

S E C R E T

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OS Staff Notes - 21 March 1988

25X1
25X1

		EXTENSION	NO.
	Plans Branch/PPS Office of Security		DATE

TO:	(Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
		RECEIVED	FORWARDED		
1.	C/Plans Br.	21 Mar		<i>WA</i>	1-3 let me know if you don't like #3. We have another version
2.	C/PPS	22 Mar		<i>B</i>	
3.	EO/OS				
4.					
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25X1

23 March 1988

1. Revised Secrecy Agreement

25X1 Final coordination on a revised Secrecy Agreement and [redacted]
Non-Disclosure Form has been completed and the new forms are
ready for distribution. This action was taken in response to
several suits filed in connection with the vagueness of the
term "classifiable" contained in these documents and a
25X1 Congressional mandate incorporated into the FY 1988
Intelligence Authorization package. [redacted]

2. FY 1990 Budget Discussions

25X1 D/S reported that he participated in FY 1990 budget
discussions with the DDA and other DA office directors to
resolve problems stemming from a very tight resource picture.
Discussions centered on upcoming decisions that must be made on
determining what new initiatives are critical to the Agency's
needs and what reductions can be made in base and ongoing
investment programs to accommodate new initiatives. [redacted]

3. Overseas Security Review

25X1 Fred Hutchinson, most recently Vice Chairman of the
National Intelligence Council (NIC), has been named as head of
the newly created Foreign Missions Security Standards Office
(FMSSO). Although a definitive organizational structure has
not yet been determined, this unit will not be an element of
CIA, but will report to the DCI. [redacted]

25X1 [redacted] [redacted]

S E C R E T

25X1 4. DDCI to Visit [] Building

25X1 The DDCI will visit [] Building on 22 March from
25X1 3 to 4:30 p.m. as part of Mr. Gates' program of "getting out
and meeting the troops." Mr. Gates will tour SRD and CD, meet
with mid-level managers from OS, OP and OMS in the OS
25X1 conference room, and will conclude his visit with visits to OP
and OGC. []

5. Polygraph Graduation Ceremonies

25X1 On 8 March, the OS Polygraph School graduated [] students,
25X1 including [] OS examiners and one NSA polygrapher. D/S
attended and presented certificates to the graduates. Also in
attendance were the NSA's Deputy Director of Security and
25X1 Chief, Polygraph Division. OS now has [] on-line polygraph
25X1 examiners. []

6. Special Agent Graduation Ceremonies

25X1 On 14 March, [] security officers graduated from the
Special Agent's Training Class and have been assigned as
25X1 follows: []
25X1 DD/PS commended the efforts of SES Instructor, []
25X1 for his outstanding contributions to the SOTP/SATC training
efforts during the past two and one-half years. []

7. "Summer-Only" Applicant Processing

25X1 DD/PS praised the efforts of CD and Field Office personnel
for their record-breaking performance in completing []
25X1 "Summer-Only" Applicant cases despite a number of unusually
late submissions. []

8. State Department Minimum Storage Standards

25X1 DD/PTS attended a meeting with NSA and Department of State
(DOS) personnel concerning the recent change in DOS policy
regarding Minimum Overseas Storage Standards for Classified
Material. A working group has been established among the
aforementioned agencies to solve problems resulting from this
change in policy, and PASG has been designated as the Agency
25X1 representative. []

9. Training Proposal for Non-Security Personnel

25X1 C/SES will be presenting a proposed agenda to senior
training officers in the DDA regarding a 2-3 day security
training course for non-security personnel functioning as the
"designated security officer" in overseas stations. []

10. Departure of OS Administrative Officer

25X1 D/S announced that [redacted] OS Administrative
25X1 Officer, will be leaving OS at the end of this month to assume
25X1 a new position as Chief of Support, [redacted]
25X1 who has provided OS with outstanding support during the past
25X1 two years of remarkable growth and activity, will be replaced
25X1 by [redacted] presently serving as the Chief, New Building
25X1 Project Office. [redacted]

11. Letters of Appreciation/Commendatory Memoranda

The Executive Officer announced the receipt of the following letters of appreciation and commendatory memoranda for the following individuals and components:

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Next 1 Page(s) In Document Denied