

S E C R E T

ROUTING AND RECORD SHEET

SUBJECT: (Optional) PTS Items for the DDA Weekly Log
17 March - 23 March 1988

FROM <input type="text"/> C/PPB/PTS	EXTENSION	NO.
	DATE 23 March 1988	

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. C/PPS <input type="text"/>	23 Mar		<input type="text"/>	REGRADED CONFIDENTIAL WHEN SEPARATED FROM SECRET ATT. <input type="text"/>
2. Phil				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

FORM 1-79 **610** USE PREVIOUS EDITIONS

S E C R E T

23 March 1988

MEMORANDUM FOR: Chief, Policy and Plans Staff

25X1 FROM:

[redacted]
Chief, Policy and Plans Branch, PTS

25X1 SUBJECT:

PTS Items for the DDA Weekly Log
17 March - 23 March 1988 [redacted]

25X1 1. On 17 March, a member of the Information Security Branch briefed the Intelligence Community Staff-sponsored Physical Security Course on the Agency's industrial computer security program for the protection of Sensitive Compartmented Information. [redacted]

25X1 25X1 2. A 10-minute video tape on Personal Computer Security Requirements has been completed in conjunction with the Office of Training and Education, Media Center, Information Systems Training Division, and members of the Information Systems Security Division. The tape will be made available to Agency components, on a loan basis, for their awareness briefings. [redacted]

S E C R E T

Page Denied

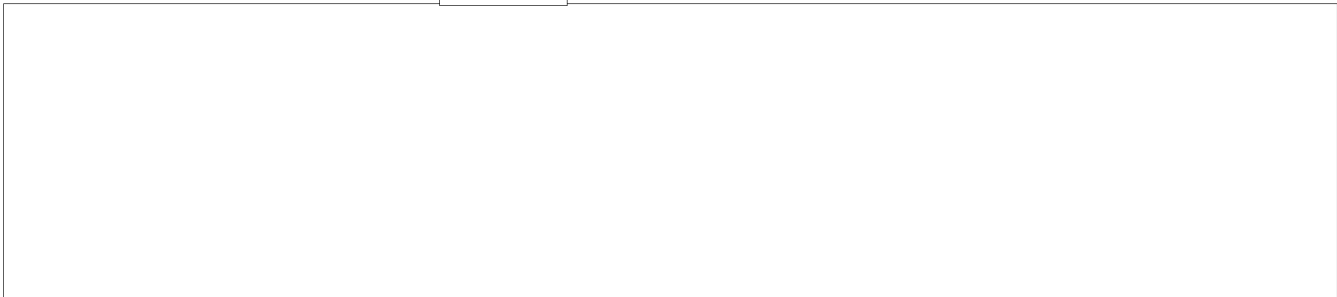
Next 1 Page(s) In Document Denied

25X1



23. As a result of the opening of the connector between the new office building and old building on the first floor, Security Protective Service has opened a second North Cafeteria Post along the connector to monitor traffic during the hours of cafeteria operation.

25X1
25X1



25. The PASS Program Manager met with Office of Information Technology (OIT) representatives on the status of PASS installation at the George Washington Parkway entrance. Security Equipment Support Division (SESD) has installed the necessary door alarms which are currently being inspected by the OIT/CSD technicians prior to OIT installing their cables and equipment. In addition, the vehicle barriers were activated, training completed, and the barriers turned over to Headquarters Security Division by SESD. PASS should be ready to be installed by 15 May 1988.

25X1

26. Chief, Security Duty Office, met with Office of Information Technology (OIT) personnel to discuss requirements for the upcoming use of "J" corridor on 29 March by OIT, Office of Personnel employees, and uncleared computer vendors. Approximately 30 outside vendors and 40 guests from other Government agencies are expected to attend the Adaptive Technology Awareness Day. In addition to "J" corridor, workshops and briefings will be held in the theaters as well as in the Headquarters auditorium.

25X1
25X1



28. Security Equipment Support Division representatives met with Office of Logistics/FMD to discuss power and transmission lines for the new office building.

25X1
25X1



cc: PTS Group and Staff Chiefs

INFORMATION SYSTEMS SECURITY DIVISION

WEEKLY REPORT

16 - 22 MARCH

1. During the reporting period, members of Industrial Systems Branch (ISB) met with representatives from BDM, McLean, VA; Arete, Sherman Oaks, CA; and Ideas, Inc., Beltsville, Md., to discuss configuration changes and operating procedures for classified processing support of Agency programs.

ILLEGIB

2. On 17 March, a member of ISB briefed the quarterly Physical Security Course offered by the IC staff on the Agency's industrial computer security program for the protection of SCI.

3. From 21 - 25 March, the Industrial Systems Branch presented a specially designed AIS Security training course for selected ISSD personnel. The course included a discussion of the Agency's AIS Security Requirements for Processing SCI and Collateral Information and the conduct of a computer security audit of industrial contractor facilities.

4. During this reporting period, members of Administrative Support and Training Branch (AS&TB) presented four briefings to 100 students on computer awareness. Classes involved were WANG AL-10, Fundamentals of VM, Fundamentals of Personal Computers, and EOD's.

5. A ten minute video tape on Personal Computer Security Requirements has been completed in conjunctions with the OT&E Media Center, Information Systems Training Division and members of AS&TB. The tape will be made available to Agency components, on a loan basis, for their awareness briefings.

25X1

S E C R E T

Page Denied

S E C R E T

9. Laboratory TEMPEST test status is as follows:

<u>LOCATION</u>	<u>TESTS IN PROGRESS</u>	<u>REPORTS PENDING</u>
25X1 [Redacted]	6	3
Internal Laboratory	4	3
25X1 [Redacted]	4	1

S E C R E T

Page Denied

Next 5 Page(s) In Document Denied

S E C R E T

21 March 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

25X1 FROM:

[Redacted]

Chief, Physical Security Division

25X1 SUBJECT:

PSD Input - 17 - 23 March 1988

[Redacted]

1. The following represents requested issues which are to be addressed in PASG weekly report covering 17 - 23 March 1988:

°Significant Accomplishments:

25X1 [Large Redacted Area]

S E C R E T

S E C R E T

25X1

[Redacted]

25X1

° On 17 March, AC/DSB met with a representative of the SSC and discussed interpretable issues concerning physical security standards for SCI material as published in the DCID 1/21. [Redacted]

25X1

° On 17 March, AC/DSB assisted in administrating the Facilities Protection Working Group Seminar [Redacted]

25X1

[Redacted]

25X1

° On 21 March, a DSB officer conducted a walk through of the new Map Library [Redacted]

25X1

° A CSB officer met with representatives from OMS/Safety regarding cable coordination, training of Tech monitors on construction safety and responsibilities of Safety Staff re construction sites.

[Redacted]

25X1

° A CSB representative continues to work with OIT development group on the CSB menus. OIT is confident that the work will be completed within 2 weeks. Input can begin once the software arrives. [Redacted]

25X1

° A CSB officer met with HCS/FMD officers to review the 30% drawings for the chilled water and condensation stacks for the Backfill Project. [Redacted]

25X1

° A CSB officer met with TSCMB re TSCM input for the NHB and OHB. [Redacted]

S E C R E T

S E C R E T

° A CSB officer will be attending the two week Overseas Security Survey Course from 21 March to 1 April.

25X1

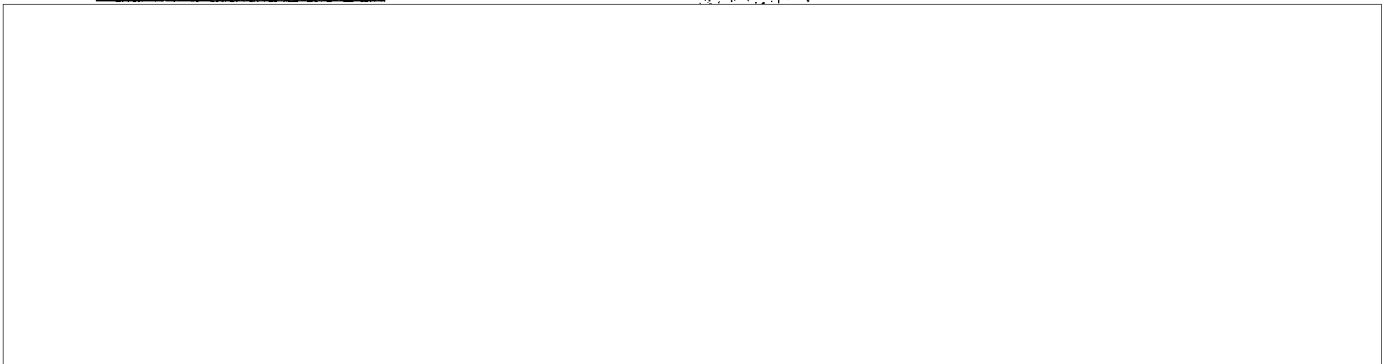
25X1

COPIES



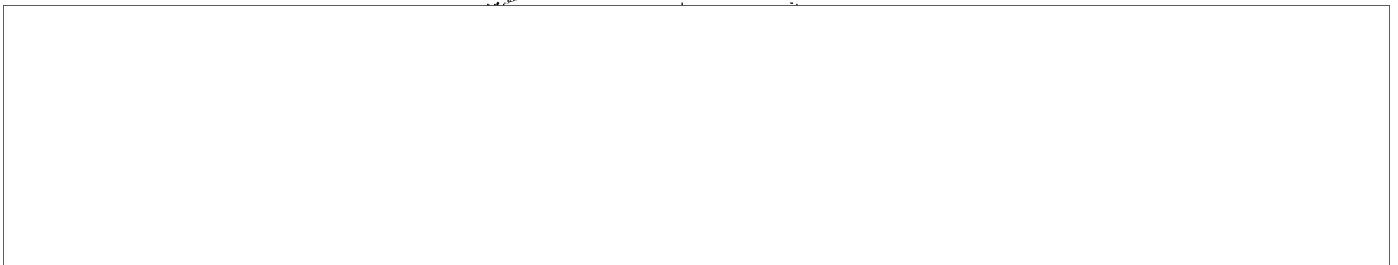
° Critical Issues:

25X1



° Planned Activities:

25X1



S E C R E T

Page Denied

22 March 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group
FROM: [redacted]
Chief, Headquarters Security Division
SUBJECT: Headquarters Security Division Weekly Report
(15 March - 22 March 1988)

During this reporting period the following significant events are reported for your information and edification:

I. Significant Accomplishments/Activities:

- SPOs serving overseas in TDY status supporting special projects decreased [redacted]
- The HSD Badge Office processed [redacted] EOD's on March 16, 1988.
- Eight (8) SPO Cadets EOD'd with SPS on 14 March 1988.
- Sixteen (16) SPOs participated in SPO In-service Training Refresher Course #2 15 thru 17 March 88.

As a result of the opening of the connector between the new office building and old building on the first floor, SPS¹⁰³ opened a new North Cafeteria Post ~~#2~~ along the connector. [redacted]

- Access Control personnel met with a representative from CSC Corporation to discuss Headquarters Visitor Access Control documentation requirements. A variety of issues and problems were addressed. The CSC representative had positive remarks regarding the progress made during the meeting. [redacted]

CONFIDENTIAL

Page Denied

II. Critical Issues:

25X1 ° The Burns contract for guards terminated on 30 September. Presently, HSD is on an extension at a cost of approximately \$45k per quarter. An RFP was forwarded, but has been withdrawn pending modification. The updated RFP is expected to be forwarded to the contractors on or about 15 April. [redacted]

25X1 ° GIC upgraded the VCC two-way communications system, but it is still not acceptable. The quality of the audio is fair to poor. GIC has submitted a proposal. SESD and HSD has accepted the proposal and forwarded paperwork to LOG/Procurement to contract for the installation. Cost is approximately \$10,000.00. Procurement advises that the contract with GIC specifies work must be completed by 1 May. [redacted]

25X1 ° The Badge Office is running shorthanded, with only five of the six positions filled. Assistance has been obtained from the Escort Section. [redacted]

25X1 ° Radio communications between the existing Headquarters Building and the New Headquarters Building. [redacted] New Building Communications Program Division (NBCPD), advised the project monies have been allocated and that a contract with Atlantic Research Corporation (ARC) will probably be let within days. Target completion for all essential radio users (OS, OMS, and DCI/SS) is slated for the New Building "move-in date in July 1988." A draft HN is currently being circulated for comment from all interested parties. ARC will begin gathering equipment immediately.

25X1 ° "Convenience customers," such as OTS, Metrocall and so forth, will be addressed after essential user requirements have been met. It was again stressed the OS, especially HSD, needs a working system as soon as possible. [redacted] indicated that he will keep HSD personnel apprised of the project's progress. [redacted]

25X1 (25) ° The PASS Program Manager met with OIT representatives on the status of PASS installation at the George Washington Parkway entrance. The SESD has installed the necessary door alarms and these are currently being tested by the OIT/CSD technicians. Following the testing OIT will install their cables and equipment. * PASS should be ready to be installed by 15 May 1988. inspected

ILLEGIB [redacted]

ILLEGIB [redacted]

ILLEGIB [redacted]

CONFIDENTIAL

III. Planned Activities:

25X1 ° The Badge Office will submit paperwork for the creation of presentation boards to the graphics department. A proof copy will be requested before any copies are made. This will be submitted to the Chief, Badge Office and then through the proper channels. [redacted]

25X1 ° SPS is planning for the establishment of authority and jurisdiction at the various Agency facilities. [redacted]

25X1 ° Security Services Branch is planning to cosmetically improve the appearance of the Badge Office. [redacted]

25X1 ° Purchase orders have been forwarded to acquire three inkless fingerprint systems for use in the Badge Office. [redacted]

25X1 ° [redacted] HSD/SUPP/ADP, began writing requirements for a PC-based automated payroll system for the new escort program. This system will replace the manual system currently used to pay the special escorts. [redacted]

25X1 ° HSD will sponsor an Escort meeting on Saturday 9 April. Topics for presentation are being organized and HSD is also working with SES regarding topics and speakers. [redacted]

25X1 ° C/SDO, C/Reception and an Escort Supervisor met with DDI Area Security Officers and OSWR personnel to discuss requirements for an upcoming DDI conference which will be held in the Headquarters Auditorium over a weekend in mid-May. The conference will be attended by approximately 400 outside guests. Conference requirements are currently being circulated throughout HSD. [redacted]

CONFIDENTIAL

25X1

[Redacted]

25X1

° Development of a badge for escorts working on special assignments such as retirement parties or "backfill" where zone coverage is conducted in the hallways. This badge would make it easier to identify escorts to the Agency populace. [Redacted]

25X1

✓
26

° C/SDO met with OIT personnel to discuss requirements for the upcoming use of "J" corridor on 29 March by OIT, Office of Personnel employees and uncleared computer vendors. Approximately 30 outside vendors and 40 guests from other government agencies are expected to attend the Adaptive Technology Awareness Day. In addition to "J" corridor, workshops and briefings will be held in the theaters as well as in the Headquarters auditorium. [Redacted]

25X1

° Chief, Badge Office held a meeting with representatives of the Design and Presentation Center of the Office of Logistics to finalize the layout of the badge brochure. HSD will have final approval before production printing. [Redacted]

CONFIDENTIAL

22 March 1988

MEMORANDUM FOR: Chief of Operations
Physical and Area Security Group

25X1

FROM: [redacted] Chief [redacted]
Security Equipment Support Division

SUBJECT: SESD Weekly Report

Significant Items

25X1

[redacted]

o An SESD officer provided a half-day training on SCIF IDS standards to the IC Physical Security training course.

25X1

o SESD personnel are supporting CCTV requirements for the [redacted] buildings.

ILLEGIB

o George Washington Parkway requirements were completed, including training, and turned over to the Headquarters Security Division. [redacted]

o The vehicle barriers were activated, training was completed and the barriers were turned over to the Headquarters Security Division.

o ^{SESD} HSB representatives met with OL/FMD to discuss power and transmission lines for the NOB.

25X1

o C/HSB attended the Managing in the CIA course [redacted] last week.

25X1

[redacted]

C O N F I D E N T I A L

SUBJECT: SESD Weekly Report

- 25X1 o Work on security equipment installations started [] on Friday, 18 March 1988.
- 25X1 o An IDS PM program was started at the [] buildings.

Planned Activities

25X1 []

- o SESD officers will provide security equipment training to the CTTC and OSSB courses the week of 21 March.
- 25X1 o Chief/SESD will depart on 28 March for a four-week support trip []

Critical Activities

25X1 []

- 25X1 o SESD remains without black line telephone service for the eighth consecutive week. The KY-71 lines have been installed but service problems are still being encountered.

[]

Distribution:
Original--C/OPS/PASG
1--SESD Subject

C O N F I D E N T I A L

Page Denied

Next 3 Page(s) In Document Denied