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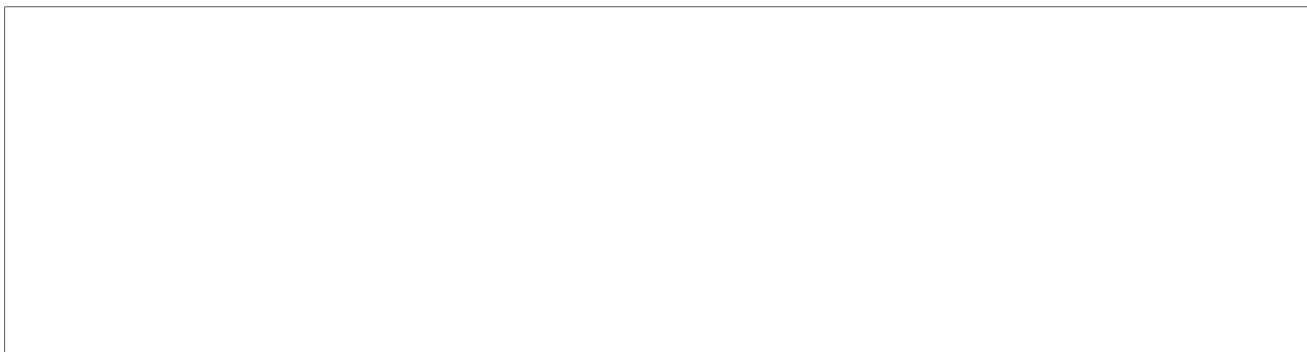
14 January 1985

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Weekly Report

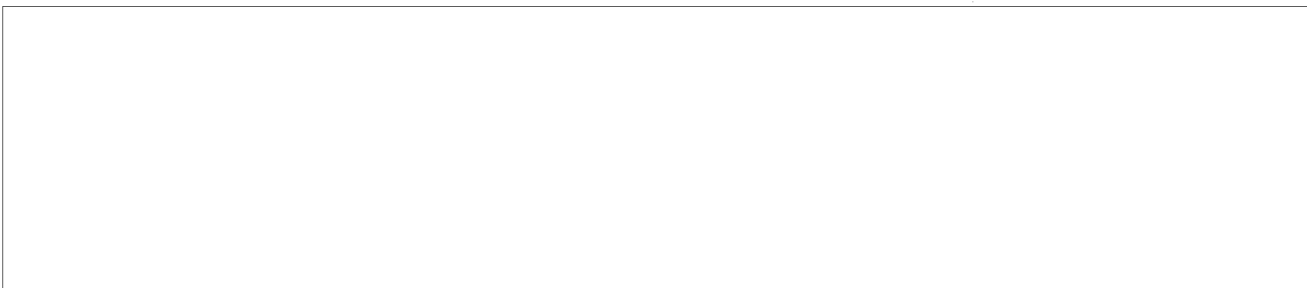
Directorate of Administration

- To meet the DDCI's mandate that applicants for Agency employment are fully cleared and ready to EOD 120 days after their applications are received at Headquarters, OP/Employment has implemented a number of measures, some of which have radically altered practices to which components have long been accustomed.
- The Agency's Annual Report of Records Holdings for FY 1984, compiled by the Office of Information Services, shows that the Agency reduced its net records holdings by 10,700 cubic feet during the past year.

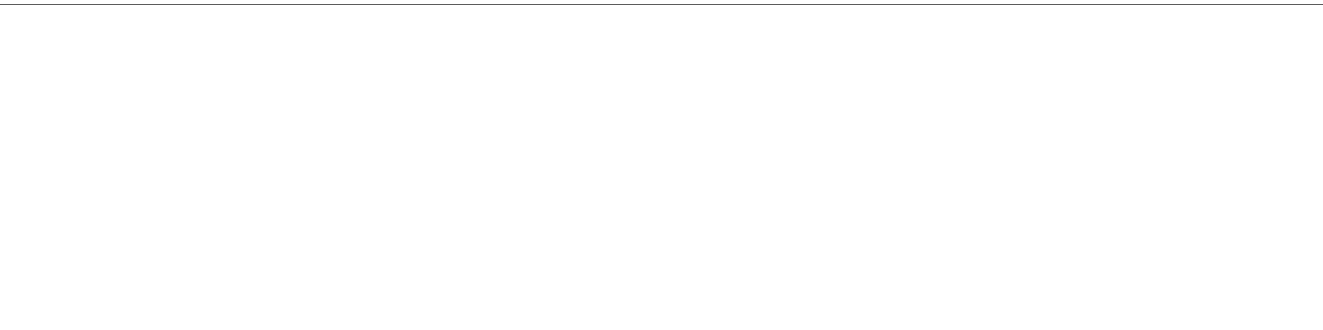


- During the reporting period, the Office of Security completed production of a new security awareness videotape dealing with the threat posed to Agency employees by hostile audio surveillance operations. The tape details the threat from specific collection systems and emphasizes the importance of each employee developing a strong CI awareness in his/her activities.

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- The DDA was briefed on 14 January by the design contractor for the new building on potential locations for a day care center.



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- [] of OSWR joined the NIC as Assistant NIO at Large for duties related to BCW issues.
- NIO/Counterterrorism (David Whipple) will complete duty with the NIC on 31 January, and will assist NIO/CT-designate (Charles Allen) with orientation briefings when he joins the NIC on 16 January.



- On 10 January 1985, DDI/ALA gave a pre-trip briefing to Representative Stephen Solarz on Central America. A pre-trip briefing on Cuba was given to Representative Jim Leach.

Public Affairs Office - See tab.

Upcoming Calendar

- 17 January - Meeting with Assistant to the President for National Security Affairs (DCI, DDCI)
- 18 January - Breakfast with Secretary of Defense (DCI, DDCI)
 - Lunch with Secretary of State (DDCI)

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S E C R E T

DDA 85-0060/1
11 January 1985

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 11 January 1985

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

a. To meet the DDCI's mandate that applicants for Agency employment are fully cleared and ready to EOD 120 days after their applications are received at Headquarters, Office of Personnel/Employment has implemented a number of measures, some of which have radically altered practices to which components have long been accustomed. Copies of applications are now being sent to components within four days of their arrival. Components must decide in one week whether to interview the applicant. The interview, whenever possible, will occur within 14 days, after which the component must make a hiring decision within 30 days, the remaining 90 days being needed for security and medical clearances. Additional personnel have been assigned to processing functions in Employment and a special monitoring unit has been established to ensure that every applicant file in Employment moves swiftly and steadily through the complex system of review and decision. In this regard, the Deputy Director for Employment briefed personnel representatives from all Agency components concerning new processing procedures.

b. On 3 January, the General Services Administration (GSA) advised that they plan to sort out the tax reimbursement provisions of the Warner/Wolf Bill sometime this month. Once that is done and GSA obtains the Office of Management and Budget and the Internal Revenue Service coordination, they plan to publish the new tax regulation in the Federal Register. GSA's earliest estimate for publication is 1 March.

c. The Executive Order for the 6 January Legislative Pay Increase was received on 2 January. All of the employees' personnel records were updated over the weekend. This is the first time in the past five years that the Executive Order has been received before the effective date.

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[REDACTED]

e. The Deputy Director of Personnel and an Office of Communications (OC) representative briefed two members of the House Appropriations Committee, Defense Subcommittee on the implementation of the OC pay banding. The briefing went well and the meeting concluded with "Good idea; I hope you go further with it." 25X1

f. The Student Programs Branch, Employment/OP, has provided the DDI with 125 screened Graduate Fellow applicants for review and possible summer employment. Among this group is an applicant attending graduate school at Oxford University as well as a Rhodes Scholar student. Last year, the DDI received a total of [] Graduate Fellows. With approximately 45 days left before the cut-off date (28 February 85) for receipt of applications, we hope to provide the DDI with additional candidates for the program. 25X1

[REDACTED]

h. The Agency's Annual Report of Records Holdings for FY 1984, compiled by the Office of Information Services, shows that the Agency reduced its net records holdings by 10,700 cubic feet during the past year.

i. The Employee Assistance Program of the Office of Medical Services will be sponsoring weekly support groups for parents during the lunch hour for the next eight weeks. Some of the subjects that parents have expressed interest in are: sibling rivalry, parent and careers, dealing with adolescence, setting priorities, joint versus full custody, single parents, problems of working mothers, and time management. The first meeting will be held on 14 January for those with children ages infant to 12 years of age, and the second meeting will be held on 17 January for those with children 13 to 21.

[REDACTED]

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[REDACTED]

m. As part of the Office's ongoing effort to recruit security escorts and Security Protective Officers (SPOs), an advertisement was placed in the 25X1 6 January issue of The Washington Post. It is expected that this advertisement will further enhance the current complement of [REDACTED] security 25X1 escorts and [REDACTED] SPOs in process. To date, the Office has received [REDACTED] responses to the advertisement.

[REDACTED]

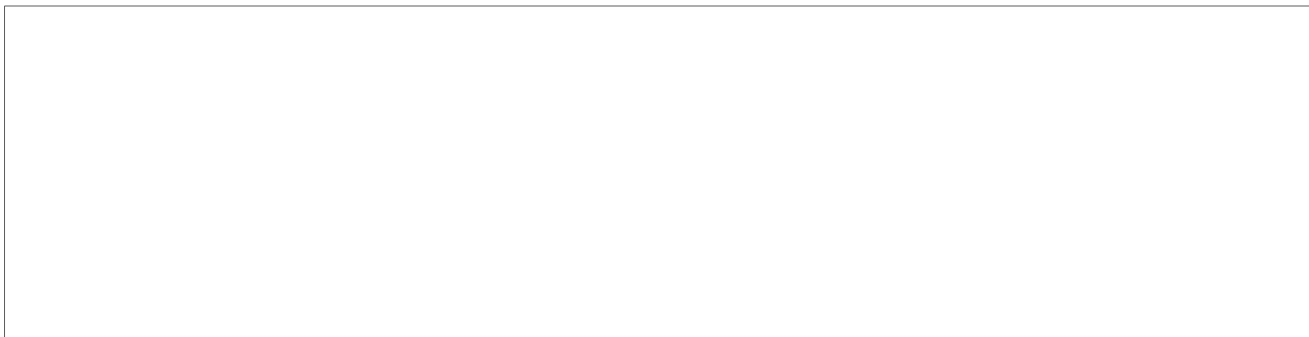
o. During the reporting period, the Office of Security completed production of a new security awareness videotape dealing with the threat posed to Agency employees by hostile audio surveillance operations. This 35-minute videotape was jointly produced by the Office of Security's Security Education Group and the Technical Security Division in close cooperation with the Office of Training and Education's Media Production Branch. This new presentation represents a significant state-of-the-art update in the content of the Office's Hostile Audiosurveillance Briefing program, detailing not only the threat from specific collection systems, but also emphasizing the importance that each employee develop a strong countermeasure discipline in his/her individual activities.

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r. The Accelerated Operations Course (AOC) created at the request of the Directorate of Operations to train the non-case officer ranks in field operations handling and management, started its first running on 6 January. The [] AOC students will receive intensive instruction and evaluation in case officer skills.

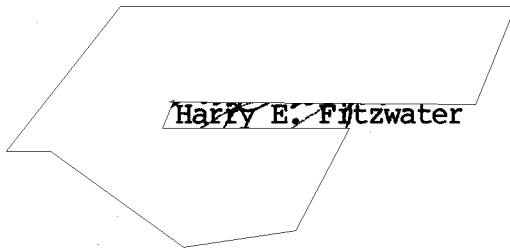


3. Significant activities anticipated during the coming week:

a. On Monday afternoon, 14 January, the new building contractors, [] will brief the DDA on day care center locations.

b. On Wednesday morning, 16 January, the DDA will attend a seminar on Supercomputer Technology at the Capital Hilton, sponsored by Cray Research, Inc.

c. On Friday morning, 18 January, the DDA will address the College Placement Directors Conference sponsored by the DI at Headquarters.



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DDI-00165-85
11 January 1985

MEMORANDUM FOR: Director of Central Intelligence 25X1
Deputy Director of Central Intelligence

FROM: Robert M. Gates
Deputy Director for Intelligence

SUBJECT: DDI Activity Report 7 - 11 January 1985 25X1

DCI/DDCI Assigned Tasks

[REDACTED]

OEA prepared two short papers for the DDCI, dealing with Taiwan as an issue in Sino-US relations.

[REDACTED]

Of Special Interest This Week

EURA briefed Director Adelman, ACDA, prior to his trip to Romania, Hungary, and Yugoslavia.

NESA participated in NSSD meeting on Malta.

NESA met with [REDACTED] contractors to discuss alternative scenarios for political succession in Sudan. 25X1

OEA briefed General Vessey, Chairman, JCS, in preparation for the General's upcoming trip to China.

OEA briefed Bill Triplett of USTR, preparatory to USTR Bill Brock's visit to China and other Asian countries.

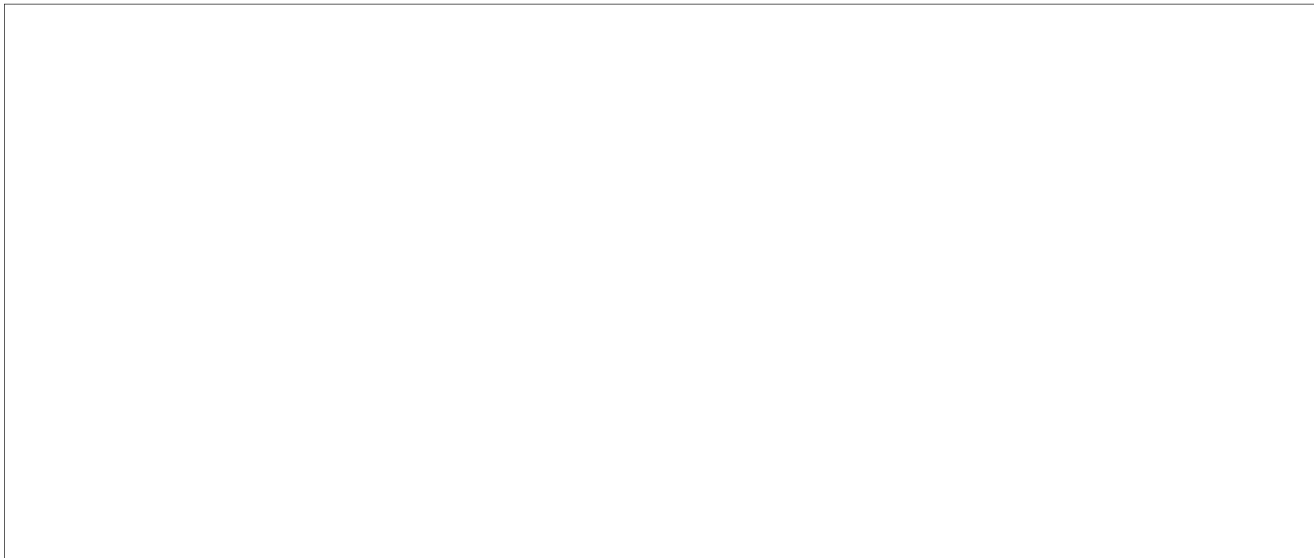
OGI participated in an NSC meeting chaired by US Energy Experts Group in preparation for meetings scheduled for 6-7 February in Tokyo.

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OSWR briefed Dr. Robert Connelly, Acting Assistant Secretary, Treasury on Soviet access to unclassified Western data bases.



OGI will brief Undersecretary Armacost and Assistant Secretary Murphy on West Bank settlements on 15 January.

Briefings

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There were 7 briefings on the Hill this past week.

Robert M. Gates

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The Director of Central Intelligence

Washington, D.C. 20505

National Intelligence Council

NIC# 00169-85
11 January 1985

MEMORANDUM FOR: Director of Central Intelligence
Deputy Director of Central Intelligence

FROM: Herbert E. Meyer
Vice Chairman, National Intelligence Council

SUBJECT: NIC Activity Report, 7 - 11 January 1985

I. DCI/DDCI-Assigned Tasks

Assistant NIO/Africa [redacted] prepared a memorandum for the DCI on the Southwest Indian Ocean Islands.

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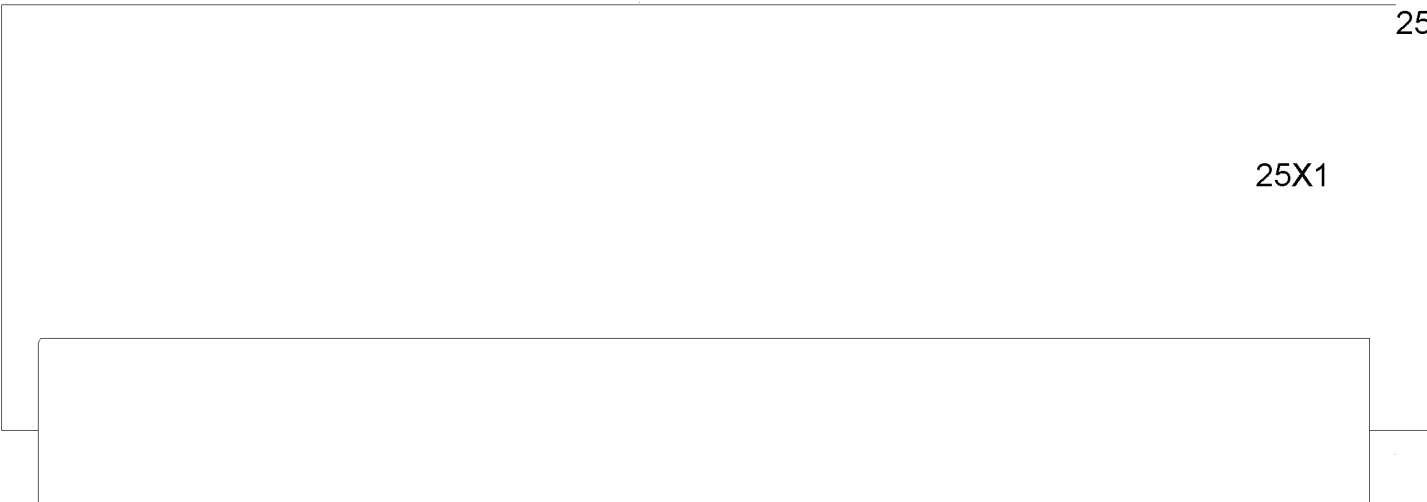
NIO/Europe (Col. George Kolt) prepared talking points for the DCI on European views of the SDI.

NIO at Large (Hal Ford) met with the DCI to discuss preparation of the draft DCI Worldwide Briefing for congressional committees, and invited NIO contributions.

NIO/Latin America (Robert Vickers) prepared a Central American update for the DCI's use at a meeting with Secretary Weinberger.

NIO/USSR (Fritz Ermarth) and A/NIO/USSR [redacted] prepared talking points for the DCI on Soviet leadership developments and reactions to Geneva.

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III. Of Interest This Week

Assistant NIO/Africa [redacted] attended an NSC-chaired IG on the NSDD: Food for Progress.

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NIO at Large (Hal Ford) reviewed 1964 and 1966 CIA documents for suitability of release to official US historians; and, with the assistance of officers of the NIC/AG, responded to an OGI request for comments on the Political Instability Quarterly.

Assistant NIO at Large [redacted] attended a briefing by Leonard Weiss, Staff Director of the Senate Subcommittee on Energy, Nuclear Proliferation and Government Processes, on his recent trip to India and Pakistan with Senators Nunn, Glenn, Johnson, and Sasser; and with OSWR analyst William Fitzgerald, briefed a State/INR group on his recent trip to South America.

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[redacted] of OSWR joined the NIC as Assistant NIO at Large for duties related to BCW issues.

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Assistant NIO/EA [redacted] met with INR Deputy Director Tom Thorne to discuss the estimates production schedule; discussed ground rules for a 15-17 January political/military simulation on the Philippine insurgency with an official of the JCS; and debriefed the former Consul General to Surabaya on continued mystery killings in Indonesia.

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Acting NIO/Economics (David Low) and Assistant NIO/Economics [redacted] met with [redacted] EURA to discuss preparation for the May Economic Summit in Bonn; discussed the same topic with [redacted] of the IC Staff; met with [redacted] NIC/AG officers to discuss economic issues; and, [redacted]

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and [redacted] also met with D/OGI to discuss OGI production.

NIO/Europe (Col. George Kolt) met with Jeremy Azrael, State Policy Planning Staff, to discuss the current US policy on relations with Europe; discussed DoD thinking on US relations with Greece, Spain and Portugal with George Bader, Deputy Principal Director for European Policy, OSD/ISP; met with Deputy Assistant Secretary of Defense for Policy Analysis, James Blaker, to discuss possible US initiatives for European out-of-area

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military activities; and, with A/NIO/EUR [] and officers of DDI and DDO, attended an interagency meeting in conjunction with an NSSD on Malta.

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NIO/FDIA (R. P. Hazzard) met with Deputy Under Secretary of the Air Force Jimmie Hill on matters of mutual interest. A/NIO/FDIA []

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[] and disseminated copies of a forthcoming book about the intelligence community to appropriate officers in relevant agencies.

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Assistant NIO/GPF [] met with the Defense Intelligence Officer for GPF to discuss the 1985 Memorandum to Holders of an IIM on Assessed Manpower of Warsaw Pact Forces in the NATO Guidelines Area.

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NIO/Latin America (Robert Vickers) met with NSC Staff member Constantine Menges to discuss current developments in Latin America, and in response to Mr. Menges' request, prepared for him information on threats against the Pope that originated in Latin America; attended a Council on Foreign Relations Discussion Group in New York regarding Nicaragua; with an officer of the Central America Task Force, met with Phillip Hughes of the Vice President's office and NSC Staff member Oliver North to discuss the Nicaraguan insurgency; and, with NIO/USSR (Fritz Ermarth), met with Mike Epstein of Senator Byrd's office to discuss Soviet/Cuban attitudes toward Nicaragua.

Assistant NIO/Narcotics [] and officers of the DDI and DDO attended a State Department narcotics coordination meeting chaired by the Deputy Assistant Secretary for International Narcotics Matters.

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NIO/NESA (Graham Fuller) met with the State Department Arabian Peninsula Director, discussed Iran and Afghanistan with the new chief of the NSC Middle East section; met with a Brookings scholar regarding Persian Gulf security; discussed Syria with an academic specialist; met with a University of Chicago specialist; and briefed an Agency producer/consumer relations training course on the estimates process.

NIO/SP (Lawrence Gershwin) met with PFIAB member John Foster to discuss NIE 11-11-85: Intelligence Denial and Deception in Soviet Strategic Military Programs.

Assistant NIO/SP [] met with Agency officers to plan a review of Soviet Military Power, 1985; and met with Don Linger of the Defense Nuclear Agency to discuss Soviet capabilities to attack US mobile targets.

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NIO/S&T (Julian Nall) []

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[redacted] with A/NIO/S&T [redacted] and NIC/AG officer [redacted] met with the President's Science Advisor to discuss a planned estimate on Chinese sciences and technology and other S/T issues; met with Community S/T Principals;

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[redacted]
NIO/Warning (John Bird)

[redacted] met with Dr. Thomas Etzold of ACDA to discuss the warning implications of arms negotiations and confidence-building measures as they relate to military planning;

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[redacted]

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IV. Future Activities

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NIO/Counterterrorism (David Whipple) will complete duty with the NIC on 31 January, and will assist NIO/CT-designate (Charles Allen) with orientation briefings when he joins the NIC on 16 January.

[redacted]

NIO/S&T (Julian Nall), A/NIO/S&T [redacted] D/OSWR, and DD/OSWR will attend technical briefings at TRADOC, Ft. Monroe, on 17 January.

HEM

Herbert E. Meyer

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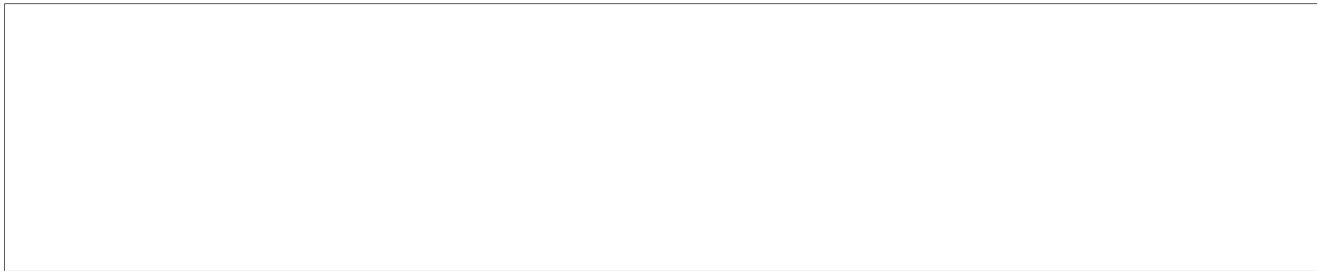
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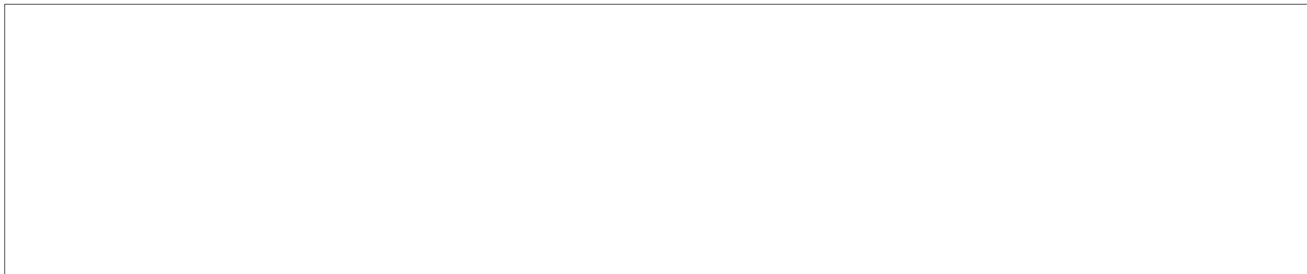
WEEKLY REPORT FOR THE DCI

14 January 1985



1987

- The Comptroller's office held separate meetings in the past two weeks with budget and planning officers from each directorate to discuss and review the 1987 Instructions which were distributed throughout the Agency in December. These meetings gave us the opportunity to alert the directorates to changes from last year and to highlight various sections of interest. We also discussed 1987 resource prospects, the status of the 1986 Congressional Budget, and emerging issues in 1985. The sessions were well attended and warmly received.



Congressional Relations

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- Ed Swaboda, of the Senate Appropriations Committee staff, requested and was given a short briefing on procedures governing Reserve release requests and congressional reprogramming requests.
- Duane Andrews, of the House Permanent Select Committee on Intelligence staff, has requested various briefings to familiarize himself with the Operations Directorate. One such briefing is scheduled for Monday with [redacted] C/EPS. Following this discussion, Duane will return to the Office of the Comptroller to be briefed on the Agency's budget and accounting system.

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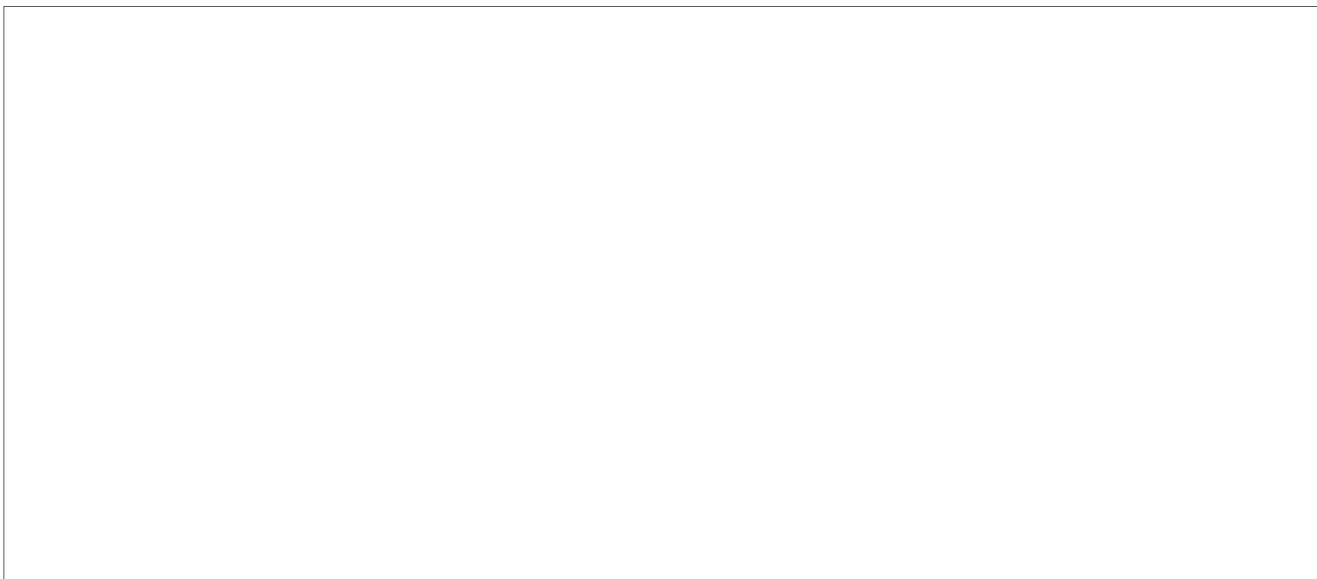
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OLL: 85-0045
14 January 1985

MEMORANDUM FOR: Director of Central Intelligence
FROM: Director, Office of Legislative Liaison
SUBJECT: Weekly Report

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Items of Interest



2. Defector Citizenship Legislation

On 9 January 1985, [redacted] C/PCS, met with staffers from HPSCI, SSCI and HAC and SAC Defense to ask for guidance for legislative action regarding U.S. citizenship for defectors who have performed extraordinary service for the U.S.

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3. Solarz Trip

On 10 January 1985, DDI/ALA gave a pre-trip briefing to Representative Stephen Solarz (D., NY) on Central America.



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4. Leach Trip

On 10 January 1985, DDI/ALA gave a pre-trip briefing to Representative Jim Leach (R., IA) on Cuba.

Future Items

Meeting with Durenberger and Leahy

On Monday, 14 January, you and the DDCI are scheduled to meet with Senators Durenberger and Leahy to brief them on two sensitive operations.

Charles A. Briggs

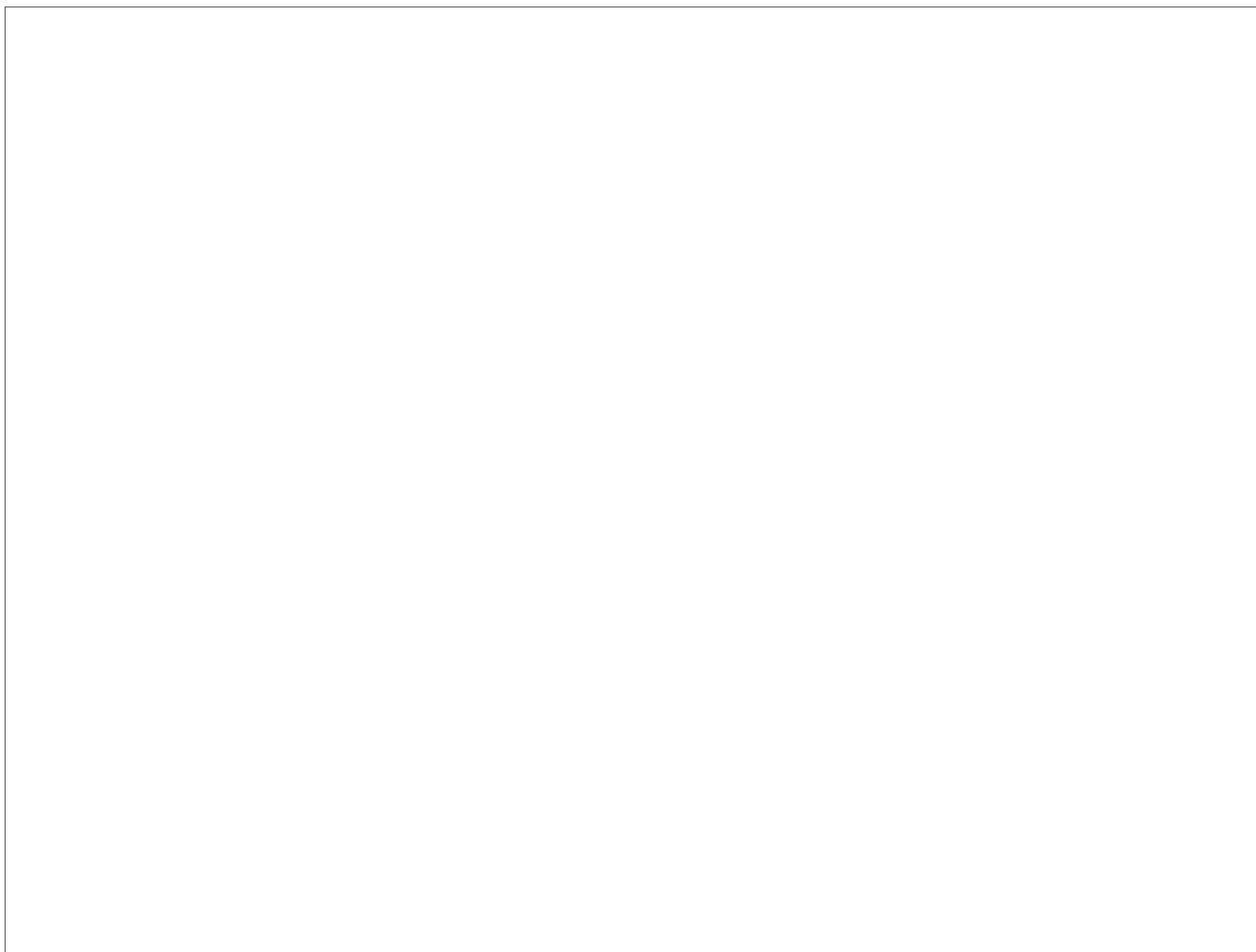
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12 January 1985

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DCI WEEKLY REPORT
PUBLIC AFFAIRS OFFICE



Attached is the PAO year-end annual statistical report of our efforts on the Agency's behalf. You may find it of some interest.

Attachment:
As stated

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The year-end statistical review of PAO activities reveals some interesting things. In 1984 we received 7360 inquiries of all kinds from the public and media, only 13 fewer than in 1983--remarkable consistency. The 2030 answers we prepared in response to public mail received was an increase of nearly 700, up 51 percent over 1983. The quality of responses was also enhanced by the improved quality and variety of off-the-shelf informational materials PAO maintains for public distribution.

PAO in 1984 processed 290 requests for you, the DDCI or others to accept speaking engagements, 95 of which were honored, roughly a 20 percent increase in overall activity.

On the media side, we received far fewer requests for interviews of you or other senior officials--89 down from 166--probably due to the diversions of the election year. Only 12 interviews were granted. Media requests for one-on-one background briefings by our analysts, however, was on a par in 1984 with the previous year--104 vs. 115. We honored 42 of these in 1984, 40 in 1983.

PAO itself provided 273 briefings in 1984 (up from 247, a 15 percent increase) to public and academic groups, training groups, foreign liaison, other government organizations, and scores of specialized activities of interest to CIA.

We prepared 26 speeches for you and the DDCI, up from 19 in '83.

Our media research-and-services group in 1984 increased its '83 output by nearly 50 percent, servicing 4211 requests for data from the newsclip library. This may indicate an increasing level of interest in media reporting in more sectors of the Agency.

Publications Review Board activity seems to have leveled off after several years of dramatic rises to reach today's rate: 279 reviews in '84 vs. 274 in '83.