

Date

ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. EOD/AAA	R	28 OCT 1983
2. AAAA	Z	31 OCT 1983
3. AAA	J	1 NOV 1983
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

has cy.

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I've asked ODP to let us know what the new structure looks like. I told ODP that we could keep a secret up here

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA

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83-4688

28 OCT 1983

MEMORANDUM FOR: All ODP Employees

FROM: [Redacted] Executive Officer, ODP

SUBJECT: Introduction of New Officers

DDA REGISTRY

FILE: 50-1

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1. The Director of Data Processing will introduce the newly appointed Senior Officers of ODP, as reorganized. This will occur on Friday, 4 November, from 1300-1400 hours in the Headquarters Auditorium. All ODP employees and interested parties are cordially invited to attend.

2. Transportation has been arranged for employees at [Redacted] Ames, and [Redacted]. The following schedule applies:

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Bus Transportation

1215 hours - depart [Redacted] to Headquarters Auditorium
1415 hours - depart Headquarters Auditorium to [Redacted]

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STAT

Van Transportation

1230 hours - depart Ames to Headquarters Auditorium
1415 hours - depart Headquarters Auditorium to Ames

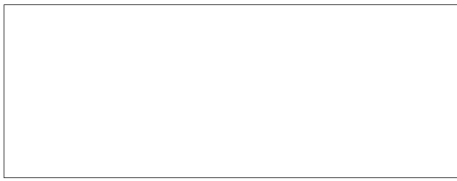
1230 hours - depart [Redacted] to Headquarters Auditorium
1415 hours - depart Headquarters Auditorium to [Redacted]

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Any questions concerning transportation should be addressed to Jim, Deputy Chief of the Administrative Staff, on extension [Redacted]

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83-4688



ODE [Redacted] (28 October 1983)

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Distribution:

- Original - All ODP Employees
- 1 - DDA
- 1 - DC/AS/ODP
- 2 - D/ODP
- 2 - ODP/Registry