



OTE 87-4007

2 APR 1987

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration  
Administration Officer, DCI

FROM: [redacted]  
Director of Training and Education

SUBJECT: Request for Approval to Incur Expenses Under  
[redacted]

1. Approval is requested to incur expenses [redacted]

2. I believe that expenditure of appropriate funds is authorized [redacted] to underwrite the cost of a two-and-a-half-day (27-29 April) conference on US Intelligence: The Organization and the Profession to be held by the Center for the Study of Intelligence (CSI) of the Office of Training and Education and involve as many as 40 American college and university professors who teach regular courses in Intelligence and/or National Security issues. The Center seeks, as it has in the past, to stimulate the teaching of such courses and both to enrich their substantive content and encourage those who teach them to look favorably on the prospect of careers in Intelligence for the "best and the brightest" of their students. In this latter regard, the Center seeks to further the interests of the Office of Personnel, whose assistance it has sought in deciding whom to invite to the conference.

3. Forty-five prospective attendees have been invited. As of this date, it appears likely that somewhere between 30 and 35 will accept. The funds we seek to expend [redacted] will be used to fund (a) the cost of a cocktail party/reception the night of 27 April to be attended by conferees and Agency officers, and to be hosted by the DCI; (b) and to fund a dinner the night of 28 April for the conferees and approximately 10 Agency officers and to be hosted by the DDCI.

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[Redacted]

4. I am attaching a list of those college and university professors who have been invited, indicating those who have accepted or declined as of this date.

5. I certify that the attendance of these individuals has been requested and is considered essential to the conduct of official Government business and further that the conference will facilitate the accomplishment of the DCI's duties and responsibilities.

6. The estimated cost of the cocktail party/reception is \$470.00 and the estimated cost of the dinner is \$480.00.

[Redacted]

Attachment

CONCUR:

[Redacted]

Deputy Director for Administration

4/6/87  
Date

I certify the availability of funds in the amount indicated in paragraph 6.

[Redacted]

Budget and Fiscal Officer, DCI

4/13/87  
Date

APPROVED:

[Redacted]

Executive Director

4/9/87  
Date

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STAT DDA/OTE/CSI  (25Mar87)