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DDA 85-0060/47  
29 November 1985

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater  
Deputy Director for Administration

*100-15*

SUBJECT: Weekly Report for Period Ending 29 November 1985

- 1. Progress reports on tasks assigned by the DCI/DDCI:

None.

- 2. Items/events of interest:

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## S E C R E T

b. Recent articles in Mike Causey's column in The Washington Post have created some concern among Agency employees who are planning to retire in the near future. Mr. Causey has reported that the House of Representatives is considering a tax reform proposal affecting retirement annuities. The proposal would make all retirement annuities, including those of Federal retirees, subject to immediate Federal income taxation upon retirement, rather than the current system which allows a tax-free period on annuities until the retiree's contribution to the retirement fund is recovered. The Office of Personnel (OP) has received a number of inquiries from employees trying to determine the status of the legislation. Obviously, this is very complex and it is difficult, if not impossible, to predict what provisions ultimately will be passed. However, current information indicates the bill voted out of the House Ways and Means Committee will be effective mid-1986 for the annuity taxation provision vice the beginning of the year date reported earlier in Causey's column. We are preparing a WWSB and Employee Bulletin providing this information to employees. We are following the status of the legislation on a daily basis and will advise employees immediately of any change which may affect those who are retirement-qualified.

c. OP continues to attack the insurance claims backlog problem through the use of overtime, the addition of new adjudicators, and by fine-tuning the processing system. These efforts are paying off, as we are now down to a 10-workday backlog which is a dramatic reduction compared to two months ago. We intend to persist in our efforts until the backlog stabilizes to two weeks which we believe is an acceptable level of activity.

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e. An unusual number of hearing loss cases filed by Agency employees and retirees have been settled recently. All are cases filed through the Department of Labor's Office of Worker's Compensation and represent hearing losses sustained as a result of work-related activity. Three active employee cases were settled in the amounts of \$14,042.26 (14% loss), \$75,161.52 (63% loss) and \$19,175 (21% loss). In addition, a retiree case representing an 8% hearing loss was settled in the amount of \$9,393.

f. During the past week, several anti-CIA demonstrations took place on the campus of the University of Pennsylvania. A group identified as the Progressive Student Alliance (PSA) appeared to be the sponsor of these demonstrations and requested a meeting with Agency recruiters which was granted. Other than the time allotted to listen to PSA speakers, there was little disruption to the planned recruitment activities; however, a few applicants cancelled their interviews as a result of these demonstrations.

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g. To assist OP in determining which colleges and universities should be targetted for recruitment, tabulations were derived for FY 1985 EOD's by education level by school. This data, compiled by regional recruitment area, showed that of the 960 FY 1985 EOD's on record as holding college degrees, the largest percentages attended universities in the following regions: Washington, D.C., 32.71% (314 EOD's); Cincinnati, 11.98% (115 EOD's); Los Angeles, 10.73% (103 EOD's); and Atlanta, 10.31% (99 EOD's). The top three schools in the Washington, D.C., area that provided a total of 80 EOD's were George Washington University (30), University of Maryland (29), and American University (21). Other colleges and universities across the country contributed significant numbers of FY 1985 EOD's: State University of New York (18), Pennsylvania State (17), Indiana University (16), Ohio State University (14) and University of Michigan (13).

25X1 h. On 27 November, 27 Security Protective Officers and 3 Protective Officers from [redacted] graduated from the 8-week law enforcement training school at Glynco, Georgia. The Deputy Director of Security was the graduation speaker to the class which included police officers from other agencies.

25X1 j. Personnel from the Information Management Staff (IMS/DO) have begun searching boxes of Office of Strategic Services (OSS) records at the Agency Archives and Record Center (ARRC) to determine if any contain nitrate film. Some of this type of film has been found among OSS records recently transferred to the National Archives and Records Administration (NARA). Because nitrate film is extremely flammable, NARA destroyed the original film after reproducing it. In the current IMS review, some additional nitrate film has been found. This film will be reprocessed on other than nitrate film before transfer to NARA. Other old records retired prior to 1953 will be searched to determine if they might also contain nitrate film.

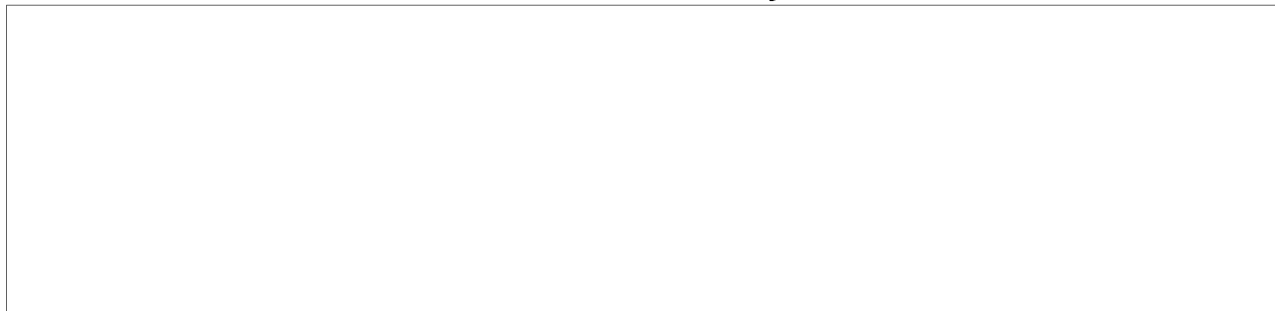
k. The Director of the Information Security Oversight Office (ISOO), accompanied by a representative from OIS, attended a briefing by the Office of Security on the status of 20 unauthorized disclosures to the media that were reported to the Department of Justice during the last six months. Director, ISOO spoke about the need for increased action in information security and the damage done to the credibility of the information security system by the absence of prosecutions or even administrative sanctions against individuals who leak classified information to the media.

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l. The backlog of initial FOIA and Privacy Act cases is now at 1,752. OIS has also been concentrating on the really old cases; i.e., pre-1980. At the beginning of 1985, there were 177 such cases. OIS has already closed 83 of these cases and expects to close more by the year's end.

m. The first running of the Executive Leadership Forum, formerly known as the Executive Development Core Course, was conducted at the Belmont Conference Center, Elkridge, Maryland, from 18 - 22 November. The focus was on effective executive leadership--the responsibilities, skills, and pitfalls. These were considered through a series of lectures and exercises. Max Knight, Vice President of IBM; James O'Connor, Assistant Dean of the FBI Academy; and the Director of Training and Education, discussed the identification and development of leaders in their respective organizations in an evening roundtable. Another highlight was an exercise on executive and management responsibility for identifying and handling situations with serious security implications such as leaks and espionage.

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o. Career Trainee Development Course (CTDC) No. 18 ended on 22 November 1985. The final course critiques were very positive and encouraging. One of the CTs said, "there is no better way to EOD. CTDC contributes to a greater efficiency and cohesiveness in the Agency as a whole." Class members will now go on interim assignments in various parts of the Agency until 5 January 1986 when they will start the full Special Operations Training Course (SOTC) [redacted]

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p. The first running of the Recruiter Training Course (RTC), jointly run by OTE and the OP, was held 13 - 22 November [redacted] Seventeen directorate and OP recruiters participated in RTC-I (the first three days) and 10 (primarily OP recruiters) continued with RTC-II. RTC-I focused on the laws, regulations, policies, and procedures which govern Agency recruitment activities while RTC-II continued with in-depth instruction primarily on interviewing and presentation skills and recruitment activity management. Instruction was given on writing and briefing skills to the pilot running of the Recruiter Training Course. Participants gave high ratings for the overall effectiveness of the program. The next two runnings are tentatively planned for 8 - 17 January and 12 - 21 March 1986.

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s. On 25 November, representatives from the Directorate of Intelligence (DI), the Office of General Counsel (OGC), and contracting officers from the Office of Logistics (OL) met with Mr. Mike O'Neal of the House Permanent Select Committee on Intelligence. The purpose of the meeting was to answer questions Mr. O'Neal had about two unclassified contracts awarded to [redacted] a Harvard Professor. One was nonpersonal services contract awarded by the DI contracting officer in 1982. The other contract was for personal services awarded by OP in 1985. As a result of the publicity that occurred from the award of the 1985 contract, which alleged that the Agency was hiding their association with Harvard, Mr. O'Neal wanted information regarding the award of the two contracts. He was primarily concerned with the nondisclosure and nonpublicity clauses contained in the contracts. At the close of the meeting, Mr. O'Neal appeared satisfied that the contracts in no way precluded [redacted] from informing Harvard officials of his contractual agreement with the Agency.

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t. OL reports that on 21 November two milestones were reached on the New Building. The final piece of structural steel was put in place on the North Tower, and the last section of the New Building perimeter concrete wall was poured. Work has begun on installing the catwalk on the north side, which will be between the exterior copper shield wall and the glass screen wall.

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Harry E. Fitzwater

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