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25 April 1980

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM: [redacted] Chief, Information Services Staff

25X1 SUBJECT: ISS Weekly Report (10-23 April 1980) [redacted]

25X1 During this reporting period, ISS held its annual Office conference
25X1 [redacted] from 16-18 April. The intent of the conference was to improve
communications and promote a better understanding within our relatively
new Staff. We believe that the conference was very productive and well
worth the time and effort. [redacted]

Classification Review Division

25X1 CRD found a file on Project [redacted] while reviewing OTS files. The
25X1 activity appeared to be similar to that of MKULTRA. The file was reviewed
25X1 by [redacted] an authority on MKULTRA who is retired and on
25X1 contract to OTS. OTS sent us a memorandum stating that there was no
relationship between the Projects. A copy of the memorandum was placed
in the [redacted] file and the original will be retained in our files. [redacted]

25X1 CRD was notified of a State Department manuscript in the Foreign
Relations of the United States series, Volume I, 1951, Atomic Energy,
which may or may not have been reviewed by CIA. CRD reviewed the
material and determined that several passages should be withheld from
publication. Subsequently, we were advised that the Historian's Office
at State had released 17 bound copies to the press. The matter was
discussed with appropriate DO officials, culminating in a meeting with
the DDCI. The DDCI did not choose to ask Mr. Ben Reed, the Under-
secretary for Administration, to withdraw the entire series released
to the press because this would only draw attention to our material
contained therein. Mr. Reed's decision to release the material was
made over the objection of his officers responsible for declassification
25X1 reviews. We are currently working with State to establish more
effective means of protecting our material from release. [redacted]

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Regulations Control Division

25X1 RCD processed 40 regulatory issuances during this period and honored several requests for specific notices and regulations.

Records Management Division

25X1 RMD personnel are assisting in the semi-annual Information Security Oversight Office (ISOO) review of the Agency's implementation of E.O. 12065. Several Agency components are being visited.

25X1 The DDCI has approved the proposal to reduce the retention period to two years on the Cable Reference File.

25X1 Records Systems Branch has been asked to chair an interagency task force of the APEX Steering Group to study the possibility of a standard document and package receipt form for APEX controlled material

25X1 A memorandum on vital records was forwarded to the DCI representative on the NSC Working Group on Continuity of Government.

Information and Privacy Division

25X1 A separate report is attached.

25X1 Attachment

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24 April 1980

MEMORANDUM FOR: Deputy Director for Administration

FROM:

[Redacted]

Acting Chief, Information and Privacy Division, ISS

SUBJECT: IPD/ISS Weekly Report (17-23 April)

1. <u>The Week in Review</u>	<u>17-23 Apr</u>	<u>1980 Weekly Average</u>
a. New cases logged	63	61.5
b. Cases closed	57	53.2
c. New appeals logged	0	2.1
d. Appeals closed	6	2.3
e. Manpower (man-weeks)	119.8	119.4

2. Current Backlogs

a. Initial requests - 2789

b. Appeals - 414

3. Spotlighted Requests

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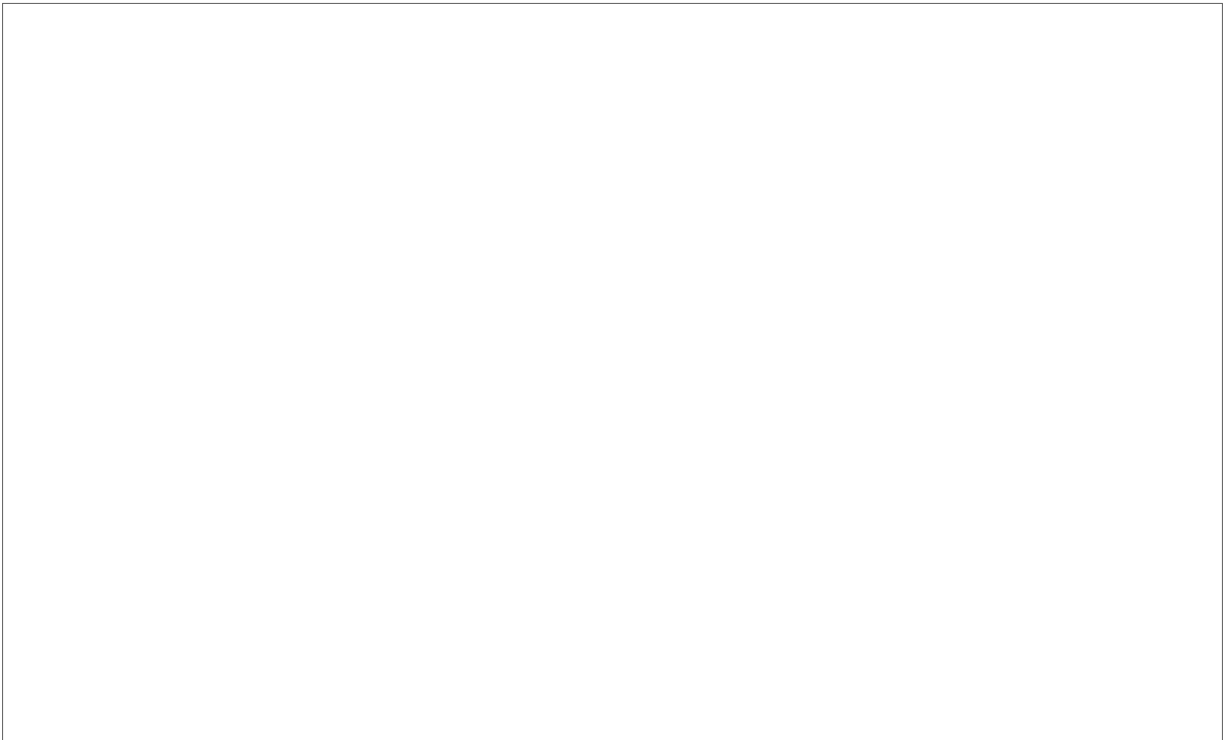
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c. In response to a request from Gloria A. Pinza for access to any records containing mention of her late father, singer Ezio Pinza, we informed her that we had been able to locate nothing other than index references to material originated by the OSS. The OSS records themselves have been accessioned by the National Archives and are no longer in the Agency's custody. Accordingly, we suggested that she direct a request to the National Archives to obtain copies of the OSS documents pertaining to the late Mr. Pinza.

5. Analysis

a. The FBI made a special presentation of its "mosaic" on 18 April for the Deputy Director of Central Intelligence and the Deputy General Counsel. (This was the fifth presentation before an Agency audience. Approximately 775 CIA employees have now been briefed on the Bureau's problems in protecting the identity of its informants. The "mosaic" has still not been performed before Congressional bodies, however.)

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IPD [redacted] cb 24 April 1980

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