

S E C R E T

ROUTING AND RECORD SHEET

SUBJECT: (Optional) PTS Items for the DDA Weekly Log
26 May - 01 June 1988

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FROM: [Redacted]	EXTENSION	NO.:
AC/PTS Policy and Plans [Redacted] Building	[Redacted]	DATE 1 June 1988

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TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. C/PPS [Redacted]				
2.				
3.				
4.				
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14. [Redacted]				
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[Redacted]

S E C R E T

01 June 1988

MEMORANDUM FOR: Chief, Policy and Plans Staff

25X1 FROM:

[Redacted]

Acting Chief, PTS/Policy and Plans

25X1 SUBJECT:

PTS Items for the DDA Weekly Log
26 May - 01 June 1988 [Redacted]

1. Chief, Technical Security Group, attended a meeting of the Capitol Police Board to discuss and answer questions involving recommendations made to enhance security on Capitol Hill. The Board agreed to implement a recommendation made to hire two civilian GS-14 technicians to assist the Capitol Police [Redacted]

25X1 [Redacted] Other recommendations were well received and will be
25X1 implemented in part or in full over a longer time span. [Redacted]
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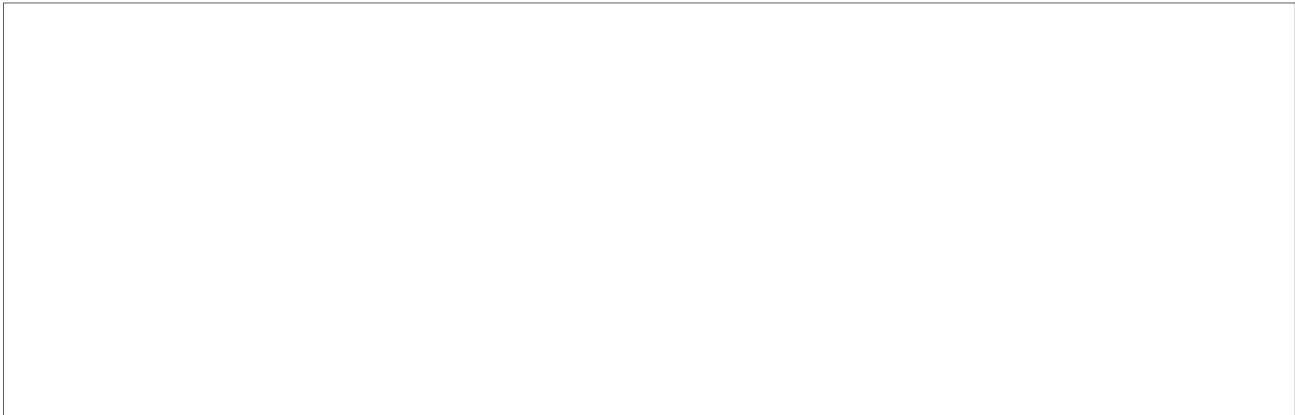
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21. On 26 May, a member of ISG met with a representative from the Office of Development and Engineering (OD&E) to discuss the computer security issues associated with the concept validation phase of a Xerox based automated information system (AIS) network. OD&E is designing the AIS network to maintain on-line system specification management data for National Program systems between OD&E Program Offices and development contractors. [redacted]

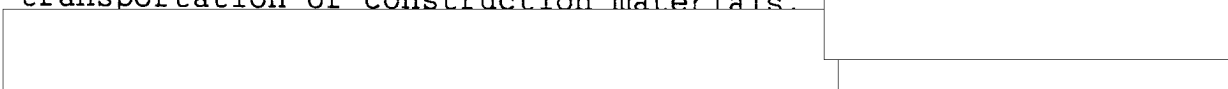
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22. A CSB officer met with representatives of the Office of Communications, Communications Security Division and Field Services Division to discuss new construction and renovation projects. Those projects requiring construction surveillance will have an impact upon CSB's allocation of monitors for the next fiscal year. [redacted]

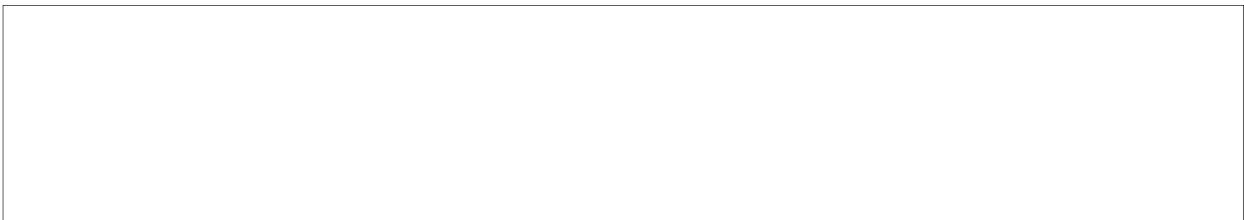
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23. A CSB officer met with a Counterintelligence Center/ Technical officer regarding procedures for the storage and transportation of construction materials. [redacted]

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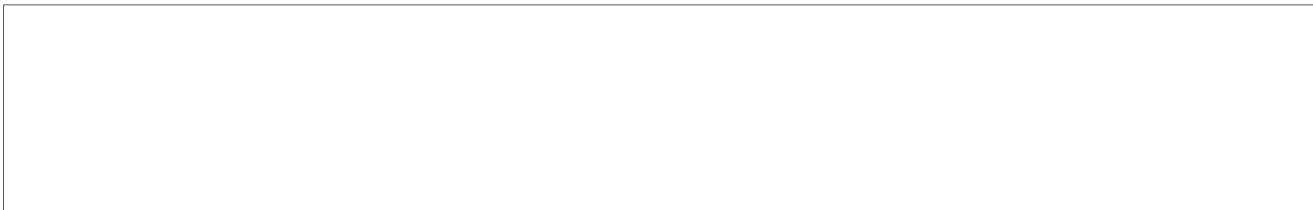
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25. On 31 May, Acting Chief/DSB and two CSB officers met with an Office of Logistics, Real Estate and Construction Division, representative to discuss blueprints relating to the expansion of the [redacted] cafeteria in the original Headquarters Building. [redacted]

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27. Headquarters Security Division (HSD) supported the Office of Information Technology Computer [redacted] Center move to the New Headquarters Building on 27-28 May 1988. Approximately [redacted] persons, including a combination of escorts, SPO's, technical monitors, and SDO's from OS, were involved in the move which was conducted on a 24-hour basis. The move was completed ahead of schedule and no incidents occurred. [redacted]

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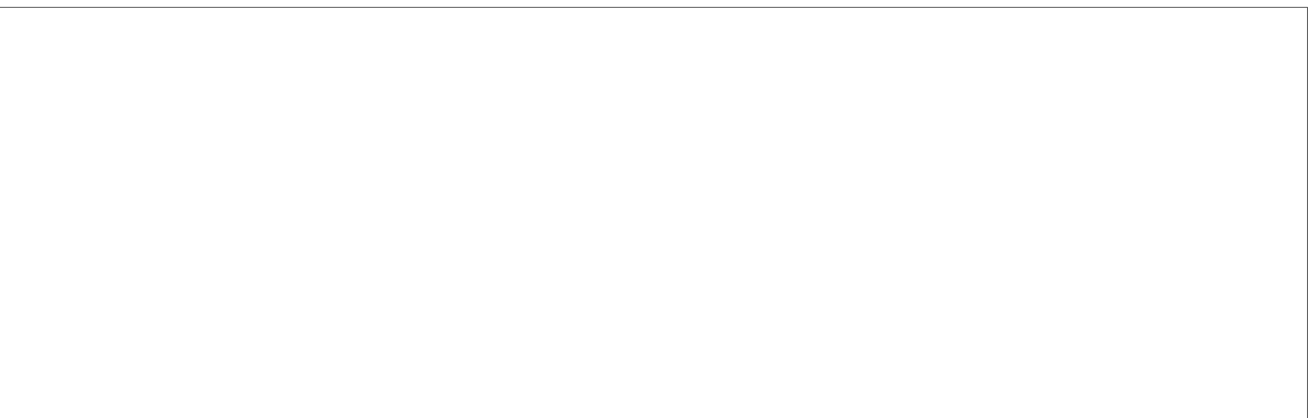
28. After receipt of the final proof, the badge system brochure was forwarded to Design and Presentation Branch, P&PD, for incorporation of corrections and development of final prototype. [redacted]

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29. [redacted] OL/New Building Communications Program Division, advised the project monies have been allocated and a contract with Atlantic Research Corporation is expected to be finalized within the reporting period to establish radio communications between the existing and new Headquarters Buildings. Target completion for all essential radio users (OS, OMS, and DCI/SS) is slated for the New Building "move-in date in July 1988." A draft Headquarters Notice is currently being circulated for comment from all interested parties. "Convenience customers," such as OTS, Metrocall and so forth, will be addressed after essential user requirements have been met. It was again stressed that OS, especially HSD, needs a working system as soon as possible. [redacted] indicated that he will keep HSD personnel apprised of the project's progress. [redacted]

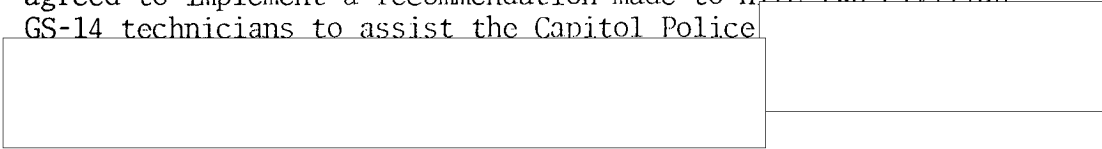


cc: PTS Group and Staff Chiefs

TECHNICAL SECURITY GROUP

WEEKLY LOG

- ① ✓ 1. Chief, Technical Security, Attended a meeting of the Capitol Police Board on ~~24 May 88~~ to discuss and answer questions involving recommendations made to enhance security on Capitol Hill. The Board agreed to implement a recommendation made to hire two civilian GS-14 technicians to assist the Capitol Police.



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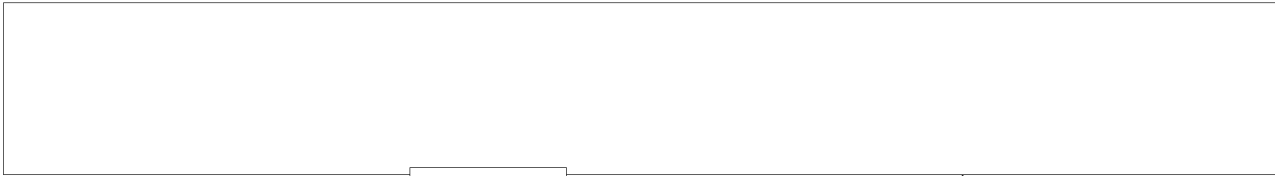
INSB

SIGNIFICANT ACCOMPLISHMENTS

INFORMATION SECURITY PROGRAM

Optical Disk Security Study

ILLEGIB



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o On 24-26 May, [redacted] attended Computer Security course presented by the Armed Forces Computer and Electronics Association of Fairfax, VA. The course was very informative

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o Review of the initial draft of the ODSS final report was received from the Working Group members. On 26-27 May, [redacted] provided results to contractor who will incorporate changes/recommendations into final draft.

POLYGRAPH PROGRAM

o During the week of 25 May, INSB prepared the final report of the Phase I MPS Technical/Management Panel for the Source Evaluation Board. This report includes a summary of the scores, comments, and recommendations of the Panel.

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* o On 27 May, C/INSB met with DD/PS to discuss PD's support from [redacted] C/INSB supports PD's use of [redacted] as the contractor involved in the [redacted]

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27 May 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

FROM: [redacted]
Chief, Physical Security Division

SUBJECT: PSD Input to PSD/PASG Weekly Report [redacted]
26 May - 2 June 1988

The following represents requested issues which are to be addressed in PASG weekly report covering 26 May - 01 June 1988

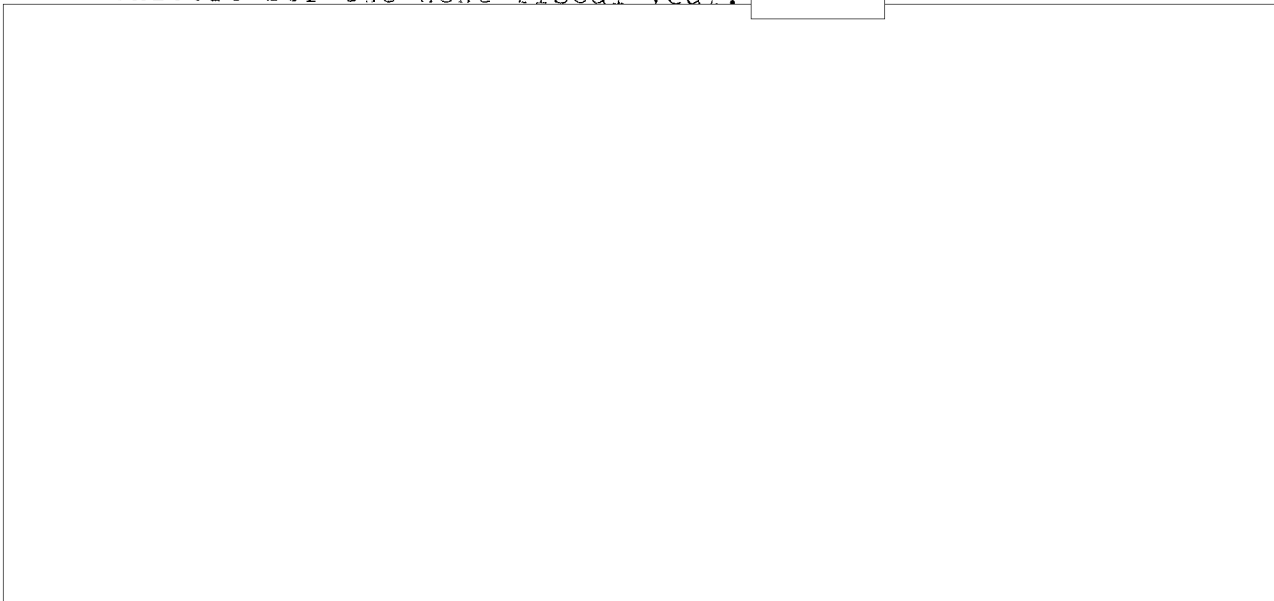
°Significant Accomplishments:

° A CSMB officer met with C/HCS/FMD/OL concerning Backfill Project Status. Chief and Deputy Chief, Backfill Project Site Security attended this meeting. [redacted]

° Two CSMB reps met with [redacted] HCS Project Manager, and a Doyle Construction rep concerning expansion of the Headquarters cafeteria. [redacted]

° A CSMB officer attended the OIT PC Familiarization course [redacted] (May 23-24). [redacted]

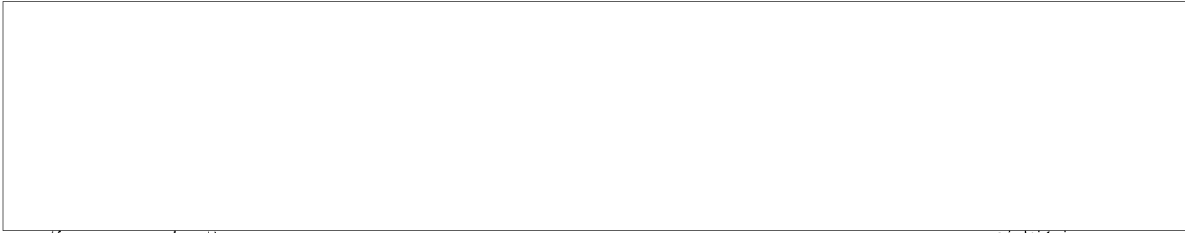
22 ✓
° A CSMB officer met with representatives of the OC Communications Security Division and Field Services Division to discuss new construction and renovation projects. Those projects requiring construction surveillance will have an impact upon CSMB's allocation of monitors for the next fiscal year. [redacted]



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° A CSMB officer met with a Counter Intelligence/Tech. officer regarding procedures for the storage and transportation of construction materials. [redacted]

23

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° C/CSMP briefed the C/NEOSG designate regarding CONSEC issues. [redacted]

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° Two HCS/OL officers expressed an interest in security threats to new construction projects. CSMB will attempt to orchestrate a briefing for HCS and other interested OL personnel. [redacted]

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° One CSMB officer is reviewing FMD/OL plans to regrade the west perimeter of the Headquarters compound.

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24

° On 26 May, a DSB officer met with the Chief, Support Division concerning the problem of removing asbestos tiles from [redacted] key Building. This project has security ramifications related to protecting classified material stored [redacted] in Key Building. [redacted]

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° On 26 May, a DSB officer met with an OIT rep to review computer software program designed by OIT to assist in the management of work assignments in the Branch. [redacted]

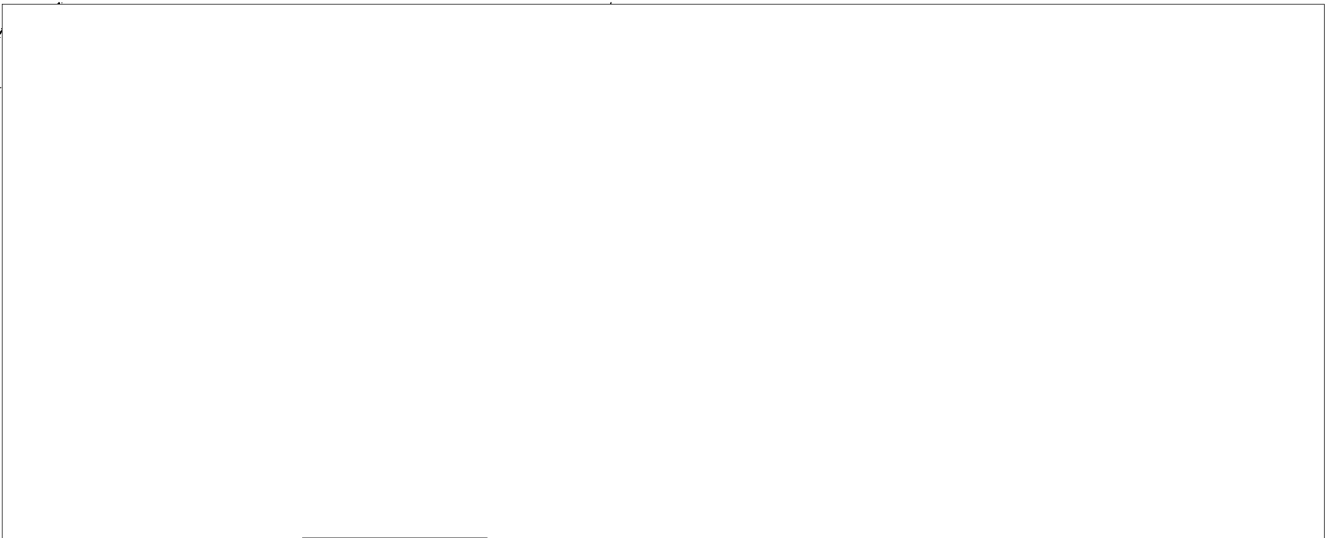
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ILLEGIB
ILLEGIB

(15) ✓

° On 31 May, AC/DSB, and a DSB officer met with an OL/RECD [redacted] rep to discuss blueprints relating to the expansion of the Credit Union and the cafeteria in the original Headquarters Building. [redacted]

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° From 31 May - 2 June, [redacted] will attend WANG training in preparation for the upcoming computer and physical security survey trip [redacted]



(26) ✓

° On 27 May, [redacted] met with the DC/DCI/SS regarding combining the POC and CATC courses and to prepare a course syllabus. [redacted]

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° Planned Activities:

° [redacted] are planning the OSSB/ISG "joint" pilot survey of three Stations. [redacted]

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° Two OSSB officers are finalizing preparations for the annual spring rites [redacted] 6 - 10 June. [redacted]

° C/CSMB and a representative from SES will meet with OL regarding Construction Security training requirements.

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1 June 1988

MEMORANDUM FOR: Chief, Physical and Area Security Group

FROM: [Redacted]

Chief, Headquarters Security Division

SUBJECT: Headquarters Security Division Weekly Report
(24 May - 1 June 1988)

During this reporting period the following significant events are reported for your information and edification:

I. Significant Accomplishments/Activities:

◦ SPOs serving overseas in TDY status supporting special projects [Redacted]

◦ C/SPS attended FLETC class 8PT-809 graduation on 24 May 1988 at Glenco, GA. 17 SPOs graduated from the class. [Redacted]

◦ 16 SPOs participated in SPS In-service Training 23-25 May 1988. [Redacted]

◦ [Redacted] interviewed 24 individuals interested in SPS positions at a recruiting presentation in Lancaster, PA on 25 May 1988. [Redacted]

◦ HSD supported OIT Computer [Redacted] Center move 27-28 May 1988. This included a combination of Escorts, SPOs, Tech Monitors and SDOs. Approximately [Redacted] persons were involved in the move which was conducted on a 24-hour basis. The move was completed ahead of schedule and no incidents occurred during the move. [Redacted]

◦ HSD personnel provided support and guidance for the Air Force Command Seminar on 26 May at Headquarters. Approximately 55 persons were in attendance. [Redacted]

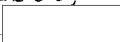
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

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- The Escort Section provided weeknight and weekend coverage to the Key Building asbestos removal project. The first phase is continuing on the 11th floor. Special precautions are being taken by the contractors to ensure that there is no threat to personnel. OMS/Safety Division is also overseeing this operation. 

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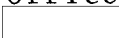
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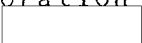
- The Badge Office badged  staff and contractor personnel on Wednesday, 25 May 1988, twice the usual number processed. 

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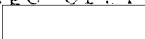
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- The Badge Office badged  Summer employees on 24 and 26 May 1988. 

-  After receipt of the final proof, the badge system brochure was forwarded to Design and Presentation Branch, P&PD, for incorporation of corrections and development of final prototype. 


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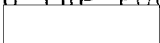
-  employee assigned to HSD, arrived in the Badge Office on Friday, 27 May 1988, for a month's rotation. 

25X1


II. Critical Issues:

- The Burns contract for guards terminated on 30 September 1987. Presently, HSD is on an extension at a cost of approximately \$45K per quarter. An RFP was forwarded, but has been withdrawn pending modification. The updated draft RFP was forwarded to the Contracts Staff/OS on 31 May 1988. HSD is hopeful that a final RFP will be ready for release to contractors by 1 June 1988. 

25X1

- The PASS Program Manager met with OIT representatives on the status of PASS installation at the George Washington Parkway entrance. OIT has completed it's work and is testing the link to the POC. CSC can begin installing PASS 1 June 1988. 

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- GIC upgraded the VCC two-way communications system, but it is still not acceptable. The quality of the audio is fair to poor. GIC has submitted a proposal. SESD and HSD has accepted the proposal and forwarded paperwork to LOG/Procurement to contract for the installation. Cost is approximately \$10,000.00. Procurement advised that the contract with GIC specifies work must be completed by 1 May 1988, but GIC advises that all components are not available and estimates 4 to 6 weeks before delivery. 

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 ILLEGIB (29)
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◦ ~~Radio communications between the existing Headquarters Building and the New Headquarters Building.~~ [redacted] New Building Communications Program Division (NBCPD), advised the project monies have been allocated and that a contract with Atlantic Research Corporation (ARC) will ~~probably~~ be set within days. Target completion for all essential radio users (OS, OMS, and DCI/SS) is slated for the New Building "move-in date in July 1988." A draft H is currently being circulated for comment from all interested parties. ARC will begin gathering equipment immediately. "Convenience customers," such as OTS, Metrocall and so forth, will be addressed after essential user requirements have been met. It was again stressed that OS, especially HSD, needs a working system as soon as possible. [redacted] indicated that he will keep HSD personnel apprised of the project's progress. [redacted]

III. Planned Activities:

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 [redacted]

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◦ C/SDO and DC/HSD/OPS will meet with OIT, Security Escorts and BSB personnel for final planning of the [redacted] Center move. [redacted]

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◦ SPS is planning for the establishment of authority and jurisdiction at the various Agency facilities. [redacted]

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◦ [redacted] HSD/SUPP/ADP, began writing requirements for a PC-based automated payroll system for the new escort program. This system will replace the manual system currently used to pay the special escorts. [redacted]

25X1

◦ Development of a badge for escorts working on special assignments such as retirement parties or "backfill" where zone coverage is conducted in the hallways. This badge would make it easier to identify escorts to the Agency populace. [redacted]

ILLEGIB
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◦ Design/Presentation Center, Office of Logistics has finalized the [redacted] badge brochure. HSD is reviewing before [redacted] for production printing. [redacted]

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- The HSD/OIT representative meet with [] and [] OIT, to discuss cabling needs for PASS at the New Headquarters Building. This is in preparation for the installation of PASS ACDs at the NOB main entrance. []

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- []

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- Badging of [] Summer employees will occur on Thursday, 2 June 1988. []

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- ✓◦ HSD will afford [] NSA Security, with a tour of the OSD on 1 June. NSA is making plans to renovate their Security Duty Office and requested a look at our operations. []

25X1

- DC/HSD or C/SDO will meet with contractors to discuss some changes in the PASS system software which will enable Access Control, Receptionist and SPS personnel to have more information concerning visitors and their appropriate destinations, eliminate the possibility of duplicating badging, and to allow the system to search for more than just the last system entry.

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C O N F I D E N T I A L

31 May 1988

MEMORANDUM FOR: Chief of Operations
Physical and Area Security Group

25X1 FROM:

[Redacted]

Security Equipment Support Division

SUBJECT: SESD Weekly Report

SIGNIFICANT ITEMS

- C/HSB again briefed SDO personnel on the proper procedure to report vehicle barrier related concerns.

25X1 [Redacted]

- C/HSB met with AC/DSB about first floor [Redacted] Building move of DSB.

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25X1 (3) [Redacted]

- HSB personnel responded to 23 trouble/maintenance calls. A total of three IDS installations were completed in the NHB and Ames Building.

25X1 [Redacted]

25X1 [Redacted]

[Redacted]

C O N F I D E N T I A L

SUBJECT: SESD Weekly Report

PLANNED ACTIVITY

- 25X1 ° SPB TDY engineer returned to HQS [redacted]
- 25X1 ° Eyedentify installation [redacted] scheduled to begin circa 1 June.
- 25X1 *o [redacted] MSEE Co-op, EOD'd to SESD. He will work in all areas of SESD until mid-August.
- ILLEGIB ° C/DEB and C/HSB inspected [redacted] project on 26 May.
- ° Three summer employees EOD'd to HSB.
- 25X1 *o [redacted] (UPMO) EOD'd with SESD/HSB on Tuesday, 31 May.
- 25X1 ° C/HSB met with [redacted] on Wednesday, 24 May, about vehicle barrier equipment manufactured by Western Industries, Inc.
- 25X1



!Distribution:!
 ! Original - Addressee!
 ! 1 - SESD Subject File!