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FINE ARTS COMMISSION

AGENDA

15 October 1984 - 1100 hours

Room 7D32 Hqs.

1. Call to Order by Chairman
2. Review of September Minutes.
3. Committee Reports
 - a. Exhibits 25X1
 - b. Exterior
4. Old Business
 - a. Wall Map in B corridor elevator area 25X1
 - b. Gold Leaf for Lettering in Main Entrance Area
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5. New Business
 - a. Welcome to New Members 25X1
 - b. Colors for Restrooms
6. Next Meeting - 19 November 1984.

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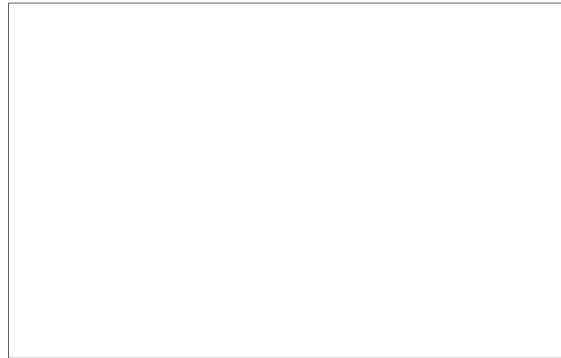
MINUTES

OF THE 10 SEPTEMBER 1984

MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1100 hours in Room 7D32 Headquarters. Present were:

Members:



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Consultant:

Others:

2. The Minutes of the 6 August 1984 meeting were approved with the following change: on page 4, under paragraph c. Elevator area wallpapering, line 11, the name [redacted] should read [redacted] expressed his thanks to [redacted] for chairing the August meeting in his absence.

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3. Committee Reports

a. Exhibits

[redacted] gave the following Exhibits Committee report:

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October - The Intelligence Fair.

[redacted] made a notebook available to attendees that was supplied to her by [redacted] showing various posters and photographs of those items that [redacted] will be displaying in this exhibit. [redacted] has been in touch with [redacted] a collector of OSS items, who is bringing about 30 items from Wichita, Kansas. A number of these items were featured in the 1981 Time-Life book The Secret War and will include weapons and equipment used by OSS agents. It will also include agent communication, explosive (inert), and escape items. The Historical Intelligence Collection (HIC) is exhibiting some of its unclassified items, including a number of medals received by Allen W. Dulles for his efforts in the OSS during the Second World War.

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[redacted] inquired as to whether

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there was a list of items to be insured. It was noted that [redacted] who works in [redacted] office, is covering the project while [redacted] is away.

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There was a suggestion that [redacted] check into the possibility of someone lending her some of the photographs (showing the growth of the Agency) that were taken when we were located in the [redacted] area to show some of the history of the Agency.

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[redacted] reported that [redacted] had the notices ordered, but didn't say anything about printing cards. [redacted] offered to check with [redacted] concerning a list of the items to be insured.

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November - Employee Art Exhibit

[redacted] would like to run this exhibit into December.

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December - [redacted] (presently on TDY) would like to display his collection of White House Christmas cards. Ms. [redacted] commented that the cards are big, very nicely done, and would appear along with additional information concerning the collection.

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The members present were in favor of pursuing the possibility of having this Exhibit, and [redacted] said that she would talk to [redacted] when he returned from his TDY.

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January - American Originals Exhibit.

[redacted] reported that very shortly he will be getting the information he needs to print the explanation of the different photos and the history of how they came into being. There was some discussion concerning our cost of bringing this display to Headquarters. [redacted] indicated that the collection would be coming from two locations--Houston and San Francisco--and it was being supplied to us without fee to the owners. The owners are delighted to provide the collection and have asked only for some sort of certificate showing that they have contributed their art for our use. The only expenditure for us will be the cost of shipping the items to and from and insuring them while they are here. At the present time, we have no estimate of the cost of shipping. Ms. [redacted] said that in order to come up with an estimate, we will need to have the size and weight of each piece of artwork. We will also need to know how many are behind glass and how many are framed panels. [redacted] said that at some point we are going to have to have an estimate before we contract someone to move it. The person who does the shipping would also do the

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packing. [] understands that we will contract with one firm in each location to move and pack items. [] indicated that we should ask them for the numbers, sizes, whether or not they contain glass and the weight of each piece of artwork. [] suggested that we put the titles and values on the list and then we will be all set for the insurance, too. [] said that after we have the information, we will arrange for packing and shipping organizations to come in and look at the job so that they can estimate the amount of packing material that will be needed. [] will give [] a preliminary report before next meeting.

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February - [] reported that February is black history month, but we don't have anything lined up yet for February. He suggested that we have begun to scratch pretty deeply for all the national heritages (the set of photographs on Spanish architecture is not very exciting) and that maybe the FAC would like to consider some other form of display other than just a few photographs. He said that he would talk with the EEO director to explore some other possibilities or other forms of recognition for the various ethnic groups. [] indicated that her office (P&PD) has been in touch with the EEO office many times to make them aware of their services, but they need to be contacted in advance to allow them enough time to put together the requested items. [] asked that the FAC to go on record as being unwilling to be associated with such meager displays as the one that was put together for Hispanic Month.

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[] further reported that we have one display proposed by [] but it has not yet been scheduled.

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[] proposed that in the month of October each year we have an in-house exhibit. Our insurance policy becomes due on October 5th, and it confuses the issue to bring in other items that need to be insured. She suggested that if we have a photography show or something in-house in October, it would help. Someone has expressed an interest in crafts, and we could probably have a craft show in the Spring. [] said we would need a chairman.

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4. Old Business

a. Gold Leaf Filling of Letters and Stars in Main Entrance Area

Mr. Fitzwater shared with [] his concern about putting gold leaf in the letters and stars in the main entrance area. He is reluctant to change the clean, pristine appearance of the front lobby. [] suggested that we might talk

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to the individual who did the original work and find out if it is irreversible in the event that we try it and do not like it. It was suggested that we might apply gold leaf to one word and a couple stars and see if it is as attractive as we think it might be.

[] said that we might want to have a piece of marble engraved and have the gold leaf applied so that we could see a sample. It is his opinion that to apply the gold leaf to the wall would be irreversible. The gold leaf process is a three or four level application. There was a considerable amount of discussion on the pros and cons of doing the gold leaf. There was some concern expressed by [] that the wall is both difficult to photograph and difficult to read.

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[] suggested that we talk to several firms to see if they would provide an example of gold leaf for us to see.

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[] provided the name of a company which might be consulted.

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b. Wall Map in B Corridor elevator area

[] reported that [] had asked him to inform the FAC that he had spoken with [] concerning the very discernible line in the map located in the area of the B-corridor (blue) elevators on the first floor. [] and [] will attempt several solutions to determine whether or not the maps can be cleaned. If they, in fact, can be cleaned, [] will supervise the cleaning by CDG. [] will be in touch Friday with [] and let him know whether or not the testing is successful.

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c. "Design for Living" brochure

[] reported on the "Design for Living" brochure. The DCI had learned about it and a copy was requested by his special assistant. The Director had no comment. However, Mr. McMahon, who had also asked for a copy, sent a note to Mr. Fitzwater requesting that the project be cancelled.

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[] has asked the DDA to reopen the matter with the DDCI at some time in the future.

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d. Floor Tile in Ground Floor Corridors

[] reported that someone asked if we found a bargain basement sale. [] commented that when he had had occasion to come in through the Northeast entrance, and was introduced to the beige floor, he had the feeling that it was very restful. Discussion among the members present disclosed that there have been a lot of negative comments particularly

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about the color of the tile, but [] thought it had an advantageous effect of giving a lighter look. [] offered that she had received both negative and positive comments. It appears that some of the concerns are that the color clashes with the walls and doors, that it seems to be deteriorating already in some areas and looking worn, and that the color is just not very good looking. Although it seems that there is much objection, the FAC is not in favor of suggesting a change in the tile at this time. []

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5. New Businessa. Helms Portrait

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[] asked [] to look at the wrinkles developing in the photographic copy of the Helms portrait.

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b. Use of common colors for doors, color panels, etc., in Headquarters Building and the new Annex

[] said that it may be premature, but with the new building coming up, he feels that it might be wise to reexamine some of the colors that we have been using.

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[] spoke with regard to the proposed new annex. He said he had learned that they have begun to put together preliminary color boards for the new building. They have begun to look at color because they had to decide on the terrazo for the entrance corridor.

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There was a lengthy discussion concerning the colors as they have been used in the present Headquarters building and the colors that will be used in the new building. After discussion it was decided that the issue should be tabled until we get color proposals for the new building.

[] reported that they're going to be experimenting with painting lavatory stalls. They will paint a few lavatories and then give people time to comment. An outside contractor is compiling a book of standards for the building in accordance with what is now in existence. We will have to see exactly what the 12 colors are for the building, and if we are going to be doing some changes; but right now would be an awkward time to make changes. [] suggested that perhaps the men's room colors should be different from the ladies' room colors. []

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c. Note of appreciation to []

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[] announced that he will send a note of recognition to [] and he would like the minutes to reflect our appreciation of her long service on the FAC. []

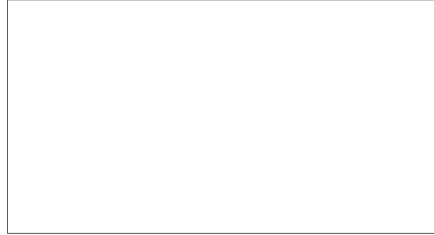
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6. The next meeting of the FAC will be held on Monday, 15 October 1984 at 1100 hours in Room 7D32.

7. The meeting was adjourned at 1220 hours.



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