

8291 HARVARD Business School Club of WASHINGTON

5 August 1975

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : "Brookings Institution-type" Briefing for Harvard Business School Club of Washington

The Director has agreed to a Brookings Institution-type briefing for the Harvard Business School Club of Washington on September 25. The briefing will be a combination of our format and their format, as follows:

Meet at 6:30 p.m. in the Rendezvous Room for cocktails and buffet. The briefing will take place in the Rendezvous Room after everyone has finished eating. The Club usually ends its question and answer period by 9:00 p.m.

The Club will limit its attendance to 150 and will pay the \$5.00 or so per head for drinks and buffet.

Ms. Elizabeth Ten Eyck, president of the Club, will supply us with a list of names of persons coming and will inform the membership that the briefing is limited to U.S. citizens.

I suggest that OTR's [redacted] who is so familiar with the Brookings procedure, may be the logical action officer for this briefing.

STAT

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STAT

Angus MacLean Thuermer
Assistant to the Director

cc: DCI
DDCI
DDS&T
DDO
DDI
OTR [redacted]
OS

STAT