

TRANSMITTAL SLIP		DATE
TO:		
ROOM NO.	BUILDING	
REMARKS:		
EXA/DDA	<i>[Signature]</i>	12 JUN 1987
ADDA	<i>[Signature]</i>	12 JUN 1987
DDA	<i>[Signature]</i>	15 JUN 1987
DDA/Registry		
C/CRD/DA has the action. <i>ret'd to History</i>		
<i>Draft copy ret'd to History</i>		
FROM: <i>staff per their R-3-12-87 AW.</i>		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 1 FEB 56 241

REPLACES FORM 36-8 WHICH MAY BE USED.

(47)

E R 2143X-47

ROUTING AND TRANSMITTAL SLIP		Date
		12 JUNE 87
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. C/CRD/DA		
2.		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - FOR ACTION: PLEASE RESPOND DIRECT
 WITH DROP COPY TO THE DDA. SEE
 PARAGRAPH 5 OF MEMO FOR INSTRUCTIONS.

SUSPENSE: 31 JULY 1987

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
<div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div> EXA/DDA	Phone No.

5041-102

USGPO 1983-421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA
 FPMR (41 CFR) 101-11.206

STAT
 STAT

70-8

~~SECRET~~

ROUTING AND RECORD SHEET



SUBJECT: (Optional)

Preliminary Review of Draft Chapters

FROM: J. Kenneth McDonald
Chief, DCI History Staff
316 Ames Bldg.

EXTENSION

NO.

ER 2143x-87

DATE

9 June 1987

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Deputy Director for Administration

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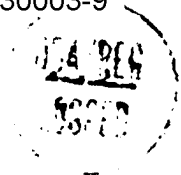
13.

14.

15.

25X1

~~SECRET~~



9 June 1987

MEMORANDUM FOR: Deputy Director for Administration

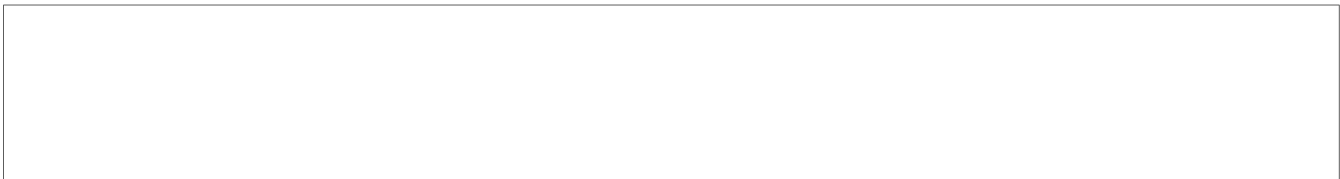
FROM: J. Kenneth McDonald
Chief, DCI History Staff

SUBJECT: Preliminary Review of Draft Chapters of The Central Intelligence Agency: The First Thirty Years, 1947-1977

1. The DCI History Staff's long-range program, as approved by the Agency's Executive Committee, includes a classified one-volume survey history, The Central Intelligence Agency: The First Thirty Years, 1947-1977. This work has now reached the stage at which review by specialists in the various intelligence disciplines is needed. I would like to ask you to help us by selecting at least two knowledgeable and experienced readers from your directorate to review draft chapters of this history.

2. The draft history carries a SECRET classification and is intended for circulation inside CIA. Its purpose is to provide an accurate institutional memory for Agency managers, to help Agency employees identify with their organization, and to provide background material and perspective for training courses.

25X1



4. To break up the size of the review task and to expedite production, we have attached two copies of the first half of the draft history, whose five chapters cover the period from the end of World War II to DCI Allen Dulles's resignation in 1961. The remaining six chapters should be ready for similar review early in the fall. Your reviewers' suggestions will be taken into consideration as we put this classified history into its final form, and we'll submit the entire manuscript to the Agency's History Advisory Board (of which you are a member) for approval before we publish it.

25X1

UNCLASSIFIED WHEN SEPARATED FROM ATTACHMENTS



~~SECRET~~

SECRET

5. The types of assistance that we would find especially useful now are: (a) pointing out any errors; (b) identifying significant omissions; and (c) spotting any material too sensitive for the basic SECRET classification. We would also be glad to have any other comments or suggestions concerning the manuscript's contents, style or structure.

6. I would be grateful if you would ask your reviewers to send me their responses by no later than 31 July 1987. In the meantime, they can direct questions to [redacted] at the History Staff, 316 Ames Building

25X1
25X1

[redacted]

25X1

[redacted]

J. Kenneth McDonald

Attachments:

Draft History, Copies Nos. 011 & 012

SECRET

DDA SUBJECT FILE COPY

DDA 0434 X-87

ROUTING AND TRANSMITTAL SLIP

Date

5 Mar 87

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. EXA/DDA	JM	5 MAR 1987
2.		
3.		
4.		
5. C/CRD/DA		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Stan-

Nice work. Just a few editorial changes.



STAT

7028

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

* U.S.G.P.O.: 1983-421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

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Next 1 Page(s) In Document Denied



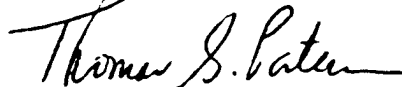
The College of Liberal Arts and Sciences
Department of History
Wood Hall, Room 124, U-103
241 Glenbrook Road
Storrs, Connecticut 06268

December 23, 1986

Dear Sir or Madam:

As a member of the Joint Committee on Historians and Archivists (American Historical Association member) and President of the Society for Historians of American Foreign Relations, I am writing to ask for a report on how the reviewing process is working under the CIA Information Act of 1984. I would appreciate hearing from you about the review program in general and about such questions as staffing, guidelines, schedule, and oversight by historians. I look forward to hearing from you.

Sincerely,



Thomas G. Paterson
Professor of History



An Equal Opportunity Employer

DRAFT

17 February 1987

Professor Thomas G. Paterson
 Department of History
 Wood Hall, Room 124, U-103
 241 Glenbrook Road
 University of Connecticut
 Storrs, Connecticut 06268

Classification Review Division

Dear Professor Paterson:

Thank you for your 23 December 1986 letter requesting information about CIA's Historical Review Program. As a member of some years' standing, I congratulate you on your election as president of the Society for Historians of American Foreign Relations, and I'm glad to give you an update on our new program's progress. I should note that although CIA's ~~Office of Information Services~~ manages the Historical Review Program, the History Staff advises on the selection of records and is responsible for liaison with the historical community.

As you no doubt know, PL 98-477, the CIA Information Act of 1984, required the Director of Central Intelligence (DCI), after consulting with the Archivist of the United States, the Librarian of Congress and representative historians, to submit a report to four congressional committees by 1 June 1985 on the feasibility of a program for the systematic review, declassification and release of CIA information of historical value. I'll enclose a copy of Mr. Casey's 29 May 1985 report to Congress, which includes as appendices the CIA Information Act, the 10 April 1985 report to the DCI by the consultants noted above, an October 1983 exchange of letters between Mr. Casey and Senator Durenberger (which was the genesis of this program), and a 1984 memorandum of understanding between CIA and the National Archives (which is the precedent for handling records transferred under this program). I'll also enclose a copy of the DCI's 18 June 1985 memorandum to all Agency employees, which briefly summarizes the program's origins and aims.

In 1985 CIA established a new unit, the Historical Review Branch, in the Classification Review Division, Office of Information Services, to coordinate the actual review of documents in this program. Following our consultants' advice, this branch is reviewing the Agency's records chronologically, beginning with the Strategic Services Unit (SSU), 1945-1946. Similarly, in accordance with our consultants' precepts of "top down" and "finished intelligence first," the DCI's records, 1946-1955, have

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been reviewed, and work on finished intelligence for the 1945-1960 period has begun. Review is also under way on a large group of U-2 program records, up to May 1960. While our review proceeds here, the National Archives is working hard to process the final increments of several thousand cubic feet of OSS and SSU records that CIA has transferred since June 1984.

I should also mention that we are working closely with Bill Slany and his staff at the Department of State in their project to prepare and publish an intelligence and foreign policy supplement to the the Foreign Relations of the United States series. This supplement will consist of several volumes, both printed and microform, dealing with the relationship between American foreign policy and the emerging intelligence community in the immediate postwar period, 1945-1950. To move this project forward, the Historical Review Branch is focussing its review of finished intelligence on documents needed for these FRUS supplemental volumes. At Bill Slany's invitation last November, the Chief of the Classification Review Division and I briefed State's 'Advisory Committee on Historical Diplomatic Documentation' on CIA's cooperation in this project. I'll enclose an extract from State's minutes of this session, although you may already have this information from SHAFR's members, Warren Cohen and Michael Hunt.

In sum, CIA's Historical Review Program is doing its best to declassify as many historically significant records as it can without risking damage to our national security. Since we have a statutory duty to protect intelligence sources and methods (which often require that records remain classified for a very long time), our work must be careful and deliberate. For this reason we have to emphasize that the amount of material that can be reviewed, and the yield of declassified documents from that material, will inevitably be limited. We are trying hard, however, to concentrate our resources on the areas that will do historians the most good.

I hope that this gives you a picture of how our Historical Review Program is proceeding, and I look forward to seeing you at SHAFR's Annapolis meeting next summer.

With all good wishes,

Yours sincerely,

J. Kenneth McDonald
Chief Historian

Enclosures

DRAFT

Central Intelligence Agency



Washington D.C. 20505

18 June 1985

MEMORANDUM FOR ALL EMPLOYEES

SUBJECT: Historical Review Program

1. In October 1983, when the Senate Select Committee on Intelligence took up a bill to permit the Director of Central Intelligence (DCI) to exempt certain CIA files from search under the Freedom of Information Act (FOIA), Senator David Durenberger wrote to me about an issue highlighted by the Agency's work with the Committee. This issue was the need to make more declassified Agency materials available to historians. "As historians write the definitive works on the post-World War II era," Senator Durenberger wrote, "it is terribly important that their studies be based on as full a record as possible, consistent with the need to protect our national security." He therefore urged me to establish procedures for reviewing and declassifying some of the material in files not covered by the bill's exemptions. Recognizing that such a program would be a burden for the Agency, he offered to lead the effort to provide budgetary support for new positions to be devoted to this project.

2. I share Senator Durenberger's views on the need for an accurate historical record, and on 4 October 1983 I wrote him stating, "If Congress is willing to provide the resources, I am prepared to institute a new program of selective declassification review of those materials we believe would be of greatest historical interest and most likely to result in declassification of useful information."

3. The agreement by this exchange of letters envisioned an Agency Historical Review Program organized after the passage of the prospective CIA Information Act and using additional resources Congress would provide for this purpose. I had already asked the Chief of the History Staff, however, to explore a program to release historical materials from the World War II period. As a result of this initiative, the Agency took steps to transfer to the National Archives its entire holdings of declassified World War II Office of Strategic Services (OSS) permanent records, a large collection of major historical importance. This transfer began a year ago and up to now the National Archives has received and opened to public research approximately 800 cubic feet of these declassified OSS records. As I wrote to Senator Durenberger in June 1984, this transfer constitutes "an important first step in implementing the selective declassification program I promised to initiate last October."

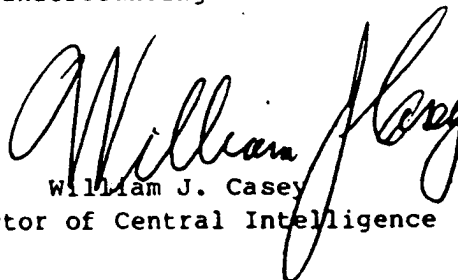
4. In October 1984 Congress passed the CIA Information Act, which relieves the Agency from the burden of searching certain designated files in response to FOIA requests. The Agency's commitment to a Historical

Review Program and its release of OSS records played an important role in the passage of this new Act by reassuring Congress and the public that, in light of the Act's FOIA exemptions, the Agency will undertake new efforts to declassify and transfer to the National Archives historically significant CIA records. Continuing Congressional interest in historians having access to CIA records is evident in the Act's requirement that the DCI, after consulting with the Archivist of the United States, the Librarian of Congress, and representative historians, submit a report to four Congressional committees by 1 June 1985 on the feasibility of conducting a program for the systematic review, declassification, and release to the public of CIA information of historical value.

5. In my report to Congress of 29 May 1985 on the Historical Review Program, I stated that this kind of review is feasible, and described the program that we have established to carry it out. The Agency's consultations with those officials and historians specified by the CIA Information Act proved extraordinarily helpful, and their findings are appended to my report to Congress. Balancing the Agency's statutory duty to protect intelligence sources and methods with legitimate public interest in CIA records, this new program is designed to make significant historical information available without risking damage to national security. As I reported to Congress, this program has my strong support and we are determined to make it succeed.

6. As Senator Durenberger promised, Congress has provided CIA with ten additional positions to support the Historical Review Program which will be described in a forthcoming headquarters regulation. I have assigned principal responsibility for the program to the Office of Information Services (OIS) in the Directorate of Administration, with advice and support from the History Staff in the Office of the DCI. The Classification Review Division of OIS will coordinate closely with Agency components in reviewing documents of historical significance in order to declassify those that no longer require protection. The program is beginning with the review of the Agency's oldest records, which with the transfer of our declassified OSS records are those of CIA's postwar predecessor organizations, namely, the Strategic Services Unit (SSU) of 1945-1946 and the Central Intelligence Group (CIG) of 1946-1947.

7. Although some time will be needed to find out how well the Historical Review Program will work in practice, I believe that it has been established on a sound footing. I am hopeful that this program will make possible a more accurate record and fuller understanding of our Nation's history since World War II.


 William J. Casey
 Director of Central Intelligence

DISTRIBUTION: ALL EMPLOYEES (1-6)



Washington, D.C. 20505

OIT 0773-87

03 NOV 1987

OIT/TRIS
LOGGED

Mr. Steven Garfinkel
Director, Information Security
Oversight Office (Z)
General Services Administration
18th & F Streets, N.W.
Washington, D.C. 20405

Dear Mr. Garfinkel:

Enclosed is the Central Intelligence Agency's Information Security Program Data (SF 311) report covering the period 1 October 1986 through 30 September 1987.

Classification statistics were compiled by taking an actual count of all classification decisions made throughout the Agency during two one-week periods. The first one-week period was in March 1987 and the second in September 1987. The data from the two counts were combined and projected for the entire year.

We intend to use the same count procedures in FY 88. We believe two one-week counts provide a broader and more stable statistical base for calculating annual classification activity within the Agency than does the previous method of taking only one one-week count per year.

The number of original classification authorities in Section 5 is provided for inclusion in reporting government-wide totals and should not be attributed to CIA. This is in accordance with the DCI's responsibilities under the CIA Act of 1949 to withhold publication of numbers of Agency personnel.

STAT



William F. Donnelly
Deputy Director
for
Administration

Enclosure

AGENCY INFORMATION SECURITY PROGRAM DATA	1. PERIOD COVERED	INTERAGENCY REPORT CONTROL NUMBER
2. DEPARTMENT, INDEPENDENT AGENCY OR ESTABLISHMENT	A. FROM	B. TO
	10 Oct. 1986	30 Sept. 1987
4. SENIOR OFFICIAL (Section 5.3, E.O. 12356)	3. CONTACT FOR ADDITIONAL INFORMATION (Name, office and telephone no.)	
	Office of Information Technology Directorate of Administration	
STAT Central Intelligence Agency William F. Donnelly		

5. NUMBER OF ORIGINAL CLASSIFICATION AUTHORITIES			
A. TOP SECRET	B. SECRET	C. CONFIDENTIAL	D. TOTAL
442	1,037	7	1,486

6. ADDITIONAL DECLASSIFICATION AUTHORITIES			
A. TOP SECRET	B. SECRET	C. CONFIDENTIAL	D. TOTAL

7. CLASSIFICATION DECISIONS	ORIGINAL		DERIVATIVE
	DATE OR EVENT (a)	ORIGINATING AGENCY'S DETERMINATION REQUIRED (O.A.D.R.) (b)	
A. TOP SECRET	546	13,364	96,694
B. SECRET	1,300	49,452	2,013,596
C. CONFIDENTIAL	650	12,896	388,648

8. MANDATORY REVIEW REQUESTS AND APPEALS	CASES FOR WHICH AGENCY IS RESPONSIBLE FOR FINAL DECISION											
	CASES CARRIED OVER FROM PREVIOUS PERIOD (a)	NEW CASES RECEIVED (b)	DECLASSIFICATION DECISIONS (Report in cases, documents, and pages)									CASES CARRIED OVER TO NEXT PERIOD (f)
			GRANTED IN FULL (c)			GRANTED IN PART (d)			DENIED (e)			
			CASES	DOCS.	PAGES	CASES	DOCS.	PAGES	CASES	DOCS.	PAGES	
A. REQUESTS	151	273	55	90	1,859	133	636	4,194	58	122	914	178
B. APPEALS	12	4	0	0	0	2	3	44	9	36	523	5

9. SYSTEMATIC REVIEW FOR DECLASSIFICATION (In pages)		10. NUMBER OF FORMAL INSPECTIONS, SURVEYS, OR PROGRAM REVIEWS
A. REVIEWED	B. DECLASSIFIED	
		489

11. NUMBER OF INFRACTIONS INVOLVING:					
A. OVERCLASSIFICATION	B. UNDERCLASSIFICATION	C. CLASSIFICATION WITHOUT AUTHORITY		D. MISMARKING	
				47	
E. IMPROPER DESTRUCTION	F. UNAUTHORIZED ACCESS	G. IMPROPER STORAGE	H. IMPROPER REPRODUCTION	I. IMPROPER TRANSMISSION	J. OTHER (Elaborate under Item 12)

12. REMARKS

SUBJECT: Information Security Program Data (SF 311) Report

STAT CMB/IRMD/CSG/OIT, 16 October 87

Distribution:

- Original - Addressee
- ✓ - DDA
- 1 - CSG Chrono
- 1 - DC/IS/CSG/OIT
- 1 - IRMD Chrono
- 1 - CMB Subject: Liaison Item 19-1
- 1 - CMB chrono
- 1 - CMB Reading
- 2 - OIT Registry

Central Intelligence Agency



Washington, D.C. 20505

OIT 0773-87

1987

OIT/TRIS
LOGGED

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William F. Donnelly
Deputy Director
for
Administration

Enclosure

AGENCY INFORMATION SECURITY PROGRAM DATA	1. PERIOD COVERED		INTERAGENCY REPORT CONTROL NUMBER
	A. FROM	B. TO	
	10 Oct. 1986	30 Sept. 1987	0230-GSA-AN
2. DEPARTMENT, INDEPENDENT AGENCY OR ESTABLISHMENT		3. CONTACT FOR ADDITIONAL INFORMATION (Name, office and telephone no.)	
STAT Central Intelligence Agency		Office of Information Technology Directorate of Administration	
4. SENIOR OFFICIAL (Section 5.3, E.O. 12356)			
William F. Donnelly			

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A. TOP SECRET	B. SECRET	C. CONFIDENTIAL	D. TOTAL

7. CLASSIFICATION DECISIONS	ORIGINAL		DERIVATIVE
	DATE OR EVENT (a)	ORIGINATING AGENCY'S DETERMINATION REQUIRED (O.A.D.R.) (b)	
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	CASES CARRIED OVER FROM PREVIOUS PERIOD (a)	NEW CASES RECEIVED (b)	DECLASSIFICATION DECISIONS (Report in cases, documents, and pages)									
			GRANTED IN FULL (c)			GRANTED IN PART (d)			DENIED (e)			
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E. IMPROPER DESTRUCTION	F. UNAUTHORIZED ACCESS	G. IMPROPER STORAGE	H. IMPROPER REPRODUCTION	I. IMPROPER TRANSMISSION	J. OTHER (Elaborate under Item 12)		

12. REMARKS

SUBJECT: Information Security Program Data (SF 311) Report

STAT CMB/IRMD/CSG/OIT 6 October 87

Distribution:

- Original - Addressee
- ✓ 2 - DDA
- 1 - CSG Chrono
- 1 - DC/IS/CSG/OIT
- 1 - IRMD Chrono
- 1 - CMB Subject: Liaison Item 19-1
- 1 - CMB chrono
- 1 - CMB Reading
- 2 - OIT Registry



Information Security Oversight Office
Washington, DC 20405

81-1968X

September 10, 1987

Dear Mr. Donnelly:

With the approach of the end of the fiscal year, it is again time for a reminder that you must provide the Information Security Oversight Office (ISOO) with your completed Standard Form 311, "Agency Information Security Program Data," for FY 1987, no later than Friday, October 30, 1987. These data serve a number of purposes, the most visible of which is their aggregated appearance in ISOO's Annual Report to the President. This Report is used by the Administration and the executive branch agencies, and by the Congress, the media and the interested public. Therefore, as managers of the Government-wide information security system, we must be cognizant of the critical role that these data play in support of the system's credibility and performance. Your continuing efforts to submit these data in a timely fashion are a very important part of this process.

On August 21, 1987, we wrote to you concerning the Standard Form 189, "Classified Information Nondisclosure Agreement." Among the other instructions in that letter, we noted that, until further notice, you must not withdraw a person's clearance nor deny his or her access to classified information solely as a consequence of his or her refusal to sign the SF 189. The purpose of this instruction is the temporary maintenance of the status quo with respect to each individual employee until there are further developments in the current litigation challenging the legality of the nondisclosure agreement. Among the follow-up questions that have been raised concerning this instruction, the most significant seems to be, "Assuming all other qualifying criteria are favorable, are we now required to issue a clearance and authorize access to classified information to someone who refuses to sign the SF 189?"

The answer to this question in most situations remains, "No, to the contrary." Persons who do not currently hold clearances and are not currently authorized access to classified information must execute the SF 189 before or concurrent with the granting of these considerations. Remember, the purpose of the moratorium announced in the letter of August 21, is the temporary maintenance of the status quo for individual employees, and has no bearing on the issuance of new or additional access clearances. Only in the very unusual situation in which your

ATTACHMENT

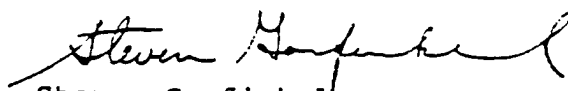
Form 163a
8-56

-2-

agency has already made an unqualified commitment to an individual, the withdrawal of which will clearly disrupt the status quo, may you grant a temporary clearance or authorize access temporarily to someone who now refuses to sign the nondisclosure agreement. In such an instance, you must advise the person that the clearance and access will eventually be withdrawn unless he or she executes the nondisclosure agreement. You should also brief the person individually on his or her responsibility to protect the information from unauthorized disclosure and the consequences that may follow from his or her failure to meet this responsibility. Further, to avoid misunderstandings in the future, all job announcements for positions that require a classified information clearance should include a statement that the successful candidate will be required to execute a nondisclosure agreement.

Because of this and other questions, with our August 21 letter we also announced a question and answer briefing regarding the SF 189 that we scheduled for September 3. We very much regret that, for reasons beyond our control that pertain to the current litigation, we were forced to cancel this briefing. We still believe that such a briefing may be quite useful, but have also concluded that the current situation does not permit a large briefing in an auditorium setting. Therefore, ISOO is prepared to offer smaller, conference room sized question and answer briefings to prearranged agency audiences if there is a demand for them. To make arrangements for such briefings, please have your agency's liaison to ISOO get in touch with his or her ISOO point of contact. In the interim, we enclose a copy of an ISOO Fact Sheet on SF 189 that we had planned to distribute on September 3.

Sincerely,


Steven Garfinkel
Director

Mr. William F. Donnelly
Deputy Director for Administration
Central Intelligence Agency
Washington, DC 20505

Enclosure