

FY-83

P&PD Objectives

Fourth Quarter

Milestone Charts

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: Implementation of P&PD Digital Prepress System (3 Year Project)
 RESPONSIBLE OFFICER: _____
 SIGNIFICANT FUNDING AMOUNT: _____ FY 83
 DATE SUBMITTED: September 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Initial testing, operation, and evaluation of the EOCOM laser platemaker.	0					X						
2. Order Black and White Electronic Camera.	X											
3. Installation, testing, and Evaluation of Black and White Electronic Camera.		X										
4. Order and install CAMEX "testbed" pagination system.			0							0		
5. Prepare detailed specification for Interactive Area Composition and File Management System (IACFM).			X									
6. Visit vendors of page makeup systems to evaluate their performance in producing benchmark samples of typical publications.				X								

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: Implementation of P&PD Prepress System (3 Year Project)
 RESPONSIBLE OFFICER: [redacted]
 SIGNIFICANT FUNDING AMOUNT: [redacted] FY 83
 DATE SUBMITTED: September 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
7. Prepare a final report on CAMEX testbed pagination system.					0				0			X
8. Based on detailed specifications for IACFM and on results of pagination system testbed, conduct a market survey of available equipment and prepare a final report with recommendations.						X						
9. Based on results of items 5-7, either:												
a. Prepare and release a Request for Proposal (RFP) for an IACFM								0		X		
b. Order recommended IACFM												0
10. Investigate color scanners for inclusion in Digital Prepress System and other P&PD color printing applications.						X						
11. Order Color Scanner.								0		X		

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: Conduct a Pilot Quality Circle Program in P&PD/OL
 RESPONSIBLE OFFICER:
 SIGNIFICANT FUNDING AMOUNT: FY 83
 DATE SUBMITTED: September 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Conduct Research.		X										
2. Define Requirement.		X										
3. Build Management Support.		X										
4. Organize Steering Committee/Select Administrative Coordinator(s).		X										
5. Contract for a Consultant.		X										
6. Conduct a Quality of Worklife Survey.		X										
7. Develop Implementation Plan.			X									
8. Publicize Program and Solicit Volunteers			X									
9. Conduct Training.			X									
10. Initiate Pilot Program.			0									
11. Consultant Assessment Survey.						0		X	0	X	0	0
12. Facilitator-Steering Committee Status Review.				X	X	X	X	X	X	0	0	X
13. Pilot Program Final Report.												0

O - Scheduled
X - Actual

Office: DDA/OL/P&PD

Objective Statement: Develop a Training Program for Photography Branch

Responsible Officer: [Redacted]

Significant Funding Amount: \$ [Redacted] FY 83

Date Submitted: October 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Collect and analyze background report for present branch structure and pay scale rates.			OX (FY-82)									
2. Review position descriptions and compare with photo industry standards.				0-----X (FY-82)								
3. Interview branch managers and employees.					0-----					0-----		X (FY-82)
4. Prepare draft of findings and recommendations. (FY-83)		0-----			0-----	X						
5. Develop program outline.					0-----		0X					
6. Develop section criteria. (FY-83)						0-----		0X				
7. Develop training schedules, curriculum, administration, and evaluation mechanisms. (FY-83)								0-----			X	
8. Submitted training program for coordination and review (FY-83)									0-----			X
9. Publish training program with implementation schedule (FY-84)			0									

O - Scheduled
X - Actual

OFFICE: BDA/OL/P&PD
 OBJECTIVE STATEMENT: Conduct a Staff Study as to the feasibility of establishing a Waste Management Program for P&PD
 RESPONSIBLE OFFICER: [Redacted]
 SIGNIFICANT FUNDING AMOUNT: [Redacted] FY 83
 DATE SUBMITTED: October 1983 [Redacted]

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Define activities and objectives for waste analysis program.			X									
2. Gather background data and obtain copy of printing industry standards on waste.					X							
3. Prepare report for management review with recommendations on course of action.							0		0			
4. Based on results of report, conduct a 90-day pilot study program of selected supply items.									0			
5. Evaluate results of pilot program and prepare recommendations.												0

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: Develop Work Standards and Measure P&PD Productivity Via the MIS
 RESPONSIBLE OFFICER: [Redacted]
 SIGNIFICANT FUNDING AMOUNT: [Redacted] FY 83
 DATE SUBMITTED: September 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Investigate available printing and photography work standard plans and productivity measurement systems that could serve as models for P&PD.												
2. Develop a set of work standards to measure individual productivity.												
3. Design a functional specification detailing P&PD requirements for software development.												
4. Contract a software vendor to develop software that will process production data collected via MIS and new data required to produce productivity measurement reports.												
5. Load new productivity measurement software into MIS.												
6. Test and Evaluate new software.												
7. Implement productivity measurement software.												

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: Develop Work Standards and Measure P&PD Productivity Via the MIS
 RESPONSIBLE OFFICER:
 SIGNIFICANT FUNDING AMOUNT FY 83
 DATE SUBMITTED: September 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
8. Implement reporting of productivity measurement.												
9. System performance evaluation.												

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: Develop a Specially Defined Requirements Package for Low Volume Copiers and Extend those Requirements into a Competative Bid and Contract Award
 RESPONSIBLE OFFICER: [Redacted] STAT
 SIGNIFICANT FUNDING AMOUNT: [Redacted] FY 83 for Copier Rentals STAT
 DATE SUBMITTED: September 1983

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Develop Requirements and Work Statements.			0		0			0				
2. Obtain contracting concept approval.			0		0			0				
3. Complete Contractor source selection.				0		0			0			
4. Prepare Request for Proposal.						0	0		0			
5. Release Request for Proposal.							0	0		0		
6. Contractor response deadline.								0	0		0	
7. Evaluation of Responses.									0	0	0	
8. Complete contractor selection.									0	0	0	
9. Contractor Debriefing.										0	0	0
10. Contract Award										0	0	0

0 - Scheduled
X - Actual

OFFICE: DDA/OL/P&PD

OBJECTIVE STATEMENT: Develop Requirements for P&PD's Support to FBIS MIDAS Project

RESPONSIBLE OFFICER: [Redacted]

SIGNIFICANT FUNDING AMOUNT: [Redacted] FY 83

DATE SUBMITTED: September 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Develop production support and production backup capabilities for Phase I of MIDAS.	0					X						
2. Implement Phase 1 MIDAS production support.		0						X				
3. Determine MIDAS to P&PD communications requirements.			0			X						
4. Participate in MIDAS Phase II System Definition requirements.						0	0					
5. Install and test MIDAS to P&PD communications facility.												0

0 - Scheduled
X - Actual

OFFICE: OL/P&PD/DDA

OBJECTIVE STATEMENT: ETECS Support for Users of Wang Word Processors

RESPONSIBLE OFFICER: [redacted]

SIGNIFICANT FUNDING AMOUNT: [redacted]

FY 83

DATE SUBMITTED: September 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Order Communicating WANG Word Processor (GJ-56)	X											
2. Install WANG to ATEX Interface (Direct) Hardware/Software on ATEX 8000			X									
3. Install WANG Word Processor in GJ-56.		0-----										0X
4. Test WANG to ATEX Interface (Direct)			0-----									X
5. Develop WANG to VM/370 Interface (ODP/SPD)												0X
6. Test WANG to ATEX Interface via Bi-Sync Data Link.												0X
7. Publish Tech Note Announcing Interface Capabilities.												0

OFFICE: DDA/OL/P&PD

OBJECTIVE STATEMENT: Evaluate the Feasibility of Expanding P&PD Video Support to the Intelligence Community. STAT

RESPONSIBLE OFFICER: [redacted]

SIGNIFICANT FUNDING AMOUNT: [redacted] FY 83

DATE SUBMITTED: September 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Identify current and future video support capabilities.					0			0				
2. Identify equipment needs to meet potential video support capabilities.							0		0			
3. Identify space requirements to meet potential video support capabilities.									0		0	
4. Identify skills and staffing requirements for potential video support capabilities.										0		
5. Prepare a report for management on current and potential video support alternatives.												0

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: P&PD Bindery Automation Study
 RESPONSIBLE OFFICER: [REDACTED]
 SIGNIFICANT FUNDING AMOUNT: [REDACTED]
 DATE SUBMITTED: September 1983

FY 83

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Compile data on the present Bindery requirements and equipment capabilities	0	--X										
2. Survey P&PD management and customers as to projected future requirements.		0	-----	0	-----	-----	-----	0	-----	0		
3. Survey the printing industry for current initiatives in Bindery.			0	-----	0	-----	-----	X	-----	0		
4. Prepare Bindery automation requirements paper.					0	-----	-----	-----	-----	0	0	
5. Prepare a final report on Bindery Automation. The report will contain recommendation on equipment acquisition, work flow, personnel/equipment utilization and any other areas identified by management.								0	-----	-----	-----	0

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: Develop an Automated Maintenance Program System for P&PD
 RESPONSIBLE OFFICER:
 SIGNIFICANT FUNDING AMOUNT:
 DATE SUBMITTED: September 1983 FY 83

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Define requirements for an automated database for logging of in-house, contractual or vendor-supplied remedial equipment repair and preventive maintenance scheduling.	0	---	X									
2. Design a functional specification detailing P&PD equipment maintenance requirements.	0	---	---	---	0	---	X					
3. Prepare a report to P&PD management recommending which computer system (i.e., MIS, VM GIMS0 should be used to support the program.		0	---	---	---	0	---	---	---	---	0	---
4. Either solicit in-house support for or contract for software development.				0	---	---	---	---	0	---	---	---
5. Load software into system.										0	---	---
6. Test & Evaluate new software.											0	---

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: Develop an Automated Maintenance Program System for P&PD
 RESPONSIBLE OFFICER: [REDACTED]
 SIGNIFICANT FUNDING AMOUNT: [REDACTED] FY 83
 DATE SUBMITTED: September 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
7. Implement data entry by LSS/P&PD												0-----
8. Implement Maintenance reporting.												
9. System Performance Evaluation.												

0 - Scheduled
X - Actual

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: Implementation of P&PD/ODP Autofiche System
 RESPONSIBLE OFFICER:
 SIGNIFICANT FUNDING AMOUNT: FY 83
 DATE SUBMITTED: September 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Test and evaluate Autofiche software for alphanumeric micrographics production		0				0X						
2. Develop procedures and publish an ODP Tech Note on AUTOFIGICHE utilization				0					0			0X
3. Begin full implementation of AUTOFIGICHE system for alphanumeric production			0			0			0			0
4. Test and evaluate computer graphics (Dicomed) AUTOFIGICHE module						0			0X			
5. Develop procedures and publish an ODP Tech Note on AUTOFIGICHE computer graphics module utilization							0				0	
6. Begin full implementation of AUTOFIGICHE system.									0			0X

OFFICE: DDA/OL/P&PD
 OBJECTIVE STATEMENT: Prepare Up-To-Date Floor Plans on P&PD Facilities
 RESPONSIBLE OFFICER:
 SIGNIFICANT FUNDING AMOUNT: FY 83
 DATE SUBMITTED: October 1983

STAT
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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Survey P&P Building to determine existing facilities.		0-----			X							
2. Coordinate with Branch and Division Management to determine future plans/requirements.		0-----			X							
3. Work with Design & Presentation Center to develop a graphic presentation capable of easy update.				0-----			0-----		X			
4. Prepare measurement drawing for final drafting.						0-----			0-----	0-----		X
5. Execute final drawing. Make reproductions per requirements.							0-----			0-----		X