

~~SECRET~~

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DDA Weekly Report

FROM:

Plans Branch/PPS
Office of Security

EXTENSION

NO.

DATE

20 November 1986

STAT

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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NO.	TO:	DATE		OFFICER'S INITIALS
		RECEIVED	FORWARDED	
1.	C/PPS	<i>seen</i>		
2.	EO/OS	<i>11/20</i>		<i>mhr</i>
3.	D/S	/		
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13.	Regrade to Confidential When Separated from Secret Attachment			

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~~S E C R E T~~

MEMORANDUM FOR: Deputy Director for Administration

FROM:

[Redacted]

Director of Security

STAT

SUBJECT:

Office of Security Significant Activities
Week of 13 - 19 November 1986

1. This memorandum is for information only.

2. The activities of the Office of Security (OS) during the week of 13 - 19 November 1986 were highlighted by the following items:

[Redacted]

25X1

*b. On 13 November, EXDIR visited the new OS Polygraph Center located at the [Redacted] for a program briefing and tour of the new Agency Polygraph School and testing facilities. The visit was constructive and EXDIR remarked that he was equally impressed with both the facility and personnel. [Redacted]

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*c. Office of Security provided three days of briefings to the DA Administrative Career Trainee Course (ACT) consisting of [Redacted] attendees. The trainees were provided full day "hands on" presentations regarding applicant adjudication processing, field background investigations, and VIP protection techniques. [Redacted]

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[Redacted]

[Redacted]

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S E C R E T

e. On 14 November, OS personnel conducted a physical security survey of the Information Security Oversight Office at [redacted] Washington, D.C. [redacted]

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f. Three OS polygraphers successfully completed the FBI Advanced Polygraph School. The four-week course, which is conducted for managers and government-wide examiners, was found to be substantive and information derived from the course will be shared with other OS polygraphers. [redacted]

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[redacted]

h. [redacted] OS personnel are attending an OTE-sponsored training session entitled "Contract Process Course." The course, which has been specifically designed to meet the needs of OS Project Officers, is being conducted from 16-29 November and includes six lecturers from physical and technical security components. [redacted]

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i. On 13 November, OS personnel met with representatives of FBIS to discuss their plans for the Advanced FBIS System (AFS) information processing requirements. The purpose of the meeting was to outline OS security requirements for configuration of the AFS. FBIS will submit a configuration plan for OS approval. [redacted]

STAT

j. OS and OIT personnel conducted several joint Computer Security Awareness briefings. Three briefings were conducted to accommodate the schedules of [redacted] Security Protective Officers on the subject of handling of magnetic media. Additionally, [redacted] DS&T personnel were briefed on personal computer requirements and recent audit cases. [redacted]

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k. On 17 November, an OS representative conducted a one-day briefing to participants in the Countermeasures Against Terrorism Course (CATC). The briefing included VIP protection techniques, overseas personal protection advice, and methodologies for the establishment of an overseas protective detail in high risk areas. [redacted]

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[redacted]

* Items which may be of interest to the DCI.

S E C R E T

S E C R E T

SUBJECT: Office of Security Significant Activities
Week of 13 - 19 November 1986

OS/P&M/PPG/ (20 Nov. 86)

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Distribution:

Orig - OS Reg. (Wanged to DDA 20 Nov 86)
1 - D/S
1 - EO
1 - AO
1 - C/SES
1 - C/CMS
1 - DD/PS
1 - C/IG
1 - C/CISG
1 - C/CG
1 - DD/PTS
1 - C/TSG
1 - C/PSG
1 - C/EAG
1 - PPS Chrono

S E C R E T

19 November 1986

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM:

[Redacted]

STAT

Chief, Security Education Staff

SUBJECT:

Weekly Items (U)
12 - 18 November 1986

1. OS participated in a three day portion of the Administrative Career Trainee Course (ACT) on 12 - 14 November 1986. During these three days, the ACT students were provided hands on presentations, including a one day visit to WFO with participation in an actual field investigation. The students also spent a day working with CD and conducted a full case adjudication with team presentations before the class. The C/PSG briefed the students on the intricacies of security aboard the Glomar Explorer, and on his personal experience with the project. In addition, SES instructors provided a briefing on VIP Protection Techniques as well as the opportunity for the students to use the Firearms Training Simulator (FATS). OS's three day presentation received highly favorable comments from the ACT students. [Redacted]

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2. On Monday, 17 November 1986, an SES representative conducted a day long briefing to participants in the Countermeasures Against Terrorism Course (CATC). The briefing included VIP protection techniques, overseas personal protection advice, as well as pointers on establishing a protective detail for high risk personnel overseas. [Redacted]

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3. The Office of Information Services has just completed a series of classification briefings for OS components at the request of the Security Education Staff. The briefings were well received by the secretaries from each of the components. [Redacted]

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[Redacted]

[Redacted]

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

WEEKLY

FROM:

Chief, Polygraph Division

EXTENSION

NO.

DATE

21 November 1986

STAT
STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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1.	C/IG <div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>	DATE		OFFICER'S INITIALS
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S E C R E T

17 November 1986

MEMORANDUM FOR:

[Redacted]

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Chief, Investigations Group

FROM:

[Redacted]

STAT

Chief, Polygraph Division

SUBJECT:

Weekly Report of Significant Event
(11 November - 17 November 1986)

[Large Redacted Block]

25X1

2. Headquarters examiners conducted polygraphs during the above period in support of the following Office of Security programs:

[Redacted]

25X1

3. On 13 November 1986, the Executive Director ~~for the CIA~~ visited the Polygraph Division for one hour and forty-five minutes. He received a briefing on the program and tour ~~of~~ both the new Polygraph School as well as the new testing rooms. The visit was instructional and the Executive Director was impressed with both the [Redacted] facility and the people.

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[Redacted]

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S E C R E T

S E C R E T

SUBJECT: Weekly Report of Significant Event
(11 November - 17 November 1986)
Page Two

25X1



5. The DC/OOB and two line examiners completed the *FBI's* Advanced Polygraph School. This is a four-week course which is conducted for polygraph managers and examiners government wide. Both the course substance and the interaction with officers from other agencies were positive and meaningful.

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

SSD Weekly Report

FROM:

EXTENSION

NO.

DATE

18 November 1986

STAT

TO: (Officer designation, room number, and building)

DATE

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OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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18 NOV 1986

18 NOV 1986

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11/19

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18 November 1986

MEMORANDUM FOR: Chief, Counterintelligence and Support Group

FROM:

[Redacted]

STAT

Deputy Chief, Security Support Division

SUBJECT:

Weekly Log [Redacted]

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[Large Redacted Area]

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[Redacted]

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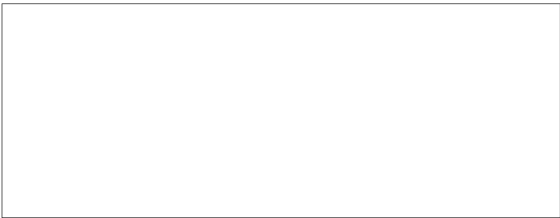
25X1

9. During this reporting period, SSD personnel have not had any contact with individuals from Capitol Hill.

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Highlights

On 14 Nov 86, at the request of the Security Education Staff, Clearance Division hosted 26 Directorate of Administration Career Trainees in GA-13 for a working briefing on the processing of clearance requests. The CTs were broken down into teams of 3 or 4 and paired with a CD adjudicator who led them through a complete review of the clearance process. Each team then prepared an appraisal memo which they defended before the rest of the class. Initial verbal reaction appeared to positive to the nearly day long experience.

S E C R E T

19 NOV 1986

MEMORANDUM FOR: Chief, Policy and Plans Staff

FROM:

[Redacted]

STAT

Acting Chief, Policy and Support Staff, PTS

SUBJECT:

PTS Items for the DDA Weekly Log
13 - 19 November 1986

25X1

[Redacted]

3. The Office of Training is conducting a special running of the "Contract Process Course" for the Office of Security which has been specifically adapted to meet the needs of the OS Project Officer. The course runs from 16 - 26 November and is being attended by [Redacted] members of the Physical and Technical Security staff. [Redacted] of the first lectures are also from the PTS staff.

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4. During the reporting period, [Redacted] Security Protective Officers entered on duty bringing the present strength of SPS to [Redacted]

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5. On 14 November, two officers from Domestic Security Branch conducted a physical security survey of the Information Security Oversight Office at [Redacted] D.C.

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6. On 18 November, two representatives of the Domestic Security Branch gave a briefing to OGI/DDI at Airlie House, Airlie, Virginia, relative to "Vulnerability and Threats to Ames Building."

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[Redacted]

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S E C R E T

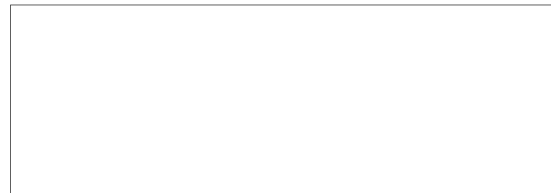
7. During the reporting period, a member of the Industrial Systems Branch, Information Systems Security Division (ISSD), attended an ADP Technical Exchange Meeting at General Electric Company facilities in Valley Forge, PA, to represent ISSD interests in the secure development of an Office of Development and Engineering ADP network. Additional discussions were held with members of TRW to discuss computer security requirements which would allow a new study to be added to an existing program.

8. On 13 November, members of ISSD met with representatives of the Foreign Broadcast Information Service to discuss their plans for the Advanced FBIS SYstem (AFS) information processing requirements. The purpose of the meeting was to outline ISSD security requirements for configuring the AFS. FBIS will submit a configuration plan for ISSD approval.

9. ISSD and OIT/Auditing and Education Branch briefed SPOs on Computer Security Awareness and the correct handling of Magnetic Media. Three briefings were offered to accommodate shift workers and were well received. STAT

In addition, personnel were briefed on Computer Security Awareness, Personal Computer Requirements, and recent audit cases. STAT

10. DIA, contacted ETF on 12 November for any information on video playback equipment. He was verbally given information from our recent internal laboratory test of several systems. DIA was in the process of contracting with a commercial TEMPEST facility to have several systems tested and our information eliminated the need for this requirement. STAT



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