

Approved For Release 2008/06/03 : CIA-RDP86-00735R000100130005-5

2nd Quarter  
83

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## ROUTING AND RECORD SHEET

**SUBJECT:** (Optional)

DDA Quarterly Briefing for Project SAFE

02 MAY 1983

**FROM:**

C/HEB/RECD/OL  
3E24 Headquarters

**EXTENSION**

**NO.**

OL 13288-83

STAT

**DATE**

22 April 1983

STAT

**TO:** (Officer designation, room number, and building)

**DATE**

**OFFICER'S INITIALS**

**COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. C/RECD/OL

5/1

*[Handwritten initials]*

R E C D

STAT

2.

2C \_\_\_\_\_

DC *[Handwritten mark]* \_\_\_\_\_

EX \_\_\_\_\_

SA \_\_\_\_\_

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3. C/P&PS/OL

C/REB \_\_\_\_\_

RO \_\_\_\_\_

C/FEngB \_\_\_\_\_

FE \_\_\_\_\_

C/HEB \_\_\_\_\_

PE \_\_\_\_\_

FILE \_\_\_\_\_

4.

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13.

14.

15.

22 April 1983

MEMORANDUM FOR: Chief, Plans and Programs Staff, OL

VIA: Chief, Real Estate and Construction  
Division, OL

FROM:  Chief, Headquarters Engineering Branch,  
RECD/OL

STAT

SUBJECT: DDA Quarterly Briefing for Project SAFE

This is to advise that  will be the  
briefing officer for the site construction work for Phase  
II of Project SAFE at the DDA Management By Objective (MBO)  
quarterly briefing.

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Office: Logistics  
 Objective Statement: Construct Transformer Vault, Headquarters  
 Responsible Officer:   
 Significant Funding Authority:  FY 83  
 Quarter Ending: 31 March 1983

O — Scheduled  
 X — Actual

STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Receive DDA construction approval.				X	O							
2. GSA completes design.								O				
3. Forward construction Work Order to GSA for project estimate.						OX						
4. Receive GSA estimate and implementation schedule.									O			

Office: Logistics  
 Objective Statement: Install Two Electrical Feeders, Headquarters  
 Responsible Officer:   
 Significant Funding Amount:  FY 83  
 Quarter Ending: 31 March 1983

O — Scheduled  
 X — Actual

STAT  
 STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Receive DDA approval.				X	O							
2. Forward Work Order to GSA for design and construction estimate.						OX						
3. Receive GSA estimate and implementation schedule.										O		

Office: Logistics  
 Objective Statement: Construct Northside Utility Lines  
 Responsible Officer:   
 Significant Funding A  FY 83  
 Quarter Ending: 31 March 1983

O — Scheduled  
 X — Actual

STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Notice to Proceed.	OX											
2. Construction period.	OX											
3. Construction Stopped - change location of lines to avoid new building construction.						X						
4. Redesign location and connection of lines to new building.							0			0		
5. GSA receives approval for changing the location of the lines from Congress.										0		
6. Resume construction. (Construction continues into March-April 1984.)											0	

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Office: OL/RECD  
 Objective Statement: Complete Renovations for Occupancy [redacted]  
 Responsible Officer: [redacted]  
 Significant Funding Amount: [redacted] FY 83  
 Quarter Ending: 31 March 1983

O — Scheduled  
 X — Actual

STAT  
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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Lease and renovation of [redacted]												
Requirements drawings complete and delivered to contractor.						OX						
Contractor prepares working drawings and advises cost estimate for renovations									0			
Independent contractor validation of cost estimates										0		
Renovation complete											0	*
* See attached narrative												

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Office: OL/RECD

Objective Statement: Complete renovations for occupancy of 30,000 sq. ft.

Responsible Officer:

Significant Funding A  FY 82  FY 83

Quarter Ending: 31 March 1983

O — Scheduled

X — Actual

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Lease and renovation of <input type="text"/>												
Renovation begins		OX										
Renovations complete					O-----		-OX					

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Office: Logistics  
 Objective Statement: Replace/Install Isolation Valves, Headquarters  
 Responsible Officer:   
 Significant Funding An  FY. 83  
 Quarter Ending: 31 March 1983

O — Scheduled  
 X — Actual

STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Receive DDA approval.				X	O							
2. Forward Work Order to GSA requesting implementation by Change Order to Northside Utility Lines Project						OX						

Office: Logistics

O — Scheduled

Objective Statement: Install Central Vacuum Pump, Printing & Photography Bldg.

X — Actual

Responsible Officer:

STAT

Significant Funding A  FY 83

Quarter Ending: 31 March 1983

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Receive DDA approval.				X	O							
2. Forward Work Order for Design Construction to GSA.						OX						
3. Receive GSA estimate and implementation schedule.											O	

Office: OL/RECD  
 Objective Statement: Facility Study   
 Responsible Officer:   
 Significant Funding Amount:  FY 83  
 Quarter Ending: 31 March 1983

O — Scheduled  
 X — Actual

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Continue to solicit and evaluate architect-engineer qualifications with particular emphasis on warehouse and logistical system design.												
Develop Scope of Work								0				
Proposal Requirement Date									0			
Award Phased Study Contract										0		

Office: Logistics  
 Objective Statement: Construct Chilled Water Risers, Headquarters  
 Responsible Officer:   
 Significant Funding Authority:  FY 83  
 Quarter Ending: 31 March 1983

O — Scheduled  
 X — Actual

STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Receive DDA approval.				X	O							
2. Forward Work Order to GSA.						X	O					
3. Receive GSA estimate and implementation schedule.										O		

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Office: OL/RECD ○ — Scheduled  
 Objective Statement: Investigate Establishment of Periodic Engineering Inspection X — Actual  
 Responsible Officer: None of Worldwide Agency Facilities  
 Significant Funding Amount: \$ None \_\_\_\_\_ FY \_\_\_\_\_  
 Quarter Ending:

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
No funds No action No plans No personnel												

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Office: OL/RECD  
 Objective Statement: Support to O.C. Data Distribution and Word Processors  
 Responsible Officer:   
 Significant Funding Amount: \$  FY 83  
 Quarter Ending: 31 March 1983

O — Scheduled  
 X — Actual

STAT  
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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Provide electrical service				OX	--	--	--	--	--	--	--	--
2. Provide mechanical alterations				OX	-	--	--	--	--	--	--	--
3. Provide air balancing						OX	--	--	--	--	--	--
4. Install Summer/Winter thermostats									0			
5. Upgrade electrical service in congested areas.					OX	--	--	--	--	--	--	--