

DDA SUBJECT FILE COPY

DA 87-2542

01 DEC 1987

MEMORANDUM FOR: Director of Communications  
FROM: William F. Donnelly  
Deputy Director for Administration  
SUBJECT: Temporary Allocation for FY 1988

1. The Comptroller is issuing temporary allocations which withhold funds from our 1988 budget request to cover Gramm-Rudman-Hollings sequestration and Agency unfunded requirements. Personal services funds, State reimbursements, GSA Rent and direct lease costs are excluded from the reduction. The 1988 program levels for your office are as follows:

	<u>PERSONAL SERVICES</u>	<u>NONPERSONAL SERVICES</u>
88/89 OMB	\$ 82,305	\$189,665
HPSCI/SSCI Conference (ONGOING)		-2,300
G-R-M Sequestration/Unfunds		-33,500
Comptroller "Payback"		-8,100
DA "Payback"		-3,000
1988 Temporary Allocation	\$ 82,305	\$142,765

2. No "Blue Chip" will be issued, and no adjustments to FRS should be made at this time. Your temporary position ceiling and FTE for 1988 will be provided separately. The Management Staff will also be providing financial guidelines for executing the 1988 program to your staffs.

3. Please advise me of any major program or activity that you will not undertake as a direct result of this reduction to your operating budget. I would also like to know of any significant impact on Agency-wide services we should advise our customers about. Please provide your responses to the Management Staff by COB 11 December 1987.

4. Any questions on the above can be directed to

[Redacted]

[Redacted]

[Redacted Signature]

William F. Donnelly

ORIG:DDA/MS [Redacted]

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DA 87-2542

DEC 1987

MEMORANDUM FOR: Director of Training and Education

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Temporary Allocation for FY 1988

1. The Comptroller is issuing temporary allocations which withhold funds from our 1988 budget request to cover Gramm-Rudman-Hollings sequestration and Agency unfunded requirements. Personal services funds, State reimbursements, GSA Rent and direct lease costs are excluded from the reduction. The 1988 program levels for your office are as follows:

	<u>PERSONAL SERVICES</u>	<u>NONPERSONAL SERVICES</u>
88/89 OMB	\$ 24,278	\$ 20,259
G-R-H Sequestration/Unfundeds		-1,500
1988 Temporary Allocation	<u>\$ 24,278</u>	<u>\$ 18,759</u>

2. No "Blue Chip" will be issued, and no adjustments to FRS should be made at this time. Your temporary position ceiling and FTE for 1988 will be provided separately. The Management Staff will also be providing financial guidelines for executing the 1988 program to your staffs.

3. Please advise me of any major program or activity that you will not undertake as a direct result of this reduction to your operating budget. I would also like to know of any significant impact on Agency-wide services we should advise our customers about. Please provide your responses to the Management Staff by COB 11 December 1987.

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William F. Donnelly

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DA 87-2542

01 DEC 1987

MEMORANDUM FOR: Director of Security

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Temporary Allocation for FY 1988

1. The Comptroller is issuing temporary allocations which withhold funds from our 1988 budget request to cover Gramm-Rudman-Hollings sequestration and Agency unfunded requirements. Personal services funds, State reimbursements, GSA Rent and direct lease costs are excluded from the reduction. The 1988 program levels for your office are as follows:

	<u>PERSONAL SERVICES</u>	<u>NONPERSONAL SERVICES</u>
88/89 OMB	\$ 54,094	\$ 81,013
G-R-H Sequestration/Unfunds		-14,400
A/SE Program (1987 Surge Funding)		-6,800
Escorts/Tech Monitor Program		+6,800
Comptroller "Payback" (Allotment 87-160)		-1,200
1988 Temporary Allocation	\$ 54,094	\$ 65,413

2. No "Blue Chip" will be issued, and no adjustments to FRS should be made at this time. Your temporary position ceiling and FTE for 1988 will be provided separately. The Management Staff will also be providing financial guidelines for executing the 1988 program to your staffs.

3. Please advise me of any major program or activity that you will not undertake as a direct result of this reduction to your operating budget. I would also like to know of any significant impact on Agency-wide services we should advise our customers about. Please provide your responses to the Management Staff by COB 11 December 1987.

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William F. Donnelly

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DEC 1987

MEMORANDUM FOR: Director of Medical Services

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Temporary Allocation for FY 1988

1. The Comptroller is issuing temporary allocations which withhold funds from our 1988 budget request to cover Gramm-Rudman-Hollings sequestration and Agency unfunded requirements. Realizing that your office has little flexibility, I have exempted you from any reductions. That, however, leaves the Directorate operating budget with little flexibility to cover major unfundeds. You will, therefore, have to "make do" with the resources available, using them as efficiently as possible. If you anticipate any problems, please advise the Management Staff by 11 December. The 1988 program levels for your office are as follows:

	<u>PERSONAL SERVICES</u>	<u>NONPERSONAL SERVICES</u>
88/89 OMB	\$ 7,360	\$ 3,626

2. No "Blue Chip" will be issued, and no adjustments to FRS should be made at this time. Your temporary position ceiling and FTE for 1988 will be provided separately. The Management Staff will also be providing financial guidelines for executing the 1988 program to your staffs.

3. Any questions on the above can be directed to

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William F. Donnelly

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JUL 1987

MEMORANDUM FOR: Director of Finance

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Temporary Allocation for FY 1988

1. The Comptroller is issuing temporary allocations which withhold funds from our 1988 budget request to cover Gramm-Rudman-Hollings sequestration and Agency unfunded requirements. Realizing that your office has little flexibility, I have exempted you from any reductions. That, however, leaves the Directorate operating budget with little flexibility to cover major unfundeds. You will, therefore, have to "make do" with the resources available, using them as efficiently as possible. If you anticipate any problems, please advise the Management Staff by 11 December. The 1988 program levels for your office are as follows:

	<u>PERSONAL SERVICES</u>	<u>NONPERSONAL SERVICES</u>
88/89 OMB	\$ 11,108	\$ 5,113
Less: Payroll Functions to OP	<u>-2,840</u>	<u>-2,935</u>
1988 Temporary Allocation	\$ 8,268	\$ 2,178

2. No "Blue Chip" will be issued, and no adjustments to FRS should be made at this time. Your temporary position ceiling and FTE for 1988 will be provided separately. The Management Staff will also be providing financial guidelines for executing the 1988 program to your staffs.

3. Any questions on the above can be directed to

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William F. Donnelly

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DEC 1987

MEMORANDUM FOR: Director of Information Technology

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Temporary Allocation for FY 1988

1. The Comptroller is issuing temporary allocations which withhold funds from our 1988 budget request to cover Gramm-Rudman-Hollings sequestration and Agency unfunded requirements. Personal services funds, State reimbursements, GSA Rent and direct lease costs are excluded from the reduction. The 1988 program levels for your office are as follows:

	<u>PERSONAL SERVICES</u>	<u>NONPERSONAL SERVICES</u>
88/89 OMB	\$ 45,887	\$136,777
HPSCI/SSCI Conference (ADP Svcs.)		-1,700
G-R-H Sequestration/Unfunded		-30,100
DA "Payback" (87-123)		-3,000
1988 Temporary Allocation	\$ 45,887	\$101,977

2. No "Blue Chip" will be issued, and no adjustments to FRS should be made at this time. Your temporary position ceiling and FTE for 1988 will be provided separately. The Management Staff will also be providing financial guidelines for executing the 1988 program to your staffs.

3. Please advise me of any major program or activity that you will not undertake as a direct result of this reduction to your operating budget. I would also like to know of any significant impact on Agency-wide services we should advise our customers about. What impact, for example, will this reduction have on plans for unclassified and secure television in the New Building? Please provide your responses to the Management Staff by COB 11 December 1987.

4. Any questions on the above can be directed to

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[Redacted]

[Redacted Signature Box]

William F. Donnelly

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MEMORANDUM FOR: Director of Personnel

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Temporary Allocation for FY 1988

1. The Comptroller is issuing temporary allocations which withhold funds from our 1988 budget request to cover Gramm-Rudman-Hollings sequestration and Agency unfunded requirements. Realizing that your office has little flexibility, I have exempted you from any reductions. That, however, leaves the Directorate operating budget with little flexibility to cover major unfundeds. You will, therefore, have to "make do" with the resources available, using them as efficiently as possible. If you anticipate any problems, please advise the Management Staff by 11 December. The 1988 program levels for your office are as follows:

	<u>PERSONAL SERVICES</u>	<u>NONPERSONAL SERVICES</u>
88/89 OMB	\$ 25,714	\$ 9,481
Plus: Payroll Functions From OF	<u>+2,840</u>	<u>+2,935</u>
1988 Temporary Allocation	\$ 28,554	\$ 12,416

2. No "Blue Chip" will be issued, and no adjustments to FRS should be made at this time. Your temporary position ceiling and FTE for 1988 will be provided separately. The Management Staff will also be providing financial guidelines for executing the 1988 program to your staffs.

3. Any questions on the above can be directed to

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William F. Donnelly

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10:1 DEC 1987

MEMORANDUM FOR: Director of Logistics

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Temporary Allocation for FY 1988

1. The Comptroller is issuing temporary allocations which withhold funds from our 1988 budget request to cover Gramm-Rudman-Hollings sequestration and Agency unfunded requirements. Personal services funds, State reimbursements, GSA Rent and direct lease costs are excluded from the reduction. The 1988 program levels for your office are as follows:

	<u>PERSONAL SERVICES</u>	<u>NONPERSONAL SERVICES</u>
88/89 OMB (GSA Rent)		\$ 27,876
88/89 General Support	\$ 40,306	131,054
HPSCI/SSCI Conference (Hq. Fac Upgd.)		-1,800
G-R-H Sequestration/Unfunded		-24,700
DA "Payback" (87-159)		-140
DCI "Payback" (87-128)		-250
1988 Temporary Allocation	<u>\$ 40,306</u>	<u>\$132,040</u>

2. We will also receive, at a later date, resources for the cafeteria expansion (\$6.0M), backfill program (\$4.8M), West lot parking expansion (\$1.0M), and the Day Care Center (\$1.2M).

3. No "Blue Chip" will be issued, and no adjustments to FRS should be made at this time. Your temporary position ceiling and FTE for 1988 will be provided separately. The Management Staff will also be providing financial guidelines for executing the 1988 program to your staffs.

4. Please advise me of any major program or activity that you will not undertake as a direct result of this reduction to your operating budget. I would also like to know of any significant impact on Agency-wide services we should advise our customers about. Please provide your responses to the Management Staff by COB 11 December 1987.

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