

23 December 1969

MEMORANDUM FOR THE RECORD:

SUBJECT: Secure Storage Walls

25X1A

1. [REDACTED] Chief, Records Administration Branch, Support Services Staff, DDS, was contacted regarding the concept of a modular secure storage wall to replace safes and reduce space requirements for record storage.

25X1A 2. [REDACTED] highly endorsed the concept and stated that a modular storage wall of 1' x 5' x 8' would permit the storage of 35 cubic feet of records, the equivalent of 4.3 safes. The five foot module retains the current space utilization concept used in planning. One storage wall would require only 4 square feet of floor space as opposed to 31.5 square feet required for the four safes it would replace or a net savings of 27.5 square feet.

3. Utilization of the storage wall would, if feasible, save 27,500 square feet of space in the Headquarters Building based upon the 10,000 safes in use.

4. If a modular secure storage wall could be built for \$1700 (cost of 4 class 6 safes) then space savings alone would justify their utilization. Therefore, exploratory action will be taken with representatives of security cabinet manufacturers to determine if they can be secured, within a reasonable cost, to meet Office of Security approval.

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[REDACTED]
Building Planning Staff, OL

Distribution:

Orig - OL/EPS/Subject File - Space
① - OL/EPS/Subject File - Security
1 - OL/EPS/Chrono file
1 - OL/EPS/Subject File - Construction - Partitions

OL/[REDACTED] jep/3553
(29 December 1969)

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