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A G E N D A

OFFICE OF LOGISTICS PRESENTATION
TO THE DEPUTY DIRECTOR FOR ADMINISTRATION
ON 4th-QUARTER FY 85 ACTIVITIES

Room 2C19,
Monday, 25 November 1985
1400 hours

- | | | |
|---|----------------------|----------------------|
| · Presentation of "OL Employee of
the Quarter" Awards | | Harry Fitzwater, DDA |
| Overview of OL Activities/
Accomplishments for 4th Quarter | <input type="text"/> | IMSS |
| Integrated Logistics Support Plan | <input type="text"/> | HOME |
| Headquarters-Compound Traffic
Management/Parking Plan, FY 87 | <input type="text"/> | NBPO
HOME |
| Trends in Agency Contracting
Activities | <input type="text"/> | PMS |
| Significant FY-85 Accomplishments | | Henry Mahoney, D/L |

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NEW BUILDING ACTIVITIES

Bid Package 1

- . Power house work - on schedule
- . Utility services - south side
- . Sanitary and storm sewers upgraded

In New Bldg activities, Bid Package 1 was completed except for minor punch-list items.

Work on the power house should be finished early next fall.

Redundant utility service now exists for the south side, and the sewers to the Fairfax Pumping Station have been upgraded.

Bid Package 2

Awarded

Superstructure 65% complete.

North & South Towers "topped out."

As you know, the superstructure of the new building is going up rapidly. The contract was awarded and 65 percent of the superstructure completed in 4th Quarter. All of the steel for the New Bldg should be in place by the end of December.

(slides of new building)

These are some recent aerial shots of the New Building.

PARKING AND TRAFFIC

Parking Deck 2nd-level - opened.

Rts 123 and 193 road-improvement scheme - approved.

GWMP acceleration lane - begun.

The opening of the 2nd level of the Parking Deck in 4th Quarter added another parking spaces at Headquarters. This brings the total number of additional spaces to around in FY 85.

The contractor began his study of parking and traffic management in early 4th Quarter. There'll be a separate presentation this morning on traffic-management plans for the Headquarters Compound in FY 87.

CDCC

Completed feasibility study

Selected site

Awarded design and specifications contract

Construction of the Day Care Center will start late next spring -- with completion to coincide with opening of the New Bldg.

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PROCUREMENT DIVISION

ACTIONS

DOLLARS

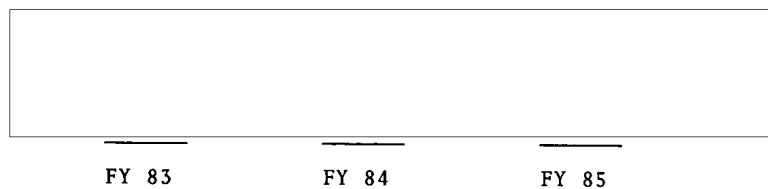
The next few slides deal with 4th-Quarter procurement activity in Procurement Division only. You'll have a separate presentation on Agency-wide procurement activities later by and Jim will be prepared to answer any questions you might have.

This slide compares PD's procurement actions and dollars in 4th Quarter 83, 84, and 85.

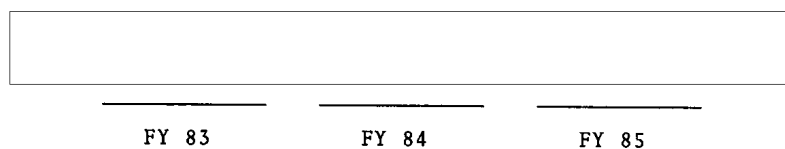
The small decrease in 85 is because we made concerted efforts, this year, to have components identify requirements and submit paperwork early to help curb the year-end rush.

STAT

TOTAL ACTIONS



TOTAL DOLLARS OBLIGATED



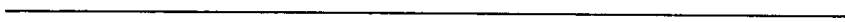
The number of actions in Procurement Division rose steadily in FY 85 -- 30 percent more than in 83.

Dollars obligated in 85 also went up -- by almost 39 percent from FY 83.

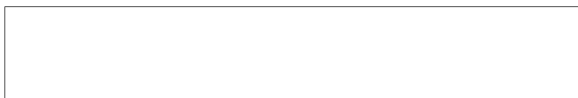
PRINTING & PHOTOGRAPHY DIVISION



Plant-loading module of MIS operational.



The plant-loading module of our Management Information System became operational in 4th Quarter. It will help P&PD keep track of its resources for a given process in a given day -- and more accurately schedule jobs to meet customer needs.



PRINTING

	Monthly average <u>3rd Qtr FY 85</u>	Monthly average <u>4th Qtr FY 85</u>	Percent <u>Change</u>
Laser plates	4,857	6,631	+ 37%
Books bound	528,589	601,362	+ 14%

This shows monthly averages for printing in 4th Quarter. P&PD's requirements in these 2 categories increased by 37 percent and 14 percent respectively over 3rd Quarter.

PHOTOGRAPHY

	Monthly average	Monthly average	Percent
	<u>3rd Qtr FY 85</u>	<u>4th Qtr FY 85</u>	<u>Change</u>
Jobs received	1,283	2,353	+ 83%
Micro-form images	1,753,038	2,434,462	+ 39%
Photo prints	52,193	54,938	+ 5%

The largest increase overall was in the number of photographic jobs received: a huge 83-percent increase over 3rd Quarter.

Initial design review for FBIS modernization project.

Electronic publishing group established (w/--

FBIS

CPAS

O/Compt

OIT

A few other actions....

P&PD was asked to take part in the Initial Design Review for the FBIS modernization project - and P&PD demonstrated their ATEX and XYVISION systems to the contractor, Lockheed Electronics.

P&PD also established an Electronic Publishing Group to discuss matters of common concern in the field of electronic publishing.

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HEADQUARTERS OPERATIONS, MAINTENANCE & ENGINEERING

Initiated 91 projects - value

Completed 1985 HQ space-allocation plan

Began bi-monthly Logs Officer meetings

Worked over 19,000 hours of overtime

Supported DS&T anniversary reception

These are some of HOME's general activities in 4th Quarter.

The 91 projects ranged from minor office renovations (partitions and door relocations) to several major office renovations (new ceilings, light fixtures, air conditioning, and other support systems).

The space-allocation plan for the configuration-management system was completed.

The bi-monthly meetings give HOME an opportunity to discuss items of mutual concern with logs officers in the HQ Bldg.

HOME personnel worked over 19,000 hours of overtime during 4th Quarter supporting HQ Bldg operations.

STAT

Handled almost 2.1 million pieces of mail

Processed 1,570,000 pounds of classified trash

Relocated 3 SOMAT extractor units

Acquired/positioned 6 Sealand containers

HOME's Building Services people handled over 2 million pieces of mail and processed over one-and-a-half-million pounds of classified trash through SOMAT, incinerator, and Hammermill operations. -- That amounts to 785 tons!

The SOMAT extractor units had to be temporarily disassembled and relocated from GK corridor to North Loading Dock to accommodate construction of the Loading Dock area.

We needed the Sealand containers to relieve the cramped storage conditions inside HQ Building

STAT

Installed Cafeteria carpet, furniture,
sound-absorbing material, and millwork.

Removed asbestos from ceiling
of 4 walk-in food lockers
and 1 walk-in freezer
in the Cafeteria kitchen.

Progress continued on cafeteria renovations. They should
be finished this quarter.

(2 slides of the cafeteria)

We took these pictures of the cafeteria just last week.

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4,138 trouble calls

4,118 work orders (99.8 percent completed)

548,000 cubic ft of unclassified trash

Allied personnel responded to over 4,000 trouble calls -- and completed almost 100 percent of the 4100-plus work orders it received during 4th Quarter.

In addition, they collected and disposed of over a half-million cubic feet of unclassified trash from the Headquarters complex.

PERSONNEL & TRAINING

4th Qtr


FY 85


Files/resumes reviewed

Applicants in pre-process

Applicants in process

We're pressing forward with recruitments -- and brought together a lot of our efforts in 4th Quarter.

We had specific campaigns in 

 and they accounted for about half of the files and resumes reviewed. The rest came from OP files and local ads.

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DATA ADMINISTRATION

- . LOTS - Designed; implemented 1 Oct.
- . LOCS - Test-bed software deployed to EUCA.
- . CLAS - Software packages evaluated; recommendations made.

The Logistics Overtime Tracking System -- LOTS -- began operation on 1 Oct.

On LOCS -- the Logistics Overseas Computer System -- we've deployed the Wang PC and Inventory Control software to EUCA for evaluation.

As you know, 4th Quarter was devoted to a re-evaluation of CLAS, and we'll soon be coming forward with our recommendations in coordination with OF and OIT.