

**Page Denied**

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25X1

[REDACTED]

\*d. Two senior Office of Security managers attended the regular meeting of the Overseas Security Policy Group. This Group, chaired by the Director of Security, State Department, is comprised of representatives from all foreign service agencies (i.e., DIA, NSA, CIA, IAD, USIA, etc.). During this meeting, considerable emphasis was placed on State Department security initiatives directed at Eastern European posts. These security recommendations consist of increased manpower (i.e., Seabees and technical officers) being assigned to each post. With the installation of technical equipment and technical screening, the technical profile of each post will be increased.

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[REDACTED]

summaries via the telecommunications of the Wang Alliance system. This operation completely eliminates the use of the old teletype machine as a means of communication between these offices.

Wang Alliance equipment and software have been installed at the [REDACTED]. Renovations of the [REDACTED] for the installation of the Wang Alliance equipment is expected to be completed by 15 August; the equipment will be shipped to [REDACTED] circa 9 September. Renovations of the [REDACTED] for installation of the Wang Alliance equipment was begun on 12 August and will be completed in six to eight weeks.

25X1  
25X125X1  
25X1

f. On 12 August, the Near East Division Security Officer briefed the DCI on the relocation of the [REDACTED] to a temporary office site. The DCI was apprised of the physical security features placed in and around this temporary office space for the [REDACTED]

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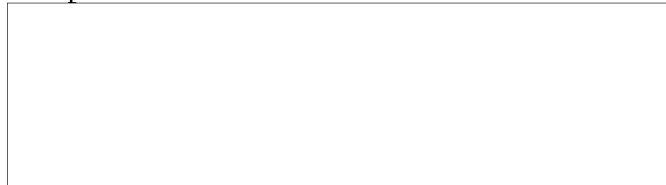
SECRET

h. During the reporting period, a suspect package was received in the Headquarters Mail Room. The 67th Explosive Ordinance Disposal Unit was dispatched to open the package which contained a transistor radio, two books, magazine articles and a letter. The package, addressed to "CIA (Central Intelligence Government Agency), c/o Washington, D/C., capitol of the U.S.A.", was from a female New Jersey resident who had previously sent suspect packages to the Agency in August 1982 and February 1984.



25X1

k. During the reporting period, trainees in the Special Agents Training Course began practice investigation exercises by conducting personal interviews of various Office of Security personnel acting as role players. These exercises serve to reinforce the classroom instruction, affords the new agents an opportunity to practice various interviewing techniques, and is an excellent mechanism for individual feedback from both former investigators and other Office personnel.



25X1

\* Items which may be of interest to the DCI

\*\* Limited Distribution

SECRET

Sanitized Copy Approved for Release 2011/07/11 : CIA-RDP87-00812R000400030008-3

BASIC

DDA WEEKLY  
LOG

8-14 AUGUST

Sanitized Copy Approved for Release 2011/07/11 : CIA-RDP87-00812R000400030008-3

Date **2/15/85**

### ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <b>CP-1 Br</b> <i>not available</i>		
2. <b>CP/PPG</b> "	"	
3. <b>DD/P+M</b>	<i>[Signature]</i>	<b>2/15</b>
4. <b>L. Williams</b>	<i>[Signature]</i>	<b>2/15</b>
5. <b>OS/Registry</b>		

Action	File	Note and Return
<input checked="" type="checkbox"/> Approval	For Clearance	Per Conversation
<input type="checkbox"/> As Requested	For Correction	Prepare Reply
<input type="checkbox"/> Circulate	For Your Information	See Me
<input type="checkbox"/> Comment	Investigate	<input checked="" type="checkbox"/> Signature
<input type="checkbox"/> Coordination	Justify	

**REMARKS**

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

<b>FROM: (Name, org. symbol, Agency/Post)</b> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>Room No.—Bldg.</b> <hr/> <b>Phone No.</b> <hr/> <b>RM 41 (Rev. 7-76)</b> <small>MA</small>
--	--

STAT

SECRET

WEEKLY ITEM 14 August 1985

Security Analysis Group has been advised by FBI Liaison that the FBI Alexandria Field Office will be conducting a follow-on investigation of a contractor's employee who using "computer hacker" techniques achieved unauthorized access to CIA computer information.

SECRET

[Redacted]

- weekly item

STAT

[Redacted]

(~~check~~ get name & spelling  
from DD/TS secretary) (and date)

STAT

briefed the Director, Office of  
Legislative Liaison, and members of his  
staff on the Moscow New Office  
Building project.

see me  
[Redacted]

STAT

### ROUTING AND RECORD SHEET

**SUBJECT:** (Optional)

Weekly Report

**FROM:**

[Redacted]

Chief, Polygraph Division

**EXTENSION**

**NO.**

**DATE**

13 August 1985

**TO:** (Officer designation, room number, and building)

**DATE**

**OFFICER'S INITIALS**

**COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

C/OPS/PSI

[Redacted]

3.

4.

PPG

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

STAT  
STAT

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S E C R E T

13 August 1985

MEMORANDUM FOR: C/OPS/PSI

FROM:

[Redacted]

25X1

Chief, Polygraph Division

SUBJECT:

Weekly Report of Significant Events  
(8 August - 14 August 1985) [Redacted]

25X1

1. Headquarter's examiners conducted operational polygraphs in the following areas during the period in question.

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[Large Redacted Area]

OS/PSI/PD/JTP:sw

ALL PORTIONS OF THIS DOCUMENT  
ARE CLASSIFIED SECRET

S E C R E T

*Summary  
48  
Aug.*

C O N F I D E N T I A L

14 August 1985

MEMORANDUM FOR: Policy and Plans

25X1 FROM :   
Deputy Chief, Security Education Group

SUBJECT : Weekly Items (7 - 14 August 1985)

✓  
During this reporting period the Special Agent trainees began practice investigation exercises which consisted of personal interviews with various OS employees who volunteered to act as role players. This exercise helps reinforce the classroom instruction and gives the new agents a chance to try out various interviewing techniques discussed in the Special Agents Training Course. It is also an excellent opportunity for individual feedback from both former investigators and other personnel in OS.

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25X1

C O N F I D E N T I A L

## ROUTING AND RECORD SHEET

**SUBJECT:** (Optional) PAS Items for the DDA Weekly Log

**FROM:**

**NO.**

**DATE**  
14 August 1985

STAT

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. C/PPG <span style="border: 1px solid black; display: inline-block; width: 150px; height: 20px; vertical-align: middle;"></span>				
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14.				
15.				

STAT

S E C R E T

14 August 1985

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM:

[Redacted]

25X1

Chief of Operations, PAS

SUBJECT:

PAS Items for the DDA Weekly Log  
(8 to 14 August 1985)

1. No member of the Physical and Area Security staff had any contact with members of Congress. [Redacted]

25X1

2. Physical Security Division

o DC/OSSB and DD/PAS attended the OSPG meeting. Considerable emphasis was placed on State Department security initiatives directed at Eastern European posts. These security recommendations consist of increased manpower, i.e., Seabees and technical officers, being assigned to each post. The technical profile of each post will be increased with the installation of technical equipment and technical screening. [Redacted]

25X1

o Permission was granted by Headquarters for the [Redacted] to move to the TOS (Temporary Office Site). The move to the TOS was accomplished on 10 August 1985. [Redacted]

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o On 12 August 1985 DC/OSSB and three branch officers met with Mr. Robert Coppage, President of Progressive Apparel. Mr. Coppage introduced [Redacted] retired OSI officer, who has recently joined his staff. [Redacted]

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[Redacted]

o OSSB Officer [Redacted] began the 3-day Security Equipment (locks) course. [Redacted]

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o On 9 August 1985, all PSD personnel who were available participated in the SATC practice interviews. [Redacted]

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[Redacted]

25X1

S E C R E T

S E C R E T

*Handwritten notes:*  
Feb 18  
suspect  
pkgs  
4/20/50

STAT

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Headquarters Security Division

o During the reporting period, the Security Duty Office prepared a total of 10 Incident Reports to include:

A suspect package received in the Headquarters Mailroom. The 67th EOD was dispatched and opened the package which contained a transistor radio, two books, magazine articles, and a letter. [redacted]

✓  
ILLEGIB

25X1

The SDO also prepared two Incident Reports on possible missing Agency employees. [redacted]

25X1

Two reports of possible impersonation of Agency personnel. [redacted]

25X1

Possible theft of material. [redacted]

25X1

An unusual incident concerning [redacted] wherein a very strange acting individual was attempting to engage an Agency employee in conversation. [redacted]

9/10/50 ✓  
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[redacted]

[redacted]

[redacted]

25X1

ILLEGIB

[redacted]

S E C R E T

. CONFIDENTIAL

### ROUTING AND RECORD SHEET

SUBJECT: (Optional)

SSD Weekly Report

FROM:

NO.

DATE

14 AUG 1985

25X1

TO: (Officer designation, room number, and building)

DATE	
RECEIVED	FORWARDED
14 Aug 1985	P/H

OFFICER'S INITIALS

D

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.	<u>T/OPS/PSI</u>				
2.	<del>DD/PSI</del>				
3.	PPG				
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14 August 1985

MEMORANDUM FOR: Deputy Director of Security (PSI)

FROM:

[Redacted]

25X1

Acting Chief, Security Support Division

SUBJECT:

Weekly Log

[Redacted]

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[Redacted]

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3. The DCI, Mrs. Casey and four DCI Security Staff agents traveled to New York City via commercial aircraft on the afternoon of 9 August 1985 and returned to Washington, D.C., on the morning of 12 August 1985. The DCI had no scheduled activities during his weekend visit to the DCI Roslyn, Long Island, estate.

[Redacted]

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[Redacted]

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5. On 9 August 1985, an employee from the Office of Global Issues/DDI was reported missing from the afternoon session of a training course at the Chamber of Commerce Building. It was determined that the employee had departed (after lunch) and returned to his permanent residence in New York. The employee has been counseled regarding his actions.

[Redacted]

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6. During this reporting period, SSD personnel have not had any contact with individuals from Capitol Hill.

[Redacted]

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[Redacted]

25X1

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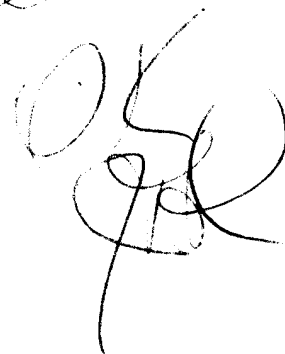
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Number of Medical Evacuation Support Cases	- 0	
Number of Defector Support Cases	<input type="text"/>	25X1
Number of Days Spent on Defector Support Cases	<input type="text"/> man-days	
Number of Missing Employee Investigations	- 3	
Number of Cases Involving Assistance to Employees in Serious Personal Difficulty	- 0	
Number of Meet and Assist Cases	- 1	
Number of Cases Involving Operational Support to the Directorate of Operations.	- 2 <input type="text"/>	25X1
	<input type="text"/>	25X1

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*Clearance Division*

A large, stylized handwritten signature or set of initials, possibly 'OJL', written in dark ink.

ITEM FOR WEEKLY

As of 9 August 1985, 229 Limited Escorts had been approved for entrance on duty. This number represents an average of over 57 approvals per week for the first four weeks of the program.

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August 14, 1985

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM:

[Redacted]

25X1

Chief, ADP Systems Branch/OS

SUBJECT: OS Status Report -- W/E 09 August 1985

Security Communications Improvement Project (SCIP)

o During the week of 22 July, the Wang Alliance equipment for Clearance Division to provide support for the DCI's Directive to hire an additional [Redacted] employees by 1 August 1985 was installed in the [Redacted]. The system is operational and is connected to the 16 Wang Alliance systems in the building to send and receive case processing documents, messages, etc. [Redacted]

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\* o On 31 July, PEPCO installed the additional power at the [Redacted] [Redacted] for the Wang Alliance equipment. The equipment was installed during the week of 5 Aug. The software will be installed on 14 Aug. [Redacted]

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\* o The renovations at the [Redacted] are expected to be completed by 15 August. Following installation of the alarms, the Wang Alliance equipment will be shipped [Redacted] for delivery to the site about 9 September. [Redacted]

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\* o The renovations at the [Redacted] for the Wang Alliance equipment are expected to start the week of 12 August, and be completed in 6-8 weeks. [Redacted]

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\* o During this reporting period, the [Redacted] [Redacted] have successfully sent and received case summaries via the telecommunications of the Wang Alliance systems. This operation completely eliminates the use of the old teletype machine between the two offices. [Redacted]

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o Work continues on the NOMAD2 database, procedures and menus for the on-line version of the Case Tracking System, currently called CAPER. During conversion of the data, many errors were found in the current data. Programs are being written to flag these records for correction when the final data load is performed. Due to these errors, there is no possible way to compare reports from the new system to the old batch CAPER system. [Redacted]

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[Redacted]

25X1

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- o Meetings were held with personnel from the Security Duty Office in order to determine the design of their document libraries and visual memory databases for their Wang System. It has been proposed that the data for this system be input on the Wang System in the Policy and Plans Group and then transferred to the Duty Office's Wang System once it is installed. This will allow the Duty Office to be operational as soon as the equipment is available.

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## Security Information Management System (SIMS)

- o Since the IOC of the Security Information Management System (SIMS) Phase I - Block 1, the system is functioning both effectively and efficiently. The OS users have been very complimentary about the ease of transition from the SANCA system and how much more responsive the new system is in both timeliness and accuracy. They find the use of menus (filling in blanks or prompts), the imbedded edits of input, and automatic printed results drastically reduces manual intervention.

25X1

- o The following are items of report concerning SIMS since IOC:

1. 56,803 SIMS records were updated with the background investigation date that was retrieved from the 4C System.
2. The INDEX menu has been modified so as to prevent record dead-locks from happening.
3. 25 hours were logged in as GIM system down-time during the first few weeks of the system but since then the down-time has dropped to a few hours. There are three categories of down-time that is recorded by the OS users: GIMS system, Comten lines, and the Hetra printer.
4. SRD has approved OIT to dump 2 SANCA data sets from disk space to tapes so as to free up the disk space.
5. Overnight Batch Processing process is being looked into as an alternative to on-line name queries. OIT is investigating different methods to do this and will present their findings in the near future.
6. The Defense Investigative Service (DIS) interface is in the final stages of test and will be placed into production soon.
7. 39,084 SIMS records were updated with affiliation, EOD, cover status, cover organization, and separation date from an extract from the PERSIGN system.
8. 88,130 SIMS records were updated with the Record Control Schedule date using information keyed into VM files.

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o SRD's request for 10 new terminals was cancelled due to the unavailability lines/ports at the [redacted] VM System. Five of the ten were re-submitted as lines were made available from another OS component which will be used by SRD. These terminals are critical to the SIMS process. [redacted]

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SCI Access Approval [redacted]

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o A meeting was held with State Department representatives on 6 August to discuss the feasibility of producing a tape extract of their data from 4C to compare with their own system and consequently update any records that are in error. After a discussion of what type of data they wanted and compatibility of their system it was determined that the entire record would be extracted for them and that there were no compatibility problems. It is hoped that if a 4C extract is a successful tool for updating the State Department data base other users will follow suit.

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o Power problems on 6 August resulted in 5 terminals being dropped off line from the 4C Center. On 7 August both Commo and Networks Branch looked at the problem and were able to correct all line problems. It appears that there was another power hit on 8 August after 1700 hours that resulted in 7 terminals either being dropped off line or very slow, these terminals were not working correctly until 0900 hours 12 August due to no response from Commo on Friday.

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Miscellaneous Activities

o A presentation for all interested [redacted] employees on the New Enhanced Workstation (NEWS) of the Agency was given by [redacted] of the Office of Information Technology in conjunction with the Offices of Personnel and Security. [redacted] addressed the new workstations planned for the new Headquarters Building and also the problem of obtaining ports for additional terminals throughout the Agency. [redacted]

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o [redacted] will be participating in the 14 Aug OS DDA MBO presentation. Included in the schedule will be a an update on the Security Information Management System (SIMS), the Security Action Tracking System (CAPER/OS replacement) and the Field Office Automation Program (SCIP). [redacted]

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o [redacted] attended the Management Development Training course offered by OTE during 22 - 26 July. [redacted]

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[redacted]

25X1

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