

14 December 1970

MEMORANDUM FOR: Director of Personnel

SUBJECT : Assistance to CSC in Recruiting "Sky Marshals"

STATINTL  
1. As [ ] reported last week, the Civil Service Commission, Bureau of Recruiting and Examining, asked for assistance in identifying potential "Sky Marshal" candidates. He agreed to refer some of our write-in applicants for whom we have no positions but who might be suitable for the Customs Service's air security program. During the past week the following arrangements have been made.

a. The Commission has prepared a Job Information sheet which outlines duties, requirements, etc. (see copy, Attachment 1).

STATINTL  
b. [ ] and his staff will select from their surplus write-in applicants those who might fit the job and will: (1) send them a "no openings available" reject letter, and (2) send a brief data card showing name, address, age, level of education and military experience, to Mr. Dean Larrick, Program Development Division, BRE, U. S. Civil Service Commission.

c. The Commission then will send them a letter (see copy, Attachment 2) and the job information sheet.

d. After a few months' experience, through April 1971, we will assess results and see whether it is worth continuing.

[ ]  
Deputy Director of Personnel  
for Recruitment and Placement

STATINTL

Attachments

*BEST COPY*  
*Available*

JOB INFORMATION

CUSTOMS SECURITY OFFICERS  
("Sky Marshals")

The Need

Responding to the Federal Government's commitment to make airlines safe for travel, the U.S. Customs Service is building up its Security Officer Program. Security Officers will be permanently assigned to major gateway airports throughout the country.

The Job

The Security Officer or "Sky Marshal" detects and prevents criminal acts including piracy at airports and in flight on United States flag air carriers. Considerable air travel for up to two thirds of the time; possible arduous exertion to protect passengers, crew members, and aircraft against any criminal act; irregular, unscheduled tours; and possible personal risk are part of the job.

In addition, Security Officers, carrying firearms, will enforce complex Customs and related laws and apprehend suspected violators. While on uniformed patrol and surveillance, Security Officers apply knowledge and understanding of laws, procedures, and relevant experience to interrogate people, evaluate information and determine the most appropriate action. Primary objectives are to deter smuggling of narcotics and contraband into the U.S. and to prevent pilferage of merchandise from cargo areas.

The Grade and Salary

Positions at the following civil service grades and salaries are available.

GS-4	\$5823*
GS-5	\$6548*
GS-7	\$8098*

\*Special pay rates of GS-4 - \$7218, GS-5 - \$8074 and GS-7 - \$9988 will be paid to Security Officers stationed in the New York City - Newark area.

The costs of travel and transportation of household goods to the first permanent duty location will be paid by the Government. It is anticipated Officers will be paid overtime on these jobs, normally at the rate of time and a half. When in a travel status, reimbursement will be made for actual expenses up to a maximum of \$40 a day.

Requirements

To qualify you must:

- Be a United States citizen, male, and at least 21 years old.
- Successfully complete a psychological examination, oral interview, and personal background investigation.
- Be in excellent physical condition, and pass a medical examination.
- Successfully complete a four-week training course which includes instructions in the use of firearms.
- Establish eligibility in the Federal Service Entrance Examination (FSEE) for GS-4, GS-5 and GS-7 or the examination for Junior Federal Assistant (JFA) for GS-4 only. This requires two to four years of professional, administrative, investigative or related experience or two or more years of post high school education.

How to Apply

- o Contact the nearest Civil Service Commission Federal Job Information Center (major cities across the country), Bureau of Customs Regional Office, major post offices.
- o Find out the date for taking the FSEE or JFA test - many areas are making special arrangements for walk-in testing.
- o If you already have FSEE or JFA current eligibility, contact the Civil Service Commission office which sent you your notice of rating.
- o Vietnam era veterans who meet the requirements may be given readjustment appointments to grade GS-4 or GS-5 positions. They will be required to qualify in the FSEE for grades GS-4 and 5 or in the JFA for grade GS-4 only.