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ROUTING AND RECORD SHEET

SUBJECT: (Optional) PTS Items for the DDA Weekly Log
14 July - 20 July 1988

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FROM: <input style="width: 90%;" type="text"/>	EXTENSION	NO.
PTS Policy and Plans		DATE 20 July 1988

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TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

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1. C/PPS <input style="width: 80%;" type="text"/>			<i>[Signature]</i>	
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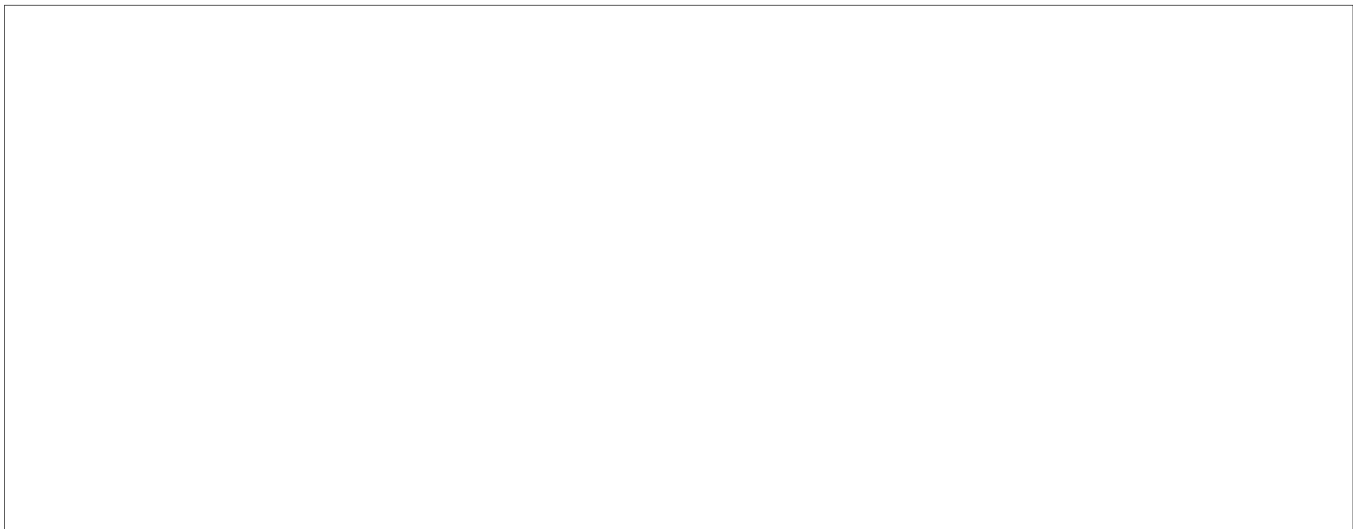
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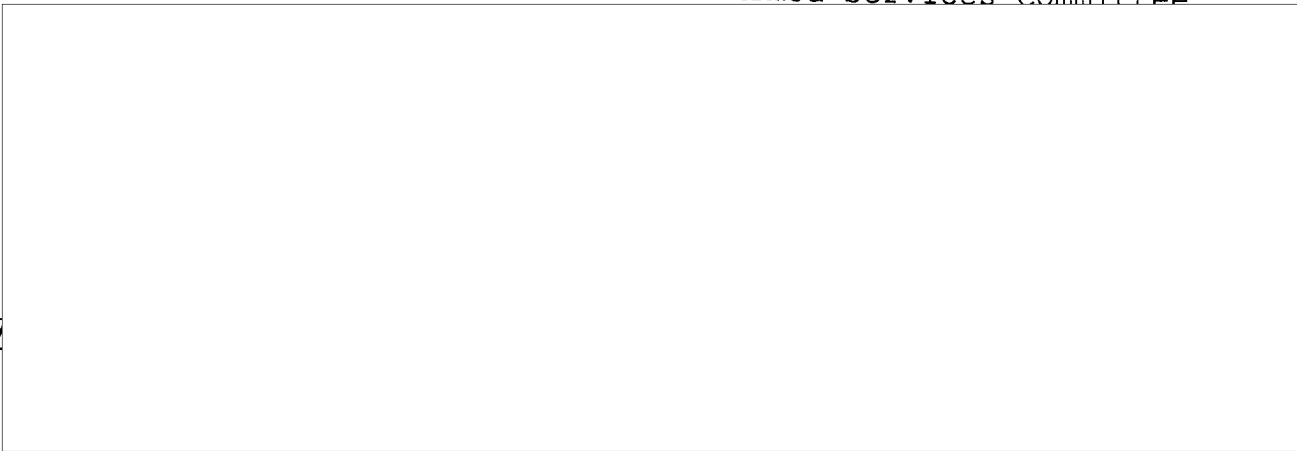
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9. On 13 July, an OS officer provided security support during the Capitol Hill testimony of [redacted] Office of Congressional Affairs, and [redacted] Assistant to the NIO for Strategic Program, before the House Armed Services Committee

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13. A representative of the Security Protective Staff has been selected to attend the FLETC Firearms Instructor Training Program being conducted from 15 to 16 August 1988.

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15. [redacted] Chief, Physical Security Division, NSA, and associates were provided an overview of OS Headquarters Security Division (HSD) operations and a tour of the facilities. [redacted] interest was primarily in our Personnel Access security System operations but he also expressed interest in

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INFORMATION SECURITY GROUP

WEEKLY REPORT

13 - 19 July 1988

25X1 1. Chief, Information Security Group, continued interviewing key Agency managers in support of efforts to develop an Agency Strategic Plan for Information Security. [redacted]

25X1 2. On 15 July, the members of the Information Security Policy Panel met to discuss ongoing business. [redacted]

25X1 [redacted] Final discussion on a new HN regarding labeling of magnetic media was held and the HN will be put forward for publication. [redacted]

25X1 3. A draft Statement of Work for the PC Data Storage Media Control project was reviewed. [redacted]

25X1 6. Members of Systems Assessment Branch participated in a meeting with OIT and IBM on the IBM remote support facility. This facility is being designed to provide limited remote support to IBM 3090 series mainframes. [redacted]

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AD WEEKLY REPORT

Week of 07/11/88 to 07/15/88

THREAT ANALYSIS BRANCH

SIGNIFICANT ACCOMPLISHMENTS:

Chapter V has been published!

The IC Staff's INFOSEC Threat III (now retitled DCI's AIS and Network Threat Statement--1988) has undergone final(?) review.

25X1 C/AD met with [redacted] to discuss personnel and positions
in AD as it relates to the OS personnel study.

25X1 [redacted]

C/TAB attended the weekly SIGMA meeting, 14 July.

25X1 [redacted]

CRITICAL ISSUES:

TRAVEL:

25X1 [redacted]

25X1 [redacted] is TDY DD/PTS Staff...return 1 August.

PLANNED ACTIVITIES:

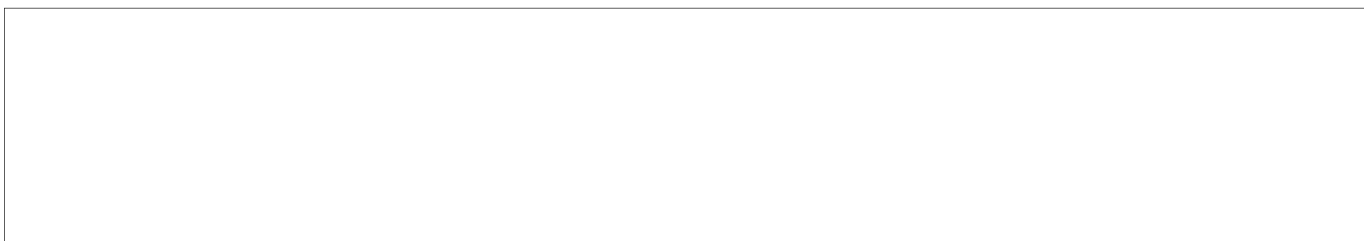
25X1 [redacted]

C/TAB has SIGMA meeting 21 July.

SYSTEMS BRANCH

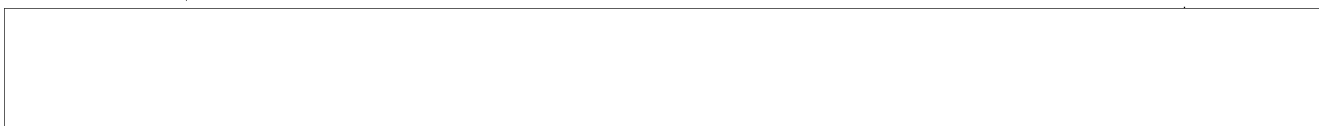
... because of the kindness of our friends in CIA and OSMA, we have acquired another SUN terminal on a long term loan. We have been able to connect it into the system and now have two STARS input stations. We are training TAB analysts and some other staff employees who wish to earn overtime to input. At the same time, we are collecting their comments and suggestions to ease the job and the MAXIM systems engineer make the appropriate additions/changes. Things are looking good!

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3. We met with C/CMS/PTS on Friday and completed plans for the STARS Phase III RFP process. We have interest from six very qualified bidders.

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CRITICAL ISSUES:

We critically need a systems operator now, to escort visitors and technicians, to load, move, back-up, etc., etc. This is a GS-09 entry level job with the opportunity for lots of OJT as well as overtime. Previous experience is of only marginal value on this new system.

TSEC BRANCH


SIGNIFICANT ACCOMPLISHMENTS:

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PLANNED ACTIVITIES:

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Second meeting with  scheduled for Wednesday, July 20.

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18 JUL 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

FROM:

[Redacted]
Chief, Physical Security Division

SUBJECT: PSD Input - 14 - 20 July 1988 (U)

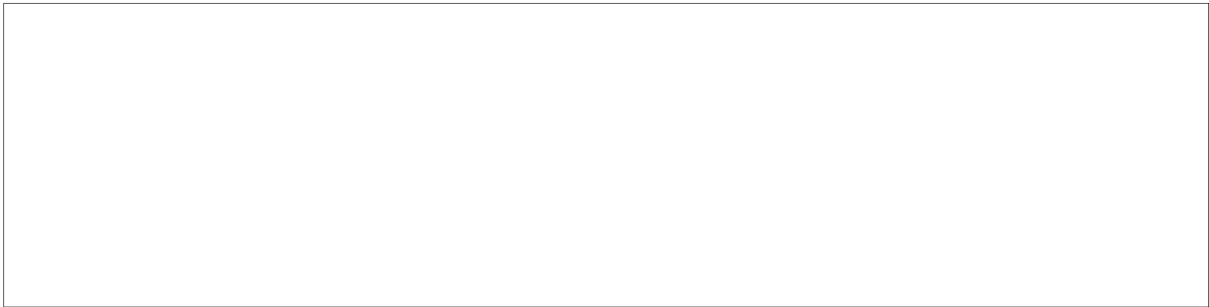
The following represents issues which are to be addressed in PASG weekly report covering the period 14 - 20 July 1988:

°Significant Accomplishments:

°C/PSD will attend an off-site CABAL conference 19-20 July. [Redacted]

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° A CSMB officer interviewed three technical monitor candidates for potential employment with the tech monitor program. [redacted]

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° ~~Not Previously Reported~~: On 13 July, a ^{Security} DSB officer provided security support during the Capitol Hill testimony of [redacted] Office of Congressional Affairs, and [redacted] Assistant to NIO for Strategic Program before the House Armed Services Committee. [redacted]

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° On 14 July, AC/DSB attended a Facilities Protection Working Group meeting convened to discuss physical security standards for SCI material. [redacted]

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° On 14 July, a DSB officer gave a general office security briefing to personnel assigned to the OIR/Map Library. The briefing was given because the Map Library recently moved into their new office location [redacted]

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° On 14 and 15 July, meetings took place between OL/RECD representatives and officers from DSB and ISB concerning the relocation of the latter Branches [redacted]

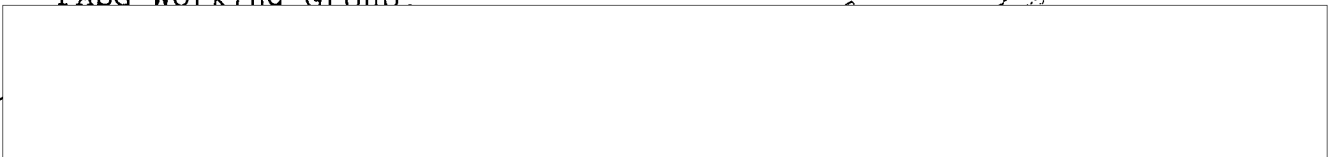
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° On 19 July, the Acting Chief and another DSB officer will travel [redacted] to participate in an off-site for the PASG Working Group.

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° From 15 - 25 July, an OSSB officer will provide Area Security coverage for EUR Division. [redacted]

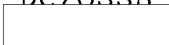
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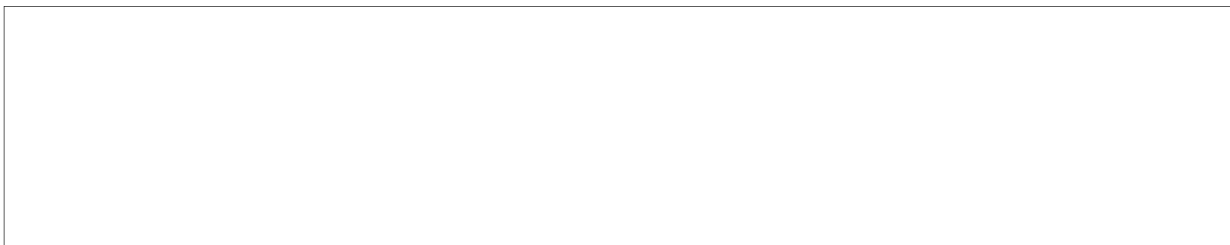
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° On 20 July, DC/OSSB will brief SRD on OSSB's functions and policies. 

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20 July 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

25X1 FROM:

[redacted]
Chief, Headquarters Security Division

SUBJECT: Headquarters Security Division Weekly Report
(13 - 19 July 1988)

During this reporting period the following significant events are reported for your information and edification:

I. Significant Accomplishments/Activities:

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- SPOs serving overseas in TDY status supporting special projects remains at [redacted]
 - The Badge Office conducted a special badging session on 12 July after a briefing by SES for 30 green-badged

✓ A representative of the Security Protective Staff has been selected to attend the FLETC Firearms Instructor Training Program being conducted from 15-16 August 1988.

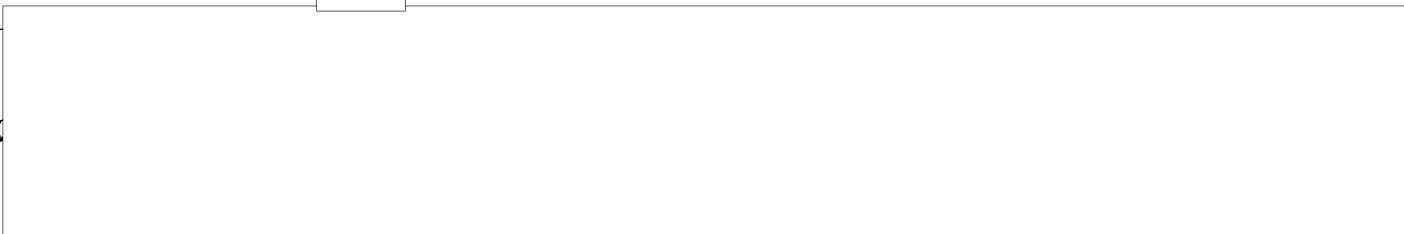
- 25X1
- On 11 July, HSD personnel provided support and guidance for the SIS promotion ceremony. Over four hundred persons were in attendance. [redacted]

- 25X1
- HSD personnel provided support and guidance for five separate honor and merit award ceremony's from 11-15 July with attendance ranging from 12 to 60. [redacted]
- 25X1
- [redacted]

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- ° On 14 July, 12 SPOs participated in firearms requalification. [redacted]

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- ° Receptionist Section provided support and guidance to the Protocol Office for a National Security Agency Senior Military Cryptologic Course held on 12 July in 1E74 HQS. Approximately 48 guests attended. Also supported the Protocol Office with an Honor and Merit Awards Ceremony held on 15 July in the Auditorium. Approximately 60

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[redacted] Chief Physical Security Division, NSA, and associates, was provided an overview of Office of Security (OS) Headquarters Security Division operations and a tour of the facilities. [redacted] interest was primarily in our Personnel Access Security System (PASS) operations but also expressed interest in perimeter security inasmuch as NSA is planning eventually to relocate perimeter access at the Ft. Meade complex to a perimeter fence line, processing visitors at a Visitor Control Center (VCC)-type operation.

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- ° On 12 July, ~~G/OPS/HSD, conducted a briefing in GA-13 of~~ selected area security officers ^{were briefed} to keep them abreast of planning in ~~HSD~~ ^{HSD} with regard to ~~hostile threat alert~~ ^{anyway} procedures. The security officers were provided insight as to what is expected of them at their respective buildings in the event of an alert. [redacted]

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II. Critical Issues:

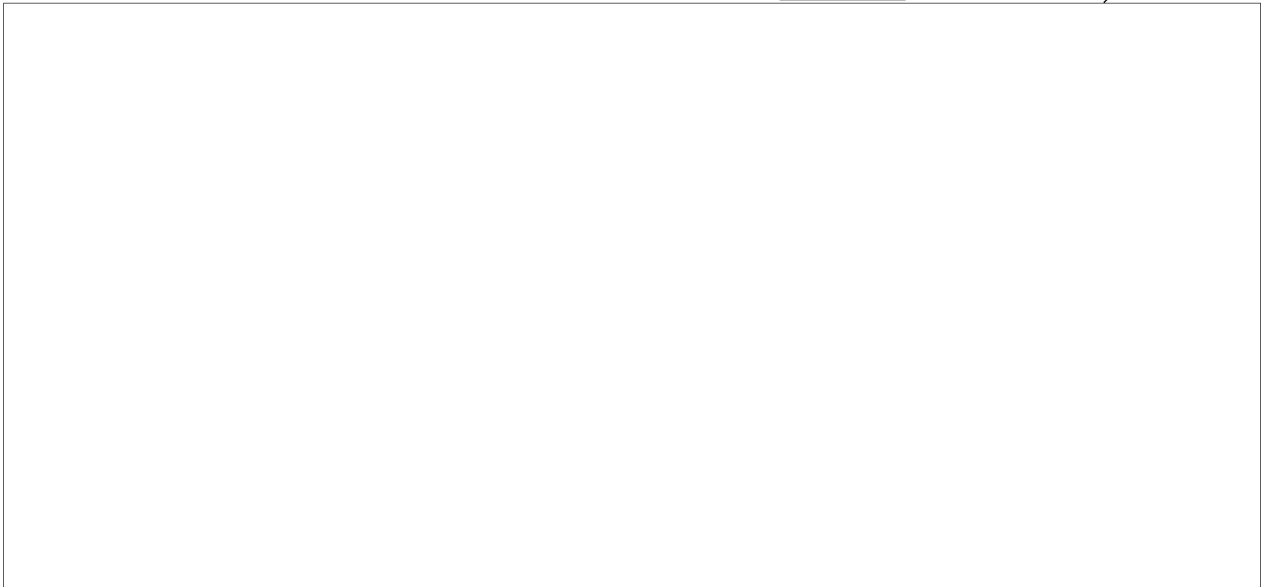
- ° OIT is working to complete the final installation of the secure communication link to the PASS Operations Center from the badge machines on the 4th floor of the NOB. Until that is completed in approximately two weeks, access will not be recorded electronically in PASS and will be by visual badge check only. [redacted]
- ° The Burns contract for guards terminated on 30 September 1987. Presently, HSD is on an extension at a cost of approximately \$45K per quarter. An RFP SOW has been written. Approval has been given by PTS/OS/Contracts to

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the content with minor amendments. The final product was forwarded to PTS/Contracts Staff on 6 June for transmittal to selected contractors. As of 18 July, Contracts Staff advised that contract clauses are being worked up with a target date for release in one week. [redacted]

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III. Planned Activities:

- A review is being made of eight miscellaneous "Service" badges issued to the metropolitan area building managers during the 1970s. CD/6 has been contacted and is reviewing the individual's clearance status to determine whether another badge is more appropriate. [redacted]

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- SPS is planning for the establishment of authority and jurisdiction at the various Agency facilities. [redacted]

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- [redacted] HSD/SUPP/ADP, began writing requirements for a PC-based automated payroll system for the new escort program. This system will replace the manual system currently used to pay the special escorts. [redacted]

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- 25X1 ° Development of a badge for escorts working on special assignments such as retirement parties or "backfill" where zone coverage is conducted in the hallways. This badge would make it easier to identify escorts to the Agency populace.
- 25X1 ° The Badge Office will badge approximately 80 staff and contractor employees on Wednesday, 20 July.
- 25X1 ° HSD personnel will provide support and guidance for the summer security officers seminar hosted by OL/SS on 25-26 July.

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WEEKLY REPORT

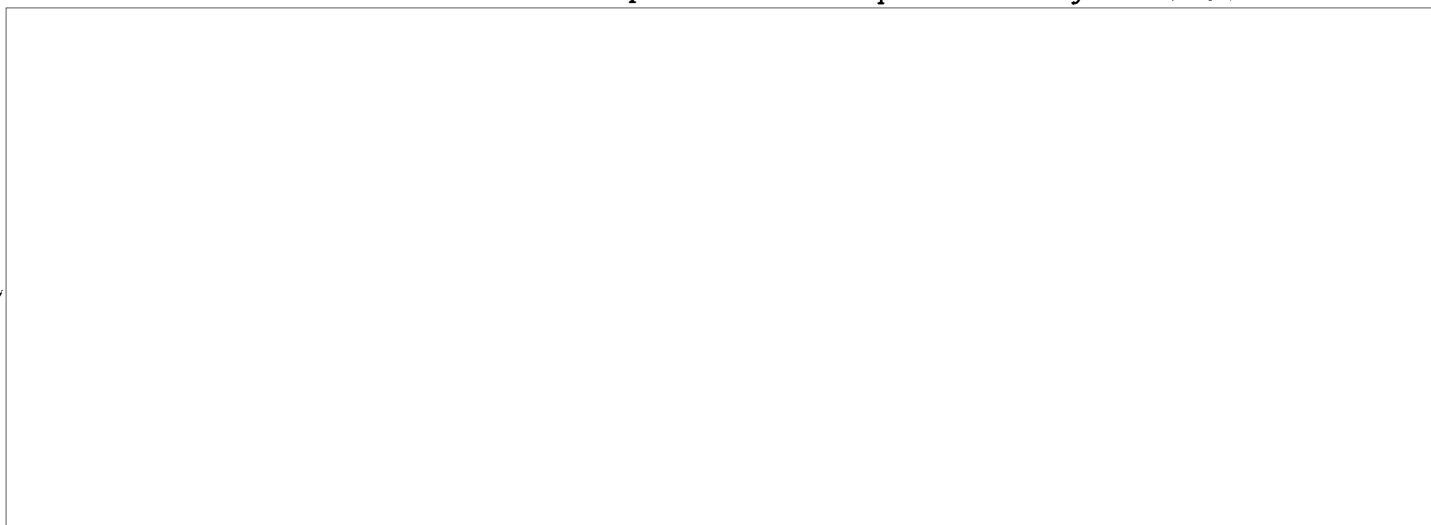
13 July - 19 July 1988

GENERAL

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On 13 July, the third meeting of the Overseas Technical Support Task Force was held [redacted] This Task Force has been formed as the result of a memorandum from the DDA directing OS to spearhead a study of the overseas technical support situation relative to future equipment plans and resources. These initial meetings have been used to provide task force members with briefings on the various technical support activities that are in existence, as well as overviews of future plans for AIS/ADP equipment developments. Task Force members agree that a meeting with the DDA is needed soon in order to help define our precise objectives.

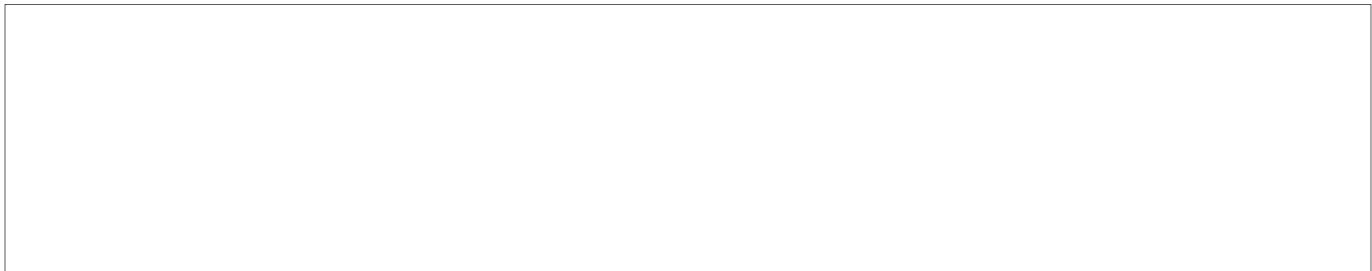
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✓

OPERATIONS BRANCH

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Operations branch personnel responded to six "service-related" requests from the field during this reporting period, and implementaion planning continues for the next group [redacted]

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LOGISTICS BRANCH

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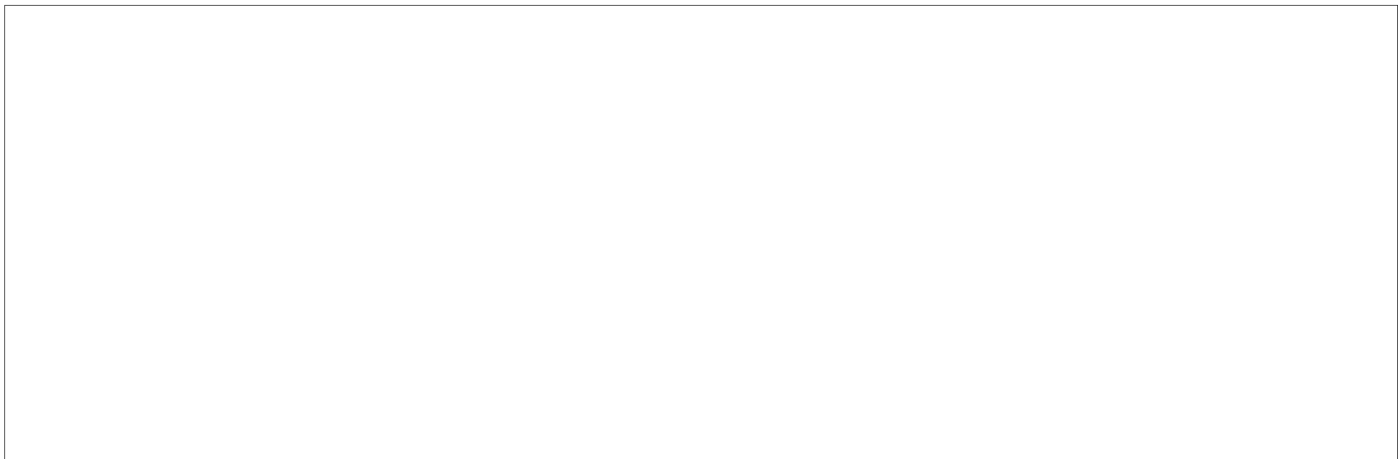
Logistics received the long awaited vehicle that was ordered over a year ago.

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ENGINEERING BRANCH

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GE has been directed to look at more effective integration of the AT computer system. Currently, many different software packages are being used which causes compatibility problems. In addition, everyone is segregated on the VAX computer, which has caused problems when trying to find documents when individuals are out of the building. A common software set must be integrated for the facility.

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Critical Events

- 1) Lack of adequate coordination by OL, OS, and resident components regarding the asbestos removal from VTIC's in the Key Building has continued to be a man-power drain of HSR.

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