

### ROUTING AND RECORD SHEET

SUBJECT: (Optional)

PTS ITEMS FOR THE DDA WEEKLY LOG *22-28 Sept 88*

	FROM:	EXTENSION	NO.	
STAT	<input type="text"/>			
	C/PPB			
STAT	<input type="text"/>			DATE
	TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS
		RECEIVED	FORWARDED	
				COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
STAT	1. C/PPS <input type="text"/>			
STAT	2. DD/OS/PTS <input type="text"/>			
STAT	3. C/EAG <input type="text"/>			
STAT	4. C/TSG <input type="text"/>			
STAT	5. C/ISG <input type="text"/>			
STAT	6. AC/PASG <input type="text"/>			
	7. C/PTS Support			
	8. C/PTS Contracts			
	9. C/Policy and Plans			
	10. PTS/CMO			
STAT	11. <i>Plans Sr/PPB</i> <i>Attn:</i> <input type="text"/>			
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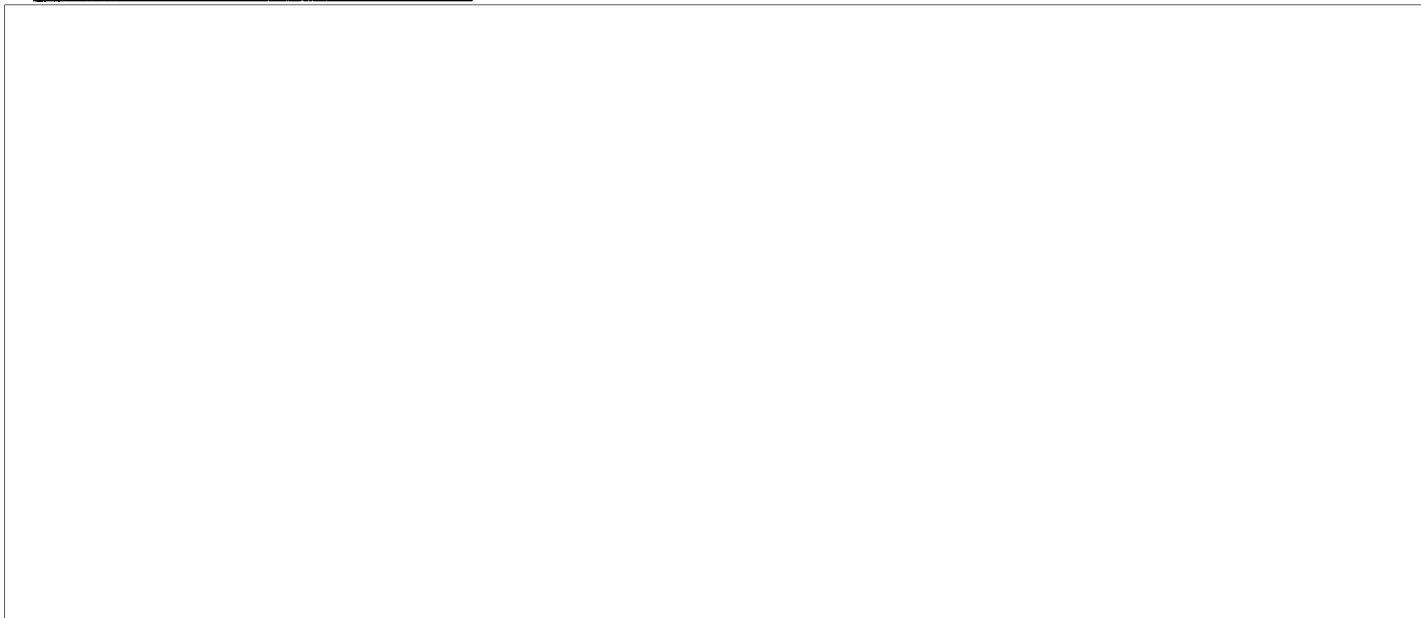
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SUBJECT: PTS Items for the DDA Weekly Log - 22-26 September 1988

Headquarters Operations

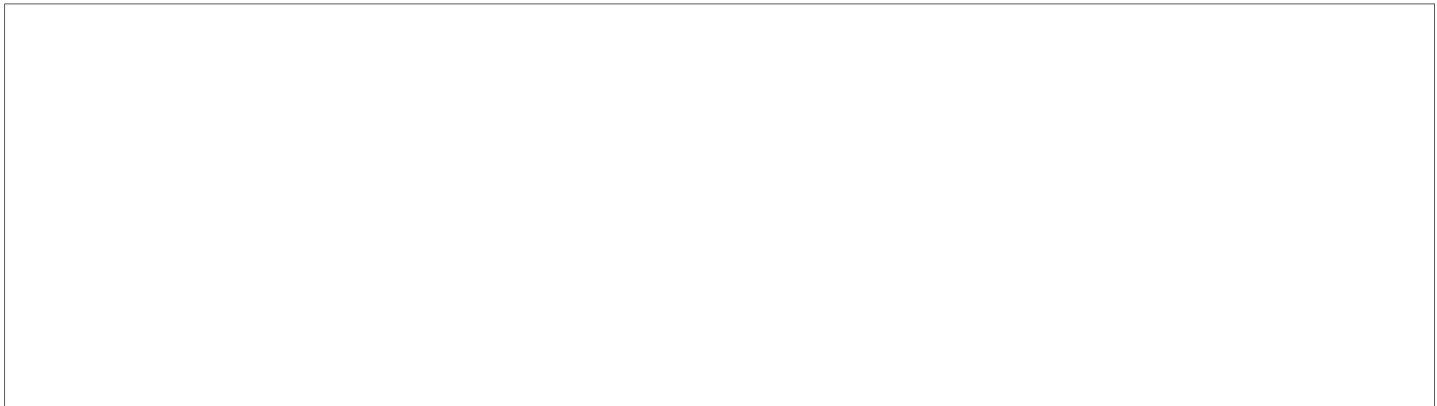
25X1



4. ISG/Headquarters Branch personnel met with CPAS representatives to continue discussions regarding requirements for the Electronic Dissemination System (EDS). Of particular concern were physical security requirements for the dissemination of SCI data (National Intelligence Daily, etc.) through the EDS at the White House, State Department and the Pentagon. ISG personnel are working closely with Physical Security Division and the Special Security Center to meet the needs of CPAS.

5. The Chief, ISG, reports that the Agency Information Security Strategic Plan working group met on 26 September. Work continues on developing specific objectives toward meeting Strategic Plan goals. Current Agency programs that support these goals and objectives will be identified as well as critical shortfalls in current programs.

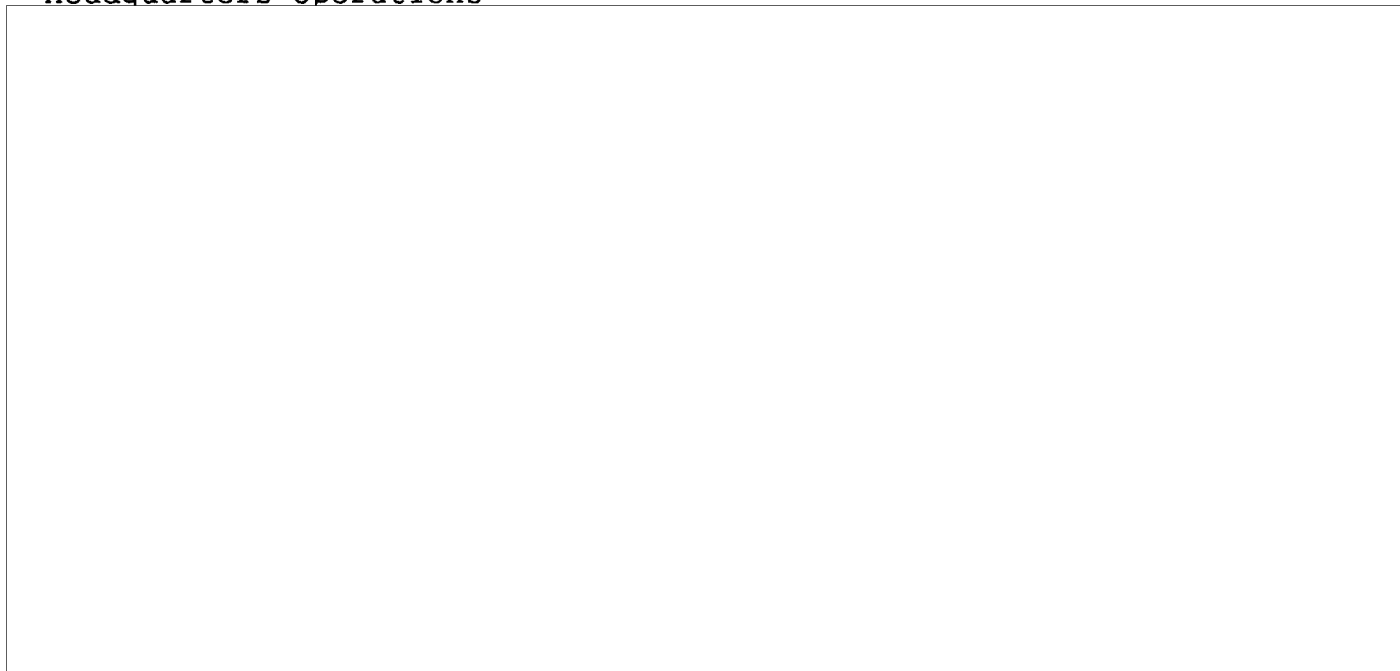
25X1



SUBJECT: PTS Items for the DDA Weekly Log - 22-26 September 1988

Headquarters Operations

25X1



10. HSD personnel provided support and guidance for an Agency orientation for spouses at Headquarters on 20 September. Approximately 85 individuals were in attendance.

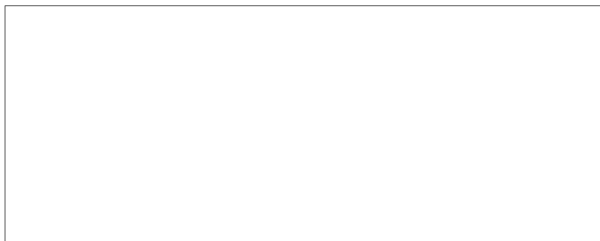
Domestic Operations

25X1

25X1

1. The AC/PASG reports that on 22 September, a DSB officer gave Capitol Hill Support during the testimony of [redacted] Office of Congressional Affairs (OCA), before the House Armed Services Committee. This meeting was held in Congressman Duncan Hunter's office at the Canon House Office Building.

25X1



S E C R E T

9. Laboratory TEMPEST test status is as follows:

<u>LOCATION</u>	<u>TESTS IN PROGRESS</u>	<u>REPORTS PENDING</u>
25X1 [Redacted]	7	5
Internal Laboratory	4	2
25X1 [Redacted]	4	6

12. A TEMPEST Division representative attended a meeting on the proposed installation of a LAN/Network within the 6P corridor of the New Headquarters Building.

13. A TEMPEST Division representative attended a meeting chaired by OTE re developing a counterintelligence/security awareness program for Agency personnel. The program will include representatives from the FBI, DI, OS, OTS, OSO, CIC, [Redacted]

S E C R E T

S E C R E T

27 SEP 1988

INFORMATION SECURITY GROUP

WEEKLY REPORT

September 21 - September 27, 1988

SUPPORT TO HEADQUARTERS COMPONENTS

A representative of <sup>ISG</sup>~~CSD~~/Headquarters Branch attended a meeting with DI/Near East and South Asia Analysis to discuss installation of a LAN in the New Headquarters Building. Also attending were representatives from OIT, OS/Tempest Division and several contractors.

HQ

3

25X1  
25X1

<sup>ISG</sup>~~CSD~~/Headquarters Branch personnel met with CPAS representatives to continue discussions regarding requirements for the Electronic Dissemination System (EDS). Of particular concern were physical security requirements for the dissemination of SCI data (National Intelligence Daily, etc.) through the EDS at the White House, State Department and the Pentagon. ISG personnel are working closely with Physical Security Division and the Special Security Center to meet the needs of CPAS.

HQ

4

CSD/Headquarters Branch personnel conducted a preliminary review of systems operated by the Office of Research and Development (ORD). Included in the survey was ORD's Local Area Network. Discussions were held with ORD system and security personnel.

25X1

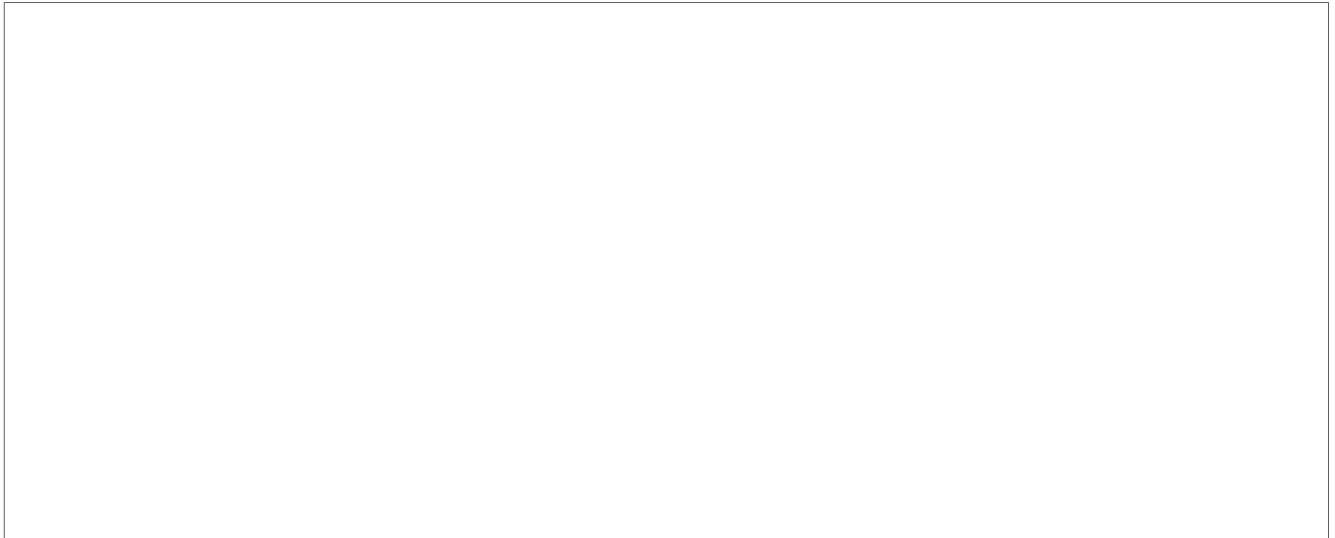
S E C R E T

S E C R E T

Information Security Group Weekly Report  
21 - 27 September 1988 (Continued)

SUPPORT TO CONTRACTORS

25X1



SUPPORT TO THE FIELD

25X1



COMPUTER SECURITY AWARENESS

During this reporting period, representatives of ISG presented a computer security awareness briefing to 13 students attending the Fundamentals of VM Course.

COMMUNITY LIAISON ACTIVITIES

25X1



CSD/Headquarters Branch personnel are coordinating security requirements for an upgrade of the Intelligence Community Staff's networking capabilities.

S E C R E T

S E C R E T

Information Security Group Weekly Report  
21 - 27 September 1988 (Continued)

INFORMATION SECURITY POLICY PANEL

Nothing to report.

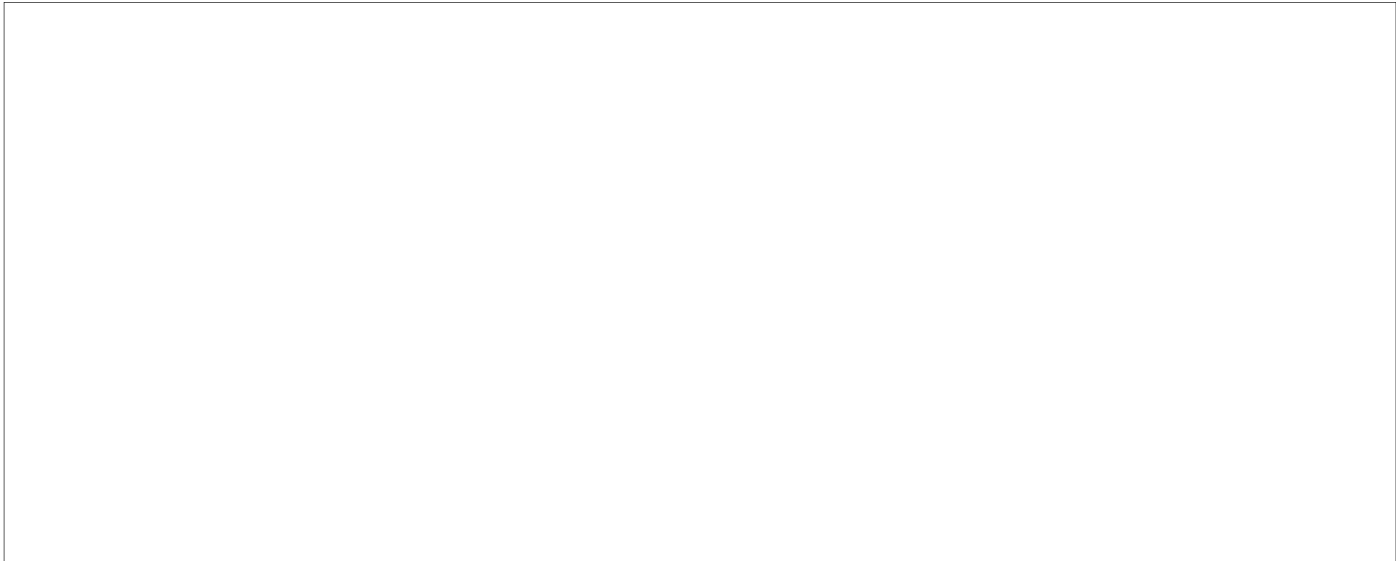
MISCELLANEOUS

During the reporting period, several Group management meetings were held to identify, discuss and prioritize ISG goals and project plans for FY 89.

*HQ*  
*5* *The Chief, ISG, reports that*  
The Agency Information Security Strategic Plan working group met on 26 September. Work continues on developing specific objectives toward meeting Strategic Plan goals. Current Agency programs that support these goals and objectives will be identified as well as critical shortfalls in current programs.

A meeting was held with OS/ADP to solicit guidance and support in establishing an ISG correspondence log and accountability system.

25X1



S E C R E T



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S E C R E T

AD WEEKLY REPORT

Week of 09/19/88 to 09/23/88

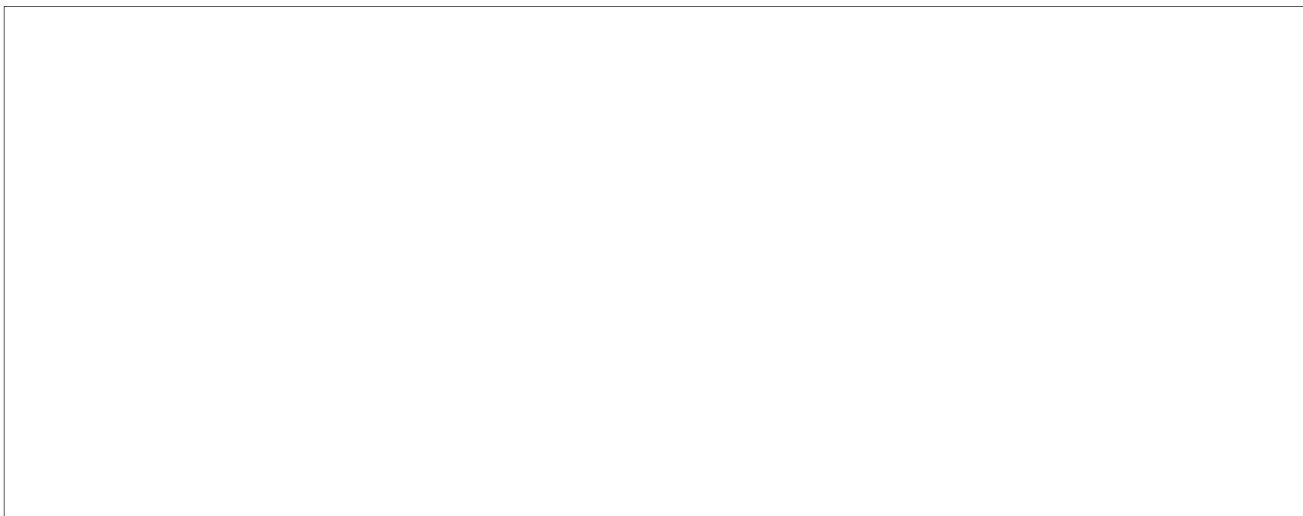
THREAT ANALYSIS BRANCH

SIGNIFICANT ACCOMPLISHMENTS:

1. TAB assisted SESD with the preparation of their briefing for the DDA. A meeting was held on 20 September with DD/PTS to approve format and rough draft of the viewgraphs.

2. C/TAB attended the TSCC meeting on 22 September at ITC at the request of DD/PTS. C/TAB will be assisting with the drafting of the National Strategy for TSCM.

25X1



CRITICAL ISSUES:

25X1

25X1

AD's secretary, [redacted] has returned from her TDY [redacted] will now return to her duties as data base administrator for STARS.

TRAVEL:

25X1

1. [redacted] are traveling on the West Coast visiting contractors.

PLANNED ACTIVITIES:

25X1

C/TAB schedule as follows:

- 26 September - meeting with [redacted] CI Center
- meeting with STAC
- 28 September - SIGMA meeting
- meeting with STAC
- 29-30 Sept - OS offsite

25X1



[Redacted]

SYSTEMS BRANCH

SIGNIFICANT ACCOMPLISHMENTS:

25X1 Chief, Systems Branch, and [Redacted] held meetings with the two contractors for the STARS Phase III effort. These meetings outlined their approaches to the system upgrade and concept of operations.

25X1 [Redacted]

CRITICAL ISSUES:

25X1 The new Sun 3/280 still needs software loaded in order for it to be used for data entry. [Redacted] is working on this problem.

S E C R E T

26 SEP 1988

MEMORANDUM FOR: A/Chief, Physical and Area Security Group

FROM: [redacted]  
Chief, Physical Security Division

SUBJECT: PSD Input 22 - 28 September 1988 [redacted]

The following represents issues which are to be addressed in the PASG weekly report covering the period 22 Sept - 28 Sept 1988:

NOT PREVIOUSLY REPORTED

On 20 September, C/OSSB and DC/OSSB attended a meeting with members from SEO. [redacted]

° Significant Accomplishments

[redacted]

° On 22 September, a DSB officer attended an OSO meeting in reference to construction [redacted]

*Domestic* ① On 22 September, a DSB officer gave Capitol Hill Support during the testimony of [redacted] Office of Congressional Affairs (OCA), before the House Armed Services Committee. This meeting was held in Congressman Duncan Hunter's office at the Canon House Office Building.

° On 23 September, a DSB officer is meeting with the Chief, Security Services in regards to the escort problem [redacted]

° On 28 September, C/DSB and a DSB officer will have a meeting with SESD regarding [redacted] SPO post upgrade. [redacted]

° On 28 - 30 September, AC/DSB and a DSB officer will attend the OD&E/SPG Conference Training Course. [redacted]

[redacted]

S E C R E T

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S E C R E T

25X1



25X1

° CSMB is attempting to complete security planning for the 2430 "E" Street renovations. Construction will begin in October 1988; at this point, six technical/construction monitors will be deployed. [redacted]

25X1

° CSMB representatives attended a pre-construction meeting for the Daycare Center. A CSMB officer reviewed the site security with the Hitt Construction Company representatives. Hitt plans to start on or about 1-2 October. [redacted]

25X1

° Discussions were held with FMD regarding the classified waste incineration plant. [redacted]

° Scattergood renovations (main house) have begun.

25X1

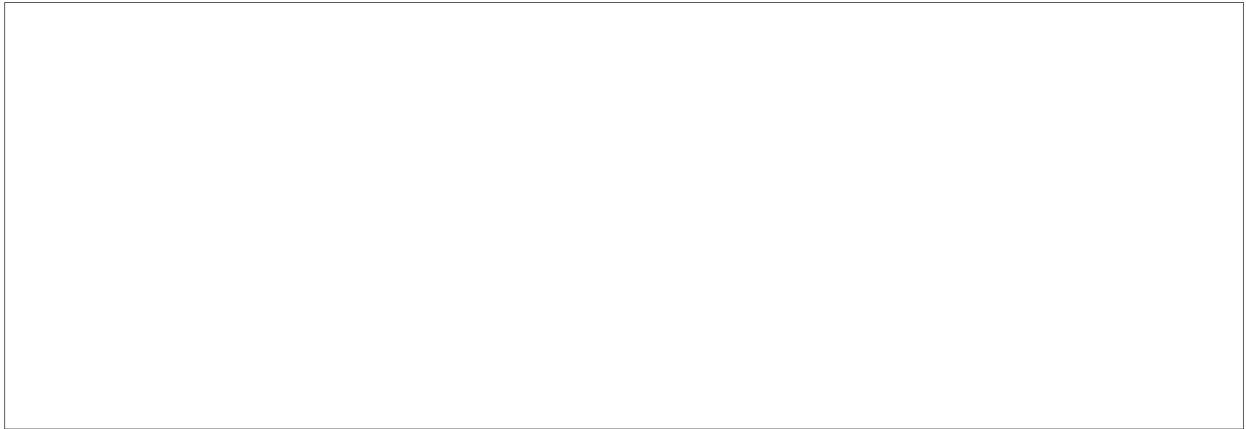
° CSMB planning for the "Constructon Techniques" course (24 October) continues. Refinement of course syllabus with the OL instructor staff and arrangements for adequate coverage of CSMB requirements during the course continue. [redacted]

S E C R E T

S E C R E T

◦ Critical Issues

25X1



◦ Planned Activities

25X1

◦ C/DSB and C/CSMB will meet with OL representatives on 29 September regarding future handling of renovation projects as a result of an OL reorganization.

25X1

◦ On 28 September a CSMB officer will attend a meeting addressing sound attenuation problems in NHB.

25X1

◦ C/CSMB will attend a meeting on 29 September with OL project officers. The meeting is a follow-up to OL efforts to streamline their construction program, coordination and approval process.

25X1



CONFIDENTIAL

28 September 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

FROM: [redacted]  
Chief, Headquarters Security Division

SUBJECT: Headquarters Security Division Weekly Report  
(21 - 27 September 1988)

During this reporting period the following significant events are reported for your information and edification:

I. Significant Accomplishments/Activities:

- 25X1 ° SPOs serving overseas in TDY status supporting special projects decreased from [redacted]
- 25X1 ° SPS [redacted] attended Career Day at Bowie State University, Bowie, MD on 20 September. 25X1  
25X1 Nine (9) students were given PHSs to complete. [redacted]

[redacted]

- 25X1 ° On 23 September, SDO personnel responded to a report of an employee having a possible heart attack in the New Headquarters Building. OMS personnel on the scene determined that the condition of the employee would not require a Medvac to an area hospital. The SDO assisted OMS in transporting the individual to OMS. Approximately 40 minutes later the condition of the employee worsened and the SDO summoned Fairfax County Medical units. The employee was stabilized and transported to Fairfax County Hospital. [redacted]

[redacted]

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25X1

° There were 16 SPOs in attendance at the SPS In-service training course conducted on 19-21 September. [redacted]

25X1

HQ  
⑩

° HSD personnel provided support and guidance for an Agency orientation for spouses at Headquarters on 20 September. Approximately 85 individuals were in attendance. [redacted]

25X1

25X1

° HSD personnel provided support and guidance for a special security program for uncleared dependants of employees, on 24 September [redacted] Thirty individuals were in attendance. [redacted]

25X1

25X1

° A meeting was held with HSD, Engineering Division, and contract representatives to discuss the status of the procurement of the video identification system. At this point, we are discussing a draft of the statement of work, which will be complete by our next meeting on 11 October 1988. [redacted]

[redacted]

25X1

25X1

° Chief, Badge Office made a presentation to the Area Security Officer's meeting to unveil two presentation board illustrating the Agency's badges and identification cards and to hold a question and answer session to address any concerns or issues. [redacted]

[redacted]

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## II. Critical Issues:

- 25X1 ° Radio communications between HQS and the New Building are still critical. The COTR for the project advises that all the hardware has been installed and that the Oscar, Victor and OMS frequencies are operational. They will continue to monitor the system and have made plans to make some more sophisticated testing and adjustments to clear up some of the "dead" areas in the NHB. This should be accomplished during the next 4-6 weeks. [ ]
- 25X1 ° Continuing departures of Escort Section WAE escorts is 25X1 creating a personnel shortage. In addition, many of our 25X1 other escorts who were full-time during the summer are converting to a part-time schedule. The section is adjusting to compensate for this loss, including increased recruitment efforts of escorts. Currently, the Escort Section is short [ ] escorts to fulfill daily requirements. [ ]

## III. Planned Activities:

- 25X1 ° PASS related difficulties have arisen with some badges created for the Receptionist Section in 1987, and discussions are being held with CSC and MARTEC representatives and the Receptionist Section to determine the causes of the difficulties, possible solutions, and current, and future ramifications. [ ]
- 25X1 ° SPS is planning for the establishment of authority and jurisdiction at the various Agency facilities. [ ]
- 25X1 ° HSD progress installing PASS at New HQS Interior Zones continues. Plans are also going ahead for PASS installation at the New HQS South Loading Dock. [ ]
- 25X1 ° HSD efforts on a special payroll escort system continues. The various menus have been accomplished and are now undergoing a test phase. Work has begun on the report phase of the system. [ ]
- 25X1 ° Family Day will be held on Saturday, 1 October. HSD requirements include fingerprinting children of Agency employees for identification purposes. SPS manpower will be consistent with a normal workday versus a Saturday. SDO will also provide support and guidance to those individuals directly associated with the Family Day organizing Committee. [ ]

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- 25X1 ° C/OPS/HSD and C/OSDO will meet with C/OMS concerning emergency response procedures in the New Headquarters Building. Since some points in the NOB can take up to ten minutes to reach, more expeditious procedures must be adopted.
  
- 25X1 ° MARTEC (PASS contractor) senior representatives, Mr. James Power and Mr. Charles Whaley, will be visiting HQS next week to review PASS operations and to discuss recent requests for changes to PASS software.

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26 September 1988

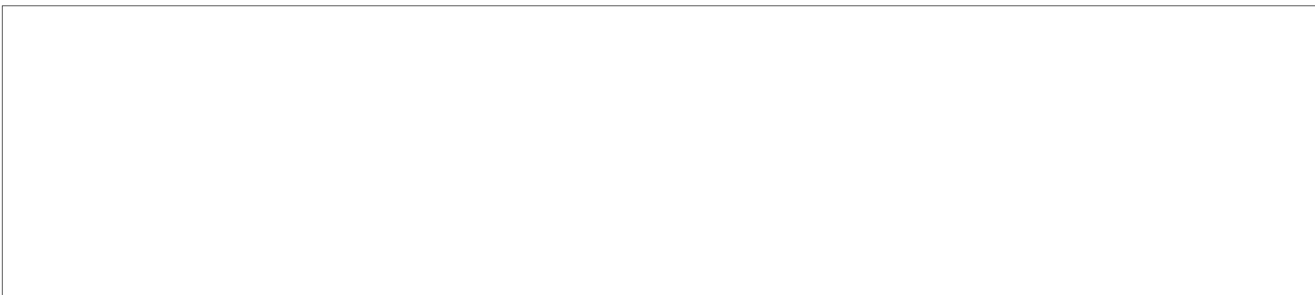
MEMORANDUM FOR: Acting Chief, Physical and Area Security Group

FROM: [redacted] Chief  
Security Equipment Support Division

SUBJECT: SESD Weekly Report

SIGNIFICANT EVENTS:

- DCI tunnel driveway repaving has been rescheduled to start sometime in October. Firm date is unknown.
- CCTV conduit/power installation at HQS has commenced. Contract completion date is early November.



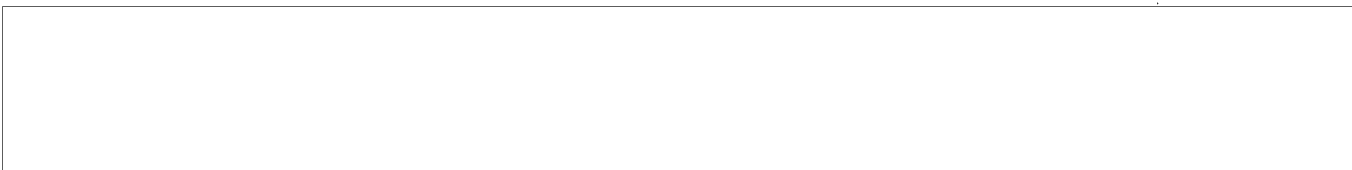
◦ The SESD two-week Physical Security Equipment course began 19 September. Officers from OS/TSCMD and OS/SESD represent the ten attendees.

◦ C/DEB is providing TDY regional support to [redacted] for approximately 30 days.

PLANNED ACTIVITY:

◦ One SESD officer is attending the Basic Health and Safety Course [redacted]

◦ DSB/HSB meeting regarding [redacted] SPO Post is scheduled for 28 September.



C O N F I D E N T I A L

SUBJECT: SESD Weekly Report

CRITICAL ACTIVITY:

25X1

Distribution:

- Original - Addressee
- 1 - SESD Subject