

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Recommended Objectives for the Quarterly Conference (Second Quarter)

FROM: <div style="border: 1px solid black; width: 150px; height: 20px; margin-bottom: 5px;"></div> Plans and Programs Staff, OL	EXTENSION <div style="border: 1px solid black; width: 50px; height: 20px; margin-top: 10px;"></div>	NO. DATE <p style="text-align: center; font-size: 1.2em;">30 March 1983</p>
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TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

TO: (Officer designation, room number, and building)	RECEIVED	FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. Chief, P&PS/OL	31 MAR 1983		<i>DM</i>	Attached is proposed Agenda for Quarterly Objective review scheduled for 5 May. <div style="font-size: 2em; margin-top: 20px;"><i>OL</i></div>
2. Director of Logistics	31 MAR 1983		<i>DM</i>	
3. OL/P&PS <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div>				
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Recommended Objectives for the Quarterly Conference

(Second Quarter)

Objective

Presenter

Conduct a Comprehensive Review of
Personnel Management Functions

[Redacted]

Provide a System for More Timely and
Efficient Response to Space Requirements
(CADS)

Implement the Digital Prepress System

Continue to Work with GSA for
Improved Service

[Redacted]

Improve Responsiveness to Politically
Sensitive Requirements for Goods and
Services

Provide Support to SAFE, Phase II

Objectives NOT Include

Conduct a Pilot Quality Circle Program*

Consolidate Agency Metropolitan
Washington Area Activities*

Establish Procedures to Execute Payments
in Accordance with Prompt Pay Act*

Develop Policy and Resolve Key Issues
Affecting Acquisition

[Redacted]

Improve the Physical Environment and
Quality of Food and Service in the EDR*

Design Methods to Improve Responsiveness
to Furniture Requirements*

[Redacted]

* Reported First Quarter

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