

S E C R E T

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Items for the DDA Weekly Log
31 March - 6 April 1988

FROM:

AC/PPB/PTS

EXTENSION

NO.

DATE

6 April 1988

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

C/PPS

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

REGRADED CONFIDENTIAL WHEN
SEPARATED FROM SECRET ATT.

13.

14.

15.

S E C R E T

Page Denied

Next 2 Page(s) In Document Denied

20. The Chief, Security Duty Office (SDO), met with Deputy Chief, DCI Security Staff, and Chief, Security Protective Staff (SPS), for briefings on their operations and to discuss support by SDO personnel. [redacted]

25X1
25X1

[redacted]

22. SPS is coordinating arrangements for the DDCI visit to [redacted] on 8 April. Two Security Protective Officers will attend the briefing. [redacted]

25X1
25X1
25X1

[redacted]

25. On 31 March, the Acting Chief, DSB, and another DSB officer met with representatives from Office of Logistics, Real Estate Branch, and Polygraph Division to discuss the proposed takeover of additional space in the first and second floors of [redacted]. The space will be utilized by Polygraph Division and Office of Personnel. [redacted]

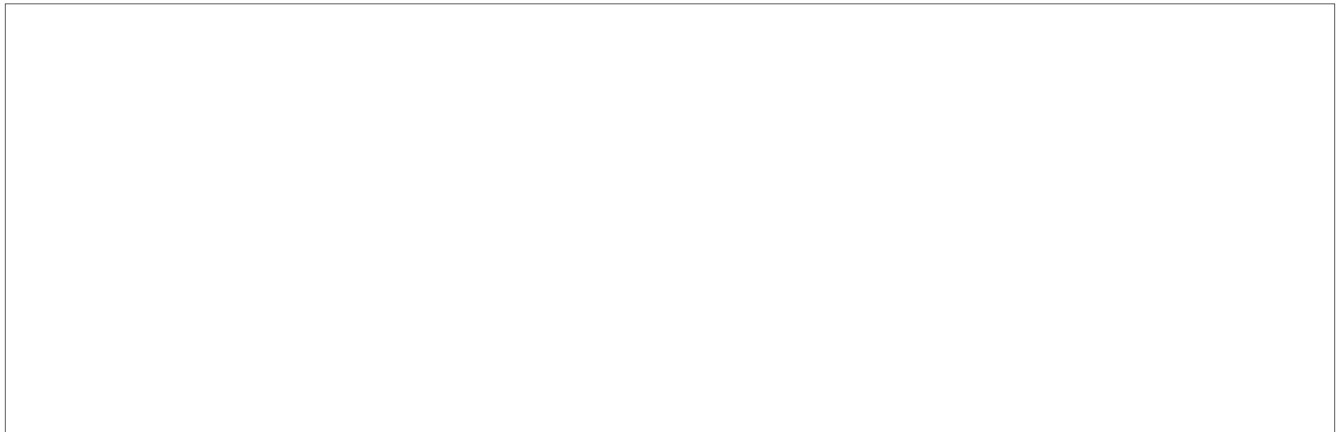
25X1
25X1

26. Construction Security Branch established contractor security requirements for the forthcoming [redacted] Center, which will be sent to [redacted] Project Office. [redacted]

25X1
25X1
25X1

[redacted]

25X1



31. Representatives of the Information Security Group (ISG) met with Simfact Corporation representatives to discuss the development of various Wang Alliance utilities and the development of an improved auditing package for the Wang Alliance system. All contracts are on schedule with delivery of the audit package anticipated by 30 April 1988.

25X1

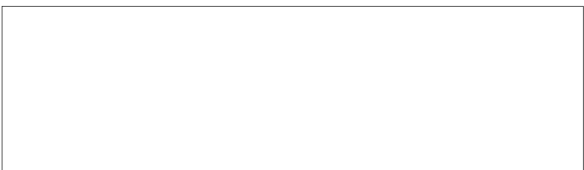
32. Office of Information Technology and ISG officers have jointly developed a draft set of Data Base Management System (DBMS) computer security criteria to be used in evaluation of the security features of commercial DBMS products. These criteria have been provided to vendors of seven DBMS products used by the Agency, asking those vendors to evaluate their product using the criteria. Three vendor responses have been received and will be reviewed by the Office of Information Technology and ISG officers on 8 April. Revisions of the DBMS criteria will be made based upon vendor responses.

25X1

34. Chief, Technical Security Group; Chief, Engineering and Analysis Group; Director, Interagency Training Center; and two TEMPEST Division representatives presented briefings and demonstrations of the physical and technical security vulnerabilities of overseas stations for the Chiefs of Stations Conference held at Headquarters on 31 March.

25X1

25X1



cc: PTS Group and Staff Chiefs

Page Denied

Next 1 Page(s) In Document Denied

ENGINEERING BRANCH WEEKLY ACTIVITY REPORT

28 MARCH - 1 APRIL 1988

SIGNIFICANT ACCOMPLISHMENTS:

25X1

CRITICAL ISSUES:

None.

TRAVEL:

None.

PLANNED ACTIVITIES:

None.

SECRET

Page Denied

EAG WEEKLY REPORT
SUPPORT STAFF
28 MARCH - 1 APRIL

SIGNIFICANT ACCOMPLISHMENTS:

Final training completed for April to July team.

Interviews for July to October team are taking place.

CRITICAL ISSUES:

None.

TRAVEL:

None.

PLANNED ACTIVITIES:

Interviews will continue.

Plans generated for training dates.

SECRET

0 5 APR 1988

AD WEEKLY REPORT

Weeks of 03/21/88 to 04/01/88

*****ANALYSIS DIVISION HAS FINALLY MOVED INTO NEW QUARTERS*****

THREAT ANALYSIS BRANCH

SIGNIFICANT ACCOMPLISHMENTS:

25X1



25X1

3. [redacted] briefed the Operations Phase section of the THREAT lll paper to the joint meeting of the THREAT lll Executive Pannel and Drafting Group on 28 March.

CRITICAL ISSUES:

TRAVEL:

PLANNED ACTIVITIES:

S E C R E T

SYSTEMS BRANCH

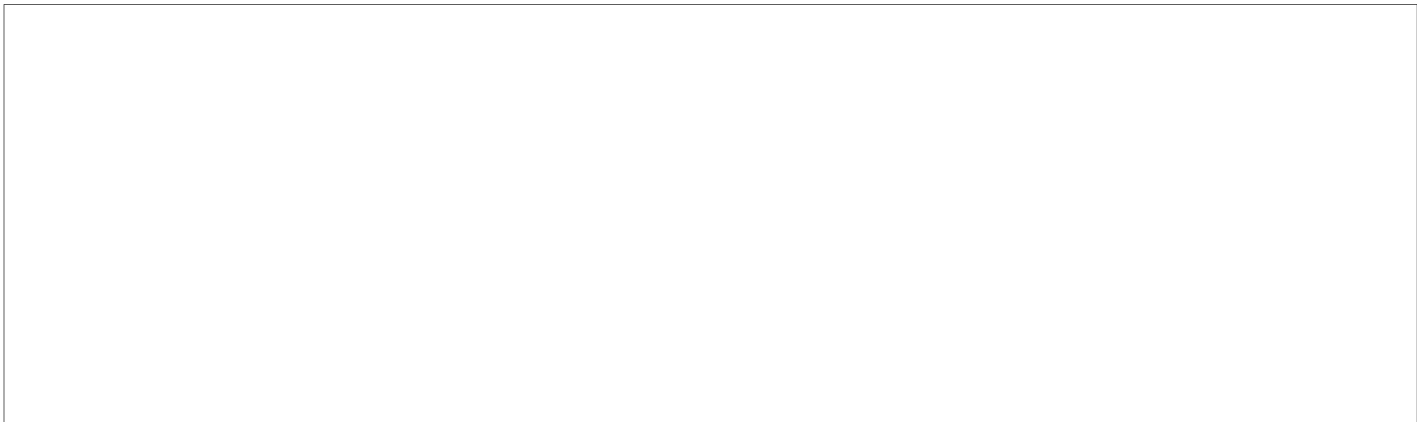
SIGNIFICANT ACCOMPLISHMENTS:

25X1

1. The Pinnacle/Palantir has arrived at [redacted] and has been installed in the unfinished screen room. Despite shipping damage, all of the equipment seems to work. Maxim is arranging for repair/replacement of the damaged elements which include the 19" rack, the monitor for the Imagin printer, and the nine track tape drive.

2. Systems Branch has moved into its new floor space. This is a mixed blessing because there are no phones, Wangs, or terminal lines. Our spaces are not finished and there is no classified storage space available except the old SESD vault.

25X1



5. Systems Branch has started training on the Pinnacle/Palantir system. Operations, document entry/error correction, and retrieval procedures are being simulated with unclassified data for now.

6. We participated in a review of a draft of the DA ADP strategic plan in conjunction with the other elements of Security. One message which we hope has been conveyed is that PTS operates about five computer centers outside of the normal OIT scope of interest. Strategic planning should reflect the resource impact of these ongoing programs. The draft plan provided by OIT did not address these parts of the Office mission at all.

S E C R E T

7. We are forwarding 88s to the tune of \$108K to upgrade the data entry segment of STARS from one to four positions. These orders also include a second optical disc drive. Maxim is preparing a proposal to upgrade the software to support this upgrade.

8. STAC, the STARS systems integrator, has prepared a plan for adding the next phases of the STARS network. This plan includes cost estimates and time phasing.

CRITICAL ISSUES:

Phones, Wangs, Comten lines, SCI approvals, alarms, locks, County approvals, etc.

TRAVEL:

PLANNED ACTIVITIES:

Push on!!

S E C R E T

Page Denied

Next 6 Page(s) In Document Denied

5 April 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

25X1 FROM:

[redacted]
Chief, Headquarters Security Division

SUBJECT: Headquarters Security Division Weekly Report
(30 March - 5 April 1988)

During this reporting period the following significant events are reported for your information and edification:

I. Significant Accomplishments/Activities:

- 25X1 ° SPOs serving overseas in TDY status supporting special projects remained at [redacted]
- 25X1 ° Preliminary selections were made for the 8PT-811 training program for FLETC on April 1. The 8PT-811 training program begins on 21 April and completes on 16 June. [redacted]
- 25X1 ° C/HSD and C/ES met with OMS/Employee Assistance Program counselors and branch chief to clarify issues involving supplemental hardship cases. [redacted]
- 25X1 ° Six (6) yellow badge escorts were cleared for green badge status. [redacted]
- 25X1 ° The Armory Staff/SPS hand delivered a memo reference the outstanding uniform invoices to C/A&G/OL for approval (\$128,226.30). [redacted]

25X1 [redacted]

CONFIDENTIAL

CONFIDENTIAL

25X1



25X1
25X1

◦ SPS [redacted] attended "Leading People in CIA" course 28-30 March 1988. [redacted]

25X1

◦ C/Security Duty Office met with DDS&T, OL and Protocol personnel on 29 March to discuss requirements for the upcoming DDS&T/SASA seminar to be held on 16-17 April in the HQS auditorium. [redacted]

25X1

◦ C/Security Duty Office met with OIT personnel on 31 March, to discuss the status of the Veritrac Telephone Recorder in the SDO. As of this date no solution to the recording capabilities problem has been found. OIT is continuing to work on a viable solution. [redacted]

25X1

◦ Security Duty Office personnel provided support and guidance on 28 March, to the OIT Adaptive Technology Seminar which was held in the "J" corridor of Headquarters building. [redacted]

25X1

◦ C/OPS/HSD, C/SDO, C/Receptionist, DC/Receptionist and Access Control met to discuss the movement of the Receptionists under the guidance of the C/SDO which took effect on 30 March. [redacted]

25X1

20 ✓
◦ The ~~new~~ ^{Security Duty Office} C/SDO met with ^{Security Protective Staff} DC/DCI/SS & C/SPS for briefing on their operations and interface with SDO personnel. [redacted]
to discuss support by

25X1

◦ Security Duty Office personnel provided guidance and support for the DCI/SS emeritus unit citation presentation on 5 April. [redacted]

25X1
25X1

◦ The Badge Office processed an EOD class of [redacted] individuals on 30 March 1988. The badging progressed smoothly. [redacted]

25X1

◦ Badge Office personnel retrieved the badge stock from Polaroid's sub-contractor in Springfield, MA. Calculations indicate that with this stock, the Badge office has enough material for approximately 2 years. [redacted]

25X1



CONFIDENTIAL

CONFIDENTIAL

25X1

ILLEGIB

25X1

- A meeting was held with [redacted] EAG and HSD [redacted] management on Monday, 4 April 1988, to discuss the development and procurement of a video badge system. [redacted]

II. Critical Issues:

25X1

- The Burns contract for guards terminated on 30 September. Presently, HSD is on an extension at a cost of approximately \$45k per quarter. An RFP was forwarded, but has been withdrawn pending modification. The updated RFP is expected to be forwarded to the contractors on or about 15 April. [redacted]

25X1

- GIC upgraded the VCC two-way communications system, but it is still not acceptable. The quality of the audio is fair to poor. GIC has submitted a proposal. SESD and HSD has accepted the proposal and forwarded paperwork to LOG/Procurement to contract for the installation. Cost is approximately \$10,000.00. Procurement advises that the contract with GIC specifies work must be completed by 1 May. [redacted]

25X1

- The Badge Office is running shorthanded, with only five of the six positions filled. Assistance has been obtained from the Escort Section. [redacted]

25X1

- Radio communications between the existing Headquarters Building and the New Headquarters Building. [redacted] New Building Communications Program Division (NBCPD), advised the project monies have been allocated and that a contract with Atlantic Research Corporation (ARC) will probably be set within days. Target completion for all essential radio users (OS, OMS, and DCI/SS) is slated for the New Building "move-in date in July 1988." A draft HN is currently being circulated for comment from all interested parties. ARC will begin gathering equipment immediately. "Convenience customers," such as OTS, Metrocall and so forth, will be addressed after essential user requirements have been met. It was again stressed that OS, especially HSD, needs a working system as soon as possible. [redacted] indicated that he will keep HSD personnel apprised of the project's progress. [redacted]

25X1

25X1

CONFIDENTIAL

CONFIDENTIAL

- The PASS Program Manager met with OIT representatives on the status of PASS installation at the George Washington Parkway entrance. OIT is projecting that the facility should be ready for PASS to be installed by 15 May 1988.

25X1

III. Planned Activities:

- The Badge Office will submit paperwork for the creation of presentation boards to the graphics department. A proof copy will be requested before any copies are made. This will be submitted to the Chief, Badge Office and then through the proper channels. [REDACTED]
- SPS is planning for the establishment of authority and jurisdiction at the various Agency facilities. [REDACTED]
- Purchase orders have been forwarded to acquire three inkless fingerprint systems for use in the Badge Office. [REDACTED]
- [REDACTED] HSD/SUPP/ADP, began writing requirements for a PC-based automated payroll system for the new escort program. This system will replace the manual system currently used to pay the special escorts. [REDACTED]
- HSD will sponsor an Escort meeting on Saturday 9 April. Topics for presentation are being organized and HSD is also working with SES regarding topics and speakers. [REDACTED]
- C/SDO, C/Reception and an Escort Supervisor met with DDI Area Security Officers and OSWR personnel to discuss requirements for an upcoming DDI conference which will be held in the Headquarters Auditorium over a weekend in mid-May. The conference will be attended by approximately 400 outside guests. Conference requirements are currently being circulated throughout HSD. [REDACTED]

25X1

25X1

25X1

25X1

25X1

25X1

25X1

25X1

25X1

- Development of a badge for escorts working on special assignments such as retirement parties or "backfill" where zone coverage is conducted in the hallways. This badge would make it easier to identify escorts to the Agency populace. [REDACTED]

CONFIDENTIAL

CONFIDENTIAL

- Chief, Badge Office held a meeting with representatives of the Design and Presentation Center of the Office of Logistics to finalize the layout of the badge brochure. HSD will have final approval before production printing.

25X1

[redacted]

Security Branch

- SPS is coordinating arrangements for the DDCI visit to [redacted] on 8 April 1988. Two SPOs will attend the briefing. [redacted]

25X1

25X1

- There is an SPS CPR course scheduled for 13 April 1988. The SPS Training staff plans to conduct additional programs in May and a full schedule beginning in June.

25X1

[redacted]

- HSD personnel will provide support and guidance for the OTE Agency orientation for spouses on 6 April in the Headquarters Auditorium. [redacted]

25X1

- C/Badge Office and [redacted] will attend a Polaroid seminar on Tuesday, 5 April 1988, to review Polaroid badge production equipment. [redacted]

25X1

25X1

CONFIDENTIAL

SECRET

13

MEMORANDUM FOR: Chief, Physical and Area Security Group

FROM: [redacted]
Chief, Physical Security Division

SUBJECT: PSD Input to PSD/PASG Weekly Report [redacted]
31 March - 6 April

1. The following represents requested issues which are to be addressed in PASG weekly report covering 31 March to 6 April 1988:

° Significant Accomplishments:

[redacted]

° On 5 April DC/PSD attended a Physical Security Committee meeting to discuss lock policy. [redacted]

° On 6 April DC/PSD attended a Facilities Protection Working Group meeting to discuss STU III phones. [redacted]

° Previously Unreported On 30 March a DSB Officer provided security support during the testimony of two DI officers before the House Foreign Affairs Committee. [redacted]

° On 31 March, a DSB Officer provided security support during the testimony of Richard Stoltz of the DO before the House Appropriations Defense Subcommittee. [redacted]

° On 31 March, the AC/DSB and another DSB Officer met with representatives from RECD/Real Estate Branch and OS/Polygraph Division to discuss the proposed takeover of additional space in the first and second floors of [redacted] Virginia. The space will be utilized by OS/PD and Office of Personnel. [redacted]

[redacted]

SECRET

Page Denied

Next 1 Page(s) In Document Denied

° Critical Issues:

25X1

° Planned Activities:

25X1

° CSMB is exploring with Security Education Staff the possibilities of a construction techniques course for CSMB officers and tech monitors.

25X1

° CSMB is attempting to fulfill three tech monitors for ongoing construction.

25X1

25X1

Page Denied

Next 1 Page(s) In Document Denied

32

INFORMATION SYSTEMS SECURITY DIVISION

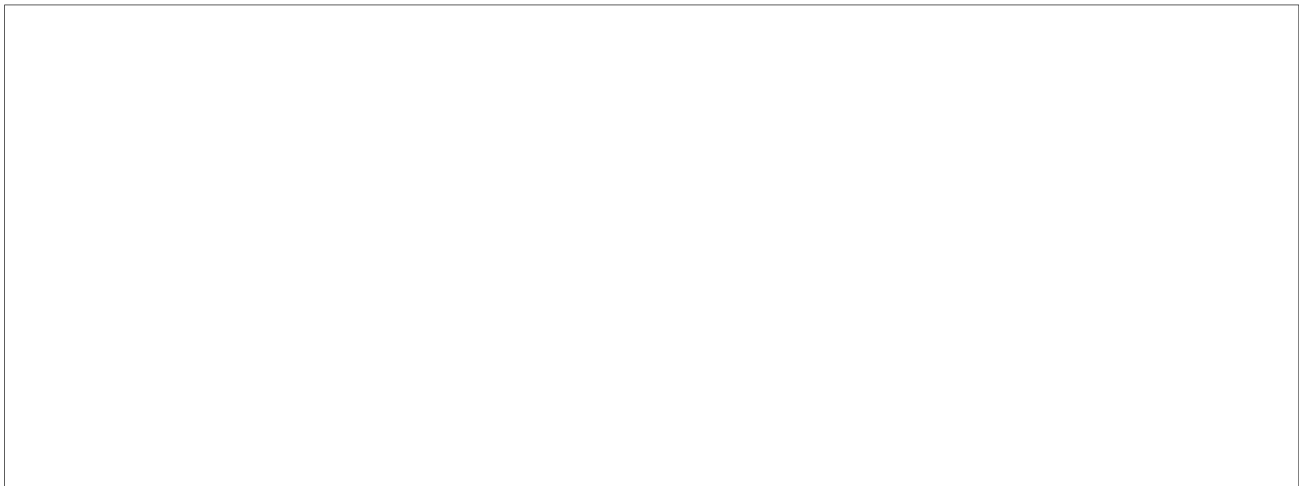
WEEKLY REPORT

30 MARCH - 5 April 1988

1. During this reporting period, members of Administrative Support & Training Branch (AS&TB) presented four briefings to 57 students on computer awareness. Classes involved were WANG AL10, Fundamentals of VM, Fundamentals of Personal Computers, and EOD's. [redacted]

25X1

25X1



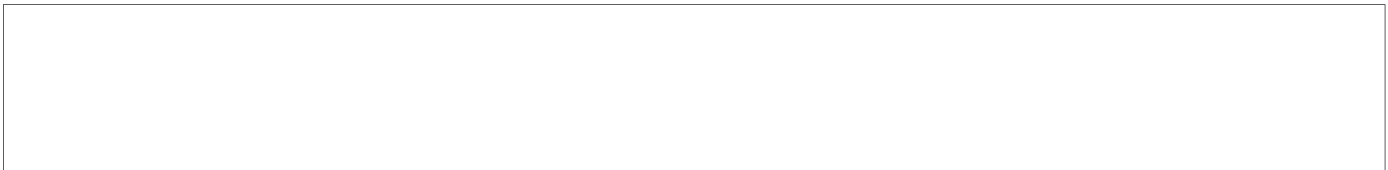
5. Representatives of Agency & Community Systems Branch (A&CSB) attended a status meeting with Unisys Corporation on a current effort, "Test Implementation of the Sensitivity Labeling Program - Requirements and Feasibility Study." A preliminary draft of the Requirements and Feasibility Study is under review by Information Systems Security Division (ISSD) at this time. A final draft of this document is due to A&CSB/ISSD by 15 April 1988. [redacted]

25X1

6. Representatives of ISSD attended a status meeting with Scientific and Technical Analysis Corporation on the current mainframe auditing effort. The effort is on schedule with delivery anticipated for early June 1988. [redacted]

25X1

25X1



S E C R E T

32 ✓

7. Representatives of ISSD met with Simpact Corporation representatives to discuss several efforts underway. These efforts include the development of various Wang Alliance utilities and the development of an improved auditing package for the Wang Alliance system. All contracts are on schedule with delivery of the audit package anticipated by 30 April 1988. [redacted]

25X1

33 ✓

8. OIT and ISSD officers have jointly developed a draft set of Data Base Management System (DBMS) computer security criteria to be used in evaluation of the security features of commercial DBMS products. These criteria have been provided to vendors of several (7) DBMS products used by the Agency, asking those vendors to evaluate their product using the criteria. Three vendor responses have been received and will be reviewed by OIT and ISSD officers on 8 April. Revisions of the DBMS criteria will be made based upon vendor responses. [redacted]

25X1

34

CITSA, CLEAS [redacted] and two Tempest Division Representatives presented briefings and demonstrations of the physical and technical security vulnerabilities of overseas stations for the Chief of Station Conference held at Headquarters on 31 March.

25X1