

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Recommended Objectives for the Quarterly Conference (Second Quarter)

FROM: Plans and Programs Staff, OL	EXTENSION	NO.	DATE 30 March 1983
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TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. Chief, P&PS/OL			
2. Director of Logistics			
3. OL/P&PS 			
4.			
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15.			

Attached is proposed
 Agenda for Quarterly
 Objective review scheduled
 for 5 May.

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Recommendations Objectives for the Quarterly Conference

(Second Quarter)

Objective

Presenter

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X Conduct a Comprehensive Review of Personnel Management Functions

[Redacted]

X Provide a System for More Timely and Efficient Response to Space Requirements (CADS)

X Implement the Digital Prepress System

X Continue to Work with GSA for Improved Service

[Redacted]

X Improve Responsiveness to Politically Sensitive Requirements for Goods and Services

X Provide Support to SAFE, Phase II

Objectives NOT Included

X Conduct a Pilot Quality Circle Program*

X Consolidate Agency Metropolitan Washington Area Activities*

X Establish Procedures to Execute Payments in Accordance with Prompt Pay Act*

X Develop Policy and Resolve Key Issues Affecting Acquisition

[Redacted]

X Improve the Physical Environment and Quality of Food and Service in the EDR*

X Design Methods to Improve Responsiveness to Furniture Requirements*

[Redacted]

* Reported First Quarter