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27 August 1984

Weekly Report

Directorate of Administration

- **The Office of Personnel is now taking action to implement an Agency relocation program for domestic transfers.** A consultant recommends that the Agency provide a centralized, full-service domestic relocation facility for its employees, and utilize a professional relocation firm to integrate all aspects of domestic moves.

[Redacted]

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- On 16 August members of the Supreme Court Police Force [Redacted] received information on defensive driving training for force members who have protective driving responsibilities.

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- The current CT class [Redacted] two full days of basic word processing instruction. This training will enable them to use the Wang Alliance in the Operational Records and Report Writing classes.

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Directorate of Science and Technology

[Redacted]

Directorate of Intelligence

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[Redacted]

National Intelligence Council

- The following papers are being coordinated with NFIB representatives: NIE 11/70-84: Soviet Policy in Southern Africa: Short-Term Prospects and NIE 11/40-84: Soviet Policy Toward East Asia.

- NIO/Counterterrorism (David Whipple) and A/NIO/CT [Redacted] met with NSA and DDI ADP officers to discuss possible alternatives to the FLASHBOARD network for CENTCOM access to Washington area terrorism analytical centers, and were further briefed on functions of the DESIST ADP system for the Community.

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[Redacted]

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- NIO/Economics (Maurice Ernst) and A/NIO/E [redacted] met with John Richards at the Department of Commerce to discuss the Commerce critical industry study on U.S. industrial dependency and wartime mobilization capabilities.
- NIO/CT (David Whipple) will chair the 28 August meeting of the Interagency Intelligence Committee on Terrorism where representatives of the Armed Forces Inaugural Committee (AFIC) will brief Community officers on plans and requirements to protect against terrorism during the Presidential inauguration. Mr. Whipple will also meet separately with the AFIC officers.

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Office of General Counsel

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Office of Inspector General - No report.

Office of Comptroller - No report.

Office of Legislative Liaison

- OLL has now received requests from HPSCI for information on right and left wing violence in Central America. HPSCI will use it in the preparation of their report on death squads.

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Public Affairs Office

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- At the DDCI's urging, PAO complained to the Christian Science Monitor about an editorial on Honduras in which unnamed sources alleged CIA was involved with right-wing military sources responsible for killing civilians. The Monitor agreed to print our denial in a retraction.

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Upcoming Calendar

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DDCI out of town through 11 September.

**30 August - Meeting with Assistant to the President for National Security Affairs
(DCI)**

**31 August - Breakfast with Secretary of Defense (DCI)
- Lunch with Secretary of State (DCI)**

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S E C R E T

DDA 84-0046/33
24 August 1984

MEMORANDUM FOR: Acting Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 24 August 1984

- 1. Progress reports on tasks assigned by the DCI/DDCI:

None.

- 2. Items/events of interest:

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c. Senior officers from the Office of Information Services accompanied the Director and Deputy Director, Information Security Oversight Office (ISOO), and ISOO's agency liaison representative to an Office of Security (OS) briefing on unauthorized disclosures reported by the Agency to the Department of Justice during the period 1 October 1983-31 March 1984. The OS representative provided information on the types of disclosures, the damage assessments made by the Agency, and the difficulty in determining the source of any unauthorized disclosure. The briefing was provided to meet the Executive Order 12356 requirement that each agency report unauthorized disclosures to ISOO.

d. Chief, Psychiatric Operations Division, Office of Medical Services, participated in a meeting at the Department of State to discuss the response of the U.S. Government to the recent hijacking of an aircraft to Curacao.

WARNING NOTICE
INTELLIGENCE SOURCES
OR METHODS INVOLVED

S E C R E T

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S E C R E T

SUBJECT: Weekly Report for Period Ending 24 August 1984

e. Our contractor [redacted] completed its study on improving the Agency's domestic relocation process and recommends providing a centralized, full-service domestic relocation facility for employees, utilizing a professional relocation firm to integrate all aspects of a centralized facility, and maintaining Agency control of all domestic relocations. The Office of Personnel is now taking action to implement an Agencywide domestic relocation program. We expect to receive Supplement 2 of the Federal Travel Regulations on 24 August. This supplement promulgates the long awaited Government Services Administration implementation policy and regulations for domestic relocation services provided in the Warner-Wolf Legislation.

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f. The Office of Personnel (OP) Field Recruiters are meeting this week to discuss the FY 1985 recruitment effort with senior OP managers, to be trained in new procedures instituted by the Office of Employment/OP and to have briefings and discussions with representatives from components within each of the four directorates.

g. The crush of summer travelers shows no sign of abating. During the period 6 - 17 August, Central Travel Services, Office of Personnel, (CTS/OP) had [redacted] and other customers (compared with [redacted] in May and [redacted] June for similar time periods.) Incoming phone calls on black and red lines in the same period also increased dramatically to a total of [redacted] CTS continues to get high praise for the manner in which it has been handling travel processing. Representatives of EUR and EA Divisions as well as NSA personnel have been generous in their commendations for CTS's efficiency and effectiveness.

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h. In a response to an NSA request for polygraph statistics on the Agency's Probationary Polygraph Program, the information furnished reflected the following: [redacted]

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i. On 16 August Mr. Alfred Wong, Marshal of the Court, Supreme Court of the United States; Lieutenant Robert Borruso, Deputy Chief of Police; and Sergeant Dan Pipeling, Chief, Special Activities, Supreme Court, [redacted] request from the Supreme Court for defensive driving training for certain members of its Police Force who have protective driving assignments. During their visit, they received an overview briefing [redacted] for the training [redacted]

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S E C R E T

SUBJECT: Weekly Report for Period Ending 24 August 1984

j. The current CT class [redacted] For basic word processing training on Wang Alliance, the class is divided into two groups. Each group will receive two full days of basic word processing instruction. This training will enable them to use the Wang Alliance in the Operational Records and Report Writing classes.

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[redacted]

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1. Beginning 20 August, Office of Training and Education (OTE) instructors began conducting a two-week analysis training course in the Washington area for several senior members of [redacted]. The course was constructed from segments of the Supervision of Analysis Course, the New Analyst Course, and the Seminar on Intelligence Analysis. This undertaking is part of OTE's continuing support to foreign liaison training for the DO.

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3. Significant activities anticipated during the coming week:

On Monday, 24 August, the DDA will address the new Career Trainee Development Course at the Chamber of Commerce Building.

[redacted]

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Harry E. Fitzwater

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