

*Charter*

13 February 1984

NOTE TO: Chief, Regulations Control Division

FROM: [redacted]  
Chairman, Fine Arts Commission

SUBJECT: Proposed Revision [redacted] Fine Arts Commission

Thank you for your work [redacted] I discussed with the FAC this morning your proposal to attach the text [redacted] as an annex to the regulation and received the members' concurrence. The only other change that needs to be made, and this at the request of the DDA, is the deletion of the reference in paragraph (a.) to the DDCI and the Executive Director.

I understand from a telephone conversation [redacted] that the Office of Logistics will also concur in this version. Let's go to press.

[redacted]

[redacted] (13 Feb 84)

Distribution:  
Orig - Addressee  
1 - FAC Files

INSPECTOR GENERAL  
 84-097

**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

Proposed Revision [redacted] Fine Arts Commission, Draft C (Job #364)

FROM: [redacted] EXTENSION [redacted]  
 Chief, Regulations Control Division  
 1105 Ames Building

NO. [redacted]  
 DATE 6 FEB 1934

TO: (Officer designation, room number, and building)

DATE RECEIVED FORWARDED OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

NO.	TO:	DATE		OFFICER'S INITIALS
		RECEIVED	FORWARDED	
1.	[redacted] Office of Inspector General			
2.	6E18 Hqs. Building			
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Forwarded for your final review is proposed Draft C of the revision [redacted] which incorporates the suggestions you worked out with [redacted].

This proposal also is being forwarded to Dan for review.

In an effort to find a "permanent home" [redacted] (copy attached), and because the subject relates so closely to the mission and functions of the Fine Arts Commission (FAC), RCD has considered inclusion of its content in a proposed appendix [redacted]. (We recognize that the contents of the appendix are rather detailed and normally would fall into the [redacted] but we feel that this might be overlooked by employees and not have the desired effect.) We would not wish to dilute the strength of or importance of the statement on the FAC but the purpose is to ensure all pertinent related information is available in the Agency regulations.

If this looks OK to you, we will proceed with the processing of this proposal.

I know that both you and Dan are anxious to have this regulation published soon, and we'll move it promptly after we hear from you.

STAT

Approved For Release 2005/08/22 : CIA-RDP87-01130R000100120038-6

Approved For Release 2005/08/22 : CIA-RDP87-01130R000100120038-6

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11. FINE ARTS COMMISSION

SYNOPSIS. This regulation sets forth the role of the Fine Arts Commission in aesthetic matters relating to Agency facilities in the Metropolitan Washington area.

[An appendix ~~has been added to provide~~ // /s / guidelines for the proper display of notices, advertising, and other material within Agency facilities.]

a. GENERAL. Under the general direction of the Deputy Director for Administration (DDA), the Fine Arts Commission (FAC) advises the Director of Central Intelligence ~~the Deputy Director of Central Intelligence, and the Executive Director~~ on aesthetic matters relating to major CIA facilities in the Metropolitan Washington area, including buildings and grounds, both Government-owned and -leased.

} deleted at the request of DDA  
sq

b. PURPOSE. The FAC is concerned particularly with the appearance of Agency facilities in the Metropolitan Washington area. It promotes an attractive working environment (buildings and grounds), provides a mechanism for the expression of the cultural interests and activities of Agency employees, and supports a program of exhibits in the Headquarters Building Exhibit Hall. [The FAC advises the DDA or designee, the Director of Logistics, regarding (1) proposals that would alter the appearance of Agency premises, and (2) the establishment of standards.]

c. RESPONSIBILITIES

(1) The DDA will appoint and provide general direction to the chairperson and members of the FAC.

(2) The Chairperson, FAC will direct and coordinate the work of the commission. When vacancies occur, the chairperson will nominate new members to the DDA. The chairperson periodically will publish a membership list for the information of all employees and provide an opportunity for interested employees to volunteer their services to the commission. The chairperson may establish standing and ad hoc committees to carry out the work of the commission.

(3) The Chairperson, FAC will ensure that minutes of the monthly FAC meetings will be sent to the DDA, [the Director of Logistics,] and to each directorate administrative component.

(4) Membership of the FAC will be based on interest, artistic accomplishment or background, and availability. The members will serve on the commission in addition to their other assignments.

(5) The Director of Logistics will provide staff support for the commission and, as directed by the DDA, ensure compliance with the standards adopted by the commission.

(6) The Agency Interior Design Consultant, Logistics Services Division, Office of Logistics (LSD/OL), will serve as adviser to the FAC and will provide aesthetic expertise and guidance as needed.

d. EXHIBITS AND OTHER ACTIVITIES IN BUILDING CORRIDORS. Individuals representing components that wish to sponsor exhibits in the Headquarters Building Exhibit

Hall should contact the Interior Design Consultant, LSD/OL, or the Chairperson, FAC for information. [Exhibits and related activities in any other corridor, or in any other Agency building in the headquarters area, must be approved /Metropolitan Washington/ by the Director of Logistics with the concurrence of the Chairperson, FAC.]

[e. PROPER DISPLAY OF NOTICES, ADVERTISING, AND OTHER MATERIAL WITHIN AGENCY FACILITIES. Related to the appearance of Agency facilities is the proper display of notices, advertising, and other material. Guidelines governing the posting of information on kiosks, public bulletin boards, and entrance display units are provided in the appendix to this regulation.]

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LOGISTICS



APPENDIX

PROPER DISPLAY OF NOTICES, ADVERTISING, AND OTHER MATERIAL WITHIN AGENCY FACILITIES

1. The following guidelines govern the posting of information on kiosks, public bulletin boards, and entrance display units:

a. KIOSKS. Kiosks are located in Headquarters Building in the 1F and 1C corridors at their intersections with J corridor. Only items of immediate interest and short duration should be posted (tacked firmly in place at all four corners) not more than a week in advance of the scheduled event and must be removed by the sponsoring office or individual immediately after the event takes place.

b. PUBLIC BULLETIN BOARDS. Public bulletin boards are located in Agency buildings to be used for the display of material on Government-wide programs, long-term activities, personal notices, or non-Agency events (examples: Credit Union items, carpooling, energy conservation, health and safety items, Office of Training and Education courses, public sports or theater events). Approval to post information on any of the Agency public bulletin boards should be obtained from Employee Activities Association, Benefits and Services Division, Office of Personnel.

c. ENTRANCE DISPLAY UNITS. Six-sided entrance display units are located at the Main, Tunnel, Northeast, ]

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[ Approved For Release 2005/08/22 : CIA-RDP87-01130R000100120038-6  
North Cafeteria, Southwest, and South Dock entrances of  
Headquarters Building. Three sections of each unit are  
reserved for posting information required by General  
Services Administration regulations, including the Code  
of Ethics and the list of items prohibited in the building,  
and for permanent posting of security-related messages  
such as badge removal and search procedures. Three  
remaining sections are available for posting notices of a  
time-sensitive nature (examples: announcements about  
guest speakers, concerts, dramatic presentations, blood-  
mobile days, or religious services). Announcements may be  
posted for two days only, the day of the event and the  
preceding day. The office concerned is responsible for  
removing items promptly after an event. All displayed  
information is to be produced mechanically or photographically,  
may be 24 inches high by 18 inches wide or smaller, must  
be unmounted, and may be grouped to share one display panel.  
No more than one copy of any notice may be placed on any  
display unit. (To insert notices in display units, remove  
the top bar from one section of the unit, slide the paper  
message between the clear plastic and the black background,  
and replace the top bar. The unit then may be slanted or  
turned to display the message more prominently.) These  
display units also will be used for emergency notices  
concerning matters such as weather conditions, gate closings,  
road problems, or presence of film crews. Questions about  
emergency notices, normally posted by the Office of Security ]

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[ in special bulletin format, should be directed to the Security Duty Officer, Headquarters Building.

2. The use of easels for display of notices or other material and the posting of items on doors, walls, mirrors, or anywhere than on kiosks, public bulletin boards, or entrance display units will not be acceptable.]

This Notice Expires 1 February 1984

LOGISTICS

27 July 1983

STAT

PROPER DISPLAY OF NOTICES AND ADVERTISING  
IN THE HEADQUARTERS BUILDING



1. To accommodate the increasing volume of material being posted within Agency facilities, the Fine Arts Commission has had installed two large kiosks in the main hallways leading to each cafeteria and six free-standing metal frame display units located at the entrances to the Headquarters Building. The use of easels for display of notices and the posting of items on doors, walls, mirrors, or anywhere other than on bulletinboards, kiosks, or entrance display units are discouraged under all circumstances.

2. The following guidelines govern the posting of information on kiosks and display units:

a. KIOSKS - Hexagonal units found in the 1F and 1C corridors at their intersections with J corridor.

(1) Only items of immediate interest and short duration should be posted, with dates prominently displayed (examples: concerts, guest speakers, bloodmobile, films, exhibits, television programs).

(2) Government-wide programs, long-term activities, personal notices, or non-Agency events are not suitable for kiosk display and should be posted instead on other public bulletin boards (examples: Credit Union items, carpooling, energy conservation, health and safety items, Office of Training and Education courses, public sports or theater events).

(3) To be effective, the kiosks should not be allowed to become cluttered. Items should be posted not more than a week in advance of the scheduled event and must be removed by the office concerned immediately after the event takes place.

(4) Anyone posting notices may remove expired items in order to make room for current announcements.

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[Redacted]

27 July 1983

LOGISTICS

(5) Notices should be tacked firmly in place at all four corners.

b. ENTRANCE DISPLAY UNITS - Metal-framed, six-sided units, which can be configured with three, four, and six sides visible to the public, located at the Main, Tunnel, Northeast, North Cafeteria, Southwest, and South Dock entrances.

(1) Three sections are reserved for posting information required by General Services Administration regulations, including the Code of Ethics and the list of items prohibited in the building, and for permanent posting of security-related messages such as badge removal and search procedures.

(2) Three additional sections are available for posting notices of a time-sensitive nature, such as announcements about guest speakers, concerts, dramatic presentations, bloodmobile days, or religious services.

(3) Announcements may be posted for two days only, the day of the event and the preceding day. The office concerned is responsible for removing items promptly after the event.

(4) All displayed information is to be produced mechanically or photographically. The display units have usable posting areas 24 inches high by 18 inches wide. Announcements may be this size or smaller, must be unmounted, and may be grouped to share one display panel. No more than one copy of any notice may be placed on any display unit.

(5) To insert notices in display units, remove the top bar from one section of the display unit, slide the paper message between the clear plastic and the black background, and replace the top bar. The unit then may be slanted or turned to display the message more prominently.

c. EMERGENCY NOTICES - The entrance display units also will be used for emergency notices concerning matters such as weather conditions, gate closings, road problems, or presence of film crews. A special bulletin format will be used for such notices, which normally will be posted by the Office of Security. Questions about emergency notices should be directed to the Security Duty Officer, [Redacted]

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LOGISTICS

[Redacted]  
27 July 1983

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3. Approval to post information on any of the public bulletin boards of the Agency should be obtained from Personal Affairs Branch, Office of Personnel, 5E69 Headquarters Building, [Redacted]

STAT

Harry E. Fitzwater  
Deputy Director  
for  
Administration

DISTRIBUTION: ALL EMPLOYEES (1-6)

12 January 1984

MEMORANDUM FOR: Chief, Regulations Control Division

STAT FROM:

[REDACTED]  
Chairman, Fine Arts Commission

SUBJECT: Proposed Revision [REDACTED]  
Fine Arts Commission  
(Job #364)

STAT

STAT 1. Attached is a revised version of the much edited HR [REDACTED] concerning the Fine Arts Commission. It incorporates changes which the Director of Logistics and I agree need to be made. (I attach copies of our exchange of correspondence on this subject.)

2. I leave it to your judgment whether these changes require further coordination elsewhere in the Agency. My personal feeling is that the changes affect only the Commission, the Director of Logistics, and the DDA and therefore require no coordination.

STAT

[REDACTED]

Attachments

✓ 1 - FAC Files

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LOGISTICS



11. FINE ARTS COMMISSION

STAT

SYNOPSIS. This regulation sets forth the role of the Fine Arts Commission in aesthetic matters relating to Agency facilities in the Metropolitan Washington area.

a. GENERAL. Under the general direction of the Deputy Director for Administration (DDA), the Fine Arts Commission (FAC) advises the Director of Central Intelligence, the Deputy Director of Central Intelligence, and the Executive Director on aesthetic matters relating to major CIA facilities in the Metropolitan Washington area, including buildings and grounds, both Government-owned and -leased.

b. PURPOSE. The FAC is concerned particularly with the appearance of Agency facilities in the Metropolitan Washington area. It promotes an attractive working environment (buildings and grounds), provides a mechanism for the expression of the cultural interests and activities of Agency employees, and supports a program of exhibits in the Headquarters Building Exhibit Hall. The FAC advises the DDA or designee, the Director of Logistics, regarding (1) proposals that would alter the appearance of Agency premises and (2) the establishment of standards.

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## c. RESPONSIBILITIES

(1) The DDA will appoint and provide general direction to the chairperson and members of the FAC.

(2) The Chairperson, FAC will direct and coordinate the work of the commission. When vacancies occur, the chairperson will nominate new members to the DDA. The chairperson periodically will publish a membership list for the information of all employees and provide an opportunity for interested employees to volunteer their services to the commission. The chairperson may establish standing and ad hoc committees to carry out the work of the commission.

(3) The Chairperson, FAC will ensure that minutes of the monthly FAC meetings will be sent to the DDA, the Director of Logistics and to each directorate administrative component.

(4) Membership of the FAC will be based on interest, artistic accomplishment or background, and availability. The members will serve on the commission in addition to their other assignments.

(5) The Director of Logistics will provide staff support for the commission and, as directed by the DDA, ensure compliance with the standards adopted by the commission.

(6) The Agency Interior Design Consultant, Logistics Services Division, Office of Logistics (LSD/OL), will serve as adviser to the FAC and will provide aesthetic expertise and guidance as needed.

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d. EXHIBITS AND OTHER ACTIVITIES IN BUILDING CORRIDORS

Individuals representing components that wish to sponsor exhibits in the Headquarters Building Exhibit Hall should contact the Interior Design Consultant, LSD/OL or the Chairperson, FAC for information. Exhibits or other activities in any other corridor, or in any other Agency building in the Headquarters area, must be approved by the Director of Logistics with the concurrence of the Chairperson, FAC.

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ADMINISTRATIVE - INTERNAL USE ONLY

15 December 1983

MEMORANDUM FOR: Director of Logistics

FROM:

[Redacted]

Chairman, Fine Arts Commission

SUBJECT:

Proposed Regulation on Fine Arts Commission

Dan:

Attached is a copy of the most recent version of [Redacted] which incorporates several things suggested by [Redacted] when he was EO/DDA. It was sent to me for final review some time ago, but action has been delayed by my prolonged absence on a current inspection.

When I reviewed the proposal I found several things which I felt needed changing. Because these reflect the working relationship between the FAC and your office, and because of [Redacted] involvement in the original changes, I am sending my modifications to you for review before submitting them to RCD.

In para. b. you will note that I have substituted "evaluates proposals which would alter the appearance of Agency premises" for the earlier "evaluates suggestions concerning...premises." I then go on to insert the words "establishes standards or" before the phrase "recommends action for approval by the DDA or...the Director of Logistics." I think this phrasing more accurately depicts the FAC role, and it does nothing to diminish the responsibilities of the DDA or D/Log.

In c(3) I have spelled out D/Log as a recipient of the minutes of the FAC meetings, and have deleted the requirement that the minutes be disseminated within the several directorates. I think the dissemination question should be left to the determination of the recipients.

The most important change is in the final paragraph, d. Here I have recast the text to restore to the FAC independent authority over decisions about what is displayed in the Exhibit Hall. As you know, we do not now involve you in these decisions, and I cannot believe you want to assume that responsibility. Furthermore, I believe that our ability to make decisions about exhibitions is one of the most important

16 DEC 1983

[Redacted]

ADMINISTRATIVE - INTERNAL USE ONLY

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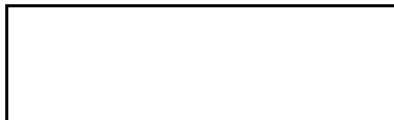
ADMINISTRATIVE - INTERNAL USE ONLY

authorities we have, and I would expect the current membership to react very negatively to the suggestion that this authority should be assumed by someone else. Of course, the equities of your office are always protected by the presence in the Commission of the Interior Design Consultant, who is answerable to you through the Chief, LSD. In the case of proposals for exhibits or other activities in other corridors or other buildings, the FAC role is properly a consultative one, and I have no problem with the proposal that the approval authority reside in Logistics.

If you have any problem with my position, please call me. If my modifications are acceptable, please give me a note which I can send to RCD with my text. Please ensure  has a chance to review this. I respect the views he expressed when he saw the earlier draft, and I hope he will agree that my version protects the authorities of both the DDA and D/Log while leaving the FAC a reasonable degree of latitude to do its job.

STAT

Have a happy holiday!



STAT

Attachment

ADMINISTRATIVE - INTERNAL USE ONLY

LOGISTICS



11. FINE ARTS COMMISSION

SYNOPSIS. This regulation sets forth the role of the Fine Arts Commission in aesthetic matters relating to Agency facilities in the Metropolitan Washington area.

a. GENERAL. Under the general direction of the Deputy Director for Administration (DDA), the Fine Arts Commission (FAC) advises the Director of Central Intelligence, the Deputy Director of Central Intelligence, and the Executive Director on aesthetic matters relating to major CIA facilities in the Metropolitan Washington area, including buildings and grounds, both Government-owned and -leased.

b. PURPOSE. The FAC is concerned particularly with the appearance of Agency facilities in the Metropolitan Washington area. It promotes an attractive working environment (buildings and grounds), evaluates ~~proposals which would alter~~ <sup>proposals which would alter</sup> the appearance of Agency premises, <sup>establishes standards for</sup> and recommends action for approval by the DDA or designee, the Director of Logistics. It also provides mechanisms for the expression of the cultural interests and activities of Agency employees and supports a program of exhibits in the Headquarters Building Exhibit Hall.

c. RESPONSIBILITIES

(1) The DDA will appoint and provide general direction to the chairperson and members of the FAC.

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(2) The Chairperson, FAC will direct and coordinate the work of the commission. When vacancies occur, the chairperson will nominate new members to the DDA. The chairperson periodically will publish a membership list for the information of all employees and provide an opportunity for interested employees to volunteer their services to the commission. The chairperson may establish standing and ad hoc committees to carry out the work of the commission.

(3) The Chairperson, FAC will ensure that minutes of the monthly FAC meetings will be sent to the DDA, *or the Director of Logistics designee* and to each directorate administrative component ~~for dissemination within the directorate.~~

(4) Membership of the FAC will be based on interest, artistic accomplishment or background, and availability. The members will serve on the commission in addition to their other assignments.

(5) The Director of Logistics will provide staff support for the commission and, as directed by the DDA, ensure compliance with the standards adopted by the commission.

(6) The Agency Interior Design Consultant, Logistics Services Division, Office of Logistics (LSD/OL), will serve as adviser to the FAC and will provide aesthetic expertise and guidance as needed.

*See Attached*  
d. EXHIBITS AND OTHER ACTIVITIES IN BUILDING CORRIDORS

~~1. Individuals representing components that wish to sponsor exhibits ~~or other activities~~ in the Headquarters~~

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[ Building Exhibit Hall ~~or~~ in any other corridor, or in any other Agency building in the headquarters area, should contact the Interior Design Consultant, LSD/OL or the Chairperson, FAC for information. ~~Final approval of any such activities~~ must be obtained from the Director of Logistics via the Interior Design Consultant, LSD/OL and ~~with the~~ Chairperson, FAC. ]

*Exhibits or other*

*such activities* must be obtained from the Director of Logistics via the Interior Design Consultant, LSD/OL and *approved by*

*concurrent with*

*see attached*

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d. EXHIBITS AND OTHER ACTIVITIES IN BUILDING CORRIDORS


Individuals representing components that wish to sponsor exhibits in the Headquarters Building Exhibit Hall should contact the Interior Design Consultant, LSD/OL or the Chairperson, FAC for information. Exhibits or other activities in any other corridor, or in any other Agency building in the Headquarters area, must be approved by the Director of Logistics with the concurrence of the Chairperson, FAC.

27 DEC 1983

MEMORANDUM FOR: Chairman, Fine Arts Commission  
FROM: Daniel C. King  
Director of Logistics  
SUBJECT: Proposed Regulation on Fine Arts Commission  
REFERENCE: Memo for D/L fm C/FAC, dtd 15 Dec 83, Same Subject

STAT



tells me that several months ago the Deputy Director for Administration expressed interest in the proposed regulation change covering the Fine Arts Commission (FAC). He was specifically concerned that the FAC would be exceeding its advisory role if it were to establish standards relating to the working environment. We have, accordingly, attached herewith our proposed revision of paragraph 11b . I have no problem with your proposed revision regarding the Headquarters Building Exhibit Hall.

STAT



Daniel C. King

STAT

Attachment

OL 0098-83



b. PURPOSE. The FAC is concerned particularly with the appearance of Agency facilities in the Metropolitan Washington area. It promotes an attractive working environment (buildings and grounds), provides a mechanism for the expression of the cultural interests and activities of Agency employees, and supports a program of exhibits in the Headquarters Building Exhibit Hall. The FAC advises the DDA or designee, the Director of Logistics, regarding (1) proposals that would alter the appearance of Agency premises and (2) the establishment of standards.

INSPECTOR GENERAL  
83-178

**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

Proposed Revision [ ] Fine Arts Commission, DRAFT B (Job #364)

FROM

[ ]  
Acting Chief, Regulations Control  
Division  
1105 Ames Building

EXTENSION

NO.

DATE 3 October 1983

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. [ ]  
Office of Inspector General  
6E18 Hqs

Forwarded herewith for your review, as you requested, are copies of the initial draft of the proposed revision [ ] the first version of Draft B as reviewed by EO/DDA, and the Draft B which was circulated to the coordinators for concurrence or comment.

Please let us know if you, as Chairperson, Fine Arts Commission, agree with the policy contained in Draft B of this proposal.

[ ]

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23 June 1983

MEMORANDUM FOR: Executive Director  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science and Technology  
General Counsel  
Inspector General  
Comptroller

STAT

FROM: [Redacted]  
Chief, Regulations Control Division

SUBJECT: Proposed Revision [Redacted] Fine Arts  
Commission (Job #364)

STAT

FOR YOUR CONCURRENCE OR COMMENTS:

1. This proposed revision [Redacted] was initiated by the Office of Logistics to update the purpose and responsibilities of the Fine Arts Commission. Also, a synopsis has been added.

STAT

2. Please forward your concurrence and/or comments to the undersigned by 15 July 1983. Concurrence sheets are attached for your convenience.

[Redacted]

STAT

Attachments:

- A. Concurrence Sheet
- B. Proposed Revision [Redacted]

STAT

cc: AO/DCI           OC  
 SSA/DDA           ODP  
 D/OIS             OF  
 C/FAC             OMS  
 OL                OS  
 OL/LSD           OTE

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LOGISTICS

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11. FINE ARTS COMMISSION

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a. GENERAL. Under the general direction of the Deputy Director for Administration (DDA), the Fine Arts Commission advises the Director of Central Intelligence, the Deputy Director of Central Intelligence, and the Executive Director on aesthetic matters relating to major CIA facilities in the Metropolitan Washington area, including buildings and grounds, both Government-owned and -leased.

b. PURPOSE. The Fine Arts Commission is concerned particularly with the appearance of Agency facilities in the Metropolitan Washington area. It promotes an attractive working environment (buildings and grounds) and evaluates and approves suggestions concerning the appearance of Agency premises. It also provides mechanisms for the expression of the cultural interests and activities of Agency employees and supports a program of exhibits in the Headquarters Building Exhibit Hall.

c. RESPONSIBILITIES

(1) The DDA will appoint and provide general direction to the chairperson and members of the Fine Arts Commission.

(2) The Chairperson, Fine Arts Commission will direct and coordinate the work of the commission. When vacancies occur, the chairperson will nominate new members to the DDA. The chairperson periodically will publish a membership list for the information of all employees and provide an opportunity for interested employees to volunteer their services to the commission. The chairperson may establish standing and ad hoc <sup>/c/</sup> committees to carry out the work of the commission.

(3) Membership of the Fine Arts Commission will be based on interest, artistic accomplishment or background, and availability. The members will serve on the commission in addition to their other assignments.

(4) The Director of Logistics will provide staff support for the commission and ensure compliance with the standards adopted by the commission.

(5) The Agency Interior Design Consultant, Logistics Services Division, Office of Logistics, will serve as adviser to the Fine Arts Commission and will provide aesthetic expertise and guidance as needed.

(6) Individuals wishing to sponsor exhibits or activities in corridors in Agency buildings should coordinate the requests with the Fine Arts Commission.

DISTRIBUTION: AB

**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

FROM:   
EO/DDA  
7D-18 Hqs.

EXTENSION

NO.

DATE

15 August 1983

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Chief, RCD/OIS  
1105 Ames Bldg.

BG

8/16/83

7/16

7  
2

Bill:

I just checked the existing  and the attached revision is a dramatic departure from the existing reg in that the Fine Arts Commission (FAC) in the revised reg has authorities to approve various items as well as the authority to set standards. I don't think the DDA would have any problems with the FAC making recommendations in either area, but I think that the DDA would want to reserve for himself (and the Director of Logistics) final approval authority. One of the things I guess we have to keep in mind is that the composition of the FAC may not always be as conscientious as the current representation.

Your nickel.

Attachment

pls see me

7

AUG 16 2 20 PM '83

15.

STAT

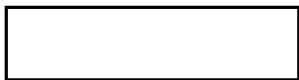
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SYNOPSIS. This regulation sets forth the role of the Fine Arts Commission in aesthetic matters relating to Agency facilities in the Metropolitan Washington area.

a. GENERAL. Under the general direction of the Deputy Director for Administration (DDA), the Fine Arts Commission / (FAC) / advises the Director of Central Intelligence, the Deputy Director of Central Intelligence, and the Executive Director on aesthetic matters relating to major CIA facilities in the Metropolitan Washington area, including buildings and grounds, both Government-owned and -leased.

b. PURPOSE. The ~~Fine Arts Commission~~ /FAC/ is concerned particularly with the appearance of Agency facilities in the Metropolitan Washington area. It promotes an attractive working environment (buildings and grounds) and evaluates and approves suggestions concerning the appearance of Agency premises. It also provides mechanisms for the expression of the cultural interests and activities of Agency employees and supports a program of exhibits in the Headquarters Building Exhibit Hall.

c. RESPONSIBILITIES

(1) The DDA will appoint and provide general direction to the chairperson and members of the ~~Fine Arts Commission~~ /FAC/

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(2) The Chairperson, FAC will direct and coordinate the work of the commission. When vacancies occur, the chairperson will nominate new members to the DDA. The chairperson periodically will publish a membership list for the information of all employees and provide an opportunity for interested employees to volunteer their services to the commission. The chairperson may establish standing and ad hoc committees to carry out the work of the commission.

(3) Membership of the FAC will be based on interest, artistic accomplishment or background, and availability. The members will serve on the commission in addition to their other assignments.

(4) The Director of Logistics will provide staff support for the commission and ensure compliance with the standards adopted by the commission. *read #*

(5) The Agency Interior Design Consultant, Logistics Services Division, Office of Logistics (LSD/OL), will serve as adviser to the FAC and will provide aesthetic expertise and guidance as needed.

[d. EXHIBITS AND OTHER ACTIVITIES IN BUILDING CORRIDORS]

Individuals or components wishing to sponsor exhibits or other activities in the Headquarters Building Exhibit Hall must obtain the approval of the FAC. Any such activity in any other corridor, or in any other Agency building in the ]

[headquarters area, requires the approval of the Chairperson, FAC, and of the Chief, LSD/OL. Correspondence for the FAC should be directed to the commission through the Interior Design Consultant, LSD/OL.]

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Approved For Release 2005/08/22 : CIA-RDP87-01130R000100120038-6

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*Sent to RCD 25 April 8  
C.R.*

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LOGISTICS

11. FINE ARTS COMMISSION

a. GENERAL

Under the general direction of the Deputy Director for Administration, the Fine Arts Commission advises the Director of Central Intelligence, the Deputy Director of Central Intelligence, and the Executive Director on aesthetic matters relating to major CIA facilities in the Metropolitan Washington area, including buildings and grounds, both Government-owned and -leased.

b. PURPOSE

The Fine Arts Commission is concerned particularly with the appearance of Agency facilities (in the Metropolitan Washington area). It promotes an attractive working environment (buildings and grounds) and evaluates and approves suggestions concerning the appearance of Agency premises. It also provides mechanisms for the expression of the cultural interests and activities of Agency employees and supports a program of exhibits in the Headquarters Exhibit Hall, which it manages.

c. RESPONSIBILITIES

(1) The Deputy Director for Administration will appoint and provide general direction to the chairman and members of the Fine Arts Commission.

(2) The Chairman, Fine Arts Commission will direct and coordinate the work of the Commission. When vacancies occur the Chairman will nominate new members to the Deputy Director for Administration. He will periodically publish a membership list

for the information of all employees, and provide an opportunity for interested employees to volunteer their services to the Commission. The Chairman may establish standing and ad hoc committees in carrying out the work of the Commission.

(3) The members of the Fine Arts Commission will serve in addition to their other duties. Membership will be based on interest, artistic accomplishment or background, and availability.

(4) The Director of Logistics will provide staff support for the Commission and ensure compliance with the standards adopted by the Commission.

(5) The Agency Interior Design Consultant, Logistics Services Division, Office of Logistics, will serve as advisor to the Fine Arts Commission, and will provide aesthetic expertise and guidance as needed.

Proposed Revisions   
(Fine Arts Commission)

STAT

II. FINE ARTS COMMISSION

a. General

Under the general direction of the Deputy Director for Administration, the Fine Arts Commission advises the Director of Central Intelligence, Deputy Director of Central Intelligence, and the Executive Director on aesthetic matters relating to CIA facilities in the Headquarters area, including buildings and grounds, both government owned and leased.

b. Purpose

The Fine Arts Commission is concerned particularly with the appearance of all Agency facilities in the Washington Metropolitan area. It promotes an attractive working environment (buildings and grounds) and coordinates suggestions concerning the appearance of Agency premises. It also provides mechanisms for the expression of the cultural interests and activities of Agency employees and supports a program of exhibits in the Headquarters Exhibit Hall, which it manages.

c. Responsibilities

(1) The Deputy Director for Administration will appoint and provide general direction to the chairman and members of the Fine Arts Commission.

(2) The Chairman, Fine Arts Commission, will direct and coordinate the work of the Commission and its committees. When vacancies occur he will nominate new members to the Deputy Director for Administration. He will periodically publish a membership list for the information of all employees, and provide an opportunity for interested employees to volunteer their services to the Commission.

(3) The members of the Fine Arts Commission will serve in addition to their other duties. Membership will be based on interest, artistic accomplishment or background, and availability.

(4) The Deputy Director for Intelligence, Deputy Director for Science and Technology, Deputy Director for Operations, and the Heads of Independent Offices will submit to the Deputy Director for Administration or the Chairman, Fine Arts Commission, the names and qualifications of Agency personnel who have shown an interest in serving on the Commission.

(5) The Director of Logistics will provide staff support for the Commission and ensure compliance with the standards adopted by the Commission.

d. Organization

The Chairman, Fine Arts Commission, may establish standing and ad hoc committees in carrying out the work of the Commission.



Proposed Revisions   
(Fine Arts Commission)

STAT

II. FINE ARTS COMMISSION

a. General

Under the general direction of the Deputy Director for Administration, the Fine Arts Commission advises the Director of Central Intelligence, Deputy Director of Central Intelligence, and the Executive Director on aesthetic matters relating to CIA facilities in the Headquarters area, including buildings and grounds, both government owned and leased.

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(2) The Chairman, Fine Arts Commission, will direct and coordinate the work of the Commission and its committees. When vacancies occur he will nominate new members to the Deputy Director for Administration. He will periodically publish a membership list for the information of all employees, and provide an opportunity for interested employees to volunteer their services to the Commission.

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