

SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Weekly Report for Period Ending 11 March 1983

FROM:

Harry E. Fitzwater
Deputy Director for Administration

EXTENSION

NO.

DDA 83-0054/10

DATE

11 March 1983

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Central Intelligence

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Orig PRS - Addressee w/att
1 - DDCI w/att
1 - EXDIR w/att
1 - DDA Subj w/att
1 - DDI Chrono w/att

SECRET

11 March 1983

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 11 March 1983

DATA REGISTRY
FILE: 100-15

1. Progress reports on tasks assigned by DCI/DDCI:

All action on tasks assigned by the DCI/DDCI has been completed.

2. Items/events of interest:

a. During the period, New Building activities included a presentation to senior Agency management on alternative construction concepts. A final concept was recommended and approved. Also, the Virginia Department of Highways and Transportation (VDH&T) has informed the Agency that, due to VDH&T personnel reductions, they will be unable to assume responsibility for proposed improvements to Route 123. The Agency will now assume this responsibility as part of the Headquarters expansion program.

25X1

d. Functional and acceptance testing of the CIA SAFE Early Capability System application software was begun on 7 March. A delegation from the Senate Select Committee on Intelligence toured the Northside Computer Center on 4 March. The Deputy Director for Administration and representatives from the Office of Data Processing accompanied the tour. No critical problems have been identified and SAFE Early Capability is on schedule.

25X1

SECRET

Reports

SECRET

e. During the reporting period, the Agency Polygraph School received formal accreditation from the American Polygraph Association. The next full session of polygraph training is scheduled for the first week of April.

f. A representative from the Industrial Security Branch, Office of Security, gave Security Awareness Briefings at 20 contractor facilities to [redacted] contractor employees on the West Coast. In addition, representatives from the Technical Security Division, Office of Security, conducted special audio countermeasures inspections in support of the DCI's briefing of the Senate Foreign Relations Committee and Agency officers testifying before the House Foreign Affairs Subcommittee on Asian Pacific Affairs.

25X1

25X1

h. The Language School, Office of Training and Education, conducted a series of meetings on Computer-Assisted Instruction (CAI) at the Interagency Roundtable on 9 March. The program included status reports on current CAI implementation at the Language School, the National Security Agency, the Defense Language Institute, and the Air Force Academy.

3. Significant activities anticipated during the coming week:

25X1

b. The Deputy Director for Administration and the Chief, Safety Staff will attend a two-hour workshop sponsored by the Department of Labor Occupational Safety and Health Office in support of a government-wide safety belt use program on 17 March.

25X1

c. On 17 March representatives [redacted] will brief the Deputy Director for Administration and Director of Logistics on its study of the Headquarters Power Plant Operations as it relates to continued operation by GSA or a possible assumption of responsibility by the Agency.

25X1

EO/DDA [redacted] cn (11 March 1983)

Distribution:

- Original - Addressee
- 1 - DDCI
- 1 - EXDIR
- 1 - DDA
- 1 - Each DA OD
- 1 - SSA/DDA
- 1 - CMO/DDA
- 1 - MS/DDA
- 1 - EEO/DDA
- 1 - SS/DDA
- 1 - EO/DDA
- 1 -

[redacted]
Harry E. Fitzwater

SECRET