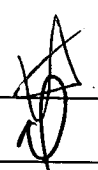
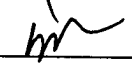


TRANSMITTAL SLIP		
TO:		
ROOM NO.	BUILDING	
REMARKS:		
ADDA _____		28 AUG 1986
DDA _____		28 AUG 1986
MS/DDA _____		
<b>DDA REG.</b>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241  
1 FEB 56  
REPLACES FORM 36-8  
WHICH MAY BE USED.

86-1481x

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MINUTES  
OF THE 11 AUGUST 1986  
MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1100 hours in Room 6E13 Headquarters. Present were:

25X1

Members:

(Chairman)

Consultant:

Others:

[Redacted box]

2. The minutes of the previous meeting held on 9 June 1986 were approved with the following exception: On page 2, second paragraph, the fourth sentence should be changed to read

25X1

[Redacted box]

3. Committee Reports

a. Exhibits

25X1

The Employee Photo Exhibit, coordinated by [Redacted] is now in place. The Hispanic Exhibit scheduled for September has been cancelled. The Iranian Exhibit, coordinated by [Redacted] is scheduled for October, the Employee Art Exhibit for November, and [Redacted] Egg Exhibit for December. The DS&T is having its 20th anniversary in January and would like to have the Exhibit Hall for a display in February. Since February is Black History Month, some arrangement will have to be worked out.

25X1

25X1

25X1

[Redacted] asked and was given approval by the Commission to have the Exhibit Hall in August 1987 for a Constitutional Bicentennial Exhibit. Bill noted that he would have to get a bid in early if he is going to rent an exhibit. A very colorful DoD Traveling Exhibit will be displayed the last two weeks of August. Bill has \$3,000 to spend on the exhibit and noted that an additional \$2,000 more may be needed from the Commission.

25X1

DD/A REGISTRY  
FILE: 45-6

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[Redacted box]

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4. Old Business

a. Update on PASS System

25X1 [redacted] attended a meeting regarding the badge machines and guard desks. The badge machines have been ordered and are all white. New desks have been ordered for the guards; they are more like counters. The counters will be modular-type furniture--laminated on top with fabric siding. The color scheme of the counters will be dictated by the prevalent colors of the area, e.g., the counters located in the lobby area will have a grey fabric siding because of the amount of grey marble in that area.

5. New Business

a. Meeting with DDA

25X1 [redacted] will meet with DDA Donnelly on 11 August at 2:00.

25X1 [redacted] said that she would like the topic of the restrooms located near the auditorium brought to the DDA's attention. In keeping with the ambiance of the auditorium, the restrooms should at least be repainted and carpeted; however, larger--as well as handicapped--facilities are actually needed. The representative from the Office of Security echoed that sentiment, noting that overflow crowds have to be accommodated on the first floor with security escorts.

25X1 [redacted] agreed to mention to the DDA that the Commission believes that a representative of the New Building Project Office (NBPO) should attend Commission meetings to foster dialogue and to alert the Commission to projects of concern.

b. Decoration of the Visitor Center

25X1 [redacted] the Curator of the Historical Collection, briefed the Commission on his ideas regarding decoration of the Visitor Center. His thought was to use a Civil War motif as this area has Civil War associations. He presented some samples of Civil War memorabilia that might be used to decorate the Center. Included were:

- Commemoration of nearby Camp Griffin, where the 5th Vermont Volunteer Infantry Regiment was quartered and captured members of Mosby's Raiders were jailed.

- The story of the "Battle Hymn of the Republic." Julia Ward Howe was inspired by a

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visit in 1861 to a Union Army encampment near Bailey's Crossroads as well as Camp Griffin.

- A vintage Civil War flag. The flag was donated to the Agency by a retired Agency employee who had inherited it from an ancestor. The flag has 37 stars and was supposed to have been received on the day Lincoln was shot.

Bill mentioned that Kim Holien of the U.S. Army Center of Military History believes this to be a good idea. Mr. Holien has offered professional assistance in collecting photographs of Camp Griffin, local maps dating from the Civil War period, and other appropriate materials.

Bill has not asked for any money yet nor has he talked to the NBPO. He does not know the dimensions of the building nor does he know how much space there will be to decorate. He did say that the materials that he has on hand or can easily acquire are adaptable to any size.

25X1 Bill asked for comments the Commission had regarding the Civil War exhibit. The Commission felt the materials would make an excellent display, and [redacted] said she would recommend that the Commission spend money to have the display mounted and framed. This would make the exhibit more durable as well as give it a more professional and attractive look.

25X1 A discussion then followed concerning the Visitor Center. [redacted] said she thought that the Visitor Center was an in-and-out sort of place. [redacted] explained that visitors who have not been pre-registered will be taken to the Visitor Center to be badged. She noted that the Center will be very small and there will not be much wall space available. There will be three small rooms in the Center with built-in furniture and no seating available for visitors. [redacted] mentioned the Reception Area to be located in the new building off the main lobby as a possible location for the Civil War exhibit.

25X1 It was agreed that [redacted] would forward a memorandum to the New Building Project Office outlining what Civil War memorabilia [redacted] has available in order to get their views and to see if they have made plans for the decoration of either the Visitor Center or the Reception Area.

c. Permanent Display

25X1 [redacted] mentioned he has also been invited to put up a permanent historical display in the 1D Corridor (adjacent to the Exhibit Hall). The idea for a permanent

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display came from Harry Fitzwater before his retirement. Mr. Fitzwater believed that it would be a good idea to have something in the existing building as well as in the new building. The Commission believes that a permanent display located in the Exhibit Hall could detract from what should be the major focus of the Hall.

25X1 [redacted] noted that there are very valuable  
 25X1 artifacts stashed away under burlap [redacted] (under DDA  
 control). These are very valuable and priceless gifts of all  
 25X1 sorts which have been given to the DCI by foreign visitors  
 25X1 which should be on display. [redacted] mentioned that she  
 had received a call from [redacted] from Protocol, who asked  
 whether the Commission would like to see if the gifts were  
 suitable for an exhibit. She will let the Commission know when  
 the gifts received by the Director are audited (possibly in  
 25X1 January) so that the Commission can examine them. [redacted]  
 mentioned the DCI Garage as a possible location for a permanent  
 display. The area is quite large with good wall space.  
 Employees would not see the display but very important visitors  
 would see it. The DCI Garage area is also Security-controlled  
 at all times.

The idea of a permanent display as well as its location will be discussed with the DDA.

d. Request from Office of Security re Security Duty Office

25X1 [redacted] brought a copy of a request she had  
 received from the Office of Security regarding placement of  
 25X1 double doors (tinted smoked glass) in the Security Duty  
 Office. [redacted] said that a closure is needed in order to  
 block out the hallway noise as well as to protect very  
 sensitive conversations held in the Duty Office. She said that  
 25X1 smoked glass was requested in order to cut down on the amount  
 of sun coming into the room. The doors would have to be closed  
 at all times because of the fire door. [redacted] said that  
 the Office of Logistics has two problems with the request: the  
 doorway is not wide enough to accommodate double doors and  
 tinted glass would be something new to this building. The  
 Commission agreed that a single door with clear glass would be  
 the best solution.

6. The next meeting will be held on Monday, 8 September, at 1100 hours in Room 7D32.

7. The meeting was adjourned at 1215 hours.

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