

DDA 85-0060/42
25 October 1985

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 25 October 1985

100-15

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

a. The Director of Personnel (D/OP) and Deputy Director of Personnel for Employee Benefits and Services met with Charles Battaglia and John Nelson of the SSCI Staff regarding retirement legislation. The D/OP briefed the staffers on why Agency employees are different from other civil servants and defined why we propose to treat these differences in a retirement benefits package. Based upon input from the SSCI staffers, we are drafting language for an amendment to CIARDS that would be introduced by Senator Durenberger as an addition to the Roth/Stevens retirement proposal. A similar amendment is being tacked on to the Roth/Stevens Bill for State and Foreign Service employees. Present plans are to obtain Agency management's approval of the draft legislation prior to presenting it to the SSCI staffers on 25 October.

b. Earlier last week, Employee Benefits and Services' representatives and our retirement consultant met with Russ Neeley, our Office of Management and Budget (OMB) Examiner, to discuss the Agency's proposed retirement legislation and to provide clarification on the methodology used to obtain estimated cost figures for our proposal. The meeting was extremely beneficial because we were able to inform and correct some misunderstandings related to the structure of our proposal and its basic contents. Biweekly meetings will be scheduled to keep our Examiner updated on our retirement proposal.

All Portions SECRET

25X1



~~SECRET~~



S E C R E T

c. The OP/Hispanic Employment Program Manager recruited at eleven colleges and universities in the Southwest and also attended three Career Fairs. Discussions were held with over 300 students, 55 were specifically interviewed, and 75 PHS packages were given.

d. The OP/Asian Pacific American (APA) Program Manager visited six universities and four APA cultural centers in the San Francisco area. In addition, other Equal Employment Opportunity representatives made trips to the Universities of Virginia and Arkansas to attend Career Fairs where 30 PHS packages were given.

e. Representatives from the Career Trainee Division and the Office of Training and Education (OTE) travelled to Puerto Rico to interview 125 Career Trainee (CT) prospects in response to campus recruitment efforts and media advertising. Special PATB's were arranged for 40 aspirants, and 12 PHS packages were distributed. The CT prospects whose English was very good looked competitive with the majority of the students from the university majoring in engineering, law, pre-medicine or business. With a favorable response to the PATB, this experience might suggest future annual visits to Puerto Rico. To date we have received 308 responses to the ad campaign, and more are being received each week.

f. Approximately 300 letters with an accompanying CT flyer and the Clandestine Service brochure were sent to department heads and chairpersons of political science/international relations at colleges and universities across the country. Early calls of inquiry from about eight students from various campuses indicate that the CT mail campaign is on target and producing the desired result. Our plan is to continue mailing such letters to all the chairpersons in the catalog furnished by the American Political Science Association.

g. Responses from the Newsweek advertisement are continuing to increase and totaled 339 as of 18 October. Regional Recruitment Activity Centers have received 166 resumes for follow-up, 23 have been sent directly to the CT Division for action, and the remaining 150 have been rejected.

h. Another milestone in recruitment was achieved during the week of 14 October through the use of radio broadcasts announcing employment opportunities to the Hispanic communities in the Southwestern part of the United States. As of 18 October, [redacted] reported receiving approximately 40 resumes and averaged approximately 120 telephone calls per day.

2

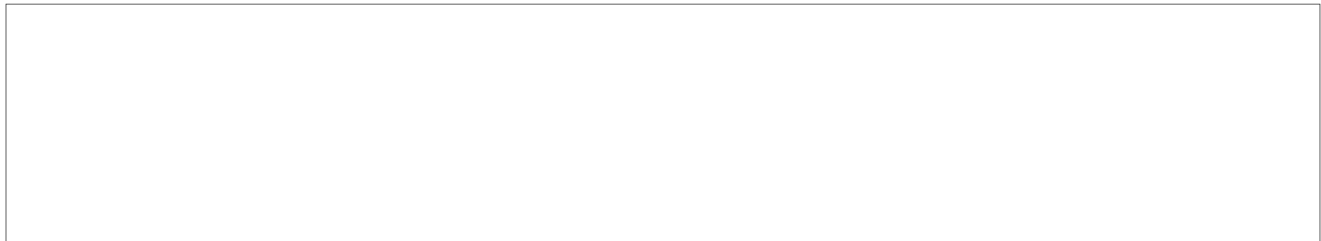
S E C R E T

S E C R E T

25X1 i. Retirement Division/OP is now gearing up for its annual year-end
surge of retirements. Thus far, approximately [] at
the SIS level) have either signed or expressed an intent to sign applications
25X1 to retire during the period October through 3 January 1986. Of that number,
25X1 the vast majority will be retiring on 3 January. For comparison purposes,
last year during this period there were [] retirements of which [] were SIS.



25X1 k. Because of the current emphasis on diet and fitness that affects
even CIA employees, we were surprised to note recently the enormous amount of
candy being purchased by our employees. A recent review of the EAA Store's
records revealed that from last December through June 1985, over four tons of
Russell Stover Chocolates had been sold, a record in the metropolitan area
exceeded only by the Dart Drug chain. We realize our candy prices are
competitive but can you imagine such a sweet tooth!



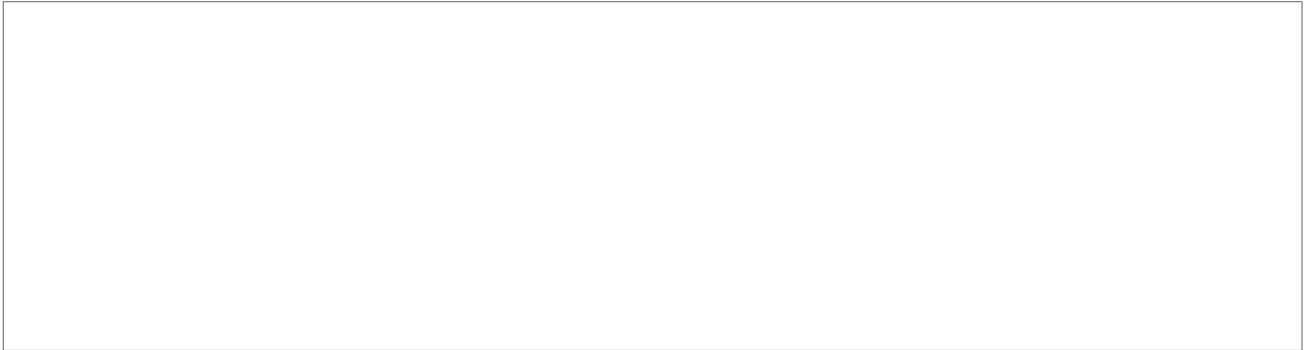
m. The Office of Logistics (OL) has been requested to photograph the
portraits of Central Intelligence Agency Directors. The 8- by 10-inch
negatives of the photographs will be sent to the National Archives

S E C R E T

S E C R E T

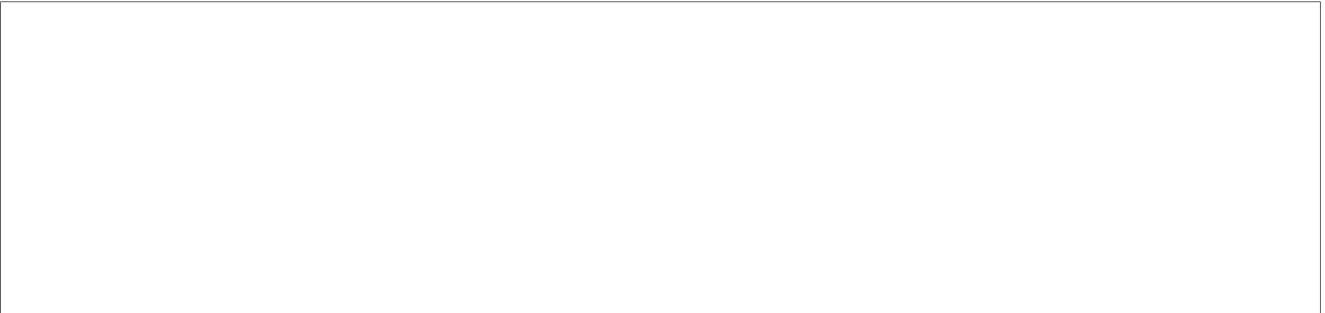
for their "Official Portraits" collection. Because of the need for archival quality, special black and white film and developer had to be acquired.

25X1



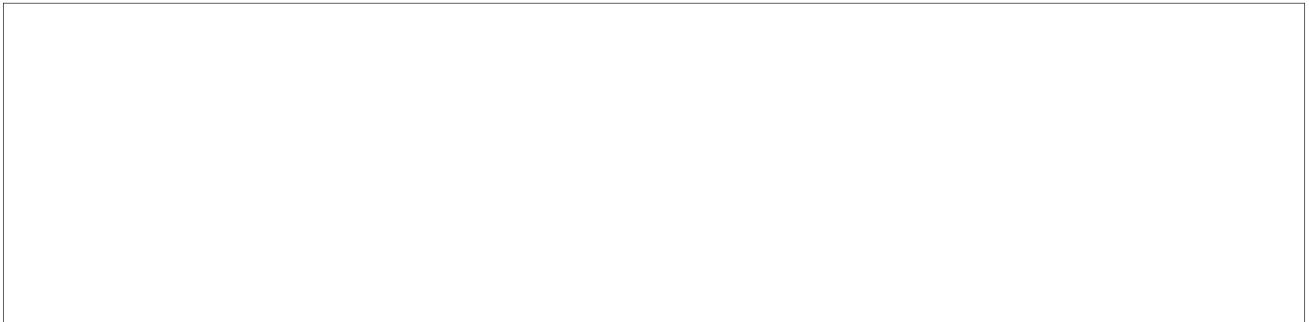
p. A milestone was reached on 16 October when the last two circuits using vintage KW-26 cryptographic equipment were converted. While the KW-26s served the Office of Communications (OC) well for more than a quarter century, no time was wasted in removing these last units from the equipment inventory.

25X1



s. On 21 October, at the request of the FBI representative to the Security Awareness and Educators Subcommittee, an OS representative provided an overview of OS to three FBI security program staffers. In an effort to obtain guidance for restructuring its security element, the FBI sought information from OS on how the Office is structured to handle its missions and functions.

25X1



S E C R E T

v. During the office records survey of the Office of Legislative Liaison (OLL) by the Office of Information Services (OIS), approximately 60 feet of records relating to the Church Committee were located. OIS will review the material to see if it qualifies for inclusion in the RIMS data base (a computerized data base of released/withheld information).

w. The backlog of initial FOIA and Privacy Act requests continues downward. It now stands at 1,909. A researcher asking for records on Amelia Earhart suggests we check records concerning the liberation of a Japanese prison camp by the OSS in China in 1945. Evan Hendricks of PRIVACY TIMES was sent copies of the Agency's two semi-annual reports to Congress in response to his request for information indicating CIA's progress in reducing the FOIA backlog.

x. A member of the Office of Medical Services (OMS) addressed the Personal Security Course and the DOS's FSI Coping With Violence Abroad Seminar on "Hostage Survival." Also, a member of OMS addressed a group of senior Pakistani officials at the DOS's Anti-Terrorism Assistance Program.

y. Because of interest from several offices in the Agency, the Office of Training and Education (OTE) is videotaping selected speakers of the Soviet Realities Course. On 21 October, two speakers--Michael Voslensky, a prominent Soviet historian, graduate of Moscow University and author of a book entitled The Soviet Nomenclatura and Boris M. Bochstein, a former journalist of Moskovskaya Pravda, spoke in Russian. Copies of the tapes will be available in OTE.

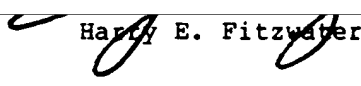
z. This running of the Introduction to CIA Course will premier a new exercise designed to demonstrate how all four Directorates function in response to a U.S. policy directive for intelligence on an area of strategic importance. The exercise, based on a fictional country, requires students to analyze how each Directorate would contribute to or support intelligence gathering efforts and then analyze that intelligence for policymakers. This project was designed to give new employees a comprehensive look at the scope of Agency missions and capabilities as well as provide a mechanism for integrating all the speakers within the course.

aa. The Executive Development Program's three-day seminar on "Program/Project Management" was held 15 - 17 October. Highlights of the Seminar were the sessions with two Vice-Presidents from the Lockheed Missile and Space Corporation, Robert Kohler and Robert Crotser, and with Dr. Barry Stein, management consultant, who did much of the research for the book The Change Masters dealing with innovation and entrepreneurship in the American corporation. A common theme that surfaced throughout the Seminar was the importance and impact of human behavioral differences and personalities on the success of large programs/projects for both the contractor and the customer.

S E C R E T

25X1 bb. The eight-day S&T segment of the Career Trainee Development Course (CTDC) concluded on 18 October with [redacted] an intra-Directorate, interactive exercise which has counterterrorism as its theme. Earlier in the instructional block, class sessions were focused on imagery and signals collection, emerging technologies, research and development efforts that are under way within the Agency, and S&T support to the Directorate of Operations.

25X1 cc. The Editorial Board of Studies of Intelligence met [redacted]
25X1 [redacted] 18 - 19 October to review 27 submissions for publication in the quarterly. (Five years ago at the fall meeting of the Board, there had been none!) The fall issue of Studies of Intelligence will mark the 30th anniversary of the journal.

25X1
[redacted]

Harry E. Fitzwater

S E C R E T

Page Denied

Next 1 Page(s) In Document Denied

S E C R E T

25X1 DDA/MS [redacted] : 25Oct85 : [redacted]
Orig - DCI
1 - DDCI
1 - EXDIR
25X1 1 - OLL [redacted]
1 - Ea. DA OD (via AIM/Wang)
1 - SSA/DDA
1 - DDA/CMS
1 - DDA/MS
1 - DDA/EEO
1 - DDA Subj
1 - HEP Hold
1 - EO Subj

S E C R E T