

### ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Office of Logistics Quarterly Planning Conference

FROM:

Chief, Plans and Programs Staff

EXTENSION

NO.

DATE 28 December 1982

STAT  
SIAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED      FORWARDED

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Chief, PD/OL

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Since your directorate level objective (Improve Responsiveness to Politically Sensitive Requirements for Goods and Services) is not included on the Agenda for the Quarterly Planning Conference, the Director of Logistics requested a report on activities to accomplish the objective. We suggested, and the D/L agreed, that this report be provided at your MBO bi-weekly scheduled for 19 January 1983, 0900 hours, along with the update of your division level objective.

Please contact [ ] STAT if you have STAT any questions or if we can provide assistance.

[ ] STAT