

FY84

Office: OL/SD/ CD/MFB  
 Objective Statement: Establish a program to monitor usage of packaging supplies and material on a yearly basis, including a reorder cycle  
 Responsible Officer:  
 Significant Funding A \_\_\_\_\_ FY 84  
 Quarter Ending:

O — Scheduled  
 X — Actual

STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Complete more detailed test of the program in coordination with SD/DCB. Review system compatability in comparison to the WANG word processor and LIMS.		0										
Analyze test results with SD/DCB to identify changes, modifications, deletions/additions of data files or fields, user friendliness, and system response.				0								
Conduct tests of enhanced program.					0							
Establish database and implement the system.							0					

FY83

Office: OL/SD/CD/MFB  
 Objective Statement: Establish a program to monitor usage of packaging supplies and material on a yearly basis, including a reorder cycle  
 Responsible Officer: \_\_\_\_\_  
 Significant Funding Amount: \_\_\_\_\_ FY 83  
 Quarter Ending: 30 September 1983

O — Scheduled  
 X — Actual

STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Conduct a feasibility study in conjunction with Data Control Branch, SD/OL			X									
Request OL/SD/DCB approach Systems Analysis Branch with recommendations for presentation to the Office of Data Processing						OX						
Review and planning period in coordination with DCB, SAB, and ODP							OX					
Conduct test run of program								0	-----	-----		X

NARRATIVE REPORT

1 July - 30 September 1983

ESTABLISH A PROGRAM TO MONITOR USAGE OF PACKAGING SUPPLIES AND  
MATERIAL ON A YEARLY BASIS, INCLUDING A REORDER CYCLE

1. ACTIVITY THIS PERIOD

A general overview of the program was presented to C/P&PS and initial tests were conducted.

2. PROBLEMS AND SHORTFALLS

A few data elements need to be added such as suggested vendors.

3. PLANS FOR THE NEXT PERIOD

Plan to have C/P&PS and other  personnel visit  Building and conduct extensive testing of the program.

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4. LONG-TERM OUTLOOK

Promising. With a few changes/modifications and after evaluation of user friendliness system is a possibility.