

ADMINISTRATIVE - INTERNAL USE ONLY

13 November 1986

MEMORANDUM FOR: Deputy Director for Administration

FROM:
Director of Information Services

SUBJECT: OIS Weekly Report (6 - 12 November 1986)

1. The Office of General Counsel's retired Top Secret (TS) collateral documents held at the Agency Archives and Records Center will be reviewed by three OIS annuitants assigned to the Information Resources Management Division (IRMD). The purpose is to match this material with data in the Top Secret Collateral Automated Data System (TSCADS). The review is expected to be completed by the end of November.

2. At the request of the Office of Development and Engineering (OD&E), IRMD is conducting a feasibility analysis of substituting contractor control numbers for the usual Top Secret control numbers on TS collateral documents sent to and from OD&E contractors.

3. The Office of Information Services has prepared for DDA signature the Agency's report on the number of classified documents estimated to have been created during fiscal year 1986. The report is required annually by the Information Security Oversight Office and will be incorporated into a government-wide report to the President.

4. The Library of Congress asked the Classification Review Division (CRD) to determine the classification status of two Agency documents found in a collection of Averell Harriman's papers. Through use of the Officially Released Information System (ORIS) and the Declassified and Released (DARE) system, one document was determined to have been declassified and released and the other, a National Intelligence Estimate, was determined to be still classified.

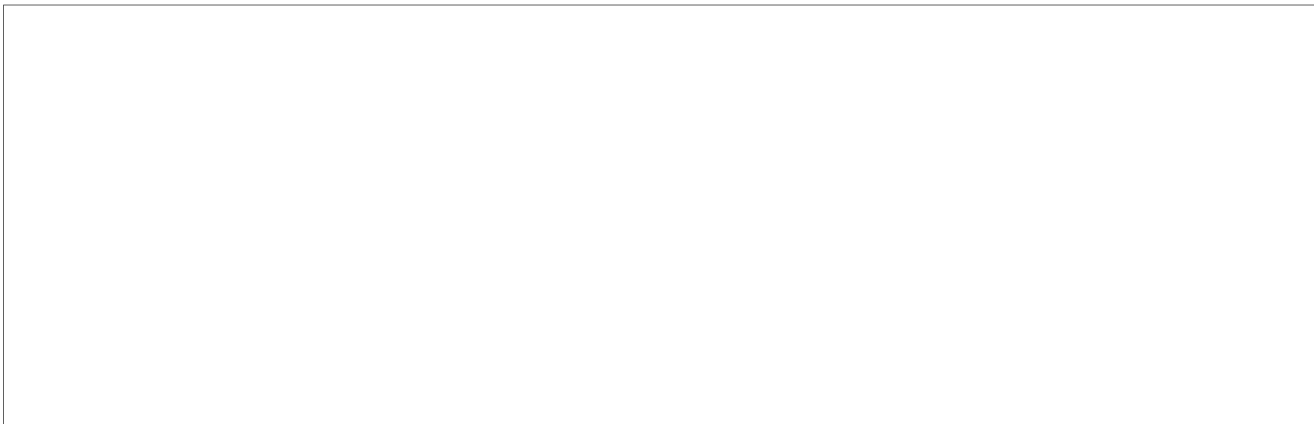
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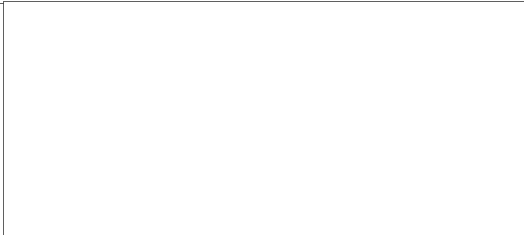
5. Chief, CRD, met with the Chief of Security Policy, National Security Council (NSC), to discuss two classification matters. One concerned 450 documents from the files of Operation MONGOOSE, a post-Bay of Pigs operation that came under Congressional investigation in 1975. There are several pending court cases involving public access to these documents. CRD recommended that the CIA material be reviewed by the Agency and offered to make recommendations regarding the other material. The second classification matter involved Agency handling of certain NSC records found in CIA files. The NSC wants all Federal agencies holding copies of these records to accession them to the National Archives and Records Administration in order to reduce duplication of effort when classification review finally is undertaken.

6. Chief, CRD and the Chief, History Staff met with members of the Department of State Historian's Office and the Historical Advisory Commission. One point of discussion concerned plans by the State historian to publish two supplemental volumes of the Foreign Relations of the United States series on the organization of intelligence 1945-1950 and the intelligence information provided to policy makers during that period. The Agency representatives explained CIA's position on the need to preserve plausible denial by not officially confirming what may be known publicly, the need to protect specific Agency presence abroad, and the kind of intelligence reporting that should be made available to historians.

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Attachment

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MEMORANDUM FOR: Deputy Director for Administration

FROM:

[Redacted]

Chief, Information and Privacy Division, OIS

SUBJECT:

IPD/OIS Weekly Report (5 - 11 Nov 1986)

	<u>5 - 11 Nov 1986</u>	<u>1986 Weekly Average</u>
1. <u>The Week in Review</u>		
a. New cases	65	60.9
b. Cases closed	68	70.0
c. New appeals logged	1	3.1
d. Appeals closed	3	3.4
e. Manpower (man-weeks)	107.8	95.5
2. <u>Current Backlogs</u>		
a. Initial requests - 1232		
b. Requests in administrative appeal - 175		
c. Requests in litigation - 50		

3. Spotlighted Requests

[Redacted]

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STAT HGH/MJD:kas [redacted] (12 November 1986) (FINAL)
Distribution:
Orig - Adse
1 - DCI/DDCI/Executive Director
1 - DCI History Staff
1 - DDI
1 - DDO
1 - DDS&T
5 - OIS
1 - C/PAO
1 - Comptroller
1 - IG
1 - OGC
1 - OCA
1 - OP
1 - OL
STAT 1 - C/IMS [redacted]
STAT 1 - DDO/IRO
25 - DDO/IMS [redacted]
1 - DDI/IRO
1 - DDA/IRO
1 - IC/IRO
1 - OIS/LA
1 - IRG/OS
1 - IPD Subject
1 - IPD Chrono
1 - IPD Reading Board
1 - HGH
1 - LSS

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MEMORANDUM FOR: Director of Information Services
FROM: Chief, Classification Review Division
SUBJECT: CRD Weekly Report, 4 November - 12 November 1986

1. C/CRD met with Ms. Brenda Reger, Chief of Security Policy at the NSC and Ms. Nancy Meenan one of her declassification reviewers, to discuss the following matters:

- a. The NSC has about 450 documents comprising the Operation MONGOOSE file and there are four pending court cases seeking access to these records. The pressure on NSC is building to respond and Ms. Reger has turned to CIA for help. Operation MONGOOSE was a post-Bay of Pigs operation aimed at overthrowing Fidel Castro. It was headed by Robert Kennedy and General Edward Lansdale coordinated activities between State, Defense, and CIA. In 1975 Congress investigated the activity as part of its investigation into alleged assassination plots and described Operation MONGOOSE in some detail. Since CIA was heavily engaged in the activity we are proposing the records be reviewed by CIA and we will handle our information and make recommendations on the remainder. The record of the Hearing will serve as our guideline as to what has been made public.
- b. Also discussed with Ms. Reger was how CIA should handle complete non-CIA files found among CIA records, particularly those relating to NSC. The question focused on certain NSC series such as the NSC Status of Projects Report files which are found in large numbers in CIA records. While CIA has copies of these reports the record copies are held by NSC which has the responsibility for them. Also, copies will be found in other agencies particularly State and Defense. Ms. Reger stated that they have these records and will probably review them systematically when they have sufficient staff which means not in the foreseeable future. In the meantime, Ms. Reger suggests

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that these records be accessioned to NARA and it is her hope (discussed with NARA) that copies of such common records from different agencies will be brought together at NARA so duplication in their review for declassification can be minimized when it is finally undertaken.

- c. As a matter of record Ms. Reger noted that Psychological Strategy Board (PSB) records and Operations Coordinating Board (OCB) records through 1956 have been sent to the Truman and Eisenhower Presidential Libraries according to date. PSB and OCB records after 1956 are the responsibility of the NSC. Almost all are sent to CIA for declassification review, some also to State and a few to Defense when sensitive military matters are involved.

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2. C/CRD, Dr. Ken McDonald, Chief of the Agency History Staff, and one of his historians, were invited to attend one morning session of the conference involving members of the Department of State Historian's Office and the Historical Advisory Commission. One point discussed was the two supplemental volumes the State Historian wants to publish on organization of intelligence 1945-50 and intelligence provided to policy makers during that period. Several questions were directed to the CIA representatives who in their answers and in individual discussions during a break, were able to explain several areas of mutual concern including: the need to preserve plausible denial by not officially confirming what may be known publicly; the need to protect specific CIA presence abroad; what kind of intelligence reporting will be made available; and our view on how a democracy records its history while protecting its secrets. C/CRD was able to meet and converse with several of the historians sitting on the Commission. All these discussions were held in a very friendly atmosphere with no hint of hostility even from one historian who had been described as "anti-CIA," the historians stated that they understood the problems faced by the CIA, and several personally thanked C/CRD for attending and presenting the views of the Agency.

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3. Ms. Myrtle Thorne, on loan from the Department of State to the Library of Congress to help in the Declassification of the Averell Harriman papers, requested CRD help to determine the classification status of two documents. One was an ORE memorandum that was declassified and released according to DECAL/ORIS, and one was an NIE that has not been released according to DARE. The information was provided to Ms Thorne.

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MEMORANDUM FOR: Director of Information Services

FROM:

[Redacted]

Chief, Information Resources Management Division

SUBJECT: IRMD Weekly Report (5-10 November 1986)

SIGNIFICANT EVENTS

a. Document Control - Contractors.

[Redacted]

Chief, Document Accountability Section, Classification Management Branch, is conducting a feasibility analysis for substituting contractor control numbers on collateral TS documents in place of the usual collateral TS control numbers assigned to this TS material. The study is limited to only Office of Development and Engineering (OD&E) contracts at this time, and is for OD&E material going to contractors and that received from OD&E contractors. This matter was raised as an alternative method in monitoring collateral TS documents during a meeting between OD&E and IRMD personnel.

b. Agency Information Security Program Data Report.

The Classification Management Branch has prepared and sent forward for the DDA's signature the Agency's report on the number of classified documents estimated to have been created during fiscal year 1986. This report, the Agency Information Security Program Data report, is required by the Information Security Oversight Office to be submitted annually and will be incorporated into a government-wide report to the President.

c. Micrographics.

[Redacted]

the Agency

Micrographics Officer, met on 10 November with [Redacted]

[Redacted]

[Redacted] of Printing and Photography Division (P&PD), and [Redacted] the Records Management Officer (RMO), Office of Leadership Analysis (LDA), to conduct a site survey and to evaluate two microfilming proposals. The proposals were generated by the Political Psychology Division and the Very Important People Medical Division of LDA/DI. All parties agreed that the requests were justified. Approvals will be forthcoming.

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d. COMDEX Conference. Information Technology Branch programmer, is attending the Computer Display Exposition from 11-14 November. This conferences will have more than 1,000 exhibitors, several with equipment and software of interest to OIS.

e. Top Secret Review. The Office of General Counsel's (OGC) collateral TS material held at the Records Center will undergo review by three part-time OIS annuitants. This project will involve matching the collateral TS contents in over 370 cubic feet of records against data in the Top Secret Collateral Automated Data System. The activity is scheduled to begin on 12 November 1986 with completion estimated to be around the end of November.

f. Archives and Records Center. Records Center personnel performed the following activities during the week:

RAMS:	Made 15 additions, 9 changes, and 1 deletion.
ARCINS:	Jobs received/edited: 11. Jobs keyed: 13 consisting of 1,912 entries.
Accessions:	Received 14 jobs totalling 137 cubic feet.
References:	Serviced 2,503 requests for records.

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10 November 1986

MEMORANDUM FOR: Director of Information Services
25X1 FROM: [REDACTED]
Chief, Regulatory Policy Division, OIS
SUBJECT: Regulatory Policy Division Activities
05 October - 10 November 1986

1. RPD is currently processing 118 jobs, a decrease of two from last week's total.

2. The Office of Personnel has initiated an Employee Bulletin to announce that a brochure will soon be disseminated containing information on the various provisions of the new retirement system including key dates by which employees must make certain decisions. Another bulletin was initiated to advise employees that a videotape of the Director of Personnel's recent briefing on the new Federal Employees Retirement System (FERS) is available.

25X1 3. Priority handling is being provided to a Headquarters Notice
25X1 initiated by the Directorate of Operations [REDACTED]

25X1 4. Draft B of a Headquarters Notice which provides instructions for the
[REDACTED] is nearing
completion. This second draft is almost a complete rewrite of the original
notice and when completed will again be forwarded for Agency-wide
coordination.

25X1 [REDACTED]

[REDACTED]

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