

As Submitted in 5-yp

Office: OL/PMS
 Objective Statement: Develop policy and resolve key issues affecting acquisitions
 Responsible Officer:
 Significant Funding Amount: \$ FY
 Quarter Ending:

O - Scheduled
 X - Actual

25X1

| Activities Planned | Quarter 1 | | | Quarter 2 | | | Quarter 3 | | | Quarter 4 | | |
|--|-----------|-----|-----|-----------|-----|-----|-----------|-----|-----|-----------|-----|-----|
| | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP |
| I. Establish agency policy on contracting with business entities | | | | | | | | | | | | |
| a. Draft policy document | O | | | | | | | | | | | |
| b. Coordinate policy agency-wide | | O | | | | | | | | | | |
| c. Publish policy | | | | | O | | | | | | | |
| II. Develop new methods for funding agency contracts. | | | | | | | | | | | | |
| a. Select and issue a security clearance to an internationally known expert on contract funding and financing. | | | | O | | | | | | | | |
| b. Review current agency policy. | | | | | O | | | | | | | |
| c. Review current law and regulation | | | | | O | | | | | | | |
| d. Draft policy document | | | | | | O | | | | | | |
| e. Coordinate policy agency-wide | | | | | | | O | | | | | |
| f. Issue policy | | | | | | | | O | | | | |

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As in Submitted 5-yr

Office: OL/PMS & SD

Objective Statement: Establish procedures to execute payments in accordance with PL 97-177 Prompt Pay Act

Responsible Officer: [Redacted]

Significant Funding: [Redacted] FY 83

Quarter Ending:

0 - Scheduled
X - Actual

STAT

| Activities Planned | Quarter 1 | | | Quarter 2 | | | Quarter 3 | | | Quarter 4 | | |
|---|-----------|-----|-----|-----------|-----|-----|-----------|-----|-----|-----------|-----|-----|
| | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP |
| I. Establish contractual terms and conditions and internal procedures to ensure prompt payment of Contractors' invoices (OL/PMS). | | | | | | | | | | | | |
| Publish jointly with OF an Agency procedure for implementing the Prompt Pay Act (PL 97-177). | X | | | | | | | | | | | |
| Develop internal instructions to Contracting Officers regarding the implementation of the joint OF and OL Notice regarding prompt payment of invoices. | 0 | | | | | | | | | | | |
| Develop new contract clauses regarding invoicing, receiving, and test and inspection. | 0 | | | | | | | | | | | |
| Add enhancements to CONIF to ensure prompt payment of invoices and assist in monitoring the receipt of supplies and services, i.e. entering commitments in CONIF, identifying the type of payments clause in each contract, adding the COTR's Division and phone number to CONIF, interfacing with ICS, monitoring the issuance of inspection reports and withholding clauses of applicable contracts thru CONIF. | 0 | | | | | | | | | | | |
| Review the effectiveness of the procedures for prompt pay and revise as necessary. | | | | | | | | | | | | |

Office: OL/PMS & SD

Objective Statement: Establish procedures to execute payments in accordance with PL 97-177 Prompt Pay Act

0 - Scheduled
X - Actual

Responsible Officer: [Redacted]

Significant Funding Amount: \$ _____ FY 85

STAT

Quarter Ending:

| Activities Planned | Quarter 1 | | | Quarter 2 | | | Quarter 3 | | | Quarter 4 | | |
|--|-----------|-----|-----|-----------|-----|-----|-----------|-----|-----|-----------|-----|-----|
| | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP |
| II. Establish procedures for the expeditious processing of receiving reports to OF (OL/SD) Brief appropriate personnel on their responsibilities regarding the Prompt Payment Act (P.L. 97 177). Establish an interim procedure to manually track orders when payment has been made and receiving data is incomplete. Devise follow-up procedures for direct vendor contact via phone. Establish interface between ICS and CONIF data systems. Devise an automated daily report which identifies orders by exception to help ensure compliance with this MBO. | 0 | | | 0 | | | | | | | | |