

S E C R E T

**ROUTING AND RECORD SHEET**

**SUBJECT:** (Optional)

Office of Security Significant Activities  
 Week of 1 - 8 April 1987

25X1  
 25X1

Plans Branch/PPS  
 Office of Security

EXTENSION

NO.

DATE  
 9 April 1987

**TO:** (Officer designation, room number, and building)

**DATE**

RECEIVED

FORWARDED

**OFFICER'S INITIALS**

**COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/Plans Branch  
 4-9 4-9 WLL

2. EO/OS  
 4-9-87 B

3. D/S  
 \_\_\_\_\_

4. OS Registry  
 \_\_\_\_\_

Orig wanted to DDA/MS  
 9 Apr 87

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. ---Regrade Confidential When Separated from Secret Attachment

25X1  
 25X1

14. \_\_\_\_\_

15. \_\_\_\_\_

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM:   
Director of Security

SUBJECT: Office of Security Significant Activities  
Week of 1 - 8 April 1987

1. This memorandum is for information only.

2. The activities of the Office of Security (OS) during the week of 1 - 8 April 1987 were highlighted by the following items:

25X1

25X1 \*b. On 8 April, OS representatives from the Information Systems Security Division met at the Interagency Training Center (ITC) with State Department personnel for discussions regarding computer security. OS provided input on current responsibilities, projects, and requirements. State Department personnel provided an overview of their organization, mission, and computer security issues. This first off-site meeting was mutually beneficial and was deemed a success based on the exchange of information. A future meeting will be scheduled in six months.


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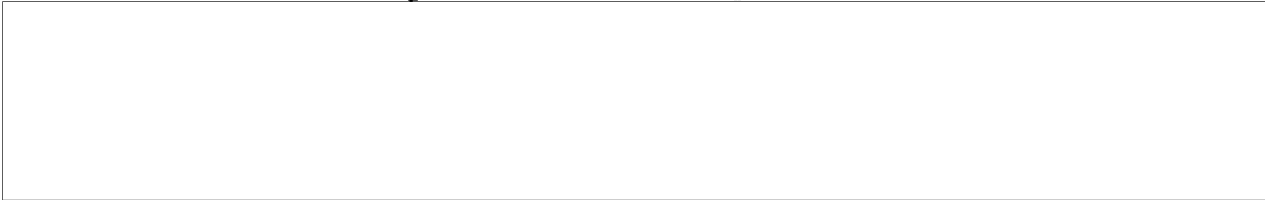


25X1


f. OS personnel met with the Operations Officer, Federal Highway Administration, located in offices adjacent to the Headquarters Compound. The purpose of this meeting was for OS to provide information concerning a planned 27 April demonstration outside the Headquarters Compound by a group seeking "peace in Central America and South Africa." 

25X1

g. Two OS representatives organized and conducted a two-week seminar on personnel security programs and procedures



25X1

h. On 2 April, OS representatives briefed Frances A. Sclafani, OPM Associate Director Training & Investigations, on the CIA Security Awareness Program and the Security Officer training programs. The briefings were conducted at the request of Ms. Sclafani to assist her in developing similar programs at OPM. 

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\* Items which may be of interest to the A/DCI.

SUBJECT: Office of Security Significant Activities  
Week of 1 - 8 April 1987

25X1 OS/P&M/PPG  b1 (9 Apr. 1987)

Distribution:

Orig - OS Reg. (Wanged to DDA 8 Apr 87)  
1 - D/S  
1 - EO  
1 - AO  
1 - C/SES  
1 - C/CMS  
1 - DD/PS  
1 - C/IG  
1 - C/CISC  
1 - C/CG  
1 - DD/PTS  
1 - C/TSG  
1 - C/PSG  
1 - C/EAG  
1 - PPS Chrono

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