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13 August 1969

MEMORANDUM FOR THE RECORD:

SUBJECT: Meeting with

Chief, Planning Staff, DDI

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had been asked by the DDI to meet with me in order to followup my earlier discussion with Jack Smith, DDI. asked that I give him a more detailed briefing than the one I had given to Mr. Smith in that the DDI Building Planning Coordinator (DDI/BPC) will be a man assigned from the Planning Staff, and he wished to have as much information as possible in order to recommend the right man.

2. A general briefing was given including the the DDI Liaison discussion of the work which Officer, had carried out in behalf of the DDI during the planning period for the present Headquarters Building. I noted that it is most important that the DDI/BPC be a person with vision who has the respect and support of the DDI and other senior officers in the directorate. He must be aware of the plans and future trends which DDI will take in adjusting its personnel, organization, functions,

and responsibilities within the next 15 years. 3. We discussed in particular the DDI offices which are currently located away from the Langley site. It was recognized that in the

selection of offices to be left out of the present Headquarters Building, these offices had been picked because of their high potential 25X1D for independent operations. It was realized that NPIC and the will have to be considered separately. They may be established in a separate building or in some relationship to

present Headquarters offices which will permit the rapid access to MPIC information and appropriate analysis thereof. Certain DDI activities such as the field office of would remain outside any consolidation planning.

25X1A9a indicated the desire to be kept up-to-date on the overall advancement of the BPS efforts. This I agreed to do through periodic briefings for him and the office of the DDI in order to augment the information which he would have of the work performed by the DDI/BPC.

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Chief

Building Planning Staff, OL

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(18 August 1969)