

DDA SUBJECT FILE COPY

ADMINISTRATIVE-INTERNAL USE ONLY

ATT. 90A. 0997-86



Deputy Director
for Administration

DDA 86-1229
11 July 1986

NOTE FOR: Director, Intelligence Community Staff

SUBJECT: Replacement of D/ICS Official Vehicle

REFERENCE: Memo for DDA fm D/ICS, dtd 20 May 86,
Same Subject

Al:

1. I have looked into the issue of replacing the official vehicle for the Director, ICS. I find that Dick Kerr had previously looked into this topic as well. Perhaps his note to you was mislaid.

2. Your present official automobile is eligible for replacement. To initiate procurement of a new sedan, please have get in contact with the Director of Logistics, John Ray, and they will work out the necessary details.

3. As to the type of replacement vehicle, it has been determined that we are authorized to obtain Class III vehicles. This is the standard for Deputy Directors. Currently the available cars are the Oldsmobile Cutlass Supreme, Pontiac 6000 and the Chevrolet Celebrity.

William F. Donnelly

ADMINISTRATIVE-INTERNAL USE ONLY

ORIG:DDA:WFDonnelly

Distribution:

- 0 - Adse
- 1 - OL w/Cy of Ref.
- 1 - DDA Subj
- 1 - DDA Chrono
- 1 - WFD Chrono

DD/A REGISTRY
FILE: 45-3

STAT
STAT

STAT

DD/A Registry
86-0997

20 May 1986

MEMORANDUM FOR: William F. Donnelly
Deputy Director for Administration

FROM: VADM E. A. Burkhalter, Jr.
Director, Intelligence Community Staff


SUBJECT: Replacement of D/ICS Official Vehicle

1. Just prior to Dick Kerr's reassignment as DDI I asked for his help in getting a replacement for the 1982 Oldsmobile Delta 88 that is currently assigned to me. Dick found that the mileage, etc. on our existing vehicle justified replacement, but indicated that no replacement car larger than an Oldsmobile Cutlass was available at that time.

2. I would appreciate your help in reviewing other alternatives that would allow us to obtain a replacement vehicle comparable in size to our existing Delta 88. Specifically, I would welcome your views on the advisability of our procuring a Mercury Grand Marquis equipped as indicated in the attachment. This size car is similar to what we now have, and it is virtually identical to the vehicles assigned to the Directors of both DIA and NSA. They, like myself, make extensive use of official vehicles due to the locations of their agencies relative to other Community entities, and I believe the increased security and comfort that such a vehicle would provide are more than justified.

3. Funds could be made available in the IC Staff's FY1986 budget for a replacement vehicle, but, of course, we will have to obligate them before October. I would be happy to discuss this personally if you have any questions.

STAT


E. A. Burkhalter, Jr.
Vice Admiral, USN

Attachment:
As Stated

Attachment

GRAND MARQUIS LS

Air Conditioning
Bumper Rub Strips (Front and Rear)
Digital Clock
Front/Rear Carpet Mats
Tinted Glass
Heavy Duty Suspension/Towing Package
Body Side Moldings
Rocker Molding
Tilt Steering Wheel
Trip Minder
Dual Remote Control Outside Mirrors
Power Seat on Driver Side
P-215 70R15 Tires (All Season)
Conventional Spare Tire
Wire-style Wheel Covers
Convenience Group
Lock Group
Light Group



Deputy Director
for Administration

DDA 86-0774

18 APR
1986

NOTE FOR: Director, Intelligence Community Staff

SUBJECT: Replacement of Official Vehicle

Al:

DD/A REGISTRY

FILE: 45-3

1. I looked into the procedures and policies concerning the replacement of your official automobile. It is eligible for replacement and all we need from your office is a Form 88 requisition providing a fund citation.

2. As you know, our Deputy Directors have been authorized Class 3 vehicles which are the Oldsmobile Cutlass Supreme, Pontiac 6000, and the Chevrolet Celebrity. Ev has a Cutlass, Clair has a Pontiac 6000, and Bob and I have 1983 and 1982 Cutlasses respectively. I think you will be pleased with either the Pontiac or the Cutlass. You might have [redacted] get in touch with [redacted] and they can work out expeditious procurement of your replacement sedan.

7s/ Richard J. Kerr

Richard J. Kerr

ADMINISTRATIVE-INTERNAL USE ONLY

ORIG:EXO/DDA [redacted] (18 Apr 86)

DISTRIBUTION:

- Original - Addressee
- 1 - D/OL
- 1 - C/FMD/OL
- 1 - DDA Chrono
- 1 - DDA Subject
- 1 - EXO Chrono



DDA 84-3469/1

3 DEC 1984

MEMORANDUM FOR: Director of Logistics

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Purchase of Motor Vehicles

REFERENCES: A. Memo to D/OL fm DDA, dtd 28 Nov 1984,
Same Subject (DDA 84-3469)

B. OMB Bulletin No. 84-17, Supplement No. 1,
Subject: 2901 Reductions

1. I spoke with the DDCI and, with due consideration of reference B, he concurs with me in upgrading the class of vehicles authorized for purchase and use for the four Deputy Directors to Oldsmobile, Cutlass Supreme. These vehicles should be purchased with only "standard" accessories: automatic transmission, power brakes, power steering, air conditioning, tinted glass, twin remote mirrors, intermittent wipers, standard radio, and rear window defogger. Ostentatious accessories such as wire wheels, stereo radios, electric windows, electric seats, etc., are not authorized.

CLASS III

2. All other vehicle procurements for senior Agency officials such as independent office heads who are authorized official vehicles will be limited to the Chevrolet, Celebrity or the Pontiac 6,000. We should standardize the type of vehicles in our sedan fleet to the extent possible to achieve uniformity of spare parts and maintenance operation. In view of the budgetary limitations and the fact that most modern automobiles are just broken in at 60,000 miles, I believe it prudent to have the motor pool certify that an automobile must be replaced at 60,000 miles or the 6-year standard. This should be done prior to your approving the purchase of any replacement vehicles.

CLASS II

3. Reference A asks the Director of Logistics to hold up on any purchase of vehicles for official Agency facilities in the metropolitan D.C. area. While this guidance remains valid, and reference B still must be dealt with, I defer to the Director of Logistics to purchase vehicles, including those for the metropolitan D.C. area, to meet requirements as he deems appropriate. Please consider that the Agency Office of the Comptroller is appealing to OMB to propose 1985 reductions in all categories cited in reference B. This appeal has not been acted upon, and we still face up to a 24.1% reduction for operation, maintenance, management, leasing, acquisition, and disposal of vehicles.

25X1

[Redacted Signature Box]

Harry E. Fitzwater

[Handwritten signature]

All Portions SECRET

25X1

SECRET

[Redacted Box]

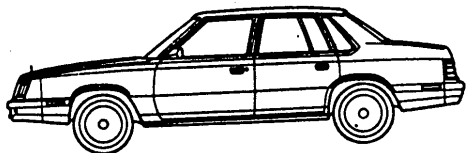
TABLE IV - SEDANS, CLASS III - MIDSIZE, 5 PASSENGER

ITEM NO. SPECIFICATION DATA MODEL	10 BASIC UNIT 4 DOOR	10A ALTERNATE 4 DOOR	10B ALTERNATE 4 DOOR
STYLE, TRUNK OR HATCHBACK	TRUNK	TRUNK	TRUNK
VOLUME INDEX, MIN.	114	114	114
WHEELBASE, IN. MIN.	103	103	103
HIP/LEG ROOM, REAR SEAT MIN.	52/36 IN.	52/36 IN.	52/36 IN.
ENGINE, TYPE, CYL/CID MIN., 130 NHP MIN. (E2)	GAS, 4-6/135 (2.2L)	GAS, 4-6/135 (2.2L)	GAS, 4-6/135 (2.2L)
TRANSMISSION, MANUAL	N/A	N/A	N/A
TRANSMISSION, AUTOMATIC (T2)	X	X	X
BRAKES, POWER (PB)	-	X	X
STEERING, POWER (PS)	-	X	X
SUSPENSION, H.D. (H2)	14/185	14/185	14/185
TIRES, RADIAL, WHEEL/TIRE SIZE, MIN.	-	X	X
ELECTRICAL SYSTEM, H.D.A. (H5)	-	X	X
COOLING SYSTEM, H.D.A. (H4)	-	X	X
AIR CONDITIONING (AC) & (TG)	-	X	X
RADIO, AM/FM (RA)	-	X	X
BODY SIDE MOLDINGS (BM)	-	X	X
REAR WINDOW DEFROSTER, ELEC. (RD)	-	X	X
BUMPER, FRT. & REAR GUARDS (BG)	-	X	X
CIGAR LIGHTER (CL)	-	X	X
SEAT FRT., SPLIT OR BUCKET (SF)	-	X	X
WHEELCOVERS (WC)	-	X	X
MIRRORS, R&L SIDE (MR)	-	X	X
WIPERS, INTERMITTENT (WN)	-	X	X
CLOTH UPHOLSTERY (CU)	-	X	X
TIRES, WHITEWALLS (TW)	-	-	X

10

REPRESENTATIVE USA SEDANS (ENGINES)

	STD.	E3	D3	H3	SK
CHRYSLER CARAVELLE, 600, NEW YORKER	X	-	-	X	-
GRAN FURY, DIPLOMAT, FIFTH AVE.	-	X	-	-	X
FORD TAURUS, SABLE	X	-	-	-	X
GM CELEBRITY, 6000, CIERA, CENTURY	X	-	-	X	X
DELTA 88, LESABRE	X	-	-	X	-
BONNEVILLE, CUTLASS SUPREME	X	X	X	X	-



Number of Vehicles:

Chrysler Cars

STAT

TABLE V - SEDANS, CLASS IV - LARGE, 6 PASSENGER

ITEM No. SPECIFICATION DATA MODEL	11 BASIC UNIT 4 DOOR	11A ALTERNATE 4 DOOR	11B ALTERNATE 4 DOOR
STYLE, TRUNK OR HATCHBACK	TRUNK	TRUNK	TRUNK
VOLUME INDEX, MIN.	125	125	125
WHEELBASE, IN. MIN.	110	110	110
HIP/LEG ROOM, REAR SEAT MIN.	55/38 IN.	55/38 IN.	55/38 IN.
ENGINE, TYPE, CYL./CID MIN.	GAS, 8/302 (5.0L)	GAS, 8/302 (5.0L)	GAS, 8/302 (5.0L)
TRANSMISSION, MANUAL	N/A	N/A	N/A
TRANSMISSION, AUTOMATIC (T2)	X	X	X
BRAKES, POWER (PB)	-	X	X
STEERING, POWER (PS)	-	X	X
SUSPENSION, H.D. (H2)	15/P205	15/P205	15/P205
TIRES, RADIAL, WHEEL/TIRE SIZE, MIN.	-	X	X
ELECTRICAL SYSTEM, H.D.A. (H5)	-	X	X
COOLING SYSTEM, H.D.A. (H4)	-	X	X
AIR CONDITIONING (AC) & (TG)	-	X	X
RADIO, AM/FM (RA)	-	X	X
BODY SIDE MOLDINGS (BM)	-	X	X
REAR WINDOW DEFROSTER, ELEC. (RD)	-	X	X
BUMPER, FRT. & REAR GUARDS (BG)	-	X	X
CIGAR LIGHTER (CL)	-	X	X
SEAT FRT., SPLIT (SF)	-	X	X
WHEEL COVERS (WC)	-	X	X
MIRRORS, R & L SIDE (MR)	-	X	X
WIPERS, INTERMITTENT (WN)	-	X	X
CLOTH UPHOLSTERY (CU)	-	X	X
TIRES, WHITEWALLS (TW)	-	X	X

FED. STD. No. 122Z

12

REPRESENTATIVE USA SEDANS (ENGINES)

	STD.
FORD LTD CROWN VICTORIA, GRAND MARQUIS	X
GM CAPRICE, PARISIENNE	X

Number of Vehicles:

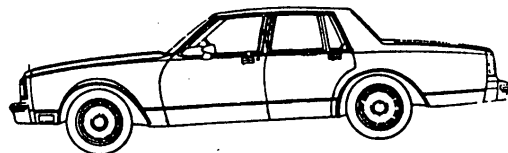
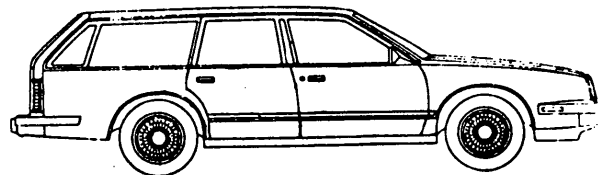


TABLE VII STATION WAGON, CLASS II - COMPACT, 5 PASSENGER

ITEM NO.	14	14A	14B	14C
SPECIFICATION DATA	BASIC UNIT	ALTERNATE	ALTERNATE	ALTERNATE
MODEL	4 DOOR	4 DOOR	4 DOOR	4 DOOR
STYLE, TAIL OR LIFTGATE	LIFTGATE	LIFTGATE	LIFTGATE	LIFTGATE
VOLUME INDEX, MIN.	130	130	130	130
WHEELBASE, IN. MIN.	99	99	99	99
HIP/LEG ROOM, REAR SEAT MIN.	50/35 IN.	50/35 IN.	50/35 IN.	50/35 IN.
ENGINE, TYPE, CYL./CID MIN.	GAS, 4/151 (2.5L)	GAS, 4/151 (2.5L)	GAS, 4/151 (2.5L)	GAS, 4/151 (2.5L)
TRANSMISSION, MANUAL	X	-	-	N/A
TRANSMISSION, AUTOMATIC (T2)	-	X	X	X
BRAKES, POWER (PB)	-	X	X	X
STEERING, POWER (PS)	-	X	X	X
SUSPENSION, H.D. (H2)	-	X	X	X
TIRES, RADIAL; WHEEL/TIRE SIZE, MIN.	14/P185	14/P185	14/P185	14/P185
ELECTRICAL SYSTEM, H.D.A. (H5)	-	X	X	X
COOLING SYSTEM, H.D.A. (H4)	-	X	X	X
AIR CONDITIONING (AC) & (TG)	-	-	X	X
RADIO, AM/FM (RA)	-	X	X	X
BODY SIDE MOLDINGS (BM)	-	X	X	X
REAR WINDOW DEFROSTER, ELEC. (RD)	-	X	X	X
BUMPER, FRT. & REAR GUARDS (BG)	-	X	X	X
CIGAR LIGHTER (CL)	-	X	X	X
SEAT FRT., SPLIT OR BUCKET (SF)	-	-	-	X
WHEEL COVERS (WC)	-	-	-	X
MIRRORS, R & L SIDE (MR)	-	X	X	X
WIPERS, INTERMITTENT (WN)	-	X	X	X
CLOTH UPHOLSTERY (CU)	-	-	-	X
TIRES, WHITEWALLS (TW)	-	-	-	X
WIPER/WASHER, REAR WINDOW, ELEC (RW)	-	X	X	X
ROOF CARRIER (LR)	-	-	-	X

REPRESENTATIVE USA WAGON (ENGINES)

		STD.	E2	SK	S3
CHRYSLER	RELIANT, ARIES, TOWN & COUNTRY	X	X	X	-
FORD	TAURUS, SABLE	X	X	X	X
GM	CELEBRITY, 6000, CENTURY, CUTLASS	X	X	X	X



Number of Vehicles:

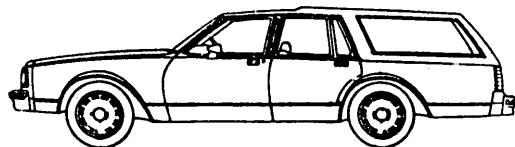
TABLE IX - STATION WAGON, CLASS IV - LARGE, 6-8 PASSENGER

FED. STD. No. 1227

ITEM No. SPECIFICATION DATA MODEL	16 BASIC UNIT 4 DOOR	16A ALTERNATE 4 DOOR	16B ALTERNATE 4 DOOR
STYLE, REAR CLOSURE	DOORGATE	DOORGATE	DOORGATE
VOLUME INDEX, MIN.	160	160	160
WHEELBASE, IN. MIN.	114	114	114
HIP/LEG ROOM, REAR SEAT MIN.	54/37.5 IN.	54/37.5 IN.	54/37.5 IN.
ENGINE, TYPE, CYL/CID MIN.	GAS, 8/302 (5L)	GAS, 8/302 (5L)	GAS, 8/302 (5L)
DRIVE, TYPE	RWD	RWD	RWD
TRANSMISSION, MANUAL	N/A	N/A	N/A
TRANSMISSION, AUTOMATIC (T2)	X	X	X
BRAKES, POWER (PB)	-	X	X
STEERING, POWER (PS)	-	X	X
SUSPENSION, H.D. (H2)	-	X	X
TIRES, RADIAL, WHEEL/TIRE SIZE, MIN.	15/P225	15/P225	15/P225
ELECTRICAL SYSTEM, H.D.A. (H5)	-	X	X
COOLING SYSTEM, H.D.A. (H4)	-	X	X
AIR CONDITIONING (AC) & (TG)	-	-	X
RADIO, AM/FM (RA)	-	X	X
BODY SIDE MOLDINGS (BM)	-	X	X
REAR WINDOW DEFROSTER, ELEC. (RD)	-	X	X
BUMPER, FRT. & REAR GUARDS (BG)	-	X	X
CIGAR LIGHTER (CL)	-	X	X
SEAT FRT., SPLIT (SF)	-	-	X
WHEEL COVERS (WC)	-	X	X
MIRRORS, R & L SIDE (MR)	-	X	X
WIPERS, INTERMITTENT (WN)	-	X	X
CLOTH UPHOLSTERY (CU)	-	X	X
TIRES, WHITEWALLS (TW)	-	-	X
WIPER/WASHER, REAR WINDOW, ELEC (RW)	-	X	X
ROOF CARRIER (LR)	-	-	X
THIRD SEAT (S3)	-	X	X

REPRESENTATIVE USA WAGONS

		STD.
FORD	LTD CROWN VICTORIA, GRAND MARQUIS	X
GM	CAPRICE, PARISIENNE, CUSTOM CRUISER, ESTATE	X



Number of Vehicles:

TABLE X POLICE TYPE - 4 DOOR AUTOMOBILES (WITH EQUIPMENT AND COMPONENTS IN PARAGRAPH 2.6.1.1)

FED. STD. No. 1222

ITEM NO.	17	17A	17B
SPECIFICATION DATA	CLASS II COMPACT	CLASS IV LARGE	CLASS II COMPACT
MODEL	SEDAN PURSUIT	SEDAN PURSUIT	SEDAN (PATROL)
STYLE, TRUNK OR HATCHBACK	TRUNK	TRUNK	TRUNK
VOLUME INDEX, MIN.	110	130	110
WHEELBASE, IN. MIN./MAX.	104/113	114	99
HIP/LEG ROOM, REAR SEAT MIN.	52/35	55/38	52/35
ENGINE, TYPE, CYL/CID MIN.	GAS, 6-8/170, H.O.	GAS, 8/350, H.O.	GAS, 4-6/150
TRANSMISSION, AUTOMATIC (T2)	X	X	X
BRAKES, POWER, H.D.A.	X	X	X
STEERING, POWER (PS)	X	X	X
SUSPENSION, H.D.	X	X	X
TIRES, TYPE RADIAL	X	X	X
WHEELS, DIA. IN. MIN.	14	15	14
REAR AXLE, DIFFERENTIAL (D3), N/A IF FWD	X	X	X
ELECTRICAL, BATTERY (H.D.)	X	X	X
ELECTRICAL, ALTERNATOR, MIN.	100 AMP.	100 AMP.	100 AMP.
COOLING SYSTEM (H.D.A.)	X	X	X
BODY SIDE MOLDINGS (BM)	X	X	X
BUMPER GUARDS (BG)	X	X	X
AIR CONDITIONING (AC) & (TG)	-	-	-
REAR DEFROSTER (ELEC) (RD)	X	X	X
LUGGAGE COMP. & UNDERHOOD, LAMP	X	X	X
MIRRORS, R & L SIDE (MR)	X	X	X
SEAT, SPLIT FRONT (SF)	X	X	X
HOOD RELEASE, INSIDE	X	X	X
WIPERS, INTERMITTENT	X	X	X

18

REPRESENTATIVE USA SEDANS

ITEM	17	17A	17B
CHRYSLER	GRAN FURY (V8)	-	RELIANT (4)
FORD 3	-	CROWN VIC (3)	-
GM	CELEBRITY (V6)	CAPRICE	CELEBRITY (V6)



Number of Vehicles:

Lensed

TABLE X (Cont)

*Miss. trucks
buses, planes
cars*

3. SELECTION AND GENERAL REQUIREMENTS

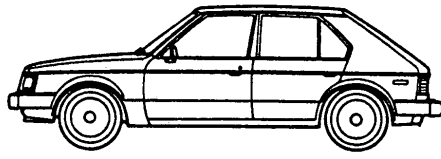
TABLE II - SEDANS, CLASS I/B - SUBCOMPACT, 4 PASSENGER

ITEM NO. SPECIFICATION DATA MODEL	8 BASIC UNIT 4 DOOR	8A ALTERNATE 4 DOOR	8B ALTERNATE 4 DOOR	8C ALTERNATE 4 DOOR
STYLE, TRUNK OR HATCHBACK	HATCHBACK	HATCHBACK	HATCHBACK	HATCHBACK
VOLUME INDEX, MIN.	90	90	90	90
WHEELBASE, IN. MIN.	94	94	94	94
HIP/LEG ROOM, REAR SEAT MIN.	40/32 IN.	40/32 IN.	40/32 IN.	40/32 IN.
ENGINE, TYPE, CYL/CID MIN.	GAS, 4/97 (1.6L)	GAS, 4/97 (1.6L)	GAS, 4/97 (1.6L)	GAS, 4/97 (1.6L)
TRANSMISSION, MANUAL, 5 SPD. (T4)	X	-	-	-
TRANSMISSION, AUTOMATIC (T2)	-	X	X	X
BRAKES, POWER (PB)	-	-	X	X
STEERING, POWER (PS)	-	-	X	X
SUSPENSION, STD.	X	X	X	X
TIRES, RADIAL, WHEEL/TIRE SIZE, MIN.	13/P155	13/P155	13/P155	13/P155
ELECTRICAL SYSTEM, H.D.A. (H5)	X	X	X	X
COOLING SYSTEM, H.D.A. (H4)	-	X	X	X
AIR CONDITIONING (AC) & (TG)	-	-	X	X
RADIO, AM/FM (RA)	-	X	X	X
BODY SIDE MOLDINGS (RM)	-	X	X	X
REAR WINDOW DEFROSTER, ELEC. (RD)	-	X	X	X
BUMPER, FRONT & REAR GUARDS (BG)	-	X	X	X
CIGAR LIGHTER (CL)	-	X	X	X
SEAT FRT., SPLIT OR BUCKET (SF)	X	X	X	X
WHEEL COVERS (WC)	-	X	X	X
MIRRORS, RIGHT & LEFT SIDE (MR)	-	X	X	X
WIPERS, INTERMITTENT (WN)	-	X	X	X
CLOTH UPHOLSTERY, SEAT AREA (CU)	-	-	X	X
TIRES, WHITEWALL (TW)	-	-	-	X

9

REPRESENTATIVE USA SEDANS

	STD	YD	SK**
AMC	X	-	-
CHRYSLER	X	-	-
FORD	X	X	X
GM	X	X	-
	X	-	-
VW	X	X	-



Number of Vehicles: 0

FED. STD. NO. 127L

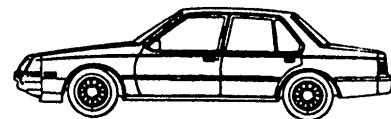
TABLE III - SEDANS, CLASS II - COMPACT, 5 PASSENGER

ITEM No.	9	9A	9B	9C
SPECIFICATION DATA	BASIC UNIT	ALTERNATE	ALTERNATE	ALTERNATE
MODEL	4 DOOR	4 DOOR	4 DOOR	4 DOOR
STYLE, TRUNK OR HATCHBACK	TRUNK	TRUNK	TRUNK	TRUNK
VOLUME INDEX, MIN.	102	102	102	102
WHEELBASE, IN. MIN.	100	100	100	100
HIP/LEG ROOM, REAR SEAT MIN.	49/34 IN.	49/34 IN.	49/34 IN.	49/34 IN.
ENGINE, TYPE, CYL/CID MIN.	GAS, 4/121 (2.0L)	GAS, 4/121 (2.0L)	GAS, 4/121 (2.0L)	GAS, 4/121 (2.0L)
TRANSMISSION, MANUAL, 5 SPD. (T4)	X	-	-	N/A
TRANSMISSION, AUTOMATIC (T2)	-	X	X	X
BRAKES, POWER (PB)	-	X	X	X
STEERING, POWER (PS)	-	X	X	X
SUSPENSION, H.D. (H2)	-	X	X	X
TIRES, RADIAL, WHEEL/TIRE SIZE, MIN.	13/P185	13/P195, 14/P185	13/P195, 14/P185	13/P195, 14/P185
ELECTRICAL SYSTEM, H.D.A. (H5)	-	X	X	X
COOLING SYSTEM, H.D.A. (H4)	-	X	X	X
AIR CONDITIONING (AC) & (TG)	-	-	X	X
RADIO, AM/FM (RA)	-	X	X	X
BODY SIDE MOLDINGS (BM)	-	X	X	X
REAR WINDOW DEFROSTER, ELEC. (RD)	-	X	X	X
BUMPER, FRT. & REAR GUARDS (BG)	-	X	X	X
CIGAR LIGHTER (CL)	-	X	X	X
SEAT FRT., SPLIT OR BUCKET (SF)	-	-	-	X
WHEEL COVERS (WC)	-	-	-	X
MIRRORS, R & L SIDE (MR)	-	X	X	X
WIPERS, INTERMITTENT (WN)	-	X	X	X
CLOTH UPHOLSTERY (CU)	-	-	-	X
TIRES, WHITENALLS (TW)	-	-	-	X

FED. STD. No. 1227

REPRESENTATIVE USA SEDANS (ENGINES)

	STD.	E1	E2	SK	H8	H3
CHRYSLER RELIANT, ARIES, LEBARON	X	X	-	X	X	-
CARAVELLE, 600, NEW YORKER	X	X	X	-	-	X
FORD TEMPO, TOPAZ	X	-	-	X	-	-
TAURUS, SABLE	-	X	X	X	-	-
GM CAVALIER, FIRENZA, SKYHAWK	X	-	-	-	-	-
GRANDAM, CALAIS, SKYLARK	X	X	-	-	-	-
CELEBRITY, 6000, CIERA, CENTURY	X	X	X	X	X	X



Number of Vehicles:

§ 101-38.1202-1

Title 41—Public Contracts, Property Management

Declassified in Part - Sanitized Copy Approved for Release 2011/12/19 : CIA-RDP88G01332R000700780019-0

(2) A replacement code will be embossed on the fifth line at the extreme right side to indicate the number of times a credit card has been replaced as a result of being reported lost or stolen (e.g., R-1).

(b) Agencies shall establish procedures to provide for the following:

(1) Prompt written notification to the credit card contractor of lost or stolen cards (notification shall include the date each card was initially reported lost or stolen). This notification is mandatory to enable the contractor to purge the data file if the credit card is not replaced. If a replacement card is requested, the contractor will so annotate the files.

(2) Prompt written notification to the credit card contractor of changes or deletions to billing account numbers and/or addresses; and

(3) Notification to the contractor of any cards that have to be removed from the system. (Note: When a card reaches its expiration date, it is automatically invalid and removed from the system). The removal codes are as follows: "L" = Lost, "S" = Stolen, "B" = Broken, "D" = Debossed, "E" = Expiring (use only if a replacement is needed and the card has not passed its expiration date), and "A" = All Other Reasons (such as a vehicle removed from the fleet). The schedule provides the necessary formats and allows for replacement cards, if needed.

(4) Prompt and positive destruction of all credit cards that have been replaced for any reason, and of lost or stolen credit cards recovered after being reported and/or replaced; and

(5) Destruction of credit cards bearing an expiration date that has passed or credit cards bearing an invalid license tag number, series, or identification designation; e.g., the number of a tag that has been replaced or destroyed.

§ 101-38.1202-1 Expiration date.

At the time the Standard Form 149, U.S. Government National Credit Card, is embossed, an expiration date (month, day, year) of not more than 2 years shall be embossed on the extreme right side of the fourth line of

expiration date of less than 2 years may be requested by the ordering agency. If an expiration date is not furnished by the agency, the contractor will emboss an expiration date of 2 years from the date of the request.

§ 101-38.1203 Centralized administrative control of credit cards.

(a) GSA will provide centralized management and control of the Standard Form 149, U.S. Government National Credit Card program. Inquiries concerning the policy and administration of the program shall be directed to GSA (TMM), Washington, DC 20406.

(b) Agency requests for credit cards shall be submitted directly to the contractor and shall conform to the requirements of this regulation. Changes in billing codes and addresses shall also be furnished promptly to the contractor so that there will be proper control of the billing procedures.

(c) After the determination has been made that the billing code(s) and the billing address(es) submitted are correct and are not duplicates, the contractor will process the request and emboss and issue the cards.

Subpart 101-38.13—Energy Conservation in Motor Vehicle Management

SOURCE: 42 FR 1477, Jan. 7, 1977, unless otherwise noted.

§ 101-38.1300 Scope.

This subpart prescribes requirements and guidelines to promote energy conservation in the acquisition, operation, management, and maintenance of motor vehicles used for official purposes by the Federal Government.

§ 101-38.1301 Applicability.

This subpart is applicable to executive agencies located in the United States, its territories, or its possessions and which operate Government-owned, leased, or rented motor vehicles in the conduct of official business. This subpart does not apply to motor

Chapter 101—Federal Property Mgmt. Reas.

vehicles exempted by law or other regulations. Other Federal agencies are encouraged to comply with the requirements and guidelines of this subpart so that maximum energy conservation benefits may be realized in the operation and management of Government-operated motor vehicles.

§ 101-38.1302 General.

This subpart sets forth guidelines for the improvement of Government motor vehicle management and fuel conservation by providing vehicle assignment controls, reduction in vehicle size, promotion of vehicle pooling, and other actions to foster economical and fuel efficient utilization of Government motor vehicles.

§ 101-38.1303 Identification of passenger automobiles.

Passenger automobiles shall be identified according to the current edition of Federal Specifications KKK-A-811 and KKK-A-850 (GSA-FSS), as follows:

Sedan class (new)	Station wagon class (new)	Type (old)	Descriptive name
IA		IA	Small.
IB	IB	IB	Subcompact.
II	II	II	Compact.
III	III	III	Midsize.
IV	IV	III, IV, V	Large.
V		VI	Limousines.

The terms "economy," "economy sedans," and "economy vehicles" refer to classes IA, IB, and II passenger automobiles.

§ 101-38.1304 Mandatory provisions affecting the acquisition and use of all motor vehicles.

(a) Subject to exceptions listed in §§ 101-38.1305 through 101-38.1305-3, all motor vehicles acquired for use by executive agencies shall be selected to achieve maximum fuel efficiency and shall be limited to the minimum body size, engine size, and operational equipment (if any) necessary to fulfill the operational needs for which the vehicles were acquired.

(b) Subject to exceptions listed in §§ 101-38.1305 through 101-38.1305-3, all motor vehicles operated by execu-

§ 101-38.1305-2

tive agencies shall be used on a pooled basis to encourage the highest level of utilization.

(c) Executive agencies shall follow the provisions of 31 U.S.C. 638a(c)(2), which define and govern the use of motor vehicles for official purposes.

(d) All requirements for rented motor vehicles exceeding the maximum order limitation established in Federal Supply Schedule Industrial Group 751, Motor Vehicle Rental Without Driver, shall be submitted to the General Services Administration as specified in § 101-39.601(a) and shall include full justification of the need for the vehicle and certification that the class (type) of vehicle required is in conformance with provisions thereof.

(e) Executive agencies shall ensure that all agency-held motor vehicles receive tuneups in accordance with the guidelines set forth in § 101-38.1003.

§ 101-38.1305 Mandatory provisions affecting the acquisition, use, and replacement of passenger automobiles.

The acquisition of passenger automobiles by an executive agency shall be limited to class IA, IB, or II (small, subcompact, or compact) unless the agency certifies to the Administrator of General Services that a larger class vehicle is essential to the agency's mission.

§ 101-38.1305-1 Large sedans and limousines.

(a) Use of Government limousines (class V) and large (class IV) sedans shall be eliminated. Exceptions shall be made only for the President and Vice President and for security and highly essential needs. Executive agencies shall certify all exceptions to the Administrator of General Services.

(b) All classes IV and V sedans shall be replaced by class II or smaller sedans unless a class III is absolutely essential to the agency's mission and certified accordingly to the Administrator of General Services.

§ 101-38.1305-2 Law enforcement passenger automobiles.

Passenger automobiles exceeding classes IA, IB, and II in size shall be

(a) MR) each year in sufficient time to enable agencies to plan the acquisitions and to prepare the forecasts. Agencies not planning any of these acquisitions (purchases or commercial leases) or those that satisfy the total motor vehicle requirements through the GSA Interagency Motor Pool System shall furnish a negative forecast.

(b) The forecast of the total agency passenger automobile acquisition requirements shall include automobiles to be procured or leased in the contiguous United States, Alaska, Hawaii, Guam, the Virgin Islands, the Commonwealth of Puerto Rico, and the Canal Zone. The forecast shall not include passenger automobiles (1) procured or leased and to be used outside the foregoing area, (2) designed to perform combat-related missions for the Armed Forces, or (3) designed to be used in law enforcement work or emergency rescue work.

(c) Requisitions for passenger automobiles sent to GSA for procurement action but for which a contract is not effected during the same fiscal year the requisitions are submitted shall be included in the acquisition forecast for the following fiscal year.

(d) When a passenger automobile lease contains an option to renew and the option is exercised, that renewal action shall be included in the forecast as a new acquisition.

(e) In order to maintain a master record of all leased passenger automobiles, agencies shall forward to the General Services Administration (FZ), Washington, DC 20406, copies of all agreements for the leasing of passenger automobiles for a period of 60 continuous days or more, including agreements to renew existing leases. When the lease agreement does not provide the following information, it shall be submitted as an attachment to the lease.

- (1) Year.
- (2) Make.
- (3) Model.
- (4) Transmission type (if manual, number of forward speeds).
- (5) Cubic inch displacement.
- (6) Fuel system (fuel injection or carburetor (number of barrels)).
- (7) If leased in California.

(f) Submission of requisitions for procurement or requests for authority to lease passenger automobiles which, in the opinion of GSA, will result in noncompliance with the fleet average fuel economy by the end of the fiscal year may result in requisitions being held in abeyance pending adjustment to the agency's acquisition plan.

(g) Requisitions submitted to GSA for passenger automobiles shall be in conformance with the requirements of § 101-26.501 and this Subpart 101-38.13.

[43 FR 50181, Oct. 27, 1978]

§ 101-38.1306-3 GSA assistance.

(a) GSA will furnish each agency a list showing the status of passenger automobiles acquired with the fleet average fuel economy achieved, to enable the agency to determine the extent to which it is in conformance with the forecast originally submitted to GSA. This listing will enable an agency to make any necessary adjustments to its acquisition plan to ensure that its fleet average fuel economy is achieved for the applicable fiscal year.

(b) Agencies may request GSA assistance when preparing the forecasts of passenger automobile acquisition requirements by contacting the General Services Administration (FZM), Washington, DC 20406.

[43 FR 50182, Oct. 27, 1978]

§ 101-38.1307 Acquisition of fuel efficient light trucks.

This section sets forth policy and procedures governing the acquisition of fuel efficient light trucks by executive agencies and provides for the administration of a consolidated Federal fleet plan for use in monitoring those acquisitions. The authority for this Subpart 101-38.1307 derives from section 1(b) of Executive Order 12003, dated July 20, 1977.

(a) In compliance with Executive Orders 11912 and 12003, GSA administers a consolidated Federal fleet plan for light trucks acquired by executive agencies. The plan is based on forecasts of total light truck acquisition requirements by vehicle class, submitted by executive agencies to GSA on

or before December 15 of each fiscal year. This forecast will serve as substantiation that each agency's acquisition plan is in conformance with Executive Order 12003; i.e., the agency plan will result in the achievement of the fleet average fuel economy prescribed for the applicable fiscal year. GSA will administer the plan by maintaining a master record of the miles per gallon rating for light trucks actually acquired by each agency during the fiscal year. Periodically, each agency will be furnished a listing of light trucks acquired with the cumulative fleet average fuel economy achieved to compare with its forecast. This will enable each agency to adjust future vehicle acquisitions when necessary to comply with the Executive order by the end of the fiscal year. The Federal fleet plan will enable GSA to predict the total fleet average fuel economy to be achieved by all executive agencies prior to the end of the fiscal year and to provide management assistance to agencies when necessary to ensure compliance with the Executive Order. Forecasts of planned acquisitions shall be forwarded to the Federal Fleet Management Division (TMM), General Services Administration, Washington, DC 20406, not later than December 15 of each fiscal year in accordance with the requirements set forth in § 101-38.1307-2. Interagency control number 0162 GSA-AN has been assigned to this required forecast.

(b) All light trucks acquired by executive agencies must achieve the fleet average set forth below for the appropriate fiscal year except as provided for in paragraph (c) of this section, or acquired to be used outside the contiguous United States, Alaska, Hawaii, Guam, the Virgin Islands, and the Commonwealth of Puerto Rico.

Fiscal year	Fleet average fuel economy miles per gallon (MPG)	
	4 x 2	4 x 4
1981	16.7	15.0
1982	18.0	16.0
1983	19.5	17.5
1984	20.3	18.5
1985	21.6	19.0

(c) An agency may request exemptions from the provisions of § 101-38.1307 for individual light trucks or for specific categories of light trucks used for special purposes, such as fire support. These requests shall be submitted in writing to the General Services Administration (A), Washington, DC 20405, and shall state the reasons why the acquisition of such a light truck or category of light trucks will preclude the agency from meeting the fleet average fuel economy established by Executive Order 12003 and this regulation. The Administrator of General Services will review the request and, with the concurrence of the Secretary of Energy, determine the merits of the request and inform the requesting agency of the determination. Light trucks exempted under the provisions of this paragraph shall not be included in the calculation of an agency's fleet average fuel economy.

(d) The provisions of this regulation are not applicable to light trucks designed to perform combat related missions for the U.S. Armed Forces or designed to be used in law enforcement work or emergency rescue work.

[46 FR 18696, Mar. 26, 1981]

§ 101-38.1307-1 Definitions.

As used in §§ 101-38.1307, 101-38.1307-1, 101-38.1307-2, and 101-38.1307-3, the following terms shall have the stated meanings:

(a) "Executive agency" means an executive department, a Government corporation, or an independent establishment.

(b) "Light truck" means any truck up to 8,500 pounds Gross Vehicle Weight Rating (GVWR), which is a four-wheeled vehicle propelled by fuel (gasoline or diesel oil), is manufactured primarily for use on public streets, roads, and highways, and is covered by Federal Standard Number 307 (Trucks: light commercial, two wheel drive) or Federal Standard Number 292 (Trucks: light commercial, four wheel drive).

(c) "Fleet average fuel economy" means the total number of light trucks of a certain configuration (4 by 2 or 4 by 4) acquired during a fiscal year by an executive agency, divided by a sum

§ 101-38.1305-3

Title 41—Public Contracts

Declassified in Part - Sanitized Copy Approved for Release 2011/12/19 : CIA-RDP88G01332R000700780019-0

§ 101-38.1305-3 Diplomatic passenger automobiles.

Passenger automobiles exceeding classes IA, IB, and II in size shall be certified by the appropriate official in the Department of State to the Administrator of General Services as being essential for the security of diplomatic officials.

§ 101-38.1306 Acquisition of fuel-efficient passenger automobiles.

This section sets forth policy and procedures governing the acquisition of fuel-efficient passenger automobiles by executive agencies and provides for the administration of a consolidated Federal fleet plan for use in monitoring those acquisitions. The authority for this § 101-38.1306 derives from Executive Order 11912, dated April 13, 1976, and Executive Order 12003, dated July 20, 1977, which designate and empower the Administrator of General Services to perform without approval, ratification, or other action by the President the functions vested in the President by section 510 of the Motor Vehicle Information and Cost Savings Act, as amended (89 Stat. 915, 15 U.S.C. 2010).

(a) In compliance with Executive Orders 11912 and 12003, GSA administers a consolidated Federal fleet plan for passenger automobiles acquired by executive agencies. The plan is based on forecasts of total passenger automobile acquisition requirements by vehicle class submitted by executive agencies to GSA on or before December 1 of each fiscal year. This forecast will serve as substantiation that each agency's acquisition plan is in conformance with the act; i.e., the agency plan will result in the achievement of the fleet average fuel economy prescribed for the applicable fiscal year. GSA will administer the plan by maintaining a master record of the miles per gallon rating for passenger automobiles actually acquired by each agency during the fiscal year. Periodically, each agency will be furnished a

listing of automobiles acquired with the cumulative fleet average fuel economy attained to compare with its forecast. This will enable an agency to adjust future vehicle acquisitions, when necessary, to comply with the act by the end of the fiscal year.

The Federal fleet plan will enable GSA to predict the total fleet average fuel economy to be achieved by all executive agencies prior to the end of the fiscal year and to provide management assistance to agencies, when necessary, to insure compliance with the act. Forecasts of planned acquisitions shall be forwarded to the General Services Administration (FZ), Washington, DC 20406, not later than December 1st of each fiscal year, in accordance with the requirements set forth in § 101-38.1306-2. Interagency report control number 0162-GSA-AN has been assigned to this requested forecast.

(b) All passenger automobiles acquired by executive agencies must achieve the fleet average fuel economy set forth below for the appropriate fiscal year, and, except as provided in paragraph (c) of this section, each vehicle acquired must meet or exceed the average fuel economy standard also set forth below. The applicable fleet average fuel economy objectives and average fuel economy standards by fiscal year are as follows:

Fiscal year	Miles per gallon	
	Average fuel economy standard ¹	Fleet average fuel economy ²
1978	18.0	20.0
1979	19.0	22.0
1980	20.0	24.0
1981	22.0	26.0
1982	24.0	28.0
1983	26.0	30.0
1984	27.0	31.0
1985	27.5	31.5

¹ Established by section 502 of the Motor Vehicle Information and Cost Savings Act (89 Stat. 902, 15 U.S.C. 2002) and the Secretary of Transportation.

² Established by Executive Order 12003.

(c) An agency may request exemptions from the provisions of this § 101-38.1306 for individual passenger automobiles used for special purposes. These requests shall be submitted in

Chapter 101—Federal Property Mgmt. Regs.

§ 101-38.1306-2

writing to the General Services Administration (A), Washington, DC 20405, and shall state the reasons supporting the proposed acquisition of a passenger automobile which does not meet the fuel economy standard. The Administrator of General Services will review the request and, with the concurrence of the Secretary of Energy, determine if the request is appropriate. The requesting agency will be informed of the determination. Automobiles exempted under the provisions of this § 101-38.1306(c) shall be included in the calculation of an agency's fleet average fuel economy.

(d) The provisions of this subpart are not applicable to passenger automobiles designed to perform combat-related missions for the U.S. Armed Forces or designed to be used in law enforcement or emergency rescue work.

(43 FR 50180, Oct. 27, 1978)

§ 101-38.1306-1 Definitions.

As used in §§ 101-38.1306, 101-38.1306-1, 101-38.1306-2, and 101-38.1306-3, the following terms shall have the stated meanings:

(a) "Executive agency" means an executive department, a Government corporation, or an independent establishment.

(b) "Fleet average fuel economy" means the total number of passenger automobiles acquired during a fiscal year by executive agencies (excluding passenger automobiles designed to perform combat-related missions for the U.S. Armed Forces or designed to be used in law enforcement work or emergency rescue work) divided by a sum of terms, each term of which is a fraction created by dividing the number of passenger automobiles so acquired of a given model type by the fuel economy of that model type.

(c) "Passenger automobile designed to be used in law enforcement work" means an automobile which is specifically approved in an agency's appropriation act or certified by the head of an agency for use in law enforcement work. For automobiles so certified, the following heaviest duty components available shall be ordered for the model automobile being acquired:

- (1) Chassis frame, body mounts, and chassis components (i.e., radiator, fan blades, battery, alternator, starter, transmission, coolers, etc.);
- (2) Suspension (springs, shock absorbers, wheels, and stabilizer bar(s));
- (3) Power disc/drum brakes and linings;
- (4) Inside hood latch release (if applicable for model acquired);
- (5) Transmission low gear lockout (if available for model acquired);
- (6) At least the next higher cubic inch displacement (CID) engine than is standard for the automobile concerned;
- (7) Rubber or vinyl floor covering, front and rear;
- (8) Seat assemblies;
- (9) Vinyl interior upholstery and trim;
- (10) 120 mph speedometer (head calibrated to 2 percent accuracy); and
- (11) Police-pursuit-type tires.

When a law enforcement agency does not need automobiles equipped with the above components because of its mission requirements, then items (1) through (6) constitute the minimum requirements for an automobile designed to be used in law enforcement work. Additionally, the agency shall certify that this automobile is being used for law enforcement work and items (7) through (11) were not ordered for reasons related to the intended use of the automobile; e.g., surveillance work.

(43 FR 50181, Oct. 27, 1978)

§ 101-38.1306-2 Agency forecasts of planned acquisitions.

(a) Executive agencies shall furnish to the General Services Administration (FZ), Washington, DC 20406, automobile acquisition requirements for each fiscal year based on the combined city/highway mileage ratings for passenger automobiles (for 49 States and California vehicles) developed by the Environmental Protection Agency (EPA). The forecast shall be submitted to GSA by December 1 of each fiscal year. GSA will publish information concerning the EPA mileage ratings, a sample agency forecast, and the miles per gallon ratings to be used for the forecast in a bulletin