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30 September 1987

MEMORANDUM FOR: Chief, Information & Mgmt Support Staff, OL

FROM: [Redacted] Chief, Supply Division, OL

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SUBJECT: Fourth Quarter FY-87 Milestone Charts

Attached are updated fourth quarter FY-87 milestone charts for Supply Division objectives. Please note that Objective 5, Enhance the Management of SD Human Resources, and Objective 10,

[Redacted] had previously been canceled.

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Title of Objective: Improve the exchange of logistics information between SD and component Logs Officers. Enhance SD span of control.

- 1: Senior SD management has developed an ongoing exchange of information with component Logistics officers to keep abreast of major activities and concerns.
- 2: During the fourth quarter of FY 87, SD management made visitations to the following components:

- NPIC/LOGS and C/SS
- NESA/DI/LOGS and C/SS
- SE/LOGS and C/SS
- OED/LOGS and C/SS

[Redacted]

- OTS/LOGS
- IMS/LOGS
- OP/LOGS
- DI/CPAS

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- 4: Senior component Log Officers from OED/LOGS, [Redacted] LA/LOGS, OD&E/LOGS, ORD/LOGS, OC/LOGS, OIT/LOGS, OS/PTPE/LOGS, and OTE/LOGS have briefed C/SD and SD staff meeting attendees on their current activities at the SD weekly staff meetings.

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Title of Objective: Enhance Customer Services Provided by Supply Division

- 6: As a followup to a recent customer service survey regarding the quality of service provided by Supply Division (SD), SD branches are conducting extensive reviews of current operating procedures and taking the necessary actions to either improve service with the customer or to clarify specific points of concern.
- 7: With the assignment of additional personnel in the Operations Support Branch, more time can now be devoted to updating regulations and instructions.

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Period 1 July - 30 September 1987

EXAMINE ALL OVERSEAS POSITIONS FOR UNIFORMITY OF GRADES
IN RELATIONSHIP TO RESPONSIBILITIES

1. ACTIVITY THIS PERIOD:

a. Thirty-six job descriptions were reviewed in depth and compared to the Office of Logistics Position Standard recommended in 1984 in coordination with the Placement, Management & Compensation Division (PMCD), Office of Personnel.

b. Job descriptions were discussed with selected offices in the Directorate of Operations and Directorate of Science and Technology.

c. Memorandum has been prepared to Personnel & Training Staff, OL via Chief, Supply Division with 36 position descriptions for submission to PMCD/OP and with recommendations for grades for the overseas logistics positions.

2. PROBLEMS AND SHORTFALLS

No problems foreseen at this time.

3. PLANS FOR NEXT PERIOD

After PMCD/OP reviews job descriptions, discussions will be held on grade structure as necessary.

4. LONG TERM OUTLOOK

Successful implementation of program.

C O N F I D E N T I A L

30 September 1987

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NARRATIVE REPORT

Period 1 July - 30 September 1987

EXAMINE ALL OVERSEAS POSITIONS FOR UNIFORMITY OF GRADES
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a. Thirty-six job descriptions were reviewed in depth and compared to the Office of Logistics Position Standard recommended in 1984 in coordination with the Placement, Management & Compensation Division (PMCD), Office of Personnel.

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