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Date 10 Sep 87

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1.	[Redacted]		
2.	Chairman, Agency Occupational Safety & Health Committee 1D4061 Hqs		
3.			
4.			
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DEPARTMENT OF AGRICULTURE
OFFICE OF ASSISTANT SECRETARY FOR ADMINISTRATION
WASHINGTON, D.C. 20250

SEP 08 1987

REPLY TO
ATTN OF: 4400

SUBJECT: Federal Hazard Communication Program Manual

TO: Fellow Members of the Federal Advisory Council on
Occupational Safety and Health (FACOSH)

and

Fellow Designated Safety and Health Officials

Attached is a copy of the guidance manual entitled "Hazard Communication - A Program Guide for Federal Agencies."

This manual can assist your agency in meeting the key requirements of the Occupational Safety and Health Administration (OSHA) Hazard Communication Standard (HCS), 29 CFR 1910.1200. The manual is one element of OSHA's Technical Assistance Program for the Federal Hazard Communication Program (FHCP), a Governmentwide initiative to implement HCS in all Federal facilities using hazardous materials.

This effort was a joint labor-management effort and reflects the contributions of many individuals. The manual was prepared by the Department of Agriculture (USDA) in close cooperation with OSHA's Office of Federal Agency Programs and the American Federation of Government Employees, AFL/CIO. I wish to thank your staff for the comments they were kind enough to provide.

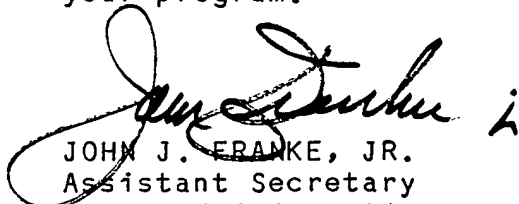
Printed copies of the manual will be available from the Superintendent of Documents, U.S. Government Printing Office (GPO) in early October 1987. Your agency can ride our initial print order and obtain copies of the manual at a cost much less than would be expected later with a direct purchase from GPO. If you would like to ride the printing of this publication, please ask your staff to submit a SF-1 (Printing and Binding Requisition) to GPO and request to ride Agriculture Requisition No. 7-04056. The SF-1 must be received by September 18, 1987.

The manual being printed by GPO will be three-hole punched for use in a three-ring binder. A vellum cover will be provided, and a second cover (sleeve) will also be provided to insert into the outside plastic pocket of a three-ring binder.

Agencies who wish to modify this manual so that it responds to unique activities or needs of their facilities can obtain a copy of the document's text on 5 1/4 inch diskette. Requests for the diskette should be directed to the USDA's Safety and Health Management Division, Washington, D.C. 20250 (FTS telephone 447-8247).

Additional information about the Federal Hazard Communication Program can be obtained from Ms. Gail Kleiner, OSHA's Office of Federal Agency Programs, Washington, D.C. 20210 (FTS telephone 523-8085).

An effective hazard communication program will improve the safety, health and productivity of our Federal workforce. I believe this manual will be a valuable resource in developing your program.



JOHN J. FRANKE, JR.
Assistant Secretary
for Administration

Attachment