

ROUTING AND TRANSMITTAL SLIP

Date *9/18/85*

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>CF Policy Branch</i>	<i>JR</i>	<i>9/19</i>
2. <i>CFPPG</i>	<i>nav</i>	<i>9/19</i>
3. <i>DD/P&M</i> <i>seen & approved</i>		
4.		
5. <i>OS/Registry</i>		

Action	File	Note and Return
<input checked="" type="checkbox"/> Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

1-2 Recommend 6 items paperclipped be included

DDA WEEKLY

LOG

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, office symbol, Agency/Post)	Room No.—Bldg.
<i>CFPPG</i>	
	Phone No.

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA

STAT

~~SECRET~~

19 September 1985

MEMORANDUM FOR: Deputy Director for Administration

FROM:

[redacted]
Director of Security

25X1

SUBJECT: Office of Security Significant Activities
Week of 12 - 18 September 1985

1. This memorandum is for information only.

2. The activities of the Office of Security during the week of 12 to 18 September were highlighted by the following items:

**a. On 16 September, the Chief, Special Security Center, representatives of the Office of General Counsel, COMIREX staff, and photo interpreters from NPIC briefed Mr. Michael Schatzow, the Assistant U.S. Attorney prosecuting the Samuel L. Morison case. Morison is the Navy civilian employee charged with selling satellite imagery to the British publication, "JANE's Defense Weekly." Attorney Schatzow was briefed on the sensitivity of the imagery and the damage to U.S. interests resulting from publication of the data. Jury selection in this case is scheduled to begin on 8 October.

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**b. On 16 and 17 September, representatives of the Security Analysis Group, the Office of General Counsel and the Directorate of Operations met with Department of Justice officials concerning the [redacted] espionage cases. These meetings were held to discuss various Agency and diplomatic equities involved in these cases.

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[REDACTED]

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*d. On 13 September, representatives of the Technical Security Directorate briefed Office Chiefs of the Office of Development and Engineering in the morning [REDACTED]

[REDACTED]

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[REDACTED]

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A survey team taking measurements for the installation of an acoustic shielded enclosure in the old Embassy in Moscow has returned. After deliberations on site, it appears that one large room rather than two small rooms will be built and installed. This will require the acquisition of two State Department offices adjoining the [REDACTED]

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*e. On 18 September, a significant milestone in the development of the 4C System (the computerized data base of all Sensitive Compartmented Information accessed personnel in the Intelligence Community) was reached. The first 5,000 records from the Air Force in Los Angeles were successfully entered into the data base. This was accomplished from a test tape shipped to the Special Security Center from the Air Force. The Center expects to receive the next increment electronically via remote job entry.

f. On 16 September, two Office of Information Technology employees failed to report for duty and were reported missing. It was determined that they were part of a party which was overdue from a weekend boating excursion in the Chesapeake Bay area. The daughter contacted the Agency after receiving no satisfactory response from the U.S. Coast Guard. After the Office intervened, a search was mounted and it was later determined that the party had experienced boat engine problems which caused an overnight delay in their return. A marine mechanic was dispatched to repair the engines which resulted in the group's safe return to shore. The Office of Security and the daughter were kept apprised of the progress of the search.

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g. During the period 10 to 13 September, the Deputy Director of Security for Physical and Area Security and the Chief, Physical Security Division travelled to San Antonio, Texas, to observe a demonstration by Southwest Research Institute (SWRI) of Delta Scientific's enhanced vehicle barricade. Discussions were also held with SWRI representatives regarding the possibility of SWRI providing assistance in the area of explosive detection and identification. While in the area, these Office of Security representatives visited [redacted] where they observed a number of physical and technical security enhancements recently completed [redacted]

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h. During the reporting period, an additional eight training slots were obtained for the October Security Protective Officer Training Course at the Federal Law Enforcement Training Center in Glynco, Georgia. The Agency's complement will now be 32 students vice the 24 originally scheduled to attend this nine week training course. One Security Protective Officer from the [redacted] and three Security Protective Officers from the [redacted] [redacted] will also be in attendance since proper cover considerations have been accomplished.

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j. On 17 and 18 September, the Security Education Group provided a Security Orientation Entrance-on-Duty Briefing to over 100 new employees, including approximately 50 Career Trainees.

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m. On 17 September, the Chief, Security Education Group addressed approximately 125 spouses of new Agency employees at the Family Employee Liaison Office-sponsored Spouse Orientation Day in the Headquarters Auditorium. They were apprised of support available from the Office of Security such as, travel/briefings, meet and assist support, and residential surveys.



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Sanitized Copy Approved for Release 2011/07/11 : CIA-RDP87-00812R000400030003-8

BASIC

DDA WEEKLY LOG

12-18 Sept, '85

Sanitized Copy Approved for Release 2011/07/11 : CIA-RDP87-00812R000400030003-8

ROUTING AND RECORD SHEET

SUBJECT: (Optional) PAS Items for the DDA Weekly Log

FROM	EXTENSION	NO.	
		DATE 18 September 1985	

STAT

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. OS/PPG				
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S E C R E T

1 8 SEP 1985

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM:

[redacted]
Chief of Operations, PAS

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SUBJECT: PAS Items for the DDA Weekly Log
(12 to 18 September 1985)

1. No member of the Physical and Area Security (PAS) staff had any contact with members of Congress. [redacted]

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2. Headquarters Security Division

o SPO Orientation Course #8, to be attended by 15 SPOs, is scheduled to run from 18 to 26 September. Twenty-eight SPOs will attend the Glynco, Georgia 8-week training course beginning the first week of October. [redacted]

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o There are currently 168 escorts and 108 SPOs on board. There are 310 escorts and 276 SPOs in process. Additionally, there are 144 Special Escorts on board.

o The OSD0 prepared 11 Incident Reports to include:

A report of vandalism at [redacted] on 15 September. Five individuals were seen hitting golf balls across Electric Avenue. Damage caused by the golf balls included 4 broken windows in the [redacted]

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Although the individuals were not apprehended, the Vienna Police Department filed a vandalism report.

A request for OS assistance on 13 September when an Agency employees responded to the SD0 to advise that a fellow employee had been charged by the Fauquier County Police with child abuse.

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S E C R E T

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A fire in the South Loading Dock area on 13 September. A trash dumpster at the South Loading Dock caught fire when an individual from Armada Trash Company was welding the trash dumpster door the contents of the dumpster were ignited and could not be extinguished with a fire extinguisher. The Fairfax County Fire Department responded and extinguished the fire.

Vandalism to the Agency cafeteria on 16 September. A GSI dishwasher, after receiving disciplinary action from his supervisor, became irate and began breaking dishes and smashing glasses in the kitchen area. The individual caused substantial damage and was detained by the SPOs while GSI personnel advised that they wished to take legal action against the individual. The individual was transported home by an SDO and the Fairfax County Police responded to the Headquarters Compound to conduct an investigation. It is expected that a warrant for the individual's arrest will be issued.

*include with substantial reference
no info*

3. Physical Security Division

o During 10-13 September 1985 DD/PAS and C/PSD visited San Antonio, Texas to witness a demonstration by Southwest Research Institute (SWRI) of Delta Scientific's enhanced vehicle barricade. During the visit separate discussions were held with several SWRI representatives concerning possible assistance in the area of explosive detections/identification. Also a side trip was made to the Agency's [redacted] A number of physical and technical enhancements to the [redacted] facilities were observed. [redacted]

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[redacted]

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o During the reporting period, Domestic Security Branch representatives provided support during the appearance of Bob Gates, DDI, before members of the Senate Foreign Relations Committee on Capitol Hill. [redacted]

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[Redacted]

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o Also on 16 September, [Redacted] returned to duty from a temporary detail with the Polygraph Division. [Redacted]

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o OSSB Officer [Redacted] participated in the 16 - 17 September presentation of the CTTC [Redacted]. Their participation involved demonstrations of emergency destruction equipment and a briefing on residential security hardware and procedures. [Redacted]

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o OSSB Officers [Redacted] spent one day during this reporting period at [Redacted] Headquarters, [Redacted] for a familiarization visit. [Redacted]

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o OSSB Officer [Redacted] was also designated as the temporary replacement for the EA Area Security Officer while the latter was on a 3 week TDY trip to [Redacted]
[Redacted]

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[Redacted]

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S E C R E T

18 September 1985

MEMORANDUM FOR: Policy and Plans Group

ATTENTION:

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FROM:

Deputy Chief, Security Education Group

SUBJECT:

Weekly Items 12 - 18 September 1985

1. On Tuesday, 17 September, Chief, Security Education Group spoke to approximately 125 spouses of new Agency employees at the Family Employee Liaison Office (FELO) sponsored Spouse Orientation in the Headquarters auditorium. Areas covered included the support to and products offered them by the Office of Security such as travel briefings, meet and assist support, residential security surveys conducted overseas, and the various products and services offered through the Security Duty Office. In addition, the importance of their supporting role both to the Agency and their spouse such as their responsibilities for maintaining cover legends was also stressed. This meeting generated questions which were answered during the session or at the break and the presentation was very well received.

2. Over one hundred newly hired professional and clerical Staff employees and Contract Internals were present at the Security Orientation Enter on Duty (EOD) briefing Tuesday and Wednesday, 17 and 18 September in GA-13. This number included approximately fifty Career Trainees.

3. During this reporting period, Security Education Group was successful in obtaining an additional eight slots for October 1985 at the Federal Law Enforcement Training Center (FLETC) in Glynco, Georgia. This will allow 32 attendees versus 24 to attend training next month. For the first time a Security Protective Officer (SPO) from the [redacted] will be invited to attend, and it will increase attendance from the [redacted] from two to three.

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C O N F I D E N T I A L

C O N F I D E N T I A L

4. On Wednesday, 18 September, the eighth running of the Security Protective Officers Course (SPOC) began with sixteen attendees. This course is designed to provide familiarization with the Office of Security and offer them the information needed to work effectively and efficiently at their posts. Practical exercises in safety, CPR training are also included.



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C O N F I D E N T I A L

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WEEKLY ITEMS 18 SEPT 1985

On 16 and 17 September 1985 representatives of Security Analysis Group attended meetings called by Department of Justice officials concerning the [redacted] Office of General Counsel and Directorate of Operations Officials were also in attendance. The meetings were held to discuss various prosecution, Agency and diplomatic equities of concern in these cases. [redacted]

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)
Weekly Report

FROM: *J*
Chief, Polygraph Division

EXTENSION

NO.

DATE

16 September 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

9/18/85

(Signature)

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S E C R E T

16 September 1985

MEMORANDUM FOR: C/OPS/PSI

FROM:

[Redacted]

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Chief, Polygraph Division

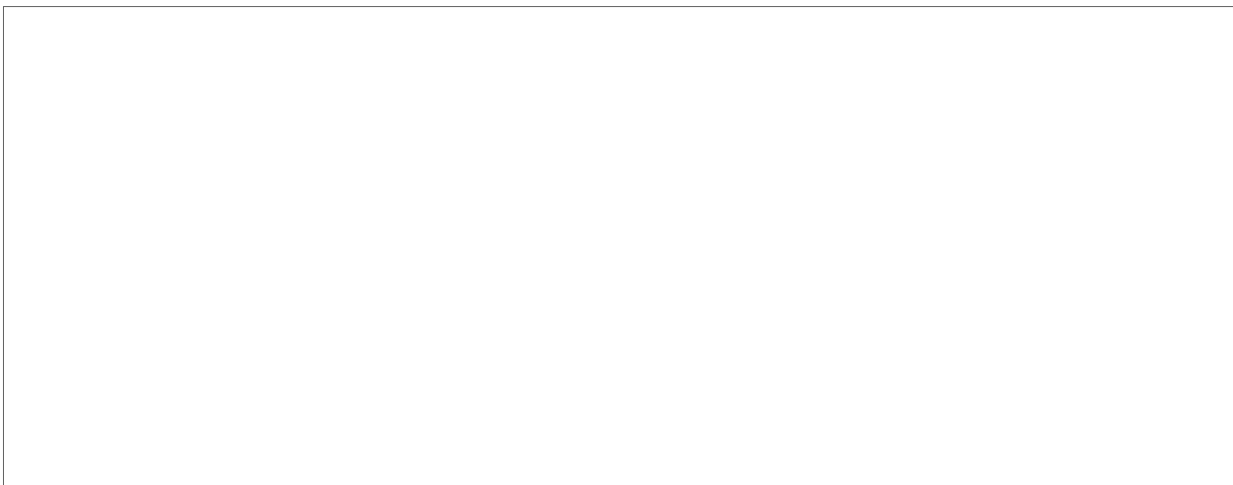
SUBJECT:

Weekly Report of Significant Events
(12 September - 18 September 1985) [Redacted]

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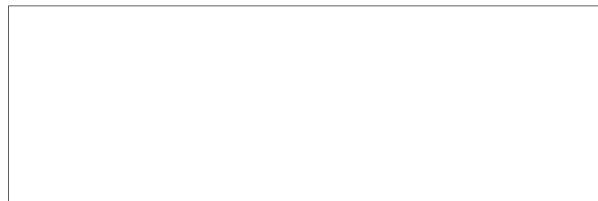
1. Headquarter's examiners conducted operational polygraphs in the following areas during the period in question.

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2. Polygraph Division has selected its 12th and final student for the polygraph class that commences 30 September 1985.

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OS/PSI/PD/JTP:sw

ALL PORTIONS OF THIS DOCUMENT
ARE CLASSIFIED SECRET

S E C R E T

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

SSD Weekly Report

FROM:

[Redacted]

NO.

DATE

18 SEP 1985

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TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

C/OPS/PSI

18 SEP 1985

[Handwritten Signature]

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~~DD/PSI~~

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[Redacted]

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18 September 1985

MEMORANDUM FOR: Deputy Director of Security (PSI)

FROM:

[Redacted]

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Acting Deputy Chief, Security Support Division

SUBJECT:

Weekly Log [Redacted]

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[Redacted]

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2. On 12 September 1985, hotel confirmation vouchers for accommodations at the Hyatt Regency, Harbor Place, Baltimore, Maryland, and the Rosslyn Marriott were hand carried

[Redacted]

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[Redacted]

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7. On 16 September 1985, two OIT employees failed to report for duty and were reported missing. The Operations

← include?
yes
what
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[Redacted]

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Support Branch determined that the employees and their spouses were overdue from a weekend boating excursion in the Chesapeake Bay area. The U.S. Coast Guard, Search and Rescue and the Maryland Natural Resources Police were contacted in an effort to discover the whereabouts of the employees. It was later determined that the employees experienced boat engine difficulties which caused an overnight delay in their return. An Annapolis Coast Guard unit radioed a marine mechanic who repaired the engines resulting in the employee's safe return.

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8. The DCI and three DCI/SS agents traveled via commercial aircraft to Dallas, Texas, on 17 September 1985. The DCI will visit two private industrial organizations, deliver a speech to the World Affairs Council and attend a dinner/meeting with several Chief Executive Officers from private industrial firms before returning to Washington, D.C., via commercial aircraft on the evening of 18 September 1985.

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9. During this reporting period, SSD personnel have not had any contact with individuals from Capitol Hill.

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Number of Medical Evacuation Support Cases	- 0	
Number of Defector Support Cases	- <input type="text"/>	25X1
Number of Days Spent on Defector Support Cases	- <input type="text"/> man-days	25X1
Number of Missing Employee Investigations	- 2	
Number of Cases Involving Assistance to Employees in Serious Personal Difficulty	- 1	
Number of Meet and Assist Cases	- 4	
Number of Cases Involving Operational Support to the Directorate of Operations. <input type="text"/>	- 6	25X1

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TS Input

- ° Briefings are scheduled for Friday to the Office Chiefs of OD&E at 8:00 a.m. in Headquarters and at 2:00 p.m. to Ambassador Hartman in Ames Building. The Ambassador is in town from Moscow. Both briefings will deal specifically with the

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

TS Items for the DDA Weekly Log - 12+18 September 1985

FROM:

EXTENSION

NO.

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DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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S E C R E T

18 September 1985

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM:

[redacted]

Chief of Operations, TS

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SUBJECT: TS Items for the DDA Weekly Log
12 to 18 September 1985

● No member of the Technical Security (TS) staff had any contact with members of Congress.

● The DD/TS briefed the CIA Comptroller and several of his staff members on background, organization and resource needs of the proposed Technical Security Directorate. The Comptroller requested that we soon provide to his staff a more detailed assessment of our resource needs. We advised that this assessment would be part of the more detailed plans we hope to complete later this month.

● The DD/TS chaired a meeting of an [redacted] Soviet Intelligence Capabilities working group on 16 September. The working group is writing a chapter of the NIE concerning Soviet technology application in intelligence. The group is now in a data-gathering phase.

← inc 25X1
no
whw

● The DD/TS on 16 September, attended a meeting of an Agency-wide task force developing a CI program and budget strategy for the future. The DO, chairing the task force, tabled a paper for consideration. While a good start, work remains to be done.

[redacted]

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S E C R E T

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September 16, 1985

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM: [redacted]
Chief, ADP Systems Branch/OS

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SUBJECT: US Status Report -- W/E 13 September 1985

Security Communications Improvement Project (SCIP)

o Work continued this week on the development of the initial prototype of the Security Action Tracking System (SATS) to replace the current CAPER system. The menus were tested by Security Records Division and comments were received. Some of these comments will be incorporated into the menus before they are released to Clearance Division for testing. [redacted]

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o Due to a power outage at the [redacted] on Thursday, 4 September, several Wang systems developed difficulties. The Policy and Plans Group system (VOL3) had to be reinitialized on 5 September 1985. This resulted in 2 days of downtime. The Security Records Division system (VOL7) needed to have its database restored. This system was down from Friday afternoon, 5 September, until Monday morning, 9 September. [redacted]

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o [redacted] of the Office of Sigint Operations to discuss the use of Wang systems in that office and to exchange ideas. This meeting was very informative and productive. More of this type of meetings will be held in the future. [redacted]

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o The telecommunications equipment for the [redacted] has been delivered. The equipment will be installed on Wednesday, 18 September 1985, and test communication sessions to the [redacted] will be conducted. [redacted]

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o [redacted] is experiencing difficulties in producing office statistics from their Visual Memory card file. This problem is being looked into and a solution seems to have been found. Further testing is continuing. [redacted]

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o Information was received from the [redacted] on an uninterruptable power supply machine for their Wang Alliance System. This unit appears to be something which the Field Offices should have. More investigating is currently being done on this

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[redacted]

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piece of equipment. Also, due to the high number of power outages recently experienced at the [redacted] investigations are being done on a source of uninterruptable power for the Computer Room on the sixth floor. [redacted]

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Security Information Management System (SIMS)

o A Request for Change was submitted to OIT/MISG to have SIMS Security File Number (SFN) records that are reviewed using the NSEARCH menu during case processing (those selected as possible matches) routed to the HETRA printer by SFN search sequence and to the FILES terminal sorted by SFN. The HETRA printout is used by the Clearance Division and the Analysis & Review Branch, SRD, and will then match the entries on the documents and the output on the FILES terminal is used by Files Section, RSB/SRD, to pull the security folders for the case in question. [redacted]

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o The HETRA Printer located in Security Records Division was inoperative for 5 days (10Sep-14Sep) causing delays in case processing. The alternative plan to be used when the device is down is for Indices Section to route their printouts to the 3rd Floor DAC (paper size is different and requires cutting) and for Processing Section to produce MATS on local printers (xeroxing additional copies). [redacted]

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o A problem with blank names on the Permanently Charged Records Report has been remedied. SRD will now review the report as the location codes from SANCA do not correspond to the SIMS LOCATION TABLE codes and the SIMS records need to be corrected. Once that is done and another report is run, the SEADORS updates from May-Aug will be applied to SIMS using the FILLOC menu. When SIMS is current, the FILES section will use the menu to update the SIMS record with the Perm Charge indicator, location, and date replacing the Charge-Out-Board procedure. [redacted]

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o Four procedures are being modified by OIT in response to Problem Reports. The DIS processing has a problem with the run-time scheduler handling of days with no cable transmission and is being looked at by OIT/AMB. Modifications will be made to the CENBAD Menu procedure when the CENBAD ICD is finalized. [redacted]

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o On 29 August was the first use of the Impersonal Record Delete process which allows for the deleting of an impersonal subject record along with all the indexed IM records. [redacted] volumes 1-37 CRANK MAIL was deleted according to the US Records Control Schedule as authorized by [redacted] DC/SRD. [redacted]

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SCI Access Approval (4C)

o West Coast (SAFSP) has provided another conversion and batch tape for testing. There are very few errors on the tape and a possible conversion should be soon. They also brought to light the fact that the Hetra is down a good bit and maintenance men need to be brought in from Florida to do repairs. In this light they are

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inquiring about swapping the Hetra for the IBM PC-XT if we have no problem with batch updating from the PC with NSA. [redacted]

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o Estimated figures were sent to [redacted] on the size of 4C after implementation of Privacy Act. Sizing and reallocation of the database will be done before the implementation to eliminate downtime if we reallocated the database later. [redacted]

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o Additional 4C hardware equipment has been ordered in support of the Privacy Act. This equipment, additional disk and new tape technology, will provide the mainframe support needed to handle both the ant growth and the Privacy Act requirements through the FY-86/FY-87 timeframe. [redacted]

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Miscellaneous Activities

o [redacted] presented an overview of the current and projected 4C system requirements to the members of the OIT FY-86 Implementation Planning Conference [redacted] on 4 September 1985. Following considerable discussion of the anticipated impact of the Privacy Act data (1 million records per year), it was determined that the 4C mainframe computer system could handle the planned implementation with the additional Disk and Tape units. [redacted]

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o A DRAFT Statement of Work for the services of one (1) cont^{to} to provide support to SIMS Phase 1 has been distributed for internal Office of Security review. Upon completion of this review, a consolidated copy will be forwarded to OIT/MISG for implementation. This effort will provide the additional resources necessary to provide 'full-time' maintenance and enhancement support during the early and critical stages of SIMS. Initially, the contractor will assist OIT in the processing of some forty (40) known enhancements to the existing system. Funding arrangements for this effort between OIT and OS has already been completed. [redacted]

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Date 19 Sep 85.

ROUTING AND TRANSMITTAL SLIP

	TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1.	DD (P&M)	D	9/18
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Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

A RED LETTER DAY!
 Program? has begun to dump their records into 4/C. Approximately 5,000 records went in last night!
1-2 get good solid details for the DDA weekly. L

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.


5041-10:

OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA
 FPMR (41 CFR) 101-11.206

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Possible Item for DD/A weekly.



Samuel L. MORISON case. MORISON is the Navy civilian employee charged with the sale of satellite imagery to the British publication "JANE'S Defense Weekly". On 16 Sep 85, Chief, Special Security Center, with representatives of Office of General Counsel, COMIREX staff and photo interpreters from NPIC, spent several 00-hours briefing Mr. Michael SCHATZOW, Assistant U.S. Attorney, who will prosecute MORISON, on the sensitivity of the imagery and the damage to U.S. interests resulting from its publication. Jury selection is scheduled for 8 Oct 85.

4C

On 18 Sep 85, a significant mile stone in 4C development was reached. The first 5,000 records from our Air Force friends in Los Angeles were successfully entered into the data base. This was done from a test tape shipped to us by the Air Force. The next increment we hope to receive electrically via remote job entry.