

3 November 1967

**MEMORANDUM FOR THE RECORD**

**SUBJECT : Final Draft of TOD Instructions and Definitions**

**On the above data the final draft of the TOD Instructions and Definitions was forwarded to Messrs. Fischer and Wollenberg for their comments.**

NSA review completed

DOE review completed.

OSD REVIEW  
COMPLETED

NGA review(s)  
completed.

Not referred to OMB.  
Waiver applies.

SECRET

October 1967

INSTRUCTIONS AND DEFINITIONS  
FOR  
TARGET-ORIENTED DISPLAY

1. Table of Contents. These Instructions and Definitions provide general guidance for the preparation of Target-Oriented Display (TOD) Tables by Reporting Entities designated to participate in this activity. These Instructions and Definitions are organized as shown below:

| <u>Subject</u>   | <u>Page</u> |
|--|-------------|
| <u>Guidance for Table A (Total Resources Summary and Detail of Untargeted Resources)</u>   | -ii-        |
| Includes definitions of Cost Categories, Manpower, Targeted and Untargeted Resources.  |             |
| Explains detail of allocation of Untargeted Resources which relate to the intelligence function categories of Research & Development, General Support, and Investigative Activities. |             |
| <u>Guidance for Tables B, C and D (Target Tables)</u>  | -iii-       |
| I. Purpose of Tables   | ..          |
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| III. Definitions of Intelligence Functions   | ..          |
| IV. Allocation of Investment and Expense   | ..          |

Exhibits

Sample copies of Tables A, B, C and D.

2. Security Classification. These Instructions and Definitions and Tables A, B, C and D (when not filled in) are classified SECRET. Upon completion of the Tables and accompanying text, Reporting Entities should reclassify the materials upward as necessary. Reporting Entities are to make their submissions at the highest classification required to present the pertinent detailed information adequately.

3. Fiscal Year Requirement. In the submission of these TOD Tables, Reporting Entities are to provide data for FY 1967 and FY 1968. A separate set of tables is required for each year.

4. Transmission of TOD Reports by Reporting Entities. One complete set of TOD Tables and accompanying text is to be submitted for each Reporting Entity addressed to the Chairman TOD Committee, Office of the Director of Central Intelligence. Reporting Entities within the Department of Defense will be advised by separate instructions of additional requirements for submissions of TOD data within that Department.

5. Time Schedule. Submissions by Reporting Entities should be received by the Chairman TOD Committee on or before 31 December 1967. The TOD Committee will review and collate the submissions and call for additional data (if necessary) between 31 December 1967 and 15 February 1968. The TOD Committee will prepare its final report based on these submissions between 15 February and 15 March 1968.

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SECRETTOD Instructions  
and DefinitionsGuidance for Table A(Total Resources Summary and Detail of Untargeted Resources)Part I. Identification Data. (Page 1A)

Reporting Entity. The Reporting Entities are the specific Units, Activities, Projects, Offices or other components which are included in the major Intelligence Programs. A master list of all Reporting Entities in all Programs is maintained by the Executive Secretariat of the TOD Committee.

Agency or Service. Each Reporting Entity in DOD which is an integral part of the Army, Navy or Air Force will indicate its Service affiliation. Other Reporting Entities will indicate the appropriate affiliation.

Program. Indicate "CIP", "CCP", or other Program of which the Reporting Entity is a part.

Security Classification. Table A is classified SECRET when not filled in. Upon completion, reclassify Table A upward if necessary. Reporting Entities are to make their submissions at the highest classification required to present the pertinent detailed information adequately. The information called for should not be sanitized or summarized for the purpose of making it suitable for presentation under a lower security classification.

Control and Code. The Control line near the top of both pages of Table A should be left blank by the Reporting Entity. The Code numbers appearing throughout Table A relate only to the subsequent processing of data submissions and serve as a convenient line designators on the Tables.

Part II. Resource Summary for Reporting Entity. (Page 1A)

Fiscal Year. Enter the applicable fiscal year. Note that separate tables are required for each fiscal year reported on.

TOA (Total Obligational Authority). TOA is the total resources available to the Reporting Entity programmed for use during the cited fiscal year. TOA includes not only newly-appropriated funds but also funds appropriated in or otherwise available from prior periods and programmed for use during the fiscal year being reported on. The TOA for the Reporting Entity is to be obtained from a program or budget document which will be specified in separate instructions. Wherever funds are reported, dollars should be shown in thousands (e.g.,  25X1

Cost Categories (DOD). The TOA of the Reporting Entity for the cited fiscal year is divided into the following three Cost Categories.

R&D. These costs are for activities which are reportable under the "R&D" heading on DD Form 1570 (Program Change Request, Cost Detail). They are for research, development, test and evaluation which lead toward the production of a system, technique, or device which aids and supports intelligence activities.

Investment. These costs are defined in DOD Instruction 7040.5, dated 1 September 1966. These are the costs for activities which are reportable under the "Investment" heading on DD Form 1570 (Program Change Request, Cost Detail).

Expense. These costs are defined in DOD Instruction 7040.5, dated 1 September 1966. These are the costs for activities which are reportable under the "Expense" heading on DD Form 1570 (Program Change Request, Cost Detail).

Cost Categories (CIA). Reporting Entities within CIA will provide information approximately comparable to the foregoing DOD cost categories. This can be accomplished by aggregating Sub-Object Classes under the three foregoing headings.

Manpower (in Man Years). "Man Years" has the same meaning as when used in DD Form 1570 (Program Change Request, Manpower Detail). This total is derived by taking the annual increment in "Ent Strength" and dividing by two.

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SECRETTO Instructions  
and DefinitionsGuidance for Table A (continued)Part III. Recapitulation. (Page 1A)

Targeted and Untargeted Resources. The total activity relating to intelligence to be accounted for in Table A is divided into six functional categories. These, in turn, form two groups: Targeted Resources and Untargeted Resources. The subtotals of Targeted and Untargeted Resources together equal the TCA and Manpower figures entered in Table A, Part II (page 1A).

"Collection", "Information Processing", "Production", "Counterintelligence" are considered target-oriented, and their resources are to be accounted for in relation to the target subdivisions shown in Tables B, C and D.

"Research & Development", "General Support" and "Investigative Activities" are considered as not target-oriented, and their resources are to be accounted for only in Table A, Part III B. (Page 1A) and in Table A, Part IV (Page 2A).

Allocation of "Investment" and "Expense". See Section IV of these Instructions and Definitions for Tables B, C and D for guidance relating to the allocation of "Investment" and "Expense" in Table A, Sections III and IV.

Part IV. Untargeted Resources. (Page 2A)

Intelligence Function Category and Subcategory Definitions. See Section III of these Instructions and Definitions for Tables B, C and D. These definitions apply to the intelligence function categories appearing in Part III of Table A and to the subcategories appearing in Part IV of Table A.

Guidance for Tables B, C and D

I. ...

**SEE NEXT PAGE**

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GUIDANCE FOR TABLES B, C and DI. PURPOSE OF TABLES

Table B: to relate Intelligence Functions to the Geopolitical Areas which are the targets (objectives) of those functional activities.

Table C: within each Target Area, to further subdivide targets according to subject matter (Political, Scientific, Military, etc.).

Table D: within the USSR and Communist China Target Areas only, to further subdivide the "Military" target.

II. CONSTRUCTION OF TABLES AND INSTRUCTIONS FOR COMPLETING TABLESA. IDENTIFICATION DATA: top of Tables B, C and D.1. All Tables. (basic requirement)

Identify the "Reporting Entity", "Agency or Service", "Program" and "Fiscal Year" by filling in the spaces indicated at the top of Tables B, C and D. (See Instructions and Definitions, Table A, Part I for definitions of these terms.) This identification is to be repeated at the top of each of the pages of all tables.

2. Tables C and D (additional requirement)

Identify the Target Area to which the table relates.

B. SECURITY CLASSIFICATION1. Assigning Security Classification.

Tables B, C and D are classified SECRET when not filled in. Upon completion, reclassify the tables upward if necessary.

2. Use Highest Classification.

Reporting Entities are to make their submissions at the highest classification required to present the pertinent detailed information adequately. The information called for should not be sanitized or summarized for the purpose of making it suitable for presentation under a lower security classification.

C. "CONTROL" AND "CODE".1. "Control".

This line, which appears at the top of each page of Tables B, C and D, should be left blank by the Reporting Entities.

2. "Code".

The code numbers appearing throughout Tables B, C and D relate only to the subsequent processing of data submissions and may be ignored by Reporting Entities.

D. VERTICAL STUB COLUMN (Tables B, C and D): lists the Intelligence Functions1. Category Subdivisions.

The categories of "Collection" and "Information Processing" are subdivided according to the character of the activity performed and the information or materials dealt with. The subdivisions within "Collection" and "Information Processing" are synonymous except that one additional activity has been identified as part of the latter category (i.e., "G. General Information Storage, Retrieval and Dissemination"). The categories of "Production" and "Counterintelligence" are not subdivided.

2. Category and Subcategory Definitions..

See section III below.

3. Totals.

The vertical stub columns of Tables B, C and D provide space for totalling the resources applicable to each of the four major categories ("Collection", "Information Processing", "Production" and "Counterintelligence"). An additional line is provided at the bottom of the page to total all targeted resources:

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II. E. HORIZONTAL STUB COLUMNS

Table B: Lists the Geopolitical Target Areas, including "Undistributed" which is to be treated as a Target Area.

Table C: further subdivides a single Target Area according to subject matter; applicable to all Target Areas.

Table D: further subdivides the "Military" target in the USSR and Communist China Target Areas only.

1. Target Area columns.

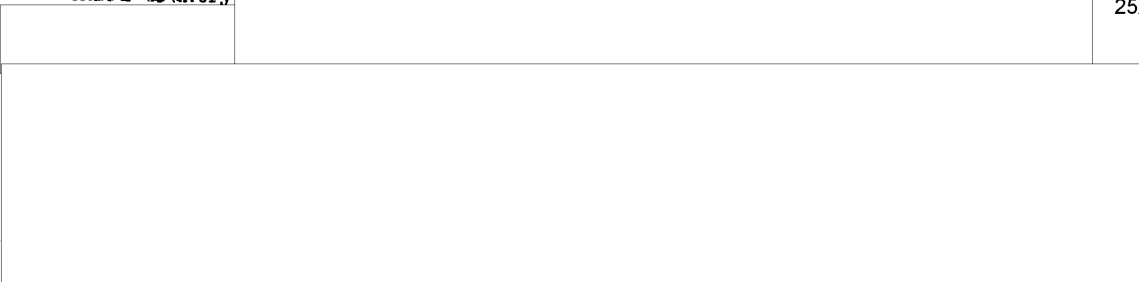
Each Target Area is presented in four columns, headed "Investment", "Expense", "\$", and "Man Years". The "\$" column is a subtotal of the adjoining "Investment" and "Expense" columns. (These headings have the same definitions as in Table A.) Funds are to be reported showing dollars in thousands (e.g., [redacted] as [redacted])

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2. "Target Area" Defined.

The "Target Area" is the location AGAINST WHICH the intelligence effort of the Reporting Entity is directed. The location FROM WHICH the effort is carried on is not a Target Area unless it is also an area AGAINST WHICH the activity is directed. All installations and activities of a target country or area will be considered as part of that target country or area even if they are located in a third country

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25X1



4. "Total Resources" columns.

a. Table B. The figures in Part III A. of Table A are also to be entered in the similar boxes of the "Total Resources" columns on page 1B of Table B. These resources are to be spread, as appropriate, among the subdivisions of the vertical and horizontal columns of Table B.

b. Table C. This table relates to a single, designated Target Area. The "Total Resources" column of Table C repeats the resource allocation shown in Table B for that particular Target Area.

c. Table D. This table relates to a single Target Area, either USSR or Communist China. The "Total Resources (Military Targets)" column of Table D repeats the resource allocation shown in the "Military" column of Table C for the designated Target Area.

5. Allocation of "Investment" and "Expense".

See Section IV, below of these Instructions and Definitions for detailed guidance on the allocation of "Investment" and "Expense" as between targets identified in Tables B, C and D.

SECRETII. E. HORIZONTAL STUB COLUMNS (continued)6. "Undistributed" columns.a. Table B.

1. Where the activities of a Reporting Entity, in whole or in part, cannot logically or with reasonable effort or in a meaningful way be related to one specific Target Area or entirely spread among two or more specific Target Areas, appropriate entries should be made in the "Undistributed" columns.

2. The use of the "Undistributed" columns may be appropriate when the activity of a Reporting Entity is directed simultaneously at more than one Target Area, or Worldwide, or to a remote region (e.g., Arctic, Antarctic) not covered by any one of the specific Target Areas, if (in the preceding cases) no strong rationale exists for relating the use of resources to a specific Target Area or Areas.

3. Where apportionment among Target Areas is reasonably possible and meaningful, a Reporting Entity should not use the "Undistributed" columns.

4. Where resources are shown in the "Undistributed" columns, the Reporting Entity should indicate by footnotes or other adequate explanation the nature of the activity, the components of its organization so included, any formula used to apportion resources, and the reason why (unless it is self-evident) the "Undistributed" columns are used.

5. The "Undistributed" columns of Table B are to be treated as if they represented a Target Area. Accordingly, the preparation of Tables C and D to further subdivide these resources is required.

b. Table C.

1. The "Undistributed (non-Military)" columns may be used where the other headings appear inappropriate, or where the activity of the Reporting Entity cannot logically or with reasonable effort or in a meaningful way be related to one or more of the specific headings.

2. Subparagraph 4., directly above, applies.

c. Table D.

1. The "Undistributed (Military Targets)" columns may be used where the other headings appear inappropriate, or where the activity of the Reporting Entity cannot logically or with reasonable effort or in a meaningful way be related to one or more of the specific headings.

2. Subparagraph 4., directly above, applies.

7. "Subject Targets" (Table C).

a. The "Total Resources (on Target Area)" columns of Table C are subdivided according to the "Subject Target", i.e., the character of the information being collected and processed or of the intelligence produced.

b. The principal distinction made in Table C is between information which is characterized as being related to a "Military" subject and that related to other subjects. The "Military" subject matter is further refined in Table D.

c. The columns entitled "Political, Economic & Sociological" are classified, for purposes of this analysis, as distinct from "Military" in character. In general, information relating to the economy of the Target Area is considered to fall under this heading; this includes information concerning military-supporting economic activities. Where economic-military information is so interrelated as to be non-separable, it will be classified as "Economic" or "Military" depending on the overall orientation of the Reporting Entity: i.e., a CIA entity will report its activities relating to such information under "Political, Economic & Sociological" while a DOD entity will report such activities under "Military".

d. The columns entitled "Science & Technology (non-Military)" make it clear from their title that they are to be used only for non-military information. This type of information, if related to military targets, is to be reported in Table D.

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II. E. HORIZONTAL STUB COLUMNS (continued)7. "Subject Targets" (Table C) (continued)

e. The columns entitled "Mapping, Charting & Geography" are, for the purpose of compiling this table, to be distinguished from the "Military" columns, in spite of the fact that it is recognized that many MC&G activities represent a form of military support. The entire Mapping, Charting & Geodesy program of the CIP is to be reported hereunder. In addition, other Reporting Entities dealing with this form of subject matter will report hereunder.

8. "Military Targets" (Table D)

a. In the cases (only) of the USSR and Communist China, the "Total Resources (Military Targets)" are further subdivided according to the character of the military information being collected and processed or of the intelligence produced.

b. Two sets of columns relate to "Strategic Forces", as follows:

1. "Strategic Forces: Offensive". These consist of the ICBM force, the MRBM/IRBM force, missile submarines, the strategic bomber force, and related research and development. (Space systems, which might otherwise have been considered as "strategic", are to be reported under "Military Space Programs".)

2. "Strategic Forces: Defensive". These consist of strategic air defense, ballistic missile defense, antisatellite defense, and civil defense.

c. Three sets of columns relate to "General Purpose Forces", as follows:

1. "General Purpose Forces: Air". These include theatre air defense, tactical aviation, and the airlift capability.

2. "General Purpose Forces: Ground". These include tactical missiles and rockets.

3. "General Purpose Forces: Naval". These include general purpose submarines, surface forces, naval aviation, coastal defenses employing missiles, and the sealift and amphibious assault capability.

d. One set of columns relates to "Military Special Weapons". These include biological, chemical and nuclear weapons and related defenses as well as any related research and development.

e. One set of columns relates to "Military Space Programs". All Space activity is to be accounted for under this heading.

f. One set of columns relates to "Military Command & Control". This has reference only to the highest echelon of command. Secondary and other subordinate echelons are to be related to the forces which they direct or operate.

III. DEFINITIONS OF INTELLIGENCE FUNCTION CATEGORIES AND SUBCATEGORIESA. GENERAL

1. The subcategories (A. - K.) of the "Collection" and "Information Processing" categories, as shown in Tables B, C and D, are synonymous, except that the latter category contains one additional activity (i.e., "L. General Information Storage, Retrieval & Dissemination").

2. The subcategories (A. - K.) of the "Research & Development" category, which appear only on page 2A of Table A, are also synonymous with the subdivisions of "Collection" and "Information Processing", except that the "Research & Development" category also contains the following additional subdivisions: "L. General Information Storage, Retrieval & Dissemination"; "M. CU & IA"; and "N. Communications Services".

B. DEFINITIONS

(1000) "COLLECTION". This category includes all those activities which are designated to acquire raw information and bring it under U.S. control. (CIP units and activities involved in MC&G activities include under "Collection" their activities entitled "Surveys and Data Procurement" in accordance with 1967 CIP Admin. Inst., Sec. VIII).



SECRETIII. B. DEFINITIONS (continued)

(1010) "Humint". This subcategory includes "Collection" and "Information Processing" activities in connection with information and/or material of all forms where human beings serve as sources and collectors.

(1011) "Overt". This subdivision of "Humint" includes "Collection" and "Information Processing" activities where the collection of information and/or material is conducted in such a manner that it may be attributed to or acknowledged by the sponsoring government or agency.

(1012) "Clandestine". This subdivision of "Humint" includes "Collection" and "Information Processing" of information and/or material where the collection activity is characterized by espionage or illicit activities. These activities are planned and executed under the sponsorship of a governmental department or agency in such a way as to assure secrecy or concealment, and to permit plausible denial by the sponsor in the event the activity is compromised.

(1020) "Imagery". This subcategory includes "Collection" and "Information Processing" activities where the information and/or material consists of any or all products of reconnaissance which provide a permanent record of the likeness of any natural or man-made features, objects, and activities reproduced on photographic material. Such imagery can be acquired through the session of the visual or any other segment,

25X1 [redacted] Within this context, "Imagery" does not include records of communications, radar signals, or telemetry data which do not reproduce the likeness of objects. Where photography is obtained in incidental support of a "Humint" collection effort (e.g., attached photography) it is not normally necessary to report this effort under "Imagery" but is considered a part of the "Humint" activity. 25X1

(1021) "Aerodynamic Platforms". This subdivision of "Imagery" includes "Collection" and "Information Processing" activities in connection with information and/or material where the collection activity is conducted by means of manned aircraft or unmanned aerodynamic vehicles such as drones.

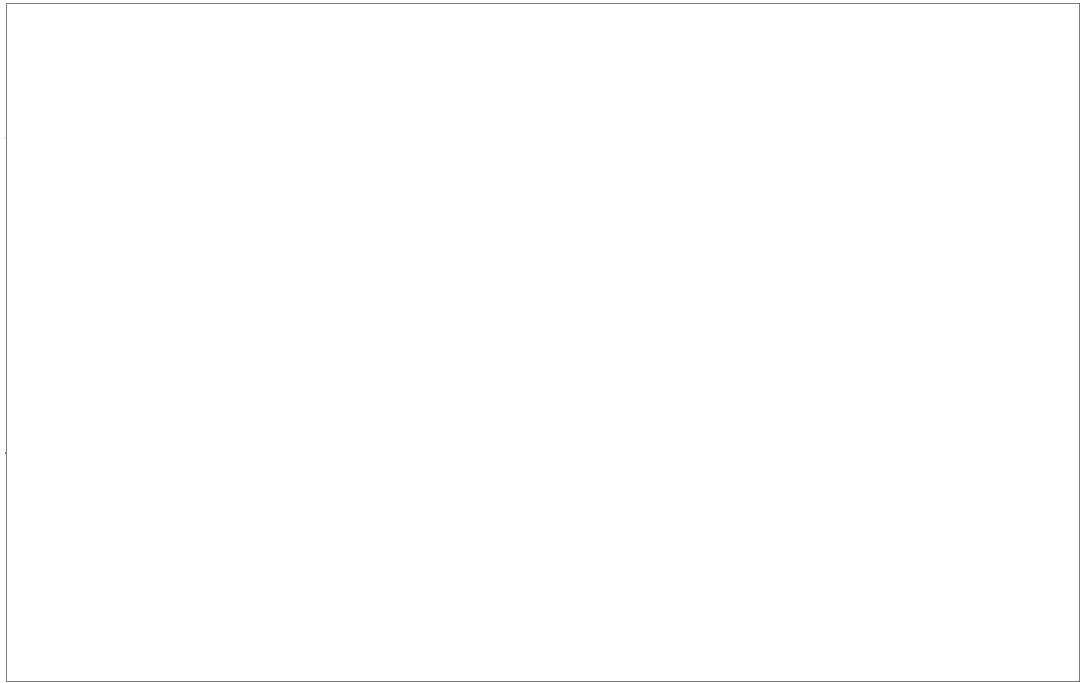
(1022) "Land/Sea Platforms". This subdivision of "Imagery" includes "Collection" and "Information Processing" activities in connection with information and/or material where the collection activity is conducted from a ground or sea platform. If not self-evident, the nature of the platform should be identified by footnote or other explanation.

(1023) "Other Platforms". This subdivision of "Imagery" includes "Collection" and "Information Processing" activities in connection with information and/or material where the collection activity does not fit appropriately into either of the two foregoing subdivisions. Reporting Entities will not use this subdivision unless specifically authorized to do so by higher authority.



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III. B. DEFINITIONS (continued)

(1090) "Nuclear Detection Techniques". This subcategory includes "Collection" and "Information Processing" activities where the information and/or material are pertinent to the functioning of the U.S. Atomic Energy Detection System (AEDS), with particular reference to [redacted] activities carried on by units and activities encompassed within the CIP, all of which should be reported hereunder. This subcategory applies particularly to specialized and technical equipment and procedures related to the subject matter. Information related to nuclear matters may also be accounted for by Reporting Entities other than the specialized units referred to above. In those cases, it may be more appropriate to utilize such subcategories as "Humint", "Imagery", "Comint", or other headings where those forms of collection are employed rather than the more specialized detection techniques which are related to this subcategory. Where resources are shown hereunder, the Reporting Entity should indicate by footnotes or other adequate explanation the nature of the activity, the components of its organization so included, and any formula used to apportion resources.

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(1100) "Specialized MC&G Techniques". This subcategory includes "Collection" and "Information Processing" activities where the information and/or material are to be utilized in connection with the production of maps, charts, reports, tables, aids, and other devices and products within the general fields of geographic intelligence, geodesy, hydrography, and comparable areas. This subcategory applies particularly to activities encompassed within the MC&G program of the CIP, all of which should be reported hereunder. It relates to activities where specialized and technical equipment and procedures are involved. Information relating to this general subject may also be accounted for by Reporting Entities other than the specialized units referred to above. In those cases, it may be more appropriate to utilize such subcategories as "Humint", "Imagery", "Comint", or other headings where those forms of collection are employed rather than the more specialized techniques which are related to this subcategory. Where resources are shown hereunder, the Reporting Entity should indicate by footnote or other adequate explanation the nature of the activity, the components of its organization so included, and any formula used to apportion resources.

(1110) "Other". This subcategory includes "Collection" and "Information Processing" activities where the type of information and/or material or the techniques involved in its acquisition do not logically or appropriately fit any of the foregoing subcategories. Where resources are shown hereunder, the Reporting Entity should indicate by footnotes or other adequate explanation the nature of the activity, the components of its organization so included, any formula used to apportion resources, and the reason why (unless it is self-evident) the "Other" column is used.

SECRETIII. B. DEFINITIONS (continued)

(2000) "INFORMATION PROCESSING". This category includes those aspects of intelligence activity which fall between the functions of "Collection" and "Production". These are activities which are necessary to reduce raw information to readable text, or to a form suitable for analytical exploitation, or for storage in an intelligence data base. This category includes, but is not limited to, document translation, reduction of electromagnetic radiation and returns, photographic read-out and interpretation, technical analysis of material, and the reduction of seismic, electromagnetic and acoustic data in relation to nuclear detection activities. (CIP units and activities involved in MC&G activities include under "Processing" their activities entitled "Data Reduction, Source Evaluation and Libraries" in accordance with 1967 CIP Admin. Instr., Sec. VIII).

(2010-2110) For subdivisions A. - K. of the "Information Processing" category (Tables B, C and D), the definitions of these same subdivisions which appear hereinabove under "Collection" are applicable.

(2120) "General Information Storage, Retrieval & Dissemination". This subcategory includes "Information Processing" activities which are carried on in order to maintain intelligence data bases and reference systems, with or without the use of automated equipment. This subcategory includes general purpose libraries and sizeable specialized reference collections. Centralized service activity performed by sizeable staff elements to receive, file, read and route documents to intelligence analysts is included. In addition, sizeable mechanisms for the distribution of processed information and/or intelligence end product fall within this subcategory. Where resources are shown hereunder, the Reporting Entity should indicate by footnote or other adequate explanation the nature of the activity, the components of its organization so included, and any formula used to apportion resources.

(3000) "PRODUCTION". This category includes all activities designed to convert processed information into intelligence data through evaluation and analysis, and the collation, correlation and synthesis of such data into Finished Intelligence and its presentation to users. (CIP units and activities involved in MC&G activities include under "Production" their activities entitled "Production and Distribution" in accordance with 1967 CIP Admin. Instr., Sec. VIII.)

(4130) "COUNTERINTELLIGENCE". This category (which appears in Tables B, C and D and in Part III A. of Table A) includes those forms of U.S. intelligence activity and their resultant product, which are devoted to destroying the effectiveness of inimical foreign intelligence activities and which are undertaken to protect against espionage, sabotage and subversion. Investigations which have a direct and important connection with the functioning of an intelligence agency may, if appropriate, be considered to form a part of "Counterintelligence", rather than being classified under "Investigative Activities" (see next paragraph); if sufficiently numerous, doubtful situations should be discussed with the TOD Committee for special handling.

(4140) "INVESTIGATIVE ACTIVITIES". This category (which appears only in Parts III B. and IV of Table A) includes activities concerned with personnel security investigations conducted as a prerequisite to employment by the U.S. Government, for access to classified material, criminal investigations, and other administrative investigations generally similar to the foregoing. (See "Counterintelligence", above.)

(5000) "RESEARCH & DEVELOPMENT". As a functional category of intelligence activity, "Research & Development" is a form of support which is rendered to the primary intelligence functions of "Collection", "Information Processing", "Production" and "Counterintelligence". It also supports other specialized activities, the most important of which is the "Communications Services" (within the "General Support" functional category) which have been established and are operated especially to handle communications of an intelligence character.

Note that "R&D" is listed, also, as one of the "Cost Categories" in Table A. For TOD purposes, data on R&D resources is compiled and classified both under the "Cost Category" (Table A, Part II) and under the "Function Category" (Table A, Part IV). However, the R&D activities and the resource totals under both of these categories are the same.

SECRETIII. B. DEFINITIONS (continued)

"Research & Development" as a functional category, is not target-oriented, and consequently does not appear on Tables B, C and D. However, there are cases where, within a single fiscal year, project hardware moves from the stage of research and development to an operational status. In the case of such a developing system or such hardware, costs are to be allocated to the other intelligence function involved (e.g. "Collection", "Information Processing", etc) when the system or hardware moves into an operational status. With particular reference to the "Collection" function, the costs of such a system or hardware will fall under "Collection" for TOD purposes once the system has begun to collect data against a target and to operate in the environment for which it was intended, or once the system has been made available for operations as part of a contingency reserve. When the system or hardware has thus moved to an operational status, the applicable resources are to be target-oriented on Tables B, C and D. Where the foregoing circumstances exist and costs are to be allocated, the Reporting Entity should indicate by footnote or other adequate explanation the nature of the activity, the components of its organization so included, and any formula used to apportion resources. Doubtful situations should be discussed with the TOD Committee in advance.

(5010-5110) For subdivisions A. - K. of the "Research & Development" category (Table A, Part IV), the definitions of these same subdivisions which are provided hereinabove under "Collection" are applicable. The objective is to report on the research and development activities which are being carried on in order to improve intelligence activities of the types covered by those functional subcategories.

(5120) "General Information Storage, Retrieval & Dissemination". For this subdivision of the "Research and Development" category, the definition which appears hereinabove under "Information Processing" is applicable.

(5130) "CI & IA". This subdivision of the "Research & Development" category relates to research and development being carried on in order to support the activities falling within the definitions (see above) of "Counterintelligence" and "Investigative Activities".

(5170) "Communications Services". This subdivision of the "Research & Development" category relates to research and development being carried on in order to support communications functions which are related to intelligence activities. These "Communications Services" are defined (see below) under the subcategory of the same name which is within the "General Support" function.

(6000) "GENERAL SUPPORT". This category includes those activities which provide logistic, administrative and/or management type assistance for the conduct of substantive intelligence activities. The category applies principally to undertakings of significant size which are more commonly found at the higher headquarters; and in general, the support components within field units and activities need not be identified separately under "General Support" but should be target-oriented (Table B) and included under the substantive intelligence function which they serve (i.e., "Collection", "Information Processing", "Production" or "Counterintelligence"). Sizeable support activities at higher headquarters which are not reasonably allocable to substantive activities may be identified under "General Support" (Table A). Reporting Entities showing resources in this category should append footnotes or other adequate explanation to identify the components so included and any formula used to apportion the resources. (CIP units and activities involved in MC&G activities include under "General Support" their activities entitled "Services" and "Operations and Maintenance of Facilities" in accordance with 1967 CIP Admin. Instr., Sec. VIII.)

(6160) "Management & Control". This subcategory includes those organizational components whose principal function is to give executive direction, exercise general management, or otherwise provide guidance and control for the conduct of substantive intelligence activities. In general, this subcategory includes only managerial-type resources at higher headquarters (e.g., the top levels of management in DIA and CIA), and management functions at levels below the foregoing are normally not to be broken out and identified here except where the Reporting Entity desires to do so in order to serve a particular purpose. Where resources are shown hereunder, the Reporting Entity should indicate by footnotes or other adequate explanation the components of its organization so included and any formula used to apportion resources.

III. B. DEFINITIONS (continued)

(6170) "Communications Services". This subcategory includes principally the resources of the DSSCS (SPINTCOMM/CRITICOMM) and Command & Control (OPSCOMM) systems in DOD, and the resources of the worldwide communication system maintained and operated by the CIA for the use of that Agency and the Department of State.

(6180) "Administrative ADP Services". This subcategory includes the resources in the form of ADP facilities and equipment utilized for administrative functions (e.g., turning out payrolls, handling personnel records, and other administrative applications). ADP facilities and equipment utilized for substantive intelligence data handling are not to be reported herein, but rather fall within the appropriate subdivisions of other functional categories (e.g., "Collection", "Information Processing", etc.). Where ADP facilities and equipment serve both administrative and substantive purposes, it is anticipated that the lesser user may report on the basis of time charges while the ownership of the equipment will be related to the major user. Where resources are shown hereunder, the Reporting Entity should indicate by footnote or other adequate explanation the nature of the activity and any formula used to apportion resources.

(6110) "Other Services". This subcategory includes those sizeable support activities which warrant separate identification. They may relate to training, supply, medical, personnel, security, finance, transportation, or other administrative or logistic service. These activities are normally found only at higher headquarters. Support services not identified separately herein should be included appropriately as part of the resources used to carry out the substantive functions of the Reporting Entity. Where resources are shown hereunder, the Reporting Entity should indicate by footnotes or other adequate explanation the nature of the activity, the components of its organization so included, and any formula used to apportion resources.

IV. ALLOCATION OF "INVESTMENT" AND "EXPENSE"

**SEE SEPARATE TEXT**

**SECRET**

29 September 1967

MEMORANDUM FOR : Mr. Fischer, BOB  
Dr. Wollenberg, DOD

SUBJECT : Major Collection Systems Table

1. The tentative view of the DCI office with respect to such a Major Collection Systems Table is to doubt that it belongs in the TOD exercise. In order to collect data of the type called for, it is necessary to identify individual sensor packages. These are not always the same as the TOD Reporting Entities, and in the example of the 100th SRW, there are a number of sensors within that single entity. Moreover, the time frame for the initial TOD is FY 1967 and FY 1968, whereas the time frame indicated on this table is open-ended and prior to FY 1967 and on the other end goes through FY 1973.

2. The DCI office view is not directed to the utility of the data which might be gathered, but is to doubt that the TOD exercise is the appropriate vehicle for collecting the information in this format.

3. I have added this item to the list of matters for discussion at our meeting on 3 October 1967.



Chairman, TOD Committee

25X1

**SECRET**