July Dive

	R	OUTIN	G AND	RECOR	D SHEET
SUBJECT: (Optional)					
Office of Logistics	Qua	rterly	y Plann	ing Co	nference
FROM:		Divici	ion	EXTENSION	NO.
Logistics Servi Room 3E14	ces	DIAIS	ion		DATE 12 April 1983 STAT
TO: (Officer designation, room number, building)	and	D	ATE	OFFICER'S	COMMENTS (Number each comment to show from whom
bonding)		RECEIVED	FORWARDED	INITIALS	to whom. Draw a line across column after each comment.)
1. Plans & Programs	Staf	f			STAT
2. Rm.					John, STAI
					Attached is the
3.					package from LSD containing an update on all of the milestone charts, Directorate
4.					and Division. If you have any questions or problems
					with it, just give me a
5.					call. Thanks for all your
					help.
6.					
7.					
8.					
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9.		ļ.			g and Grander
10.					
1 10.					
11.					
12.		<del>                                     </del>			
13.					
14.					
15.					

FORM 610 USE PREVIOUS EDITIONS

(-1)

12 April 1983

MEMORANDUM	FOR:	Chief,	P1ans	and	Programs	Staff.	OL

FROM:

STAT

SUBJECT:

Office of Logistics Quarterly Planning

Chief, Logistics Services Division, OL

Conference

Per your request, attached is an updated milestone chart for the LSD directorate-level objective which is to be presented at the Quarterly Planning Conference with the DDA on 5 May. Questions concerning the objective should be directed to

STAT STAT

Office: OL/LSD/BSB

Objective Statement: Establishment of an Automated Supply System

Responsible Officer:

Significant Funding Amount: \$\_\_\_\_\_\_ FY\_\_83\_\_

Quarter Ending: 29 April 1983

O — Scheduled	
X — Actual	
	_

STAT

		Quarter	1	· G	uarter 2	2	G	uarter :	3	0	Quarter 4	4
Activities Planned	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Develop a program to monitor stock levels, issuances, reordering, and on-hand quantities of administrative supplies in Agency supply rooms.	0							0				
Input all data required to administer the automated program.			0							0		
Verify input against manual records.				0							0	
On-line operation of automated system.				0								0
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										į		
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Office:	OĹ/LSD/MI	РΒ							_	
Objective	Statement:	Research	the	<u>f</u> easibility	οf	insta	lling	autom	ated ga	S
-	le Officer:			pump	s at	t the	Motor	Poo1	Garage	

O — Scheduled X — Actual

Responsible Officer: puri Significant Funding Amount: \$ FY83

STAT

Quarter Ending:

	0	Quarter	1	G	uarter :	2	G	uarter (	3	C	Quarter 4	4
Activities Planned	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEF
Read literature currently available pertaining to automated fuel dispensing systems					Ø							
Determine the feasibility of instal- ling automated gas pumps at the Motor Pool										0		
Prepare cost estimates											0	
If feasible, formulate plans for its implementation												C

Office: OL/LSD Objective Statement: Responsible Officer:	LSD support to	_	$O - Scheduled\\ in terms of courier and shuttle service & X - Actual\\ establishment and stockage of supply room, routine$	STAT
Significant Funding A	mount: \$	FY 83	maintenance support, etc.	
Quarter Ending:				

	A complete the second s	1	Quarter	1	G	Quarter	2		Quarter	3	(	Quarter	4
	Activities Planned	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1.	Determine furniture requirements.					N							
2.	Specify and order furniture and wall art for public and office areas.			180									
3.	Specify to building management the type of carpeting, floor covering, and tile to be used throughout the building.			180					1				
4.	Establish a working group to facilitate a smooth move-in by the occupants of the building.				0	X							
5.	Establish a building supply room.							10					
6.	Determine the type of courier and shuttle service to be used to accommodate the building occupants.						KO						

		O Scheduled	
Objective	Ctatamant. IIIIII UVE LIIC DIIVSICAI IIIVII OIIIICIIC AIIA CIIO GAALIO) OI IOO	X — Actual	
Responsible	le Officer: in the Frecutive Dining Room		STAT
Significant	t Funding Amount:  FY		017(1
Quarter E	nding:		

		Quarter	1	G	}uarter	2	(	Quarter	3	(	Quarter	4
Activities Planned	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Select a consultant to survey the physical area and overa-1 function of the EDR and to prepare a report on the findings with recommendations for improvement			1XI									
Present a proposal for improvement to management				0					0			
Initiate a work order to implement facility changes and initiate action for any approved personnel changes						10						

	R	OUTIN	G AND	RECOR	D SHEET	
SUBJECT: (Optional)						
Mile	stone (	Chart				ŀ
FROM:				EXTENSION	NO.	STAT
Plans and	Program	ns Sta	ff _		DATE	STAT
Room					14 April 1983	الالآث
TO: (Officer designation, room numbuilding)	mber, and	D	ATE	OFFICER'S	COMMENTS (Number each comment to show fro	
		RECEIVED	FORWARDED	INITIALS	to whom. Draw a line across column after each o	
1.						STAT <b> </b>
Plans and Prog	rams S	taff			John,	I STAT
2.					Attached is the mi	le-
					stone chart on liaison of GSA to improve service	
3.					Agency buildings. If yo	ou
					have any questions on the	
4.					one, please do call - I think it is what you ne	ed
					but I'm not sure.	1
5.					1	
6.					1	
7.						
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8.					1	
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9.					1 \ 5/	
					The and Quarted	0
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11.					phicture.	
12.					1	
13.					+	
14.					+	
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10.						
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FORM 610 USE PREVIOUS EDITIONS

Office: OLY LOD and OLY RECO	O — Scheduled X — Actual
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		(	Quarter	1	G	)uarter	2	C	Quarter	3	(	Quarter 4	4
	Activities Planned	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
0	Meet regularly with project control officer from the Office of the Administrator, GSA.		X		Х			0		0		0	
0	Perform monthly "Walk-Abouts" with DDA.	х	Х	X	Х	χ	Χ	0	0	0	0	0	0
0	Coordinate action items with GSA Buildings Manager.	х	x	Х	Х	Х	Х	0	0	0	0	0	0
0	Provide project support officers to outlying buildings to identify problems, evaluate GSA performance and coordinate actions.	X											
0	Work with GSA Region III to develop, a prospectus for Community Headquarters Building.							0					
	•												
												and Addition and the section of	
									The state of the s			CAD. I LANGE BANKS (VIEW SPRING TO THE	

Approved For Release 2008/06/03 : CIA-RDP86-00735R000100050001-8

STAT

12 April 1983

MEMORANDUM FOR:	Chief, Plans and Programs Staff, OL
FROM:	Chief, Logistics Services Division, OL
SUBJECT:	Office of Logistics Quarterly Planning Conference
Per your re	quest, attached is an updated milestone chart
for the LSD dire	ctorate-level objective which is to be presented
at the Quarterly	Planning Conference with the DDA on 5 May.
Questions concer	ning the objective should be directed to
	STAT
	STAT

Office: OL/LSD/BSB	O — Scheduled	
Objective Statement: _Establishment of an Automated Supply System	X — Actual	
Responsible Officer:		STAT
Significant Funding Amount: \$FY_83_		
Quarter Ending: 29 April 1983		

		Quarter	1		Quarter	2	Quarter 3			Quarter 4		
Activities Planned	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Develop a program to monitor stock levels, issuances, reordering, and on-hand quantities of administrative supplies in Agency supply rooms.	0				-,			0				
Input all data required to administer the automated program.			0-		ļ,					0		
Verify input against manual records.		Andreas Anna Statement		0-							0	
On-line operation of automated system.				0-	<del> </del>							0
A												
								1				
												- Allendaria

Approved For Release 2008/06/03 : CIA-RDP86-00735R000100050001-8

O — Scheduled

Office: OL/LSD/MPB
Objective Statement: Research the feasibility of installing automated gas pumps at the Motor Pool Garage

X — Actual

STAT

Significant Funding Amount: \$\_

FY<u>83</u>

Quarter Ending:

		Quarter	1	G	)uarter	2		Quarter	3		Quarter .	4
Activities Planned	ост	NOV	DEC	JAN	FEB'	MAR	APR	MAY	JUN	JUL	AUG	SE
Read literature currently available pertaining to automated fuel dispensing systems					Ø							Annual St.
Determine the feasibility of installing automated gas pumps at the . Motor Pool			Account of the second of the s				,		Market and the second s	0		
Prepare cost estimates											0	
If feasible, formulate plans for its implementation			The second secon									
					O LA CALLANTINA DE LA C							
•												
										Total Control of the		

Objective Statement: LSD support to Roosevelt Bldg. In terms of courser and shuttle service in the shu	Objective Responsible Significant	e Officer: t Funding At			STA <sup>-</sup>
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Activities Planned	ОСТ											
		NOV	DEC	JAN	FEB	MAR	APR	MAY	NUL	JUL	AUG	SEP
Determine furniture requirements.					N							İ
Specify and order furniture and wall art For public and office areas.			10		3"						A CAMPAGE OF THE PARTY OF THE P	
of carpeting, floor covering, and tile			10									
smooth move-in by the occupants of the				δ	X							
Establish a building supply room.							Ŋ					
service to be used to accommodate the						180						
•												
	Specify to building management the type of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the building occupants.	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the	of carpeting, floor covering, and tile to be used throughout the building.  Establish a working group to facilitate a smooth move-in by the occupants of the building.  Establish a building supply room.  Determine the type of courier and shuttle service to be used to accommodate the

Office: Objective Statement: OL/LSD and OL/RECD

Provide support to SAFE, Phase II

Responsible Officer:

Significant Funding Amount: \$ 1.1 M FY\_83

Quarter Ending:

	A division of	(	Quarter	1	G	)uarter	2		Quarter	3		Quarter	4
	Activities Planned	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1.	Renovate space and rleocate personnel and equipment (LSD).												
	a. Complete drawings to relocate the Map Library.		N								·		A Maria de Caracteria de Carac
	<ul> <li>Complete backfill of space allocation to the DCI area, DDO, DDA and DDS&amp;T.</li> </ul>			1Ñ									
	c. Free up space for Phase II.					0	-x						
II.	Complete modifications of space (RECD).												
	a. Complete Phase II Design.		0	X									
	b. Award Phase II Construction.					0	-X						
	c. Complete Phase II Construction.											0-	X
	•												
												!	

X — Actual STAT

O - Scheduled

Objective Statement: Provide a system for more timely and efficient response Responsible Officer: X — Actual STAT

Significant Funding Amount: 3.....

Quarter Ending:

	C	Quarter	1		Quarter	2		Quarter	3	(	Quarter -	4
Activities Planned	ОСТ	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
In conjunction with ODP and OL/RECD/HEB, refine requirements for acquiring a Computer-Assisted Design & Drafting System					x 4	,				0		
Establish requirements for a Request for Proposal (RFP)					x <b>4</b>						0	
				•								
1												
									A PROPERTY AND A PROP			

OTHICE:	OL/LSD					O — Scheduled	
Objective	Statement:	Improve the physic	cal invironment and	the quality of	food and service	X — Actual	
Responsibl	e Officer:	in the Evecutive I	Pining Room				STAT
Significant	t Funding A	mount: 🌶	FY				01711
Quarter E	nding:						

		Quarter	1		Quarter, 2			Quarter 3			Quarter 4		
Activities Planned	ОСТ	NOV	DEC	MAL	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	
Select a consultant to survey the physical area and overa-1 function of the EDR and to prepare a report on the findings with recommendations for improvement		A DESCRIPTION OF A DESC	N		30								
Present a proposal for improvement to management				0	 -				0			•	
Initiate a work order to implement facility changes and initiate action for any approved personnel changes						10							
												-	
				,									