1 January 1989 to 30 September 1989 will also be written and forwarded. [redacted]

25X1 ° The Receptionist Section assisted in badging approximately [redacted] new employees attending an EOD briefing; 88 participants for the JSC-DIA Orientation Program; 20 participants for the National War College briefing; and 236 visitors attending the AT-Artificial Intelligence Seminar hosted by ORD. [redacted]

25X1 ° Four (4) new SPOs EODd with the SPS on 11 October. The [redacted]

25X1 ° The SPS Recruiting Staff interviewed 18 SPO candidates this week, all of which were recommended for continued processing. [redacted]

25X1 ° Nine (9) SPOs graduated from the SA in-house training course, SPOT 89-01, on 13 October. [redacted]

25X1 ° SPS [redacted] conducted the SPS portion of the Agency EOD briefing on 12 October. There were 98 individuals were in attendance. [redacted]

25X1 ° The Badge Office successfully processed [redacted] staff and contractor badges on 13 October. [redacted]

[redacted]

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II. Critical Issues:

- 25X1 ° Radio communications between HQS and the New Building are still critical. The COTR for the project advises that all the hardware has been installed and that the Oscar, Victor and OMS frequencies are operational. They will continue to monitor the system and have made plans to make some more sophisticated testing and adjustments to clear up some of the "dead" areas in the NHB. This should be accomplished during the next 4-6 weeks. []
- 25X1 ° Continuing departures of Escort Section WAE escorts is creating a personnel shortage. In addition, many of our other escorts who were full-time during the summer are converting to a part-time schedule. The section is adjusting to compensate for this loss, including increased recruitment efforts of escorts. Currently, the Escort Section is short [] escorts to fulfill daily requirements. []

III. Planned Activities:

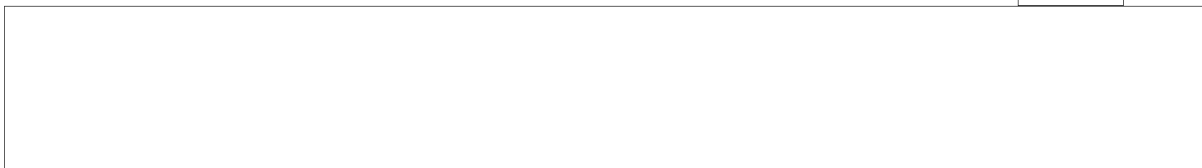
- 25X1 ° PASS related difficulties have arisen with some badges created for the Receptionist Section in 1987, and discussions are being held with CSC and MARTEC representatives and the Receptionist Section to determine the causes of the difficulties, possible solutions, and current, and future ramifications. []
- 25X1 ° SPS is planning for the establishment of authority and jurisdiction at the various Agency facilities. []
- 25X1 ° HSD progress installing PASS at New HQS Interior Zones continues. Plans are also going ahead for PASS installation at the New HQS South Loading Dock. []
- 25X1 ° HSD efforts on a special payroll escort system continues. The various menus have been accomplished and are now undergoing a test phase. Work has begun on the report phase of the system. []
- 25X1 ° The SPS is preparing a proposal for access control and traffic management in anticipation of the opening of the new west lot gatehouse. []

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° C/OSDO will attend a meeting for the dedication plans of the Donovan Statue at Headquarters on 26 October. [redacted]

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25X1



° The Escort Section is continuing to be approximately [redacted] escorts per day short of their requirements. [redacted]

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17 OCT 1988

MEMORANDUM FOR: A/Chief, Physical and Area Security Group

25X1 FROM: [redacted]
Chief, Physical Security Division

25X1 SUBJECT: PSD Input 13 - 19 October 1988 [redacted]

The following represents issues which are to be addressed in the PASG weekly report covering the period 13 - 19 October:

°NOT REPORTED PREVIOUSLY

25X1 ° On 11 October, a DSB officer gave Capitol Hill Support during the testimony of [redacted] before the House Foreign Affairs Committee. This meeting was held in Congressman Gilman's Office. (This was not reported previously because we received the assignment the morning of the 11th). [redacted]

°Significant Accomplishments

25X1 ° On 13 October, a DSB officer gave Capitol Hill support during the testimony of [redacted] OCA, [redacted] DI, and [redacted] DI/OSWR. This meeting was held in Congressman Berman's Office. [redacted]

25X1 ° On 14 October, C/DSB attended a meeting with AC/PASG, C/PSD, DC/PSD, C/HSD regarding the use of SPO's [redacted]

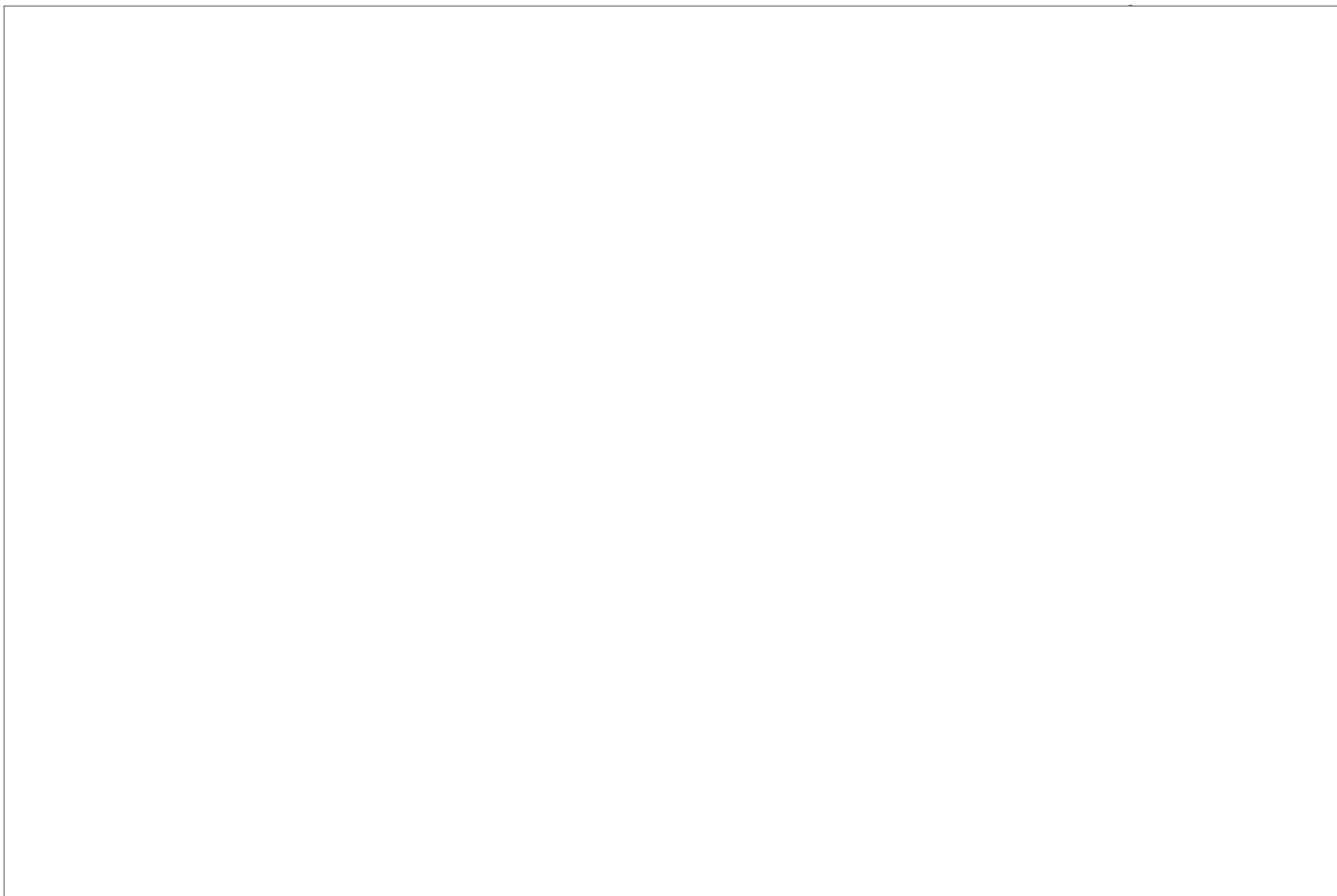
25X1 [redacted]

25X1 ° On 14 October, two DSB officers were transferred to OD&E and OL respectively. [redacted]

25X1 [redacted]

S E C R E T

25X1



HQ
⑤

° Chief and Deputy Chief, CSMB met with OS/HSD personnel to discuss construction/tech monitor concerns which included the levying of monitor requirements, operational control of monitors and a review of how HSD supervisory personnel plan to oversee the monitor and escort programs in the future.

° Work at the 2430 "E" Street complex will intensify on 17 October with the contractor agreeing to work around the asbestos problem. Two Construction Security Monitors are currently on site and CSMB is monitoring construction operations.

HQ
⑥

° Work on the Scattergood property continues to progress with the roof and guttering renovations on the conference facility nearing completion. Surveyors are currently doing layout work in preparation for the construction of the Day Care Center and the fence installation around the property will begin as soon as a fiberoptic line has been located and marked. Construction Monitors continue to monitor all phases of these projects on behalf of CSMB.

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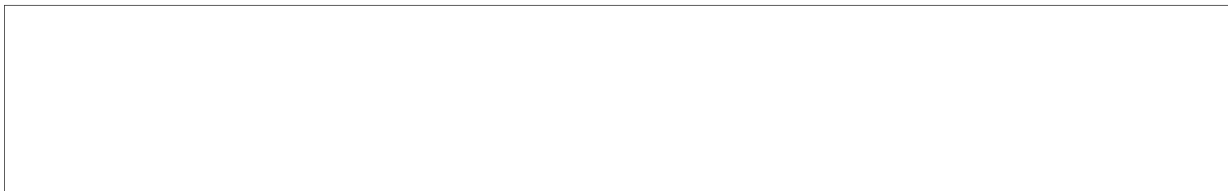
SECRET

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° In the absence of C/PSD, a CSMB officer attended the ILSP meeting on 13 October 1988.

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° During the period 12 October - 12 November, an OSSB officer will provide Area Security coverage for NE Division. [redacted]

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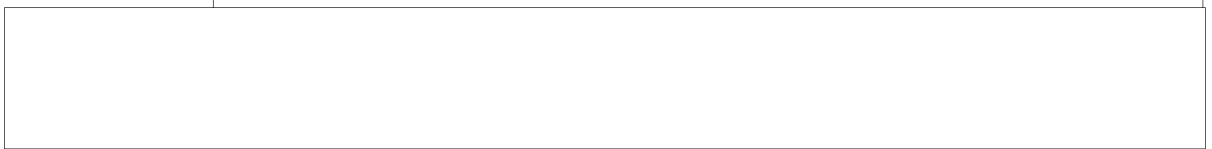
° On 14 October, an OSSB officer attended a briefing with [redacted] OS/OIT, regarding software programs for OSSB.
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° On 17 October, an OSSB officer will attend a Comsec briefing [redacted]

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25X1



25X1

[Redacted]

25X1

° During the period 17 - 19 October, an OSSB Officer will provide Area Security coverage for EUR Division. [Redacted]

25X1

[Redacted]

25X1

°Critical Issues

25X1

[Redacted]

° CSMB was advised on 13 October 1988 by DC/RECD that OL would be unable to conduct the "Construction Techniques Course" scheduled from 24 October to 04 November 1988 due to lack of sufficient time for course preparation. Despite pleadings by C/CSMB, DC/RECD insisted that they could not conduct the course on the professional level which they would like and therefore we will have to reschedule.

°Planned Activities

° A DSB officer will "fill-in" for the CTC Area Security Officer from 21 October-4 November.

25X1

° Two OSSB officers are preparing for upcoming survey trips. [Redacted]

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° The three-week CATC course will end on 21 October 1988.

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[Redacted]

[Redacted]

17 October 1988

MEMORANDUM FOR: Acting Chief, Physical and Area Security Group

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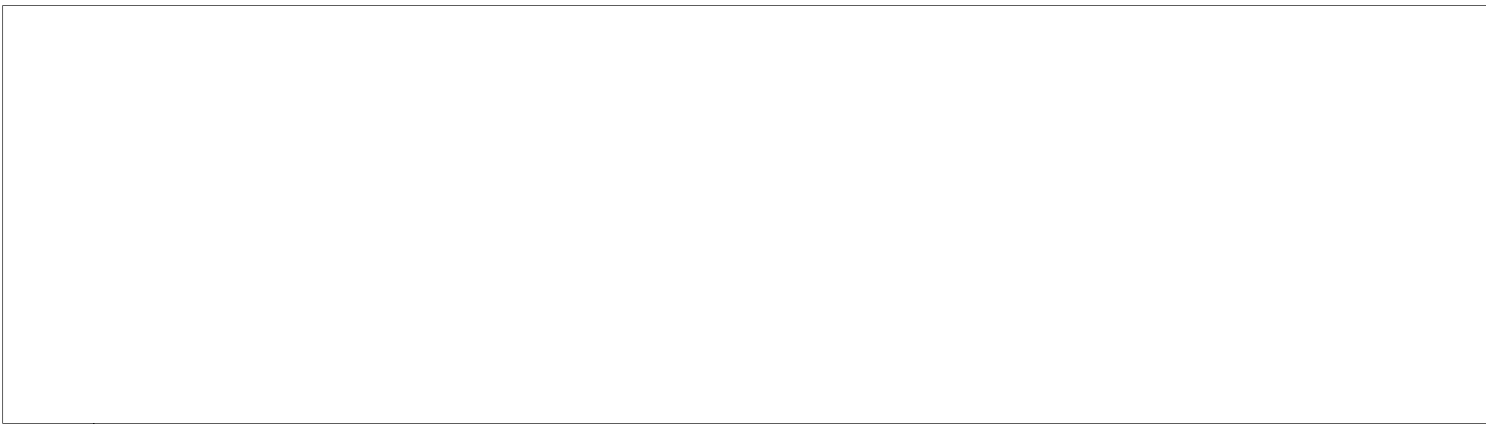
FROM: [Redacted]
Security Equipment Support Division/OS

SUBJECT: Weekly Report

SIGNIFICANT EVENTS:

- o C/SESD attended the monthly GSA/IACSE meeting on Thursday, 13 October. The topic of discussion was the preliminary review of the GSA combination lock specification being written under contract by a DOD Navy Lab in California. The draft specification will be disbursed to IACSE members and lock manufacturers in January 1989 for review and comment.

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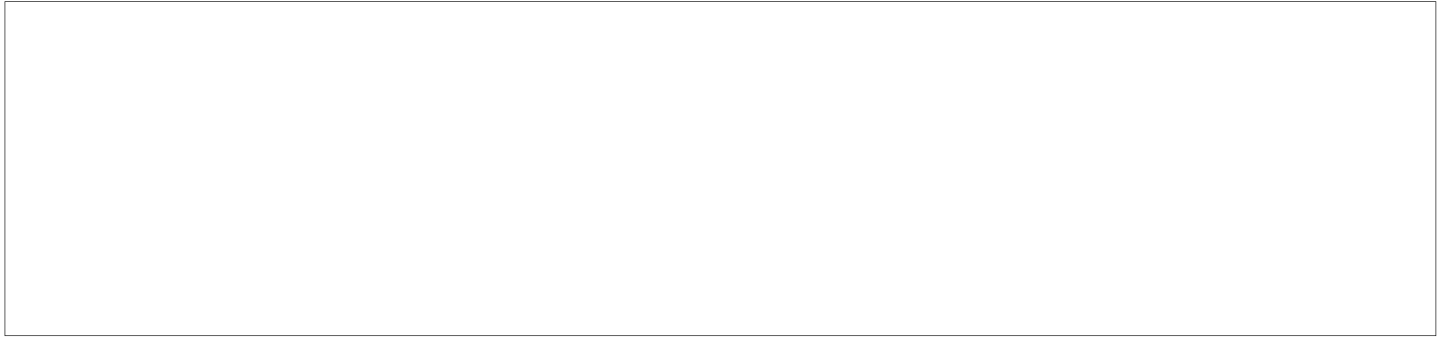


- o C/DEB continues on TDY support [Redacted]
- o OIT continues to work about 1.5 shifts per day on the [Redacted] Building secure tele/data link system. The SESD WANG/VS continues to be used for memo material only. SESD continues to wait for a working "CABLE" glossary system from OIT.

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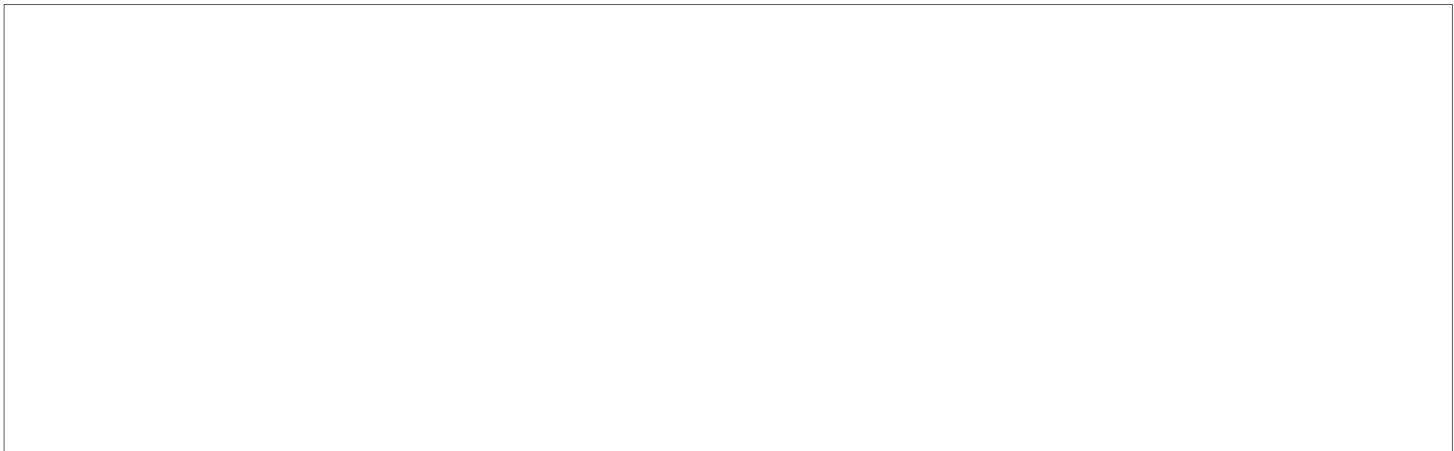


C O N F I D E N T I A L

SUBJECT: SESD Weekly Report

- HQ
①
- The Chief, SESD/PASG reports that*
- o Reconstruction of the DCI tunnel entry commenced this past week. Arrangements have been made with HSD to have VIP personnel who usually park in the DCI garage to park in the front entrance VIP lot.

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25X1

- o HSB and DEB personnel attended OL/ILSP, OL/Backfill and OS/DSB [redacted] Building project meetings.

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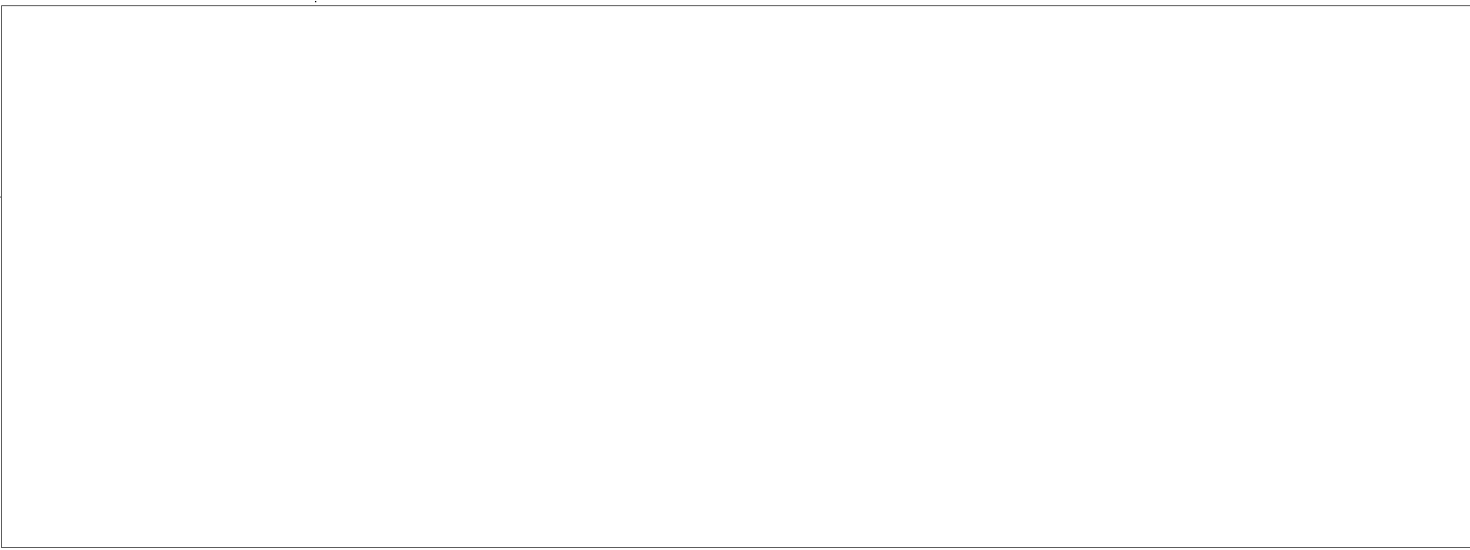
- o Members of DEB provided document destruction training to the OTE/CTTC course [redacted]

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- o Members of DEB continue to meet with OMS/SD concerning security hardware use and installation in Agency facilities, [redacted]

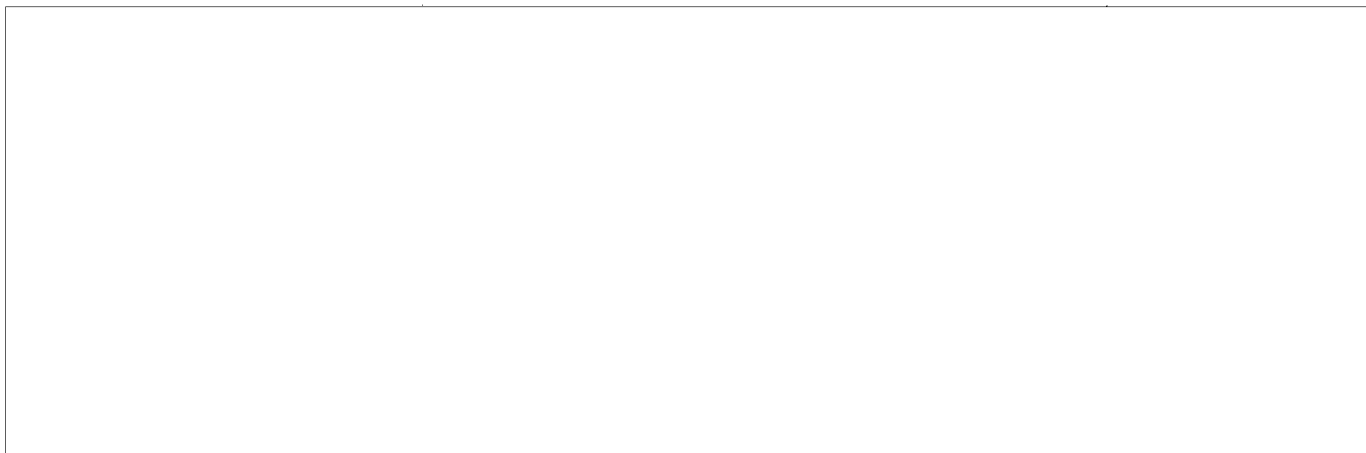
PLANNED ACTIVITY

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SUBJECT: SESD Weekly Report

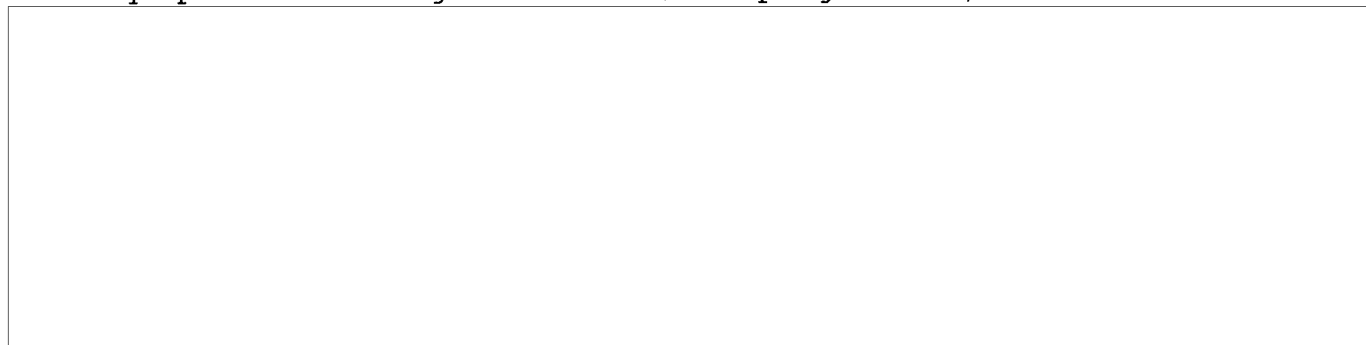
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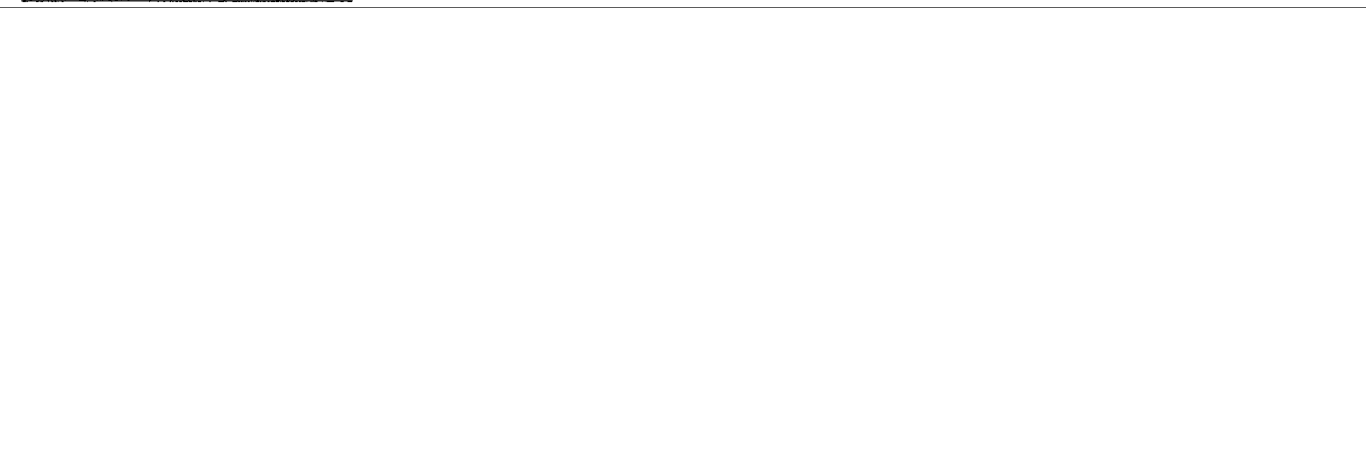
- o AC/DEB and members of his Branch will be providing training support for the next two weeks to the OTE CTTC course at [redacted] Members of HSB and DEB will be providing security equipment training to the HSD/SPO program.

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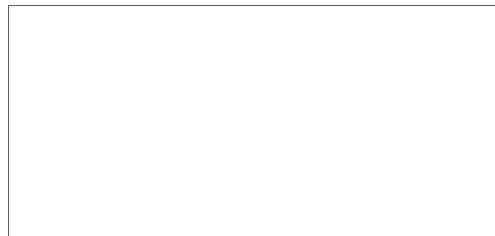
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CRITICAL ACTIVITY



SUBJECT: SESD Weekly Report

- 25X1
- o OL/RECD was advised by Fairfax County that the renovation plans for the [redacted] Building, as submitted by the architect, are not acceptable due to lack of appropriate fire walls in hallways. OL/RECD will pursue alternate solutions.
- 25X1



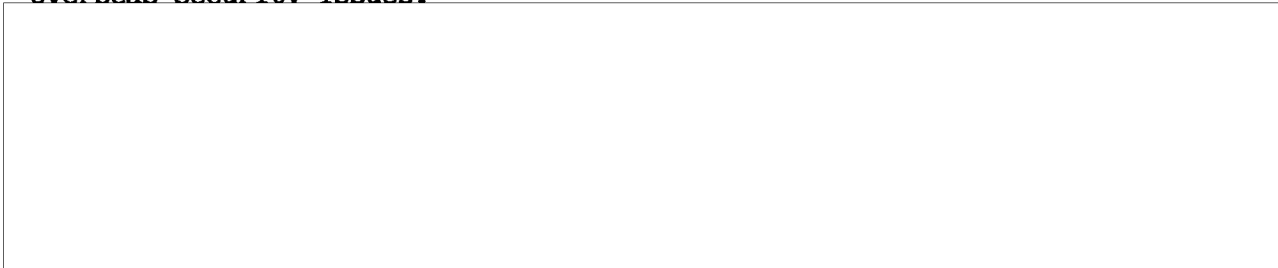
Distribution:

- Original - Addressee
- 1 - SESD Subject File

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1. A member of the Security Education Staff provided an overview of Office of Security functions and responsibilities to 73 members of the Career Trainee Development Course. Special emphasis was placed on such ongoing security initiatives as the Reinvestigation Program and Overseas Security issues.

25X1



3. Two representatives from SES, along with OTE support personnel, provided one week of Laptop computer training [redacted]. [redacted] This is the third week of this ongoing project to train all field personnel.

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25X1

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