

MEMORANDUM FOR:	Chief, DCI/Personnel	SIA
FROM:	Chief, Staff Personnel Division	STA
SUBJECT:	PATB Write Ups	
2. Present acting as the rebetween the comp	ve 6 June 1983, all requests for PATB uld be forwarded or called directly to rvices Division (PSD). ly, Professional Staffing Branch/SPD is questing agent for all PATB test results onents and PSD. This procedure unnecesthe time required to get the test results and subsequently increases the proces-	
component use in	losed form has been developed by PSD for requesting PATB's. Please inform your change and provide them with copies of the lieve this transfer of function will be	STAT

time-beneficial for all parties and ensure better control over the distribution and storage of PATB's. PSD will continue to provide PSB with a drop copy of all requested PATB's for the original applicant file. Please contact C/PSB, on extention if you have any

Chief, Staff Personnel Division

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questions.

REQUEST FOR PATB RESULTS

NAME OF APPLICANT: DATE OF TESTING: PLACE OF TESTING: SSN # OFFICE: POSITION: DATE OF REQUEST: SEND REPORT TO: ADDRESS: EXTENSION: REQUEST FOR PATB RESULTS NAME OF APPLICANT: DATE OF TESTING: PLACE OF TESTING: SSN # OFFICE: POSITION: DATE OF REQUEST: SEND REPORT TO: ADDRESS: EXTENSION: