

15 December 1982

PROPOSED TASKING STATEMENT FOR  
CIRS STANDARD CONCEPT CODE WORKING GROUP

The CIRS Standard Concept Code Working Group will include agency representatives who are responsible for the development and maintenance of agency-unique subject/concept codes. This working group will be supported by a contractor and tasked to do the following:

- o Provide a quantitative analysis of the frequency of use of agency-unique codes over an identified time period (both in coding and in actual usage for retrieval purposes).
- o Compare the structure and content of the various subject codes to identify the relationships and variations in the schemes.
- o Perform an analysis and make a recommendation to the IHC regarding the possible use of numerical designators for the subject codes versus the possible use of alphabetic mnemonics.
- o Develop a preliminary draft for a standard set of codes by assessing the relationship and structure of the various codes as well as the frequency of use of these codes using a limit of 100 standard codes as a guideline for development.
- o Evaluate alternatives and recommend to the IHC the most feasible approach for the use of the standard concept codes (e.g., double coding of standard codes in addition to agency-unique codes, translation tables, or Community's adoption of the standard code).
- o Coordinate the proposed standard with appropriate elements of the Community through the IHC.
- o Develop the "standard" set of codes and recommend to the IHC an implementation plan for phasing in the use of the code.

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PROPOSED TASKING STATEMENT FOR  
IHC TELECOMMUNICATIONS SUBCOMMITTEE

Request that your working group review the requirements stated in the CIRS documentation and report to the CIRS management group and to the IHC on the following:

- o The ongoing status of efforts to implement the DODIIS network by mid-1985 including a summary of any problems that may prevent the DODIIS network from being implemented by that date.
- o The ongoing status of efforts by appropriate organizations (either DIA and/or DODIIS users) to implement the user/server protocols that will be necessary to transition the current IDHSC II user to the new network. Please specify when the organizations will complete their efforts so that the network can be fully implemented to insure that all authorized DODIIS components will have CIRS access.
- o The ongoing status of the gateway development efforts between the COINS II and DODIIS networks and the transition of COINS II to the IP/TCP protocol. Please specify when these efforts will be complete to the degree that COINS users can access CIRS host processors that are tied to the DODIIS network.
- o Recommendations for action on what can be done to meet communications deadlines or to solve problems identified through the above analyses.
- o Request a preliminary report on these items by 4 June 1983 followed by quarterly updates on the status of efforts.